

PROFESSIONAL REGULATION COMMISSION  
Sampaloc, Manila

CY 2016 ANNUAL PROCUREMENT PLAN

Code (PAP)	Program/ Activity/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement / Activity											Source of Funds	Estimated Budget Php			Remarks / Activity				
				Pre-Proc Conf.	Ads/ Post of ITB	Pre-bid Conf.	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/ Turn Over		PS	MOOE	CO	(Brief Description of Program / Project)				
A. Supplies and Materials																							
A.I.a.1, A.III	Common Office Supplies Available at PS	All Offices	Alternative Mode	To be procured at Procurement Service in accordance with Letters of Instruction No. 755 and Executive Order No. 359, series of 1989											GoP		3,416,265.80		Common Use Office Supplies available at PS for PRC's daily operation				
A.I.a.1, A.III	Computer Supplies	All Offices													GoP		4,638,413.44						
A.I.a.1, A.III	Common Office Supplies Not Available at Procurement Service	All Offices	Alternative Mode												GoP		8,949,057.80		Supplies not available at PS but necessary to PRC's everyday transactions				
A.III.a.2	Toner Cartridges, Samsung 205L (Original)compatible with Samsung printer ML3710	All Offices	Public Bidding	January to March 2016															GoP		5,940,000.00		Consumables for computer and other printing mchinerries
A.III.a.2	Bond Paper Substance 20 (8.5" x 13") Compatible with PRC Collator Machine	Examination Division	Public Bidding	January to March 2016															GoP		1,861,260.30		Printing of Licensure Examination Materials for various professions
A.I.a.1, A.III	Computer Supplies	All Offices	Alternative Mode													GoP		9,711,016.00		Consumables for computer and other printing mchinerries			
A.I.a.1, A.III	Copier Supplies	All Offices	Alternative Mode													GoP		1,830,624.36					
A.I.a.1, A.III	Semi-Expendible Supplies	All Offices	Alternative Mode													GoP		1,148,577.52					
A.I.a.1	Medical / Dental Supplies	Medical	Alternative Mode													GoP		582,435.00					
A.I.a.1	Electrical Supplies	Admin Division	Alternative Mode													GoP		771,790.00					
A.I.a.1	Airconditioning Unit Supplies	Admin Division	Alternative Mode													GoP		644,466.00					
A.I.a.1	Plumbing Supplies and Materials	Admin Division	Alternative Mode													GoP		346,792.00					
ACCOUNTABLE FORMS																							
A.III.b.3	Certificate of Registration - Various	Registration	Alternative Mode	January to March 2016															GoP		8,925,000.00		Printing of COR for use of the Registration Division
A.III.b.2	Certificate of Accreditation-Variou	SID	Alternative Mode													GoP		383,360.00					
A.III.b.2	Certificate of Accreditation of CPA firms/partnerships	SID	Alternative Mode													GoP		153,440.00					
A.III.b.2	Certificate of Compliance - Higher Educ. Institutions & Establishments	SID	Alternative Mode	Febuary to March 2016															GoP		22,500.00		
A.III.b.2	Certificate of Compliance - Electrical Engineering Firms/Works/Projects	SID	Alternative Mode													GoP		38,360.00					

