



Republic of the Philippines
Professional Regulation Commission
Manila

MEMORANDUM CIRCULAR NO. 2012-01
February 27, 2012

**TO : ALL PRB CHAIRMEN AND MEMBERS, PRESIDENTS
OF THE ACCREDITED PROFESSIONAL ORGANIZATIONS
AND OTHERS CONCERNED**

**SUBJECT : SELECTION OF THE “OUTSTANDING PROFESSIONAL OF
THE YEAR” AND THE “OUTSTANDING ACCREDITED
PROFESSIONAL ORGANIZATION OF THE YEAR” AWARDS
FOR CONFERMENT BY THE PROFESSIONAL REGULATION
COMMISSION**

The conferment of the **“OUTSTANDING PROFESSIONAL OF THE YEAR”** Awards by the Professional Regulation Commission began in 1997 for the purpose of giving recognition to the achievements and services of professionals who excelled in their respective fields of professional endeavor during the past years or entire career. The presentation of awards constitutes one of the highlights of the observance of the **PRC Anniversary Celebration** and **Professional Regulation Week on June 16 to 22** each year by virtue of Proclamation No. 117, Series of 1987.

In 1994, the PRC started the conferment of the **“OUTSTANDING ACCREDITED PROFESSIONAL ORGANIZATION OF THE YEAR AWARD”** in recognition of the achievements, services and commitment to the profession of the outstanding accredited professional organization.

In 1995, the PRC opened its door to non-members of the accredited professional organization by including in its rules their nomination for the “Outstanding Professional of the Year” Award provided that:

1. they are properly endorsed by the accredited professional organization (APO) and nominated to the PRC; and
2. they qualify for the awards in accordance with the criteria set by the Commission.

These awards, which are bestowed only upon those with exemplary achievements and services and, therefore, have excelled in their respective fields of endeavors, are the highest awards that could be conferred upon a professional and an accredited professional organization by the PRC which is the central agency of the government charged with the licensing and regulation of professionals and the professions as well as the APOs.

I. BASES OR CRITERIA FOR THE PRC AWARDS

A. "OUTSTANDING PROFESSIONAL OF THE YEAR" AWARD

The award is intended to bestow honor upon the most outstanding member of each of the registered professions who has:

1. Amply demonstrated professional competence of the highest degree and conducted himself with integrity in the exercise of his profession (30%);

a. Integrity	10%
b. Technical Competence	10%
c. Academic background	4%
d. Trainings / CPE	3%
e. Experience	3%
<hr/>	

Total 30%

2. Participated meaningfully in professional activities through the professional organization (30%);

a. Leadership and investment	10%
b. Projects / Accomplishments	10%
Conferences, seminars attended:	
i. International	6%
ii. Local	4%
<hr/>	

Total 30%

3. Contributed significantly to the advancement of the profession (30%)

a. Publication	5%
b. Research projects	5%
c. Positive impact of contribution to the profession	10%
d. Awards and Recognition:	
i. International	6%
ii. Local	4%
<hr/>	

Total 30%

4. Contributed significantly to the effective discharge of the profession's social responsibility through meaningful contribution/participation in socio-civic related activities (10%).

a. Involvement in Civic Organization	5%
b. Community and Public Citations	5%
<hr/>	

Total 10%

GRAND TOTAL: 100%

In addition, he must possess the following qualifications:

1. Must be a citizen of the Republic of the Philippines;
2. Must be duly registered with the PRC whose professional identification card is current;
3. Must be of good moral character and a member in good standing of the APO;
4. Must have no pending administrative case with the PRC or with any of the courts for criminal/civil offense or charges;
5. Must not have been convicted of any crime involving moral turpitude;
6. Must not be an officer or director of the national organization of APO for at least one (1) year prior to the awards;
7. Must not be an incumbent member of the PRB nor an official or employee of the PRC; and
8. Must not be a past awardee of the PRC except for another profession to which he is duly registered.

