



PROFESSIONAL REGULATION COMMISSION  
 REGION VII  
 Government Center, Sudlon, Lahug, Cebu City  
 ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE  FINAL  UPDATED



BAGONG PILIPINAS

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Fuel, Oil and Lubricants Expenses	FAD	Fuel, Oil and Lubricants Expenses	Direct Purchase of Oil, Lubricants	Yes	LCRB	January 2025	December 2025	GAA 2025 - Current Appropriation	400,000.00	Renewal of Regular and Recurring Services	For the Fuel consumption for PRC Vehicles and generator
Water Expenses	FAD	Water Expenses	Small Value Procurement	No	LCRB	January 2026	December 2025	GAA 2025 - Current Appropriation	40,000.00	Warehousing & Inventory Activities	For the Drinking Water for the entire regional office
Office Equipment (OE)	FAD	Office Equipment (OE)	Small Value Procurement	No	LCRB	January 2027	December 2025	GAA 2025 - Current Appropriation	150,000.00	Life Cycle Assessment	For the Various Semi-Expendable Furniture and Fixtures to be procured during the year
Postage and Courier Services	FAD	Postage and Courier Services	Small Value Procurement	No	LCRB	January 2028	December 2025	GAA 2025 - Current Appropriation	188,000.00	Renewal of Regular and Recurring Services	For Delivery services of documents to PRC Central Office and Office Service Centers
Janitorial Services	FAD	Janitorial Services	Small Value Procurement	No	LCRB	January 2029	December 2025	GAA 2025 - Current Appropriation	772,000.00	Renewal of Regular and Recurring Services	For Hiring of additional janitorial personnel to maintain cleanliness, healthier workplace, and productive regional office.
Security Services	FAD	Security Services	Competitive Bidding	Yes	LCRB	October 2025	December 2025	GAA 2025 - Current Appropriation	2,810,000.00	Renewal of Regular and Recurring Services	For Security Services
Other Professional Services	FAD	Other Professional Services	Small Value Procurement	No	LCRB	October 2025	December 2025	GAA 2025 - Current Appropriation	140,000.00	Renewal of Regular and Recurring Services	For ISO audit re-certification
Other General Services	FAD	Other General Services	Competitive Bidding	Yes	LCRB	October 2025	December 2025	GAA 2025 - Current Appropriation	3,770,000.00	Renewal of Regular and Recurring Services	For Job Orders for regional manpower
Repairs and Maintenance - Office Equipment (CO)	FAD	Repairs and Maintenance - Office Equipment (CO)	Small Value Procurement	No	LCRB	October 2025	December 2025	GAA 2025 - Current Appropriation	150,000.00	Renewal of Regular and Recurring Services	For repair and maintenance of office equipment
Rents Building and Structures (Office Space)	FAD	Rents Building and Structures (Office Space)	Small Value Procurement	No	LCRB	October 2025	December 2025	GAA 2025 - Current Appropriation	2,280,000.00	Renewal of Regular and Recurring Services	For Rental for Regional Office Space
Rents - Motor Vehicles	FAD	Rents - Motor Vehicles	Small Value Procurement	No	LCRB	October 2025	December 2025	GAA 2025 - Current Appropriation	180,000.00	Renewal of Regular and Recurring Services	For Vehicle rental for inspections
Ethernet (UTP) Cable, Cat6 24AWG 305M Solid; supports up to 10Gb transmission	FAD	Ethernet (UTP) Cable, Cat6 24AWG 305M Solid; supports up to 10Gb transmission	Small Value Procurement	No	LCRB	January 2025	March 2025	GAA 2025 - Current Appropriation	47,600.00	Warehousing & Inventory Activities	For Additional cables to augment lacking installation and repairs
Buffet Style with One round of drink (soda, chilled juices, iced tea); Provision of tables and chairs	FAD	Buffet Style with One round of drink (soda, chilled juices, iced tea); Provision of tables and chairs	Small Value Procurement	No	LCRB	January 2025	March 2025	GAA 2025 - Current Appropriation	18,000.00		To promote gender equality, inclusivity, and the empowerment of all sectors of society especially in the context of a major cultural and religious event.
Stakeholders' Meeting	FAD	Stakeholders' Meeting	Small Value Procurement	No	LCRB	January 2025	March 2025	GAA 2025 - Current Appropriation	48,700.00		For Stakeholders' Meeting on March 28, 2025
Lunch Buffet Style with 6 Main Courses and One round of drinks (soda, chilled juices, iced tea) and AM and PM snacks Inclusions: 3 Meat Dishes 1 Vegetable Dish 1 Pasta Dish 1 Dessert with one round of drinks Provisions of tables and chairs on February 10, 2025	FAD	Lunch Buffet Style with 6 Main Courses and One round of drinks (soda, chilled juices, iced tea) and AM and PM snacks Inclusions: 3 Meat Dishes 1 Vegetable Dish 1 Pasta Dish 1 Dessert with one round of drinks Provisions of tables and chairs on February 10, 2025	Small Value Procurement	No	LCRB	January 2025	March 2025	GAA 2025 - Current Appropriation	33,000.00		Inauguration of Computer-Based Licensure Examination Testing Center on February 10, 2025
