

VACANT POSITION : Attorney II
ITEM NUMBER : PRC-DOLEB-ATY2-40-2008
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Office of the Chairman
EDUCATION : Bachelor of Laws
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Attorney I
ITEM NUMBER : PRC-DOLEB-ATY1-10-2008
SALARY GRADE : 16
PLACE OF ASSIGNMENT : Office of the Chairman
EDUCATION : Bachelor of Laws
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Attorney I
ITEM NUMBER : PRC-DOLEB-ATY1-11-2008
SALARY GRADE : 16
PLACE OF ASSIGNMENT : Office of the Chairman
EDUCATION : Bachelor of Laws
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Attorney I
ITEM NUMBER : PRC-DOLEB-ATY1-12-2008
SALARY GRADE : 16
PLACE OF ASSIGNMENT : Office of the Chairman
EDUCATION : Bachelor of Laws
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Chief Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-CPREGO-34-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SVPREGO-29-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary III
ITEM NUMBER : PRC-DOLEB-BS3-2-2016
SALARY GRADE : 20
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary III
ITEM NUMBER : PRC-DOLEB-BS3-3-2016
SALARY GRADE : 20
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary III
ITEM NUMBER : PRC-DOLEB-BS3-4-2016
SALARY GRADE : 20
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary II
ITEM NUMBER : PRC-DOLEB-BS2-5-2016
SALARY GRADE : 17
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary II
ITEM NUMBER : PRC-DOLEB-BS2-6-2016
SALARY GRADE : 17
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary II
ITEM NUMBER : PRC-DOLEB-BS2-7-2016
SALARY GRADE : 17
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary II
ITEM NUMBER : PRC-DOLEB-BS2-8-2016
SALARY GRADE : 17
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary I
ITEM NUMBER : PRC-DOLEB-BS1-9-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary I
ITEM NUMBER : PRC-DOLEB-BS1-10-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary I
ITEM NUMBER : PRC-DOLEB-BS1-11-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary I
ITEM NUMBER : PRC-DOLEB-BS1-12-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : PRB Secretariat Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Internal Auditor V
ITEM NUMBER : PRC-DOLEB-IAUD5-14-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Internal Audit Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Internal Auditor IV
ITEM NUMBER : PRC-DOLEB-IAUD4-15-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Internal Audit Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Internal Auditor III
ITEM NUMBER : PRC-DOLEB-IAUD3-16-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Internal Audit Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Board Secretary V
ITEM NUMBER : PRC-DOLEB-BS5-17-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Commission Secretariat
EDUCATION : Bachelor's Degree
EXPERIENCE : Four (4) years of relevant experience
TRAINING : Twenty Four (24) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Attorney IV
ITEM NUMBER : PRC-DOLEB-ATY4-18-2016
SALARY GRADE : 23
PLACE OF ASSIGNMENT : Legal Appeals Unit
EDUCATION : Bachelor of Laws
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Supervising Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SVPREGO-21-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : PRB Screening Unit
EDUCATION : Bachelor's Degree
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Administrative Officer II
ITEM NUMBER : PRC-DOLEB-ADOF2-24-2016
SALARY GRADE : 11
PLACE OF ASSIGNMENT : Public Information and Media Relations Unit
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer V
ITEM NUMBER : PRC-DOLEB-PLO5-31-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Planning Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer IV
ITEM NUMBER : PRC-DOLEB-PLO4-32-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Planning Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer III
ITEM NUMBER : PRC-DOLEB-PLO3-33-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Planning Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer II
ITEM NUMBER : PRC-DOLEB-PLO2-34-2016
SALARY GRADE : 15
PLACE OF ASSIGNMENT : Planning Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer V
ITEM NUMBER : PRC-DOLEB-PLO5-32-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Monitoring and Evaluation Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer III
ITEM NUMBER : PRC-DOLEB-PLO3-34-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Monitoring and Evaluation Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer II
ITEM NUMBER : PRC-DOLEB-PLO2-35-2016
SALARY GRADE : 15
PLACE OF ASSIGNMENT : Monitoring and Evaluation Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Planning Officer I
ITEM NUMBER : PRC-DOLEB-PLO1-36-2016
SALARY GRADE : 11
PLACE OF ASSIGNMENT : Monitoring and Evaluation Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Statistician V