B. "OUTSTANDING ACCREDITED PROFESSIONAL ORGANIZATION OF THE YEAR" Award

To give opportunity to all Accredited Professional Organizations regardless of its size, the Commission will bestow upon the most outstanding professional organization classified into three (3) categories:

1. **Category "A"** - with registered professionals ranging from 100,000 to 1 million
2. **Category "B"** – with registered professionals ranging from 99,000 but not less than 10,000
3. **Category "C"** – with less than 10,000 registered professionals

Such selection and deliberation process will be based on the following:

1. Leadership and initiative in participating in PRC activities and/or PRC-sponsored programs/activities;
2. Quality of performance of service of nominees appointed to the regulatory boards in terms of validity and reliability of test questions prepared and asked in the licensure examinations;

participation in other regulatory functions and in PRC programs, projects and activities;

3. Quality and relevance of CPE programs administered and implemented by the organization;
4. Significant achievements as a corporate body:
 - a) in attaining the objectives of the organization;
 - b) in the enhancement of the welfare of its members in terms of placement and of assistance in the practice of the profession; and
 - c) in the enhancement of the stature/prestige of the profession.
5. Effective discharge of the profession's social responsibility through meaningful participation in socio-civic related activities;
6. Relationship of the officers and members of the APO with the officers and members of the other registered professional organization in the same profession in terms of camaraderie, fellowship, cooperation in national programs and activities of the profession;
7. Leadership and initiative in undertaking programs, projects, and activities related or unrelated to the profession, as well as improvement and/or contribution to the solution of problems affecting the profession, which redound to the benefit of its members and to the community/country in general;
8. Healthy relationship with the PRC and the PRB concerned in terms of cooperation and coordination;
9. Smooth turn-over of duties and responsibilities of outgoing to newly-elected and inducted national officers of the organization, through peaceful and orderly elections, and initiative and leadership in the integration of all professional into one national organization;
10. Sponsorship of international conventions, conferences, workshops, symposia, and other similar gatherings of professional;
11. Regular publication of news bulletin and technical journals, and submission of annual reports (financial and operations) to PRC and the Securities and Exchange Commission (SEC); and

12. Acquisition of own building and maintenance of the financial solvency of the association.

II. PROCEDURE FOR NOMINATION

A. "OUTSTANDING PROFESSIONAL OF THE YEAR" Award

Each APO shall submit to the **Chairman, Committee on Awards, Professional Regulation Commission, PRC Building, P. Paredes St, Sampaloc, Manila, through the Standards and Inspection Division, on the following schedules:**

- a) Nominees for Health and Allied Professions – on or before March 28, 2012;
- b) Nominees for Engineering and Technology Professions – on or before March 29, 2012; and
- c) Nominees for Business and Arts Professions – on or before March 30, 2012

THERE SHOULD BE NOT LESS THAN THREE (3) NOMINEES for the award and shall be submitted together with the following documents:

- a) **APO Resolution** endorsing the nominees signed by the Board of Directors/Trustees or by the Secretary and attested to by the President;
- b) **PRC Nomination form (attached)** duly filled up by the APO Nominating or Awards Committee accompanied by biographical data of each nominee and/or photofile or other evidence to support accomplishments, in **eight (8) copies** in accordance with the following specifications:
 - b.1 It should not be more than **twenty (20) pages**;
 - b.2 It must be prepared in **legal size paper**;
 - b.3 It should be in ring binder and color coded according to cluster of profession:
 - b.3.1 Health and Allied – **white**
 - b.3.2 Engineering and Technology – **blue**
 - b.3.3 Business and Arts – **green**

- c) **Eight (8) copies** of 2 x 2 pictures, in suit and white background (dpi 300 scanning resolution), taken not later than six (6) months prior to submission, for publication and for other purposes;
- d) **NBI clearance** of each nominee and additional **OMBUDSMAN clearance**, if nominee is a government official or employee;
- e) **Power point presentation** shall be brought by the APO/PRB of their respective nominees during the scheduled screening and deliberation; and
- f) Duplicate copy of the nominee's PRC identification card.

The rationale to the requirement of not less than three (3) nominees is that the final decision rests in the Commission which is conferring the award. Should there be less than three(3) nominees submitted by the APO, the Commission shall require the PRB concerned to endorse additional nominee(s) to complete the required number of nominees.

Any nomination which does not fully meet these conditions and procedures will **NOT** be acted upon by the Committee on Awards and the PRC.