Universal Socket Adapter- WUA 002 (10A 250V)	FAD	Universal Socket Adapter- WUA 002 (10A 250V)	Small Value Procurement	No	LCRB	January 2025	March 2025	GAA 2025 - Current Appropriation	11,400.00	Warehousing & Inventory Activities	To be used for the Computer Based Licensure Examination (CBLE) laptops
Senior Executive Table and Cubicle Workstation	FAD	Senior Executive Table and Cubicle Workstation	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	339,800.00	Life Cycle Assessment	For RD office, FAD and LRD-Examination staff use
PMS of Airconditioner for year 2025	FAD	PMS of Airconditioner for year 2025	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	30,850.00	Renewal of Regular and Recurring Services	PMS of Airconditioned unit at PRC ROT
Kyocera Printer repair at spare parts Serial No. LQG7207781	FAD	Kyocera Printer repair at spare parts Serial No. LQG7207781	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	6,588.00	Renewal of Regular and Recurring Services	For repair and installation of new assembly kit of the kyocera printer
Car Battery for Toyota Innova	FAD	Car Battery for Toyota Innova	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	12,800.00	Life Cycle Assessment	For replacement battery of Motor Vehicle Toyota Innova
Kyocera Printer Repair Serial No.: LQG7307988	FAD	Kyocera Printer Repair Serial No.: LQG7307988	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	1,200.00	Renewal of Regular and Recurring Services	For repair of kyocera printer
Xitrix Desktop Computer Repair and Spare Parts	FAD	Xitrix Desktop Computer Repair and Spare Parts	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	4,180.00	Renewal of Regular and Recurring Services	For repair and installation of new hardware for Xitrix Desktop Computer
Hauling services for transfer of equipment, furniture and supplies	FAD	Hauling services for transfer of equipment, furniture and supplies	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	180,000.00	Warehousing & Inventory Activities	For transfer of equipment and supplies to the new building
Manpower Service- 3 Administrative Assistant with Salary equivalent to Salary Grade 1 base on the Salary Standardization Law SSL VI Second Tranche with the following qualifications: College graduate ; Proficient in MS Office (MS Excel, MS Word) With good communication skills and basic customer service skills with positive attitude towards work.	FAD	Manpower Service- 3 Administrative Assistant with Salary equivalent to Salary Grade 1 base on the Salary Standardization Law SSL VI Second Tranche with the following qualifications: College graduate ; Proficient in MS Office (MS Excel, MS Word) With good communication skills and basic customer service skills with positive attitude towards work.	Repeat Order	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	743,371.78	Renewal of Regular and Recurring Services	Augment manpower of PRC-Cebu Office ROT
Procurement of Motor Vehicle Battery for Toyota Rush	FAD	Procurement of Motor Vehicle Battery for Toyota Rush	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	12,000.00	Life Cycle Assessment	For Toyota Rush spare parts
Procurement of Ribbon and Toner Cartridge	FAD	Procurement of Ribbon and Toner Cartridge	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	285,000.00	Warehousing & Inventory Activities	For toner supplies of the office
Installation of new spare parts for Duplo 5550 and DPG 325	FAD	Installation of new spare parts for Duplo 5550 and DPG 325	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	11,100.00	Life Cycle Assessment	For installation of new spare parts of DP 5550 and DPG 325
Procurement of Steel Filing Cabinet and Mobile Cabinet	FAD	Procurement of Steel Filing Cabinet and Mobile Cabinet	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	271,000.00	Life Cycle Assessment	For storage and safekeeping of cash and other important documents (including small office)
Two (2) Lots of Supply and Delivery of Various ICT Equipment	FAD	Two (2) Lots of Supply and Delivery of Various ICT Equipment	Competitive Bidding	No	LCRB	July 2025	December 2025	GAA 2025 - Current Appropriation	1,588,290.00	Life Cycle Assessment	Replace of old desktop units and additional units for office use; Replace of old, unserviceable laptop units and additional units for mobile service
Catering Services for PRC Week and Inauguration of new bldg.	FAD	Catering Services for PRC Week and Inauguration of new bldg.	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	212,000.00		Food for PRC Various activities (PRC Week, Apo Day, Inauguration of New Building and Small Office Office)
Procurement for Hotel Accommodation for Central Office personnel	FAD	Procurement for Hotel Accommodation for Central Office personnel	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	120,000.00		For Accommodation for the Central Office Directors, the PRC Chairman, PRC Commissioner and other attendees of the 3 in 1 activity (ManCom Meeting, Inauguration of PRC 7 New Building and Small office)

