



Republic of the Philippines  
Professional Regulation Commission  
Manila



MEMORANDUM ORDER NO. 19  
SERIES OF 2020

TO : CONCERNED PRC REGIONAL OFFICERS AND PERSONNEL  
VISAYAS AND MINDANAO

SUBJECT : INTERIM GUIDELINES FOR REGIONAL OFFICES IN THE VISAYAS  
AND MINDANAO IN CASE OF LOCAL COMMUNITY QUARANTINE  
AND MALL CLOSURES/SHORTENED HOURS

Following the declaration by the Office of the President of Enhanced Community Quarantine over the entire Luzon, and in anticipation of declarations of Local Community Quarantine by the Local Government Units (LGUs) and the possible closures or shortened hours of operation of Malls wherein PRC Service Centers (SCs) are located, the following interim guidelines are hereby promulgated for purposes of continuous delivery of service and efficient discharge of PRC official functions in the Visayas and Mindanao:

1. Should there be a declaration of Local Community Quarantine within the jurisdiction of concerned Regional Office (RO), the RO shall comply with directives, precautionary measures and protocols that the LGU shall impose;
2. Should there be closures or shortened/modified hours of operation of Malls where PRC SCs are located, either resulting from a declaration of the LGU or by order of the Mall Administrator, the RO shall likewise comply and/or suspend the operation of concerned SC.
3. In the above circumstances, the RO shall immediately report said declaration of Local Community Quarantine or Mall closure or changes of Mall operating hours to the Central Office through the Administrative Service, who shall report the same to the Task Force for COVID-19, and to the Commission for information and appropriate action;
4. ROs shall make the necessary announcements within their jurisdiction of the Local Community Quarantine or the closure or changes of Mall operation. RO shall make the necessary request to PIMRU for the posting of said announcements at the PRC website and/or social media accounts;
5. Confirmed online appointments shall be temporarily suspended during the Local Community Quarantine period. Affected appointments shall be accommodated the next working days following the lifting of the Local Community Quarantine period;
6. All walk-in applicants during the Local Community Quarantine period shall be accommodated by the nearest RO/SC not otherwise affected by any declared Local Community Quarantine.
7. In case of Mall closures or shortened operational hours, the affected online appointments shall be accommodated by the adjoining RO not placed under Local Community Quarantine, or proximate operational SCs during office hours.

This Order shall take effect immediately.

For strict compliance.

Done in the City of Manila, this 17th day of March 2020.

TEOFILO S. PILANDO, JR.  
Chairman