ITEM NUMBER : PRC-DOLEB-STAT5-37-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Research and Statistics Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Statistician IV
ITEM NUMBER : PRC-DOLEB-STAT4-38-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Research and Statistics Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Senior Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SRPREGO-23-2016
SALARY GRADE : 19
PLACE OF ASSIGNMENT : Research and Statistics Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Statistician III
ITEM NUMBER : PRC-DOLEB-STAT3-24-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Research and Statistics Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Statistician II
ITEM NUMBER : PRC-DOLEB-STAT2-36-2008
SALARY GRADE : 15
PLACE OF ASSIGNMENT : Research and Statistics Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Administrative Officer
ITEM NUMBER : PRC-DOLEB-SADOF-33-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Budget and Management Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Management and Audit Analyst III
ITEM NUMBER : PRC-DOLEB-MAA3-27-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Budget and Management Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Management and Audit Analyst III
ITEM NUMBER : PRC-DOLEB-MAA3-28-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Budget and Management Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Management and Audit Analyst II
ITEM NUMBER : PRC-DOLEB-MAA2-29-2016
SALARY GRADE : 15
PLACE OF ASSIGNMENT : Budget and Management Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Accountant IV
ITEM NUMBER : PRC-DOLEB-A4-31-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Accounting Division
EDUCATION : Bachelor's Degree in Commerce/Business
Administration major in Accounting
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Accountant III
ITEM NUMBER : PRC-DOLEB-A3-32-2016
SALARY GRADE : 19
PLACE OF ASSIGNMENT : Accounting Division
EDUCATION : Bachelor's Degree in Commerce/Business
Administration major in Accounting
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Accountant II
ITEM NUMBER : PRC-DOLEB-A2-33-2016
SALARY GRADE : 16
PLACE OF ASSIGNMENT : Accounting Division
EDUCATION : Bachelor's Degree in Commerce/Business
Administration major in Accounting
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Accountant II
ITEM NUMBER : PRC-DOLEB-A2-34-2016
SALARY GRADE : 16
PLACE OF ASSIGNMENT : Accounting Division
EDUCATION : Bachelor's Degree in Commerce/Business
Administration major in Accounting
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Accountant I
ITEM NUMBER : PRC-DOLEB-A1-52-2016
SALARY GRADE : 12
PLACE OF ASSIGNMENT : Accounting Division
EDUCATION : Bachelor's Degree in Commerce/Business
Administration major in Accounting
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Information Technology Officer III
ITEM NUMBER : PRC-DOLEB-ITO3-55-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Systems Development and Maintenance Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Information Technology Officer II
ITEM NUMBER : PRC-DOLEB-ITO2-34-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Systems Development and Maintenance Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Information Technology Officer I
ITEM NUMBER : PRC-DOLEB-ITO1-56-2008
SALARY GRADE : 19
PLACE OF ASSIGNMENT : Systems Development and Maintenance Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Computer Maintenance Technologist III
ITEM NUMBER : PRC-DOLEB-CTMT3-35-2016
SALARY GRADE : 17
PLACE OF ASSIGNMENT : Systems Development and Maintenance Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Computer Maintenance Technologist II
ITEM NUMBER : PRC-DOLEB-CTMT2-36-2016
SALARY GRADE : 15
PLACE OF ASSIGNMENT : Systems Development and Maintenance Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Information Technology Officer III
ITEM NUMBER : PRC-DOLEB-ITO3-37-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Database Management Systems Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Information Technology Officer II
ITEM NUMBER : PRC-DOLEB-ITO2-35-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Database Management Systems Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Information Technology Officer I
ITEM NUMBER : PRC-DOLEB-ITO1-36-2016
SALARY GRADE : 19
PLACE OF ASSIGNMENT : Database Management Systems Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Computer Operator IV
ITEM NUMBER : PRC-DOLEB-COMPO4-52-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : Database Management System Division
EDUCATION : Completion of two (2) years studies in College or
High School Graduate with relevant vocational/trade
course
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Data Encoder (MC 11, s. 96-CAT I)
Career Service (Subprofessional)
First Level Eligibility

