

Position Title : **Medical Officer**
Place of Assignment : PRC-Central Office
P. Paredes, Nicanor Reyes St, Sampaloc, Manila,
1008 Metro Manila

Qualifications :

- Must be a graduate of Doctor of Medicine
- Must have at least one (1) year of relevant experience
- Must have at least forty (40) hours of relevant training
- Must be with Republic Act No. 1080 Eligibility

Job Description

1. Examine, evaluate, and treat medically-related complaints
2. Review and assess the health of prospective employees before admission to any position in the Commission
3. Act as medical officer during board examinations
4. Develop, design, implement, evaluate, monitor, and report the delivery of general health, COVID-19, and mental health programs
5. Plan and formulate policy strategies and guidelines on general health and COVID-19 related programs
6. Monitor and evaluate the implementation of health programs and/or protocols
7. Coordinate with the local government, other government agencies, NGOs, and other stakeholders for an effective and integrated health program implementation
8. Submit monthly accomplishment/activity and recommendation
9. Perform other related functions as may be assigned

Salary

- Equivalent to SG 23 (₱76,907) with 20% top-up

Mode of Employment

- Job Order

Interested and qualified applicants must submit their Letter of Intent together with the following documents:

1. Duly accomplished and NOTARIZED Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized picture (CS Form No. 212, Revised2017) which can be downloaded at www.csc.gov.ph
2. Resume
3. Photocopy of Transcript of Records
4. NBI Clearance
5. TIN

Qualified applicants are advised to send through email their application not later than 03 November 2021 to:

KHRISTINE S. LABAO
Administrative Officer V (HRMO III)
P. Paredes St., cor. N. Reyes St., Sampaloc, Manila
prc.rspshr@gmail.com