# Professional Regulation Commission

## CANVASS FORM

CF #: **2016-027**

Date: **March 23, 2016**

_____

_____

_____

SIR / MADAM:

May we invite your company to quote for the lowest price/s, VAT included, on the items/s listed and described hereunder.

Please submit your QUOTATION to the Bids and Awards Committee (BAC), through BAC Secretary Atty. Warren Marc P. Lloren, located at the 2nd floor, Office for Financial and Administrative Service (OFAS), PRC Annex Building, P. Paredes St., corner N. Reyes St., Sampaloc, Manila through fax at (02) 736-22-43/310-00-37 or in duplicate copies placed in a sealed envelope, which shall be stamped thereon the date and time received by the BAC Secretariat.

The quotation received through fax or sealed envelope must be received by the BAC Secretariat not later than three (3) days from receipt hereof and not beyond 3:00 o' clock in the afternoon of the last day to submit the quoted price. All bids which are higher than the ABC shall be automatically disqualified.

The BAC reserves the rights to reject any and all bid/s submitted which is/are not in accordance with the specification and those submitted after the deadline. Provided, the supplier shall reimburse PRC in case of over pricing.

Very truly yours,

**ARISTOGERSON T. GESMUNDO**
Chairman, Bids & Awards Committee

Served by:

_____
Canvasser

Date: _____

| Quantity | Unit | Item (with specification) | Unit Cost |
|---|---|---|---|
| 300 | ream | PRC Stationary – A4 | Php280.00 |
| 200 | ream | PRC Stationary - long | 310.00 |
| | | *****nothing follows***** | |
| | | | |
| | | | |
| | | **Mode of payment: bank to bank** | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | **VAT INCLUSIVE** | |

Received by:

_____
(Name & Signature of Proprietor/ Authorized Representative)
Telephone/ Fax no. _____

IMPORTANT:
PLEASE FILL UP ALL REQUIRED DATA AND SUBMIT A PHOTOCOPY OF YOUR BUSINESS PERMIT.