A.III.b.2	Certificate of Compliance - Mechanical Engineering Firms/works/projects	SID	Alternative Mode											GoP		38,360.00		
A.I.a.1	Computerized Official Receipts	Cash	Alternative Mode	January to March 2016										GoP		2,835,000.00		
A.I.a.1	Index of Payment to Creditors	Accounting	Alternative Mode											GoP		12,900.00		Printing of ELC and Index of Payments for HRMD and Accounting Division
A.I.a.1	Index of Payment to Employees	Accounting	Alternative Mode											GoP		4,680.00		
A.III.a.1 A.III.a.3	OMR-ID/Answer Sheet	Rating	Alternative Mode	December 2015 to January 2016										GoP		9,318,932.28		Printing of OMR/Answer sheet to be used in the conduct of examinations
A.III.b.3	PERCC - Unnumbered	Registration	Alternative Mode											GoP		10,800.00		Printing of Various PRC Forms for all Units/Divisions of PRC Centarl & Regional Offices
A.III.b.3	PERRC - Various Boards	Registration	Alternative Mode											GoP		208,000.00		
A.III.b.3	Pre-printed ID Cards (License Cards)	Registration	Public Bidding	January to March 2016										GoP		18,750,000.00		Supply of Pre-printed ID Cards
A.III.a.3	Report of Rating Slips	Rating	Alternative Mode	January to March 2016										GoP		533,904.00		Printing of Result of Ratings after the release of Exams
A.III.b.3	Registry Looseleaf - Various Boards	Registration	Alternative Mode											GoP		7,239.00		Printing of Various PRC Forms for all Units/Divisions of PRC Centarl & Regional Offices
A.I.a.1	Reimbursement Expense Receipt	Property	Alternative Mode											GoP		2,386.50		
A.III.b.3	Salesperson's ID Cards	Registration	Alternative Mode											GoP		112,000.00		
A.III.b.3	Medical Representative's ID Cards	Registration	Alternative Mode											GoP		160,000.00		
A.I.a.1	Equipment Ledger Card	Property	Alternative Mode											GoP		2,240.00		
A.III.b.2	STP Certificates -Various	IAD	Alternative Mode											GoP		108,000.00		
A.III.b.2	Pre-printed ID Cards (STP cards)	IAD	Alternative Mode											GoP		40,000.00		
A.III.b.2	Pre-printed ID Cards (ACPE cards)	IAD	Alternative Mode											GoP		8,000.00		
A.III.b.2	Record Card for Real Estate Services Lecturer	SID	Alternative Mode											GoP		17,875.00		
A.I.a.1	Supplies Ledger Card	Supply & Property Division	Alternative Mode											GoP		18,450.00		
<b>PRINTING OF TEST BOOKLETS</b>																		
A.III.a.2	Printing of Test Booklets BLEPT - March 20, 2016	Examination Division	Public Bidding	January to March 2016										GoP		3,977,735.00		Printing of Test Booklets for Professional Teachers and Criminologists, Licensure Examination for the Year 2016
A.III.a.2	Printing of Test Booklets BLEPT - September 25, 2016	Examination Division	Public Bidding											GoP		5,520,340.00		
A.III.a.2	Printing of Test Booklets CRIM - October 29, 30 & 31, 2016	Examination Division	Public Bidding	April to June 2016										GoP		2,264,800.00		
A.I.a.1, A.III.a.1, A.III.a.2, A.III.b.2	Supply of Petroleum, Oil and Lubricants	Motorpool	Alternative Mode											GoP		4,000,000.00		For consumption of the Office of the Chairman, Commissioners, Asst. Commissioner, Regional Directors and Motorpool



Total																		97,315,000.00			
B. Utilities																					
A.I.a.1, A.III	Water Supply	All Offices	Alternative Mode	GPPB Resolution No. 019-2006 dated December 6, 2006											GoP		2,970,000.00		PRC Central & Regional Office water supply/consumption		
A.I.a.1, A.III	Electric/Power Supply	All Offices	Alternative Mode												GoP		20,884,000.00		PRC Central and Regional Office power supply		
	Total																	23,854,000.00			
C. Communication																					
A.I.a.1, A.III.a.1	Postage, Deliveries	Records / Supply and Property	Alternative Mode	GPPB Resolution No. 018-2007 dated May 31, 2007											GoP		1,106,000.00		Postage,Delivery & Courier Requirements of PRC		
A.I.a.1 A.III.a.1	Courier	All Offices	Public Bidding	December 2015 to March 2016												1,395,000.00					
A.I.a.1, A.III.a.1, A.III.a.2, A.III.a.3, A.III.b.1, A.III.b.2, A.III.b.3, A.III.c.1, A.III.c.2	Telephone Lines	All Offices	Alternative Mode	To renew the services of the existing service provider in accordance with GPPB Resolution No. 019-2006 dated December 6, 2006											GoP		2,160,600.00		This is intended to provide communication like services (data, network, internet) among PRC offices & to external locations		
	Cellular Phones (Postpaid)	All Offices	Public Bidding	January - March 2015												944,400.00					
A.I.a.1, A.III.c.1	Internet	All Offices	Public Bidding	December 2015 to March 2016											GoP		2,742,000.00				
A.III.a.1, A.III.a.1	Cable, Satellite, Telegraph & Radio		Alternative Mode														60,000.00				
	Total																	8,408,000.00			
D. Transportation & Delivery Expenses																					
A.III.a.1.	Transportation & Delivery Expenses		Alternative Mode												GoP		332,000.00				
	Total																	332,000.00			
E. Advertising																					
A.I.a.1, A.III.a.1, A.III.a.2, A.III.c.1	Advertising Services	RO RMD	Alternative Mode												GoP		2,749,000.00		Publication of PRC Journal, PRC Issuances, Invitation to Public Biddings & Other Related Publications		
	Total																			2,749,000.00	
F. Printing & Publication																					
A.III.a.1, A.III.b.2, A.III.c.2	Printing, Binding and Publication	RMD	Alternative Mode												GoP		880,000.00				
	Total																	880,000.00			
G. Rent/Lease																					
A.I.a.1 A.III.a.1 A.III.a.2	Rent/ Lease Expenses	Central Office Regional Offices	Alternative Mode (53.10 IRR)												GoP		23,137,000.00		Building Rental		