VACANT POSITION : Computer Operator IV
ITEM NUMBER : PRC-DOLEB-COMPO4-53-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : Database Management System Division
EDUCATION : Completion of two (2) years studies in College or High School Graduate with relevant vocational/trade course

EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Data Encoder (MC 11, s. 96-CAT I)
Career Service (Subprofessional)
First Level Eligibility

VACANT POSITION : Computer Operator IV
ITEM NUMBER : PRC-DOLEB-COMPO4-54-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : Database Management System Division
EDUCATION : Completion of two (2) years studies in College or High School Graduate with relevant vocational/trade course

EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Data Encoder (MC 11, s. 96-CAT I)
Career Service (Subprofessional)
First Level Eligibility

VACANT POSITION : Computer Operator IV
ITEM NUMBER : PRC-DOLEB-COMPO4-55-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : Database Management System Division
EDUCATION : Completion of two (2) years studies in College or High School Graduate with relevant vocational/trade course

EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Data Encoder (MC 11, s. 96-CAT I)
Career Service (Subprofessional)
First Level Eligibility

VACANT POSITION : Information Technology Officer III
ITEM NUMBER : PRC-DOLEB-ITO3-38-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Network Infrastructure and Info. Security Division
EDUCATION : Master's Degree or Certificate in Leadership and Management from the CSC

EXPERIENCE : Four (4) years of supervisory/management experience
TRAINING : Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Information Technology Officer II
ITEM NUMBER : PRC-DOLEB-ITO2-36-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Network Infrastructure and Info. Security Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Information Technology Officer I
ITEM NUMBER : PRC-DOLEB-ITO1-37-2016
SALARY GRADE : 19
PLACE OF ASSIGNMENT : Network Infrastructure and Info. Security Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Computer Maintenance Technologist III
ITEM NUMBER : PRC-DOLEB-CTMT3-36-2016
SALARY GRADE : 17
PLACE OF ASSIGNMENT : Network Infrastructure and Info. Security Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Computer Maintenance Technologist II
ITEM NUMBER : PRC-DOLEB-CTMT2-37-2016
SALARY GRADE : 15
PLACE OF ASSIGNMENT : Network Infrastructure and Info. Security Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Chief Administrative Officer
ITEM NUMBER : PRC-DOLEB-CADOF-28-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Human Resource Development Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Administrative Officer
ITEM NUMBER : PRC-DOLEB-SADOF-34-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Human Resource Development Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Administrative Officer III
ITEM NUMBER : PRC-DOLEB-ADOF3-27-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : Human Resource Development Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Chief Administrative Officer
ITEM NUMBER : PRC-DOLEB-CADOF-29-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Procurement and Supply Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Administrative Officer
ITEM NUMBER : PRC-DOLEB-SADOF-30-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Procurement and Supply Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Chief Administrative Officer
ITEM NUMBER : PRC-DOLEB-CADOF-30-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Records Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Administrative Officer III
ITEM NUMBER : PRC-DOLEB-ADOF3-28-2016
SALARY GRADE : 14
PLACE OF ASSIGNMENT : Records Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Librarian I
ITEM NUMBER : PRC-DOLEB-LIB1-43-2008
SALARY GRADE : 11
PLACE OF ASSIGNMENT : Records Division
EDUCATION : Bachelor's Degree in Library Science or Information
Science or Bachelor of Science in Education / Arts
Major in Library Science
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Chief Administrative Officer
ITEM NUMBER : PRC-DOLEB-CADOF-30-2008
SALARY GRADE : 24
PLACE OF ASSIGNMENT : General Services Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Engineer III
ITEM NUMBER : PRC-DOLEB-ENG3-33-2016
SALARY GRADE : 19
PLACE OF ASSIGNMENT : General Services Division
EDUCATION : Bachelor's Degree in Engineering relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Administrative Officer V
ITEM NUMBER : PRC-DOLEB-ADOF5-25-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Cash Division
EDUCATION : Bachelor's Degree relevant to the job
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SVPREGO-34-2008
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Rating Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Professional Regulations Officer II
ITEM NUMBER : PRC-DOLEB-PREGO2-46-2008
SALARY GRADE : 13
PLACE OF ASSIGNMENT : Rating Division
EDUCATION : Bachelor's Degree
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SVPREGO-36-2008
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Test Development Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Attorney V
ITEM NUMBER : PRC-DOLEB-ATY5-24-2016
SALARY GRADE : 25
PLACE OF ASSIGNMENT : Special Prosecution Division
EDUCATION : Bachelor of Laws
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Attorney II
ITEM NUMBER : PRC-DOLEB-ATY2-35-2008
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Special Prosecution Division
EDUCATION : Bachelor of Laws
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Legal Assistant I
ITEM NUMBER : PRC-DOLEB-LEA1-25-2016
SALARY GRADE : 10
PLACE OF ASSIGNMENT : Special Prosecution Division
EDUCATION : Bachelor's Degree
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Legal Assistant I
ITEM NUMBER : PRC-DOLEB-LEA1-26-2016
SALARY GRADE : 10
PLACE OF ASSIGNMENT : Special Prosecution Division
EDUCATION : Bachelor's Degree
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Attorney V
ITEM NUMBER : PRC-DOLEB-ATY5-25-2016
SALARY GRADE : 25
PLACE OF ASSIGNMENT : Legal Research and Opinion Division
EDUCATION : Bachelor of Laws
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Attorney IV
ITEM NUMBER : PRC-DOLEB-ATY4-20-2016
SALARY GRADE : 23
PLACE OF ASSIGNMENT : Legal Research and Opinion Division
EDUCATION : Bachelor of Laws
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Attorney III
ITEM NUMBER : PRC-DOLEB-ATY3-23-2016
SALARY GRADE : 21
PLACE OF ASSIGNMENT : Legal Research and Opinion Division
EDUCATION : Bachelor of Laws
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : RA 1080

