

PROFESSIONAL REGULATION COMMISSION

Sampaloc, Manila

CY 2014 ANNUAL PROCUREMENT PLAN

Code (PAP)	Program/ Activity/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement / Activity											Source of Funds	Estimated Budget Php			Remarks / Activity (Brief Description of Program / Project)
				Pre-Proc Conf.	Ads/ Post of ITB	Pre-bid Conf.	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn Over		PS	MOOE	CO	
A. Supplies and Materials																			
A.I.a.1 A.III.a.1 A.III.	Common Office Supplies	All Offices	Agency to Agency	To be procured at Procurement Service in accordance with Letters of Instruction No. 755 and Executive Order No. 359, series of 1989											GoP		6,208,055.84		Common Use Office Supplies available at PS for PRC's daily operation
A.I.a.1 A.III.a.1 A.III.	Medical Tools & Other Supplies Not Available at Procurement Service	All Offices	NP-Small Value / Shopping												GoP		7,096,861.44		Supplies not available at PS but necessary to PRC's everyday transactions
A.I.a.1 A.III.a.1 A.III.	Computer & Copier Supplies	All Offices	Alternative Mode												GoP		11,878,642.51		Consumables for computer, copier & other printing mchineres
A.I.a.1 A.III.a.1 A.III.	Semi-Expendible Supplies	All Offices	Alternative Mode												GoP		412,470.63		
A.III.b3	Certificate of Competency - Engine	STCW	Agency to Agency												GoP		476,000.00		Printing of Certificates (COC & COR) for the use of the Maritime Office
A.III.b3	Certificate of Competency - Deck	STCW	Agency to Agency												GoP		510,000.00		
A.III.b3	Certificate of Registration - Deck	MDOD	Agency to Agency												GoP		255,000.00		
A.III.b3	Certificate of Registration - Engine	MEOD	Agency to Agency												GoP		68,000.00		
A.III.b3	Certificate of Registration - including Teachers	Registration	Agency to Agency												GoP		4,801,875.00		Printing of COR for use of the Registration Division
A.I.a1	Computerized Official Receipts	Cash	Agency to Agency												GoP		2,160,000.00		
A.III.b3	Endorsement Certificate - Engine	STCW	Agency to Agency												GoP		476,000.00		Printing of Certificates (COC & COR) for the use of the Maritime Office
A.III.b3	Endorsement Certificate - Deck	STCW	Agency to Agency												GoP		510,000.00		
A.I.a1	Employees Leave Cards	HRMD	Agency to Agency												GoP		3,950.00		Printing of ELC and index of Payments for HRMD and Accounting Division
	Index of Payment to Creditors	Accounting	Agency to Agency												GoP		10,500.00		
A.I.a1	Index of Payment to Employees	Accounting	Agency to Agency												GoP		4,500.00		

