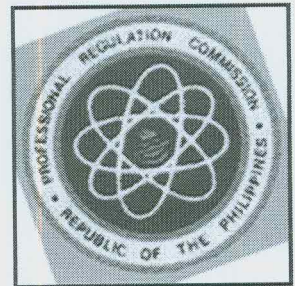


Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 310-0037



ARISTOGERSON T. GESMUNDO
Chairman

ARJAY R. ROSALES
Vice-Chairperson

MARIA LIZA M. HERNANDEZ
Member

HENRIETTA P. NARVAEZ
Member

MARIE JANE L. EDQUID
Member

MARLON ANTHONY SANTIAGO
Provisional Member, IT Projects

KAREN M. MAGSALIN
Provisional Member, Non-IT Projects

SECRETARIAT:

ROMEL B. RUIZ
Secretary

MARGIERY D. DULIN
Member

GLENN I. PAJARON
Member

CHRISTOPHER A. MAYO
Member

LIEZEL F. BURAGA
Member

REQUEST FOR QUOTATION (Negotiated Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **Procurement of Design and Development of PRC Website** in accordance with Section 53.9 (Small Value Procurement) of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Procurement of Design and Development of PRC Website

Approved Budget for the Contract: : Five Hundred Thousand Pesos(P500,000.00)

Location : Professional Regulation Commission
P. Paredes St., Sampaloc, Manila

Specification : See attached Annex "A" for the Terms of Reference, Annex "B" for Qualification and Technical Evaluation Criteria, Annex "C" for the Financial Bid.

With the current web technology constantly evolving, the need to upgrade the PRC website is essential to meet the needs of the transacting public and to comply with standards established by DICT. Upgrading the PRC website will further enhance the services offered to the public and its stakeholders.

Relative to this, may we invite interested bidders who are legally, technically and financially capable may submit their sealed quotation, duly signed by the owner or his duly authorized representative on or before **10:00 o'clock in the morning of January 26, 2017** at the BAC Office, QMS Section, 3rd Floor, PRC Annex Building at P. Paredes St. Sampaloc, Manila, at which time the sealed envelope containing the quotation will be opened at the Conference Room, 2nd Floor PRC Main Building in the presence of the representative who may choose to attend.

PRC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiries, you may call the BAC Secretariat at Tel.Fax No. 310-0037.

Very truly yours,


ATTY. ARISTOGERSON T. GESMUNDO
Assistant Commissioner
BAC Chairman

Terms of Reference

Design and Development of PRC Website

1. Background

The Professional Regulation Commission is the instrument of the Filipino people in securing for the nation a reliable, trustworthy and progressive system of determining the competence of professionals by credible and valid licensure examinations and standards of professional practice that are globally recognized.

The **PRC** has one of the most daunting mandates in national development, as it regulates and supervises the practice of the professionals who constitute the highly skilled manpower of the country. As the agency-in-charge of the professional sector, the PRC plays a strategic role in developing the corps of professionals for industry, commerce, governance, and the economy.

Professional regulation impacts not only on the lives of the 2.4 million registered Filipino professionals from 42 various fields and the hundreds of thousands of aspiring professionals who take the licensure examinations every year. More, so, PRC affects the lives of every Filipino relying on the services of the professionals.

2. Scope of service

- Website Development
 - Minimum of 1000 pages.
 - Must migrate the existing content/pages and functionalities of the PRC website to the new website.
 - Must be developed using current web technologies including but not limited to LARAVEL, REACT.JS, .NET Framework, HTML5, CSS3, and MS SQL Server for database.
- Content Management
 - PRC regional offices each must have content management
- Transfer of Technology and Training of ICT Personnel and Content Managing Maintenance
- Must be compliant with the new DOST-ICTO (GWT) Government Website Template Guidelines
- Must comply with the web content accessibility guidelines
- Must apply Responsive web design (RWD) technology for optimal viewing-easy reading and navigation-access a wide range of devices (from mobile services to desktop computer monitors)
- Transfer of Technology and Training
- Dynamic website
- Deliverables
 - Concept Design
 - Operational website
 - Documentation
 - Staff training

[Handwritten signatures and initials]

- Website template

3. Basic structure of the PRC website

3.1 Structure of the PRC website

- Home
- Menu
- About Us
- Our Services
- Professional Regulatory Boards
- Issuances
- Downloads
- Contact Us
- Licensure Examination Services
- Registration & Licensing Services
- International Affairs
- Legal & Other Regulatory Services
- Other Links
- Online Services
- News & Events

4. Objectives/expected results

- Design and establish a new PRC website to match request from PRC Central Office.

5. Duration/Timeframe

- It is expected to be finished within 60 days (See attached detailed Development/Payment Schedule)

6. Qualifications/selecting criteria

- Contractor must be a legal entity registered in Philippines.
- Contractor must be a reputable company with prior rich experience in the field.
- Contractor must provide a project manager.
- Proven and solid knowledge and experience in providing similar service to government agencies.
- Able to provide user training and all documents.
- Solid knowledge on website security and website hosting service.