	<b>Total</b>																<b>23,137,000.00</b>		
<b>H.Training &amp; Scholarship</b>																			
A.I.a.1 A.III.a.1 A.III.b.1 A.III.b.2 A.III.b.3 A.III.c.1	Training and Seminar Expenses	HRMD	Alternative Mode													GoP	6,581,000.00		Trainings, Capacity Building and Seminars for PRC Officers & Employees, PRB's and other stakeholders
	<b>Total</b>																<b>6,581,000.00</b>		
<b>I. Representation</b>																			
A.I.a.1 A.III.a.1 A.III.b.2	Representation Expenses	All Offices	Alternative Mode													GoP	1,493,000.00		For representational on entertainment related activities of PRC
	<b>Total</b>																<b>1,493,000.00</b>		
<b>J. Subscription</b>																			
A.I.a.1 A.III	Subscription Expenses	PIMRU	Alternative Mode													GoP	670,000.00		Subscription of Magazines, & Daily Supply of Newspaper for Units /Regions of PRC
	<b>Total</b>																<b>670,000.00</b>		
<b>K.Professional Services</b>																			
A.I.a.1, A.III.a.1, A.III.b.1, A.III.b.2, A.III.c.1	B. Consultancy Expenses	Other Offices	Public bidding/Alternative Mode													GoP	2,702,000.00		
A.III.c.1	D. ICT Consultant	ICT	Public bidding													GoP	2,650,000.00		
A.I.a.1, A.III.a.1, A.III.a.2	E. Other Professional Services	Other Offices	Alternative Mode													GoP	13,002,000.00		For other professional services in various PRC activities
	<b>Total</b>																<b>18,354,000.00</b>		
<b>L. General Services</b>																			
A.I.a.1 A.III.a.1	Janitorial Services	Admin Division	Public Bidding													GoP	3,754,000.00		Provision of Janitors for PRC Central Office
A.I.a.1 A.III.a.1	Security Services	Admin Division	Public Bidding													GoP	12,905,000.00		Provision of Security guards for PRC Central and Regional Offices




A.I.a.1, A.III.a.1, A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.c.1 A.III.c.2	Other General Services	Admin Division	Alternative Mode													GoP		125,301,000.00		
Total																		141,960,000.00		
M. Repair and Maintenance																				
A.I.a.1 A.III.a.1 A.III.c.1	Repair and Maintenance of Building Structures and Motor Vehicles	Admin Division/ ICT Div	Public bidding/Alternative Mode													GoP		11,041,000.00		Repair and Maintenance of the Office Building, Furniture and Fixture, IT Equipment and Transportation
Total																		11,041,000.00		
N. Travel Expenses																				
A.I.a.1 A.III.a.1 A.III.a.2	Local Travel Expenses	Central & Regional Offices	Alternative Mode													GoP		12,846,000.00		Local travels necessary to PRC functions
A.I.a.1 A.III.a.1 A.III.a.2	Foreign Travel Expenses	Central & Regional Offices	Alternative Mode													GoP		21,771,000.00		For travel abroad of PRC Delegates in the conduct of SPLB, Official Travel for ASEAN MRA meetings, AANZFTA Meeting, ASEA plus & other conferences/seminars abroad thru invitations
Total																		34,617,000.00		
O. Capital Outlay																				
A.III.c.1	Infrastructure	ICT Div	Public bidding															5,175,000.00		LERIS enhancement, Network Infrastructure project
A.III.c.1	Machinery & Equipment	ICT Div	Public bidding															14,824,000.00		
A.I.a.1 A.III.c.1	Intangible	ICT Div	Public bidding/ Alternative Mode															10,360,000.00		
Total																		30,359,000.00		
Overall Total																		401,750,000.00		

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