A.III.a1 A.III.a3	OMR-ID/Answer Sheet	Rating	Direct Contracting												GoP		7,995,358.08		Printing of OMR/Answer sheet to be used in the conduct of examinations	
A.III.b3	PERCC - Unnumbered	Registration	Shopping												GoP		3,840.00		Printing of various PRC Forms for all Units/Divisions of PRC Central & Regional Offices	
A.III.b3	PERRC - Various Boards	Registration	Shopping												GoP		537,975.00			
A.III.b3	PERRC - Marine Deck	MDOD	Shopping												GoP		15,750.00			
A.III.b3	PERRC - Marine Engine	MEOD	Shopping												GoP		10,500.00			
A.III.b3	Pre-printed ID Cards (License Cards)	Registration	Public Bidding												GoP		14,500,000.00			Supply of Pre-printed ID cards
A.III.a3	Report of Rating Forms	Rating	Agency to Agency												GoP		1,065,000.00		Printing of various PRC Forms for all Units/Divisions of PRC Central & Regional Offices	
A.III.b3	Registry Looseleaf-Deck	MDOD	Shopping												GoP		4,920.00			
A.III.b3	Registry Looseleaf - Engine	MEOD	Shopping												GoP		8,880.00			
A.III.b3	Registry Looseleaf - Various Boards	Registration	Shopping												GoP		1,351,800.00			
A.I.a1	Reimbursement Expense Receipt	Property	Agency to Agency												GoP		3,547.50			
A.I.a1	Supplies Ledger Card	Property	Agency to Agency												GoP		6,000.00			
A.III.a.2	Printing of Test Booklets BLEPT-January 26, 2014	Examination	Public Bidding				Nov. 11, 2013			Nov. 25, 2013					GoP			2,975,954.00	Printing of Test Booklets for Teacher's and Nursing Licensure Examination for the Year 2014	
A.III.a.2	Printing of Test Booklets NLE - May 25-26, 2014	Examination	Public Bidding	April 16, 2014			April 24, 2014	May 6, 2014							GoP			2,662,540.00		
A.III.a.2	Printing of Test Booklets BLEPT - August 17, 2014	Examination	Public Bidding	April 16, 2014			April 16, 2014	May 6, 2014							GoP			5,418,680.00		
A.III.a.2	Printing of Test Booklets NLE - November 29-30, 2014	Examination	Public Bidding	April 16, 2014			April 16, 2014	May 6, 2014							GoP			1,998,400.00		
A.I.a.1	Supply of Petroleum, Oil and Lubricants	Motorpool	Not Applicable												GoP			1,540,000.00	for consumption of the Motorpool	
Total																	74,971,000.00			
B. Utilities																				
A.I.a.1	Water Supply	All Offices	Direct Contracting	GPPB Resolution No. 019-2006 dated December 6, 2006												GoP		2,629,000.00		PRC Central Office water supply/consumption
A.I.a.1	Supply and Delivery of Drinking Water	All Offices	Shopping														200,000.00		for PRC Central drinking water consumption	
A.I.a.1	Electric/Power Supply	All Offices	Direct Contracting												GoP		20,066,000.00		PRC Central Office power supply	
Total																	22,895,000.00			

C. Communication																	
A.I.a.1 A.III.a.1	Postage, Deliveries	Records / Supp	Agency to Agency	GPPB Resolution No. 018-2007 dated May 31, 2007										GoP	514,000.00	Postage, Delivery & Courier Requirements of PRC	
A.I.a.1 A.III.a.1	Courier Services	Records / Supp	Public Bidding	January - March 2014										GoP	1,830,000.00		
A.I.a.1 A.III	Telephone Lines	All Offices	Not Applicable	To renew the services of the existing service provider in accordance with GPPB Resolution No. 019-2006 dated December 6, 2006										GoP	2,854,000.00	This is intended to provide communication like services (data, network, internet) among PRC offices & to external locations	
A.I.a.1 A.III	Internet	All Offices	Not Applicable											GoP	3,719,000.00		
Total												8,917,000.00					
D. Transportation & Delivery Expenses																	
A.III	Transportation & Delivery Expenses											GoP	144,000.00				
Total												144,000.00					
E. Advertising																	
	Advertising Services	RMD	NP-Small Value											GoP	3,400,000.00	Publication of PRC Journal, PRC Issuances, Invitation to Public Biddings & Other Related Publications	
Total												3,400,000.00					
F. Printing & Publication																	
	Printing and Publication	RMD	NP-Small Value											GoP	880,000.00		
Total												880,000.00					
G. Rent/Lease																	
A.I.a.1 A.III.a.1 A.III	Rent/ Lease Expenses	Alternative Mode (53.10 IRR)												GoP	37,372,000.00	Rental & Lease of Machinery Private/Government Owned Venues for trainings & other PRC activities	
Total												37,372,000.00					
H. Training & Scholarship																	
A.I.a.1	Training and Seminar Expenses	HRMD	Alternative Mode											GoP	6,150,000.00	Trainings, Capacity Building and seminars for PRC Officers & Employees, PRB's and other stakeholders	
Total												6,150,000.00					
I. Representation																	