[Handwritten signature and initials]

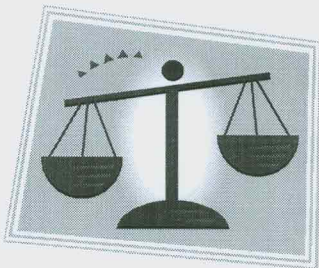
PRC WEBSITE

DEVELOPMENT SCHEDULE

	DURATION	Calendar days											
		5	10	15	20	25	30	35	40	45	50	55	60
Issuance of Notice to Proceed	5												
Plan presentation	10												
Phase 1 - Conduct of Data gathering, website design and framework	15												
Phase 2 - Website Development	35												
Phase 3 - Deployment and implementation	35												
Phase 4 - Testing and Parallel Run	40												
Phase 5 - Commissioning / Live Run and Corrections	20												
Acceptance	5												

PAYMENT SCHEDULE / MILESTONES

Project Milestones	Payment Milestones
Issuance of Notice to Proceed	15%
Plan presentation	
Completion of Phase 1 - Conduct of Data gathering, website design and framework	25%
Completion of Phase 2 - Website Development	40%
Completion of Phase 3 - Deployment and implementation	9%
Completion of Phase 4 - Testing and Parallel Run	
Completion of Phase 5 - Commissioning / Live Run and Corrections	10%
Warranty Retention Fee	1%



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 310-0037



ANNEX "B"

ARISTOGERSON T. GESMUNDO
Chairman

ARJAY R. ROSALES
Vice-Chairperson

MARIA LIZA M. HERNANDEZ
Member

HENRIETTA P. NARVAEZ
Member

MARIE JANE L. EDQUID
Member

MARLON ANTHONY SANTIAGO
Provisional Member, IT Projects

KAREN M. MAGSALIN
Provisional Member, Non-IT Projects

SECRETARIAT:

ROMEL B. RUIZ
Secretary

MARGIERY D. DULIN
Member

GLENN I. PAJARON
Member

CHRISTOPHER A. MAYO
Member

LIEZEL F. BURAGA
Member

ATTY. ARISTOGERSON T. GESMUNDO
Chairman, Bids and Awards Committee
Professional Regulation Commission
P. Paredes Street, Sampaloc, Manila

Sir:

After having carefully read and accepted the terms and conditions in the Request for Proposal, hereunder is our proposal/s for the items as follows:

QUALIFICATIONS / SELECTING CRITERIA	"COMPLY" OR "NOT COMPLY"
a. Contractor must be a legal entity registered in Philippines	
b. Contractor must be a reputable company with prior rich experience in the field	
c. Contractor must provide a project manager	
d. Proven and Solid Knowledge and experience in providing similar services to government agencies	
e. Able to provide user training and all documents	
f. Solid knowledge on website security and website hosting services	

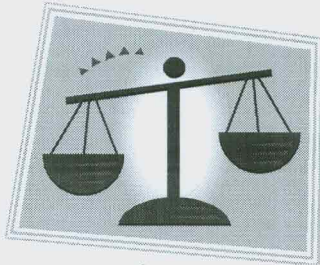
TECHICAL EVALUATION CRITERIA	"COMPLY" OR "NOT COMPLY"
a. Mayor's / Business Permit	
b. Professional License (if applicable) / Curriculum Vitae	
c. PhilGEPS Registration Number	
d. Income / Business Tax Return	
e. Omnibus Sworn Statement	
f. BIR Certificate of Registration	
g. DTI Registration	

***For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)**

Very truly yours,

Name/Signature of Representative

Name of Company/Contact No.



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 310-0037



ANNEX "C"

ARISTOGERSON T. GESMUNDO
Chairman

ARJAY R. ROSALES
Vice-Chairperson

MARIA LIZA M. HERNANDEZ
Member

HENRIETTA P. NARVAEZ
Member

MARIE JANE L. EDQUID
Member

MARLON ANTHONY SANTIAGO
Provisional Member, IT Projects

KAREN M. MAGSALIN
Provisional Member, Non-IT Projects

SECRETARIAT:

ROMEL B. RUIZ
Secretary

MARGIER D. DULIN
Member

GLENN I. PAJARON
Member

CHRISTOPHER A. MAYO
Member

LIEZEL F. BURAGA
Member

PRICE QUOTATION SHEET FINANCIAL BID

PROCUREMENT OF DESIGN AND DEVELOPMENT OF PRC WEBSITE

(THROUGH NEGOTIATED PROCUREMENT PURSUANT TO SECTION 53.9 OF
THE IMPLEMENTING RULES AND REGULATIONS OF R.A. 9184)

Having read, examined and accepted the Terms of Reference on the subject
Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as
follows:

Total Bid Price for the Project (Inclusive of all Taxes)

In Figures: _____

In Words: _____

*THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE
CONTRACT INCLUSIVE OF VAT.

Bidder's authorized signature over printed name

Designation: _____

Name of Company: _____

Address: _____

Contact No: _____