Vehicle rental for transport of PRC personnel	FAD	Vehicle rental for transport of PRC personnel	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	28,000.00		For PRC Various activities for the month of June 2025 (new building inauguration, management committee meeting and final office inauguration)
Water Color Paper A4("x12") 120-190 gsm 97	FAD	Water Color Paper A4("x12") 120-190 gsm 97	Small Value Procurement	No	LCRB	April 2025	June 2025	GAA 2025 - Current Appropriation	3,300.00	Warehousing & Inventory Activities	For Interior Design License Examination
Dismantling and Re-Installation of PRC ROVII Airconditioning	FAD	Dismantling and Re-Installation of PRC ROVII Airconditioning	Small Value Procurement	No	LCRB	July 2025	September 2025	GAA 2025 - Current Appropriation	330,000.00		For Re-Installation of Airconditioning unit from PRC Mandau to PRC Sudin Lahug
Procurement of Security Services	FAD	Procurement of Security Services	Public Bidding	No	LCRB	July 2025	x	GAA 2025 - Current Appropriation	190,000.00	Renewal of Regular and Recurring Services	To enhance security of public and property of PRC-7
Postage and Courier Services	FAD	Postage and Courier Services	Small Value Procurement	No	LCRB	July 2025	September 2025	GAA 2025 - Current Appropriation	12,000.00	Renewal of Regular and Recurring Services	For the sending of parcels, documents through official postage and courier service to the regional
Procurement of Supply & Installation of CCTV Surveillance System and Cabling	FAD	Procurement of Supply & Installation of CCTV Surveillance System and Cabling	Public Bidding	No	LCRB	July 2025	December 2025	GAA 2025 - Current Appropriation	1,066,000.00	Life Cycle Assessment	For Installation of CCTV system at new building of PRC ROVII
Procurement of Office Signages	FAD	Procurement of Office Signages	Small Value Procurement	No	LCRB	July 2025	December 2025	GAA 2025 - Current Appropriation	98,000.00	Life Cycle Assessment	For office signages of new building of PRC ROVII
Procurement of Battery for Mitsubishi Adventure	FAD	Procurement of Battery for Mitsubishi Adventure	Small Value Procurement	No	LCRB	July 2025	December 2025	GAA 2025 - Current Appropriation	10,000.00	Life Cycle Assessment	For Mitsubishi Adventure spare parts
Hauling services for transfer of Airconditioner and Various Items still in-use until the last working day at old office	FAD	Hauling services for transfer of Airconditioner and Various Items still in-use until the last working day at old office	Small Value Procurement	No	LCRB	July 2025	December 2025	GAA 2025 - Current Appropriation	120,000.00		For transfer of Airconditioner, Files, Permanent Records and Various Items still in use.
Repair and Installation of new spare parts for DPG 325	FAD	Repair and Installation of new spare parts for DPG 325	Small Value Procurement	No	LCRB	July 2025	December 2025	GAA 2025 - Current Appropriation	20,700.00	Renewal of Regular and Recurring Services	For repair and installation of new spare parts of DPG 325 duplicating machine
Van Rental for PRB Radiologic Technology Inspection	FAD	Van Rental for PRB Radiologic Technology Inspection	Small Value Procurement	No	LCRB	July 2025	December 2025	GAA 2025 - Current Appropriation	11,000.00	Renewal of Regular and Recurring Services	For Repair and Installation of new spare parts for DPG 325
Procurement of Bond Paper	FAD	Procurement of Bond Paper	Small Value Procurement	No	LCRB	July 2025	September 2025	GAA 2025 - Current Appropriation	140,000.00	Warehousing & Inventory Activities	For Procurement of Bond Paper
Universal Socket Adaptor	FAD	Universal Socket Adaptor	Small Value Procurement	No	LCRB	July 2025	September 2025	GAA 2025 - Current Appropriation	9,500.00	Warehousing & Inventory Activities	For Universal Socket Adaptor