A.I.a1	Representation Expenses	All Offices	Alternative Mode																GoP	1,000,000.00	For representational on entertainment related activities of PRC
	Total																			1,000,000.00	
J. Subscription																					
	Subscription Expenses		NP- Small Value																GoP	304,000.00	Subscription of Magazines, & Daily Supply of Newspaper for Units /Regions of PRC
	Total																			304,000.00	
K. Professional Services																					
A.I.a.1	A. Legal Consultants	Comm. Proper	NP-Higly Technical	Hired as Individual Consultants													GoP	1,482,000.00	To assist the Commission in expediting the termination of the cases pending before and appealed to the Commission		
A.I.a.1	B. IT Consultants	ICT	NP-Higly Technical														GoP	2,400,000.00	To render professional and expert advice and assistance in Information and Communication Technology		
A.I.a.1	C. Other Professional Services																GoP	12,636,000.00	For other professional services in various PRC activities		
	Total																	16,518,000.00			
L. General Services																					
A.I.a.1 A.III.a.1	Janitorial Services	Admin Division	Public Bidding	July - August 2014													GoP	3,269,000.00	Provision of Janitors for PRC Central		
A.I.a.1 A.III.a.1	Security Services	Admin Division	Public Bidding														GoP	13,799,839.90	Provision of Security guards for PRC Central and all Regional/Satellite Offices		
A.I.a.1	General Services																GoP	105,651,160.10			
	Total																	122,720,000.00			
M. Repair and Maintenance																					
A.I.a.1	Repair and Maintenance of Building Structures and Motor Vehicles	Admin Division															GoP	2,750,000.00	Repair and Maintenance of the PRC Central's Main & Annex Building		
	Total																	2,750,000.00			

N. Infrastructure																			
	Construction of PRC Building at Macapagal			Public Bidding												GoP		484,300,000.00	Construction of PRC Building at Macapagal
	Total																	484,300,000.00	
O. Travel Expenses																			
A.I.a.1 A.III.a.1 A.III	Local Travel Expenses			Travel Order thru Invitation												GoP		8,954,000.00	Local travels necessary to PRC functions
A.I.a.1 A.III.a.1 A.III	Foreign Travel Expenses			Travel Order thru Invitation												GoP		9,753,000.00	For travel abroad of PRC Delegates in the conduct of SPLB, Official Travel for ASEAN MRA meetings, AANZFTA Meeting, ASEA plus & other conferences/seminars abroad thru invitations
	Total																	18,707,000.00	

316,728,000.00

484,300,000.00



Prepared by:


JANICE P. CASTELLANO
 Head, BAC Secretariat

Recommending Approval:


ARISTOGERSON T. GESMUNDO
 BAC Chairman

APPROVED:



TERESITA R. MANZALA
 Head of Procuring Entity


SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 26 - 2014

Code (PAP)	Program/ Activity/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement / Activity											Source of Funds	Estimated Budget Php			Remarks / Activity (Brief Description of Program / Project)	
				Pre-Proc Conf.	Ads/ Post of ITB	Pre-bid Conf.	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		PS	MOOE	CO		
A. Supplies and Materials																				
A.III.b3	Certificate of Registration - including Teachers	Registration	Agency to Agency														GoP	4,221,725.00		
A.III.a2	OMR-ID/Answer Sheet	Rating	Direct Contracting													GoP	394,862.94			
A.III.b3	Pre-printed ID Cards	Regulation	Public Bidding													GoP	5,380,000.00			
A.I.a.1	Toner	Various Offices	Agency to Agency													GoP	1,736,131.64			
A.I.a.1	Common Use Office Supplies	MRA	Agency to Agency	To be procured at Procurement Service in accordance with Letters of Instruction No. 755 and Executive Order No. 359, series of 1989											GoP	462,112.97				
A.I.a.1	Office Supplies Not Available at PS	MRA	NP-Small Value/Shopping													GoP	125,442.99			
A.I.a.1	Office Signages	MRA	Alternative Mode													GoP	7,900.00			
A.I.a.1	STP Certificates -Various	MRA														GoP	18,000.00			
A.I.a.1	Pre-printed ID Cards (ACPE Cards)	MRA														GoP	10,000.00			
A.I.a.1	YMCKT Ribbon	MRA														GoP	13,200.00			
A.I.a.1 A.III.b.1	Legal Folders	LID	Alternative Mode													GoP	120,000.00			
A.I.a.1	24 port network switch	ICT	Alternative Mode													GoP	8,000.00			
A.I.a.1	belden cat5e utp cable	ICT	Alternative Mode													GoP	12,000.00			
A.I.a.1	crimping tool	ICT	Alternative Mode													GoP	2,800.00			
A.I.a.1	Computerized Official Receipts	Cash	Agency to Agency													GoP	540,000.00			

13,052,175.54

Prepared by:


JANICE P. CASTELLANO
 Head, BAC Secretariat

Recommending Approval:


ARISTOGERSON T. GESMUNDO
 BAC Chairman

APPROVED:


TERESITA R. MANZALA
 Head of Procuring Entity