



Republic of the Philippines
Professional Regulation Commission
Manila



PROFESSIONAL REGULATORY BOARD FOR SOCIAL WORKERS

Resolution No. **03**
Series of 2022

**PRESCRIBING NEW DOCUMENTARY REQUIREMENTS FOR THE
SOCIAL WORKERS LICENSURE EXAMINATION**

WHEREAS, Section 10, Article III of Republic Act (R.A.) No. 4373 or “An Act to Regulate the Practice of Social Work and the Operation of Social Work Agencies in the Philippines and for Other Purposes”, as amended by R.A. Nos. 5175 and 10847, states that except as otherwise specifically allowed under the provisions of the said law, all applicants for registration as Social Workers shall be required to undergo a written examination which shall be given by the Professional Regulatory Board for Social Workers (Board);

WHEREAS, Section 2 of R.A. No. 10847 provides for the amended qualifications of applicants for the Social Workers Licensure Examination (SWLE), to wit:

- a) A citizen of the Philippines;
- b) At least eighteen (18) years of age;
- c) In good health and of good moral character;
- d) Has bachelor's degree or masteral degree or its equivalent in social work from an institution, college, or university duly accredited and legally constituted: *Provided*, That, the provisions of Republic Act Numbered Twenty – Two Hundred and Sixty (R.A. No. 2260), otherwise known as the Civil Service Act of 1959, as amended, insofar as cultural minorities are concerned, shall be applied; and
- e) Has completed a minimum period of one thousand (1,000) case hours of practical training in an established social work agency under the direct supervision of a fully trained and qualified social worker. *Provided*, That, in the institution, college, or university's undergraduate program, the academic courses preceded the required field practice of one thousand (1,000) case hours: *Provided, further*, That, the required field practice complies with the social work curriculum approved by the Commission on Higher Education and the Board.

WHEREAS, the Board issued Resolution No. 02 (s. 2021) on the “Designation of Board Focal Person for the Evaluation and Approval of Applications to the Licensure Examination, Amending for the Purpose Board Resolution No. 02 (s. 2017)”, with Annex A providing the list of documentary requirements for the SWLE;

WHEREAS, the Board deemed it timely and necessary to review, rationalize, and update the existing requirements for the licensure examination.

NOW THEREFORE, the Board **RESOLVES**, as it is hereby **RESOLVED**, to prescribe new documentary requirements starting with the September 2022 Social Workers Licensure Examination schedule:

First-Timer:

**Degree/Course Requirement: Bachelor of Science in Social Work
Master of Science in Social Work**

Documentary Requirements:

- 1) Philippine Statistics Authority (PSA) - issued Birth Certificate;
- 2) PSA – issued Marriage Certificate/Contract (for married female applicants);
- 3) Transcript of Records with scanned picture, Special Order No. (unless exempted) and Remarks “For Board Examination Purposes”;
- 4) Original and photocopy of National Bureau Investigation (NBI) Clearance; and
- 5) Certificate of 1,000 Case Hours of Supervised Field Instruction signed by the Agency Field Supervisor (AFS) or Faculty Supervisor (in the event that the AFS is not available or has no valid PRC license), and further certified by the current Field Instruction Coordinator or current Head of the Social Work Program who must have an updated Professional Identification Card (PIC).

Repeaters:

Documentary Requirements:

- 1) Original and photocopy of NBI Clearance; and
- 2) Certificate of 1,000 Case Hours of Supervised Field Instruction signed by the Agency Field Supervisor (AFS) or Faculty Supervisor (in the event that the AFS is not available or has no valid PRC license), and further certified by the current Field Instruction Coordinator or current Head of the Social Work Program who must have an updated PIC.

* subject to payment of examination fees

This Resolution supersedes **Annex A** of Board Resolution No. 02 (s. 2021) and all other issuances inconsistent herewith. The Board may, however, make future adjustments or modifications in this list of examination requirements as may be deemed reasonable and necessary.

This Resolution shall take effect after fifteen (15) days following the completion of its publication in the Official Gazette or in any newspaper of general circulation in the Philippines.

Donna B. Marichal

Rosemarie S. Palomo

Alvin

Quarta

Let a copy hereof be furnished the University of the Philippines Law Center and the National Association for Social Work Education, Inc. Further, herein updated list of requirements for the SWLE shall be included in the consolidated Table of Requirements for the Licensure Examinations, for the guidance and reference of all concerned.

Done this 20th day of June, 2022 in the City of Manila.


LORNA C. GABAD
Chairperson


ROSETTA G. PALMA
Member


FE J. SINSONA
Member


ELY B. ACOSTA
Member

VACANT
Member

ATTESTED BY:


Atty. Lovelika T. Bautista
Chief, PRB Secretariat Division

APPROVED:


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Chairman


JOSE Y. CUETO, JR.
Commissioner


ERWIN M. ENAD
Commissioner

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