DRA22 Master Roll & DA24 Black Ink	FAD	DRA22 Master Roll & DA24 Black Ink	Exclusive Distributor	No	LCRB	July 2025	September 2025	GAA 2025 - Current Appropriation	74,002.00	Warehousing & Inventory Activities	For DRA22 Master Roll & DA24 Black Ink
DP Spring T for DP S550 spare parts	FAD	DP Spring T for DP S550 spare parts	Exclusive Distributor	No	LCRB	July 2025	September 2025	GAA 2025 - Current Appropriation	7,200.00	Life Cycle Assessment	For DP Spring T for DP S550 spare parts
Procurement of Roller Curtain Sunscreen Blinds Delivery and Installation of Combination and Dual Shade Blackout	FAD	Procurement of Roller Curtain Sunscreen Blinds Delivery and Installation of Combination and Dual Shade Blackout	Small Value Procurement	No	LCRB	October 2025	October 2025	GAA 2025 - Current Appropriation	800,000.00	Life Cycle Assessment	For Procurement of Roller Curtain Sunscreen Blinds Delivery and Installation of Combination and Dual Shade Blackout
Vehicle Rental including driver and gasoline for the conduct of inspection and monitoring of the PRB of Veterinary Medicine on November 10-14, 2025 at Dumaguete City	FAD	Vehicle Rental including driver and gasoline for the conduct of inspection and monitoring of the PRB of Veterinary Medicine on November 10-14, 2025 at Dumaguete City	Small Value Procurement	No	LCRB	October 2025	October 2025	GAA 2025 - Current Appropriation	18,000.00	Renewal of Regular and Recurring Services	For Vehicle Rental including driver and gasoline for the conduct of inspection and monitoring of the PRB of Veterinary Medicine on November 10-14, 2025 at Dumaguete City
Provision of Services Training Provider for the conduct of 3 day face-to-face ISO 19011:2018 Training Package preferably on November 27-29, 2025	FAD	Provision of Services Training Provider for the conduct of 3 day face-to-face ISO 19011:2018 Training Package preferably on November 27-29, 2025	Small Value Procurement	No	LCRB	October 2025	December 2025	GAA 2025 - Current Appropriation	90,000.00		For the Provision of Services Training Provider for the conduct of 3 day face-to-face ISO 19011:2018 Training Package preferably on November 27-29, 2025
Procurement of Supply and delivery of office equipment	FAD	Procurement of Supply and delivery of office equipment	Small Value Procurement	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	319,000.00	Life Cycle Assessment	For Supply and delivery of office equipment
Repair and spare parts of sharp photocopier	FAD	Repair and spare parts of sharp photocopier	Exclusive Distributor	No	LCRB	November 2025	November 2025	GAA 2025 - Current Appropriation	14,531.00	Life Cycle Assessment	For Repair and spare parts of sharp photocopier
DP Master Roll DRA 22 for DPG 325 duplicating machine	FAD	DP Master Roll DRA 22 for DPG 325 duplicating machine	Exclusive Distributor	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	49,450.00	Warehousing & Inventory Activities	For DP Master Roll DRA 22 for DPG 325 duplicating machine
Repair and installation of spare parts for duplicating machine	FAD	Repair and installation of spare parts for duplicating machine	Exclusive Distributor	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	59,900.00	Life Cycle Assessment	For Repair and installation of spare parts for duplicating machine
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
Culminating Activity for the 18-Day Campaign to End VAWC	FAD	Culminating Activity for the 18-Day Campaign to End VAWC	Direct Acquisition	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	66,750.00		Culminating Activity for the 18-Day Campaign to End VAWC
Lateral and Mobile Cabinet	FAD	Lateral and Mobile Cabinet	Direct Acquisition	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	54,500.00	Life Cycle Assessment	Lateral and Mobile Cabinet
Procurement of Digital Stamps	FAD	Procurement of Digital Stamps	Direct Acquisition	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	33,960.00	Life Cycle Assessment	Procurement of Digital Stamps


