



# Bids and Awards Committee

Republic of the Philippines  
Professional Regulation Commission  
P. Paredes St., Sampaloc, Metro Manila  
Tel.Fax: 310-0037



ARISTOGERSON T. GESMUNDO  
Chairman

ARJAY R. ROSALES  
Vice-Chairman

MARIA ELA M. HERNANDEZ  
Member

HENRIETTA P. MARVAEZ  
Member

MARIE JANE L. EDQUID  
Member

KAREN M. MAGSALIN  
Provisional Member, Non-IT Projects

GREGORIO B. DELORO  
Provisional Member, IT Projects

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Secretary

MARGIERY D. DULIN  
Member

GLENN I. PAJARON  
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Member

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Member

## SECTION III. Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is the <b>Professional Regulation Commission</b></p> <p>The name of the Contract is <b>Provision of Janitorial Services (2017) – Rebid</b> with an approve budget for the contract (ABC) of <b>Six Million Seventy-Seven Thousand Five Hundred Fourteen Pesos and Seventy-Two Centavos (₱6,077,514.72)</b>.</p> <p>The identification number of the Contract is: <b>ITB No. 017- 40</b></p>
1.2	<p>The lot(s) and reference is/are: 1 Lot</p>
2	<p>The Funding Source is the Government of the Philippines (GOP) through the <i>General Appropriations Act of 2017</i> in the amount of <b>Six Million Seventy-Seven Thousand Five Hundred Fourteen Pesos and Seventy-Two Centavos (₱6,077,514.72)</b>.</p> <p><i>The name of the Project is: Provision of Janitorial Services (2017) - Rebid.</i></p>
3.1	<p>No further instructions.</p>
5.1	<p>Bidding is restricted to eligible bidders as provided by ITB clause 5.1</p>
5.2	<p>None of the circumstances mentioned in the <b>ITB</b> Clause exists in this Project. Foreign bidders, except those falling under <b>ITB</b> Clause 5.2 (b), may not participate in this Project.</p>
5.4	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and <b>ITB</b> Clause 12.1 a (iii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to <b>contracts for Janitorial Services</b>.</p>
5.5	<p><b>The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:</b></p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under going contracts, including awarded contracts yet to be started coinciding with the contract for this Project.</p> <p>The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR- for purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their Audited Financial Statement prepared in accordance with international financial reporting standards.</p> <p>For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statement prepared in accordance with international financial reporting standards.</p> <p>If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC to be bid. If issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank.</p>
7	<p>No further instructions.</p>
8.1	<p>"Subcontracting is not allowed."</p>





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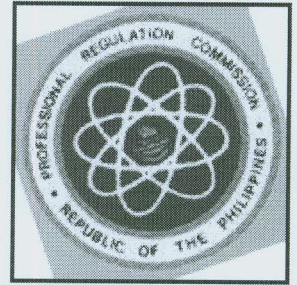
8.2	"Not applicable."
9.1	The Procuring Entity will hold a <b>Pre-Bid Conference</b> for this project on <b>December 8, 2017, 2:00 p.m.</b> at the Conference Room, 2 <sup>nd</sup> Floor, Main Building, P. Paredes St. Sampaloc, Manila.
10.1	The Procuring Entity's address is: PROFESSIONAL REGULATION COMMISSION P. Paredes St., Sampaloc, Metro Manila  Contact Person: Mr. Romel B. Ruiz Telephone no. 310-0037
<b>ELIGIBILITY CLASS "A"</b> 12.1(a)	The Bids and Awards Committee hereby declares, the contrary notwithstanding, that it affirmatively requires the prospective Bidders to submit during the submission and opening of bids documents in addition to those provided by the ITB Clause no. 12.1.  Those enumerated under BDS Clause 12.1 (a) (i-vi) shall form part of the Eligibility and Technical; Financial Requirements.
12.1(a) (ii)	The bidder's SLCC similar to the contract to be bid should have been completed from <b>January 2016</b> up to the date of the submission and receipt of bids.
13.1	"No additional requirements."
13.1 (b)	No further instructions.
13.1 (c)	"No additional requirements."
13.2	The <b>ABC</b> is <b>Six Million Seventy-Seven Thousand Five Hundred Fourteen Pesos and Seventy-Two Centavos (P6,077,514.72) inclusive of all taxes.</b>  Any bid with a financial component exceeding this amount shall not be accepted and will be disqualified.
15.4 (a) (iv)	List here the incidental services that are required as part of the Bidder's bid cross referencing to the technical specifications and SCC as appropriate.  If none, state "No incidental services are required."
15.4 (b)	"No incidental services are required."
16.1 (b)	The bid prices for Goods supplied from outside the Philippines shall be quoted in Philippine Pesos.
16.3	Payment shall be made in Philippine Peso.
17.1	Bids will be valid for one hundred twenty (120) calendar days from the date of Opening Of Bids.
18.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:  1. The amount of not less than <b>P121,546.29 [2% of ABC]</b> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or  2. The amount of not less than <b>P303,875.74 [5% of ABC]</b> if bid security is in Surety Bond.

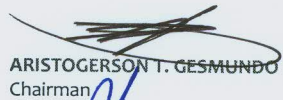




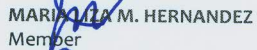
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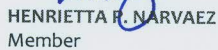
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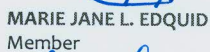


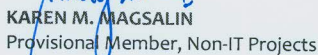
  
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18.2	The bid security shall be valid until the Lowest Calculated and Responsive Bidder has posted the appropriate Performance Security.
19.1	Bidders shall submit their bids through their duly authorized representative using the appropriate <b>OFFICIAL FORMS</b> on or before the deadline specified in the ITB Clauses 21. One (1) OFFICIAL BID ENVELOPE shall be prepared for the particular project.
20.3	Each Bidder shall submit <i>one (1) original and two (2) duplicate</i> copies of the first and second components of its bid. The envelopes should be signed and sealed.
21 and 24.1	The <b>Submission</b> of bids on or before <b>December 20, 2017 at 2:00 p.m.</b> at the BAC Office, 3 <sup>rd</sup> Floor, PRC Annex Building and <b>Opening of bids</b> is on <b>December 20, 2017 at 2:00 p.m.</b> at the Conference Room, 2 <sup>nd</sup> Floor, Main Building, P. Paredes St., Sampaloc, Manila.
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.  In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.
28.4	No further instructions.
29.2	<i>List licenses and permits relevant to the Project and the corresponding law requiring it, or state "No additional requirement."</i>
32.4 (f)	"No additional requirement"
34.2	The effective date of the Contract is on the date indicated in the Notice to Proceed.
	In case of tie, the Bids and Awards Committee shall immediately require the bidders to submit a new financial Bid, the ceiling of which will be the amount to which they were tied. The new bids shall be submitted on a date specified by the Bids and Awards Committee.