VACANT POSITION : Attorney II
ITEM NUMBER : PRC-DOLEB-ATY2-24-2016
SALARY GRADE : 18
PLACE OF ASSIGNMENT : Legal Research and Opinion Division
EDUCATION : Bachelor of Laws
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : RA 1080

VACANT POSITION : Legal Assistant I
ITEM NUMBER : PRC-DOLEB-LEA1-27-2016
SALARY GRADE : 10
PLACE OF ASSIGNMENT : Legal Research and Opinion Division
EDUCATION : Bachelor's Degree
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Legal Assistant I
ITEM NUMBER : PRC-DOLEB-LEA1-28-2016
SALARY GRADE : 10
PLACE OF ASSIGNMENT : Legal Research and Opinion Division
EDUCATION : Bachelor's Degree
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Chief Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-CPREGO-28-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Continuing Professional Development Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SVPREGO-25-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Accreditation and Compliance Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Chief Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-CPREGO-31-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : International Development Division
EDUCATION : Master's Degree or Certificate in Leadership and Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management experience
TRAINING : Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Senior Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SRPREGO-26-2016
SALARY GRADE : 19
PLACE OF ASSIGNMENT : International Development Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Professional Regulations Officer III
ITEM NUMBER : PRC-DOLEB-PREGO3-28-2016
SALARY GRADE : 16
PLACE OF ASSIGNMENT : International Development Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SVPREGO-27-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : International Commitments Negotiation Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Professional Regulations Officer III
ITEM NUMBER : PRC-DOLEB-PREGO3-29-2016
SALARY GRADE : 16
PLACE OF ASSIGNMENT : International Commitments Negotiation Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Professional Regulations Officer II
ITEM NUMBER : PRC-DOLEB-PREGO2-30-2016
SALARY GRADE : 13
PLACE OF ASSIGNMENT : International Commitments Negotiation Division
EDUCATION : Bachelor's Degree
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Chief Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-CPREGO-33-2016
SALARY GRADE : 24
PLACE OF ASSIGNMENT : Qualification Recognition Division
EDUCATION : Master's Degree or Certificate in Leadership and
Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management
experience
TRAINING : Forty (40) hours of supervisory/management
learning and development intervention undertaken
within the last five (5) years
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Supervising Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SVPREGO-28-2016
SALARY GRADE : 22
PLACE OF ASSIGNMENT : Qualification Recognition Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Three (3) years of relevant experience
TRAINING : Sixteen (16) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Senior Professional Regulations Officer
ITEM NUMBER : PRC-DOLEB-SRPREGO-28-2016
SALARY GRADE : 19
PLACE OF ASSIGNMENT : Qualification Recognition Division
EDUCATION : Bachelor's Degree
EXPERIENCE : Two (2) years of relevant experience
TRAINING : Eight (8) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

VACANT POSITION : Professional Regulations Officer III
ITEM NUMBER : PRC-DOLEB-PREGO3-30-2016
SALARY GRADE : 16
PLACE OF ASSIGNMENT : Qualification Recognition Division
EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)
Second Level Eligibility

PRC-HRDD is inviting qualified applicants (including next-in-rank employees) to apply for vacant positions listed in the attached sheets.

Outsider applicants must submit their Letter of Intent per position applied for and one set of the following:

1. Updated Personal Data Sheet (CS Form No. 212);
2. Authenticated Copy of Transcript of Records;
3. Authenticated Copy of Eligibility;
4. Photocopy of Certificate of Employment (original copies to be presented);
5. Certificates of Relevant Trainings and Seminars attended;
6. Copy of performance ratings for the last two (2) rating periods (for government employees only)

Permanent employees of the Commission who may want to apply for any of the vacant positions shall submit the following:

1. Letter of Intent per position applied for;
2. Updated Personal Data Sheet (CS Form No. 212);
3. Latest Certificates of Relevant Trainings and Seminars attended

Only those who filed their letter of intent shall be considered for initial assessment and possible qualification for deliberation.

Interested applicants shall submit their letter of intent and application documents addressed to:

Professional Regulation Commission
Human Resource Development Division
P. Paredes St., Sampaloc, Manila

Deadline of submission is on August 21, 2017.