LUNCH AND DINNER BUFFET STYLE WITH 12 MAIN COURSES AND FREE FLOWING SODA, CHILLED JUICES AND COFFEE	FAD	LUNCH AND DINNER BUFFET STYLE WITH 12 MAIN COURSES AND FREE FLOWING SODA, CHILLED JUICES AND COFFEE	Direct Acquisition	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	123,200.00		LUNCH AND DINNER BUFFET STYLE WITH 12 MAIN COURSES AND FREE FLOWING SODA, CHILLED JUICES AND COFFEE
PROCUREMENT OF APPRECIATION BASKET	FAD	PROCUREMENT OF APPRECIATION BASKET	Direct Acquisition	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	116,000.00		PROCUREMENT OF APPRECIATION BASKET
VAN RENTAL TO MACTAN INT'L AIRPORT SHUTTLE SERVICE MULTI-PURPOSE COOPERATIVE	FAD	VAN RENTAL TO MACTAN INT'L AIRPORT SHUTTLE SERVICE MULTI-PURPOSE COOPERATIVE	Direct Acquisition	No	LCRB	December 2025	December 2025	GAA 2025 - Current Appropriation	21,000.00	Renewal of Regular and Recurring Services	VAN RENTAL TO MACTAN INT'L AIRPORT SHUTTLE SERVICE MULTI-PURPOSE COOPERATIVE
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
Office Supplies Expenses	FAD	Office Supplies Expenses	SV>	No	LCB	January 2025	December 2025	GAA 2024 - Current Appropriation	539,529.94	Warehousing & Inventory Activities	Common Office Supplies Not Available at PS DBM

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 9,260,000.00  
 Total Amount of CSEs to be purchased from PS-DBM:  
 Total Amount of Estimated Budget: 19,262,802.70

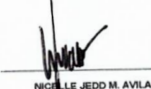
Prepared by:   
 STEFANIE C. JEDD  
 Secretary, RBAC

Certified Funds Available / Certified Appropriate Funds Available:  
  
 RIANN C. VILLAMANTE  
 Accountant

  
 REALYN ERIS Y. SABERON  
 Budget Officer

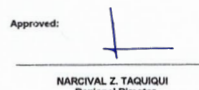
Recommending Approval: The BAC (Chairman, Vice Chairman and Members)

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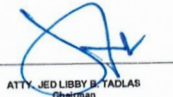
  
 NICELLE JEDD M. AVILA  
 Member

  
 MARIA GUILLERIZA A. SUROGAO  
 Member

  
 SANVIE L. SENO  
 Member

Approved:   
 NARCIVAL Z. TAGUIGUI  
 Regional Director

  
 REZALYN A. MARUTOL  
 Vice-Chairman

  
 ATTY. JED LIBBY B. TADLAS  
 Chairman