The deadline for submission of the nominees set by the Commission shall be **FINAL** and **NOT** subject to any extension. **Failure on the part of the APO to submit its nominees on or before the deadline set by the Commission shall be construed to mean that it is not submitting any nominee, in which event, the Commission shall choose from the nominee/s to be submitted by the PRB.**

B. "OUTSTANDING ACCREDITED PROFESSIONAL ORGANIZATION OF THE YEAR" Award

The APO shall submit to the PRC Committee on Awards **four (4) copies** of supporting documents relative to the criteria enumerated in Item 1 (B) above, **not later than April 13, 2012.**

III. SELECTION OF AWARDEES BY THE PRC

The Commission, after consultation with the PRB concerned, the Presidents of the Foundation for Outstanding Professionals (FOP), the Philippine Association of Professional Regulatory Board Members, Inc. (PAPRB), the Philippine Federation of Professional Associations (PFPA), and the APO National President together with the Chairman of the APO

Nominating/Awards Committee where the later has a nominee, shall choose the recipient of the **"Outstanding Professional of the Year" Award** from among nominees submitted and shall officially notify the awardee in writing. The awardee shall confirm the acceptance of the award and attendance during the PRC Awards ceremony. **Only one (1) awardee shall be chosen for each profession.**

The Commission shall choose the recipient of the **"Accredited Professional Organization of the Year" Award** classified into: **Category "A", Category "B" and Category "C"**. These will come from among the nominees recommended by the committee created by the Commission for the purpose. The Committee shall be composed of men and women of integrity, preferably key officials of the Dept. of Justice, incumbent Justices of the Supreme Court, Appellate Courts, Sandiganbayan and the Ombudsman, and shall not belong to any of the APOs nor to any of the professions under the supervision and control of the Commission. **Only one (1) awardee from each category shall be chosen by the PRC.**

IV. SCHEDULE OF SCREENING AND DELIBERATION OF NOMINEES

The schedule of screening of nominees for the Outstanding Professional of the Year Award shall be from **April 16 to May 2, 2012**. The schedule of screening and deliberation of nominees for the Outstanding Accredited Professional Organization Award by the Committee created for the purpose shall not be later than **May 15, 2012**.

V. ANNOUNCEMENT OF AWARDEES

The PRC shall make the official announcement of the awards. The APO shall not be allowed to make announcements and/or press releases relative to the awards until the PRC shall have made the final announcements in the print or broadcast media.


TERESITA R. MANZALA
Chairperson



Republic of the Philippines
Professional Regulation Commission
Manila



**OUTSTANDING PROFESSIONAL AND OUTSTANDING ACCREDITED
PROFESSIONAL ORGANIZATION OF THE YEAR AWARD**

SCHEDULE OF SCREENING AND DELIBERATION

- A. "Outstanding Professional of the Year" Award
(Deadline for submission of nominees by APO: (**Not later than March 30, 2012**))

Venue : Conference Room, 2nd Floor
PRC Main Building

Screening Committee : Commission Proper
PRB Chairman
FOP President
PAPRB President
PFPA President
APO National President
together with
APO Awards / Nominating
Committee Chairman

Time	April 16 (Mon)	April 18 (Wed)	April 23 (Mon)	April 25 (Wed)	April 30 (Mon)	May 2 (Wed)
8:00 – 9:00	PSME	PCAP	GEP	PLAI	IECEP	Board of PT/OT (For Physical Therapy)
9:00 – 10:00	MEOAP	PDA	SAEP	PAMET	PSSE	Board of PT/OT (For Occupational Therapy)
10:00 – 11:00	Board for Prof. Teachers	PGCA	PSAE	PMA	PIEP	ICP
11:00 – 12:00	MMAP	PICPA	UAP	PHILRES	PICE	CCBI
12:00-1:00		L U N C H	B R E A K			
1:00 – 2:00	PSNPI	PALA	IPAO	GSP	PIID	
2:00 – 3:00	PVMA	Board of Fisheries	PART	IIEE	SONAME	
3:00 – 4:00	IMAP	NAMPAP	NDAP	Board of Mining Eng'g	SMEP	
4:00 – 5:00	PPhA	Board for Foresters	PASWI	PAA	PICHE	

- B. "Outstanding Accredited Professional Organization of the Year" Award
(Deadline for submission of nominees: (**Not later than April 13, 2012**))

Venue : Conference Room, 2nd Floor
PRC Main Building

Schedule of Screening : To be announced later.


TERESITA R. MANZALA
Chairperson

OC/OC1/OC2/D-STN
TRM/AYP/JJM/CLE/aav