

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION X (CAGAYAN DE ORO)

Skypark, Limketkai Center, Cagayan de Oro City

Annual Procurement Plan for FY 2024-Non-CSE per NEP (REVISED)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MOOE													
5020301002	Common Supplies/Equipment available at PS	ORD/FAD/REGU /LRD	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	448,786.88	448,786.88		Procurement to DBM PS Depot
5020301002	Office Supplies Expenses	ORD/FAD/REGU /LRD	No	Shopping	within 2024	within 2024	within 2024	within 2024					GoP
				NP-53.9 Small Value Procurement	within 2024	within 2024	within 2024	within 2024					
5020321003	ICT Equipment (SE)	FAD	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	65,000.00	65,000.00		Computer desktop
				Shopping	within 2024	within 2024	within 2024	within 2024					
				NP- 53.9 Small Value Procurement	within 2024	within 2024	within 2024	within 2024					
5020309000	Fuel, Oil, and Lubricants Expenses	FAD	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant (POL)	within 2024	within 2024	within 2024	within 2024	GoP	125,000.00	125,000.00		Fuel for Innova, RUSH and Adventure
5020321002	Office Equipment (SE)	ORD/FAD/REGU /LRD	No	NP- 53.9 Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	52,000.00	52,000.00		Various equipment
5020322001	Furniture and Fixture (SE)	ORD/FAD/REGU /LRD	No	NP- 53.9 Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	55,000.00	55,000.00		Office Table and Steel filing cabinet
5020401000	Water Expenses	FAD	No	NP- 53.9 Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	50,000.00	50,000.00		Supply and Delivery of Purified Drinking Water and Provision of Hot and Cold Water Dispensers for PRC CDO Regional Office x
5020501000	Postage and Courier Services	FAD	No	NP- 53.9 Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	257,000.00	257,000.00		Delivery and Mailing services of documents to PRC Central Office, Other Regional Offices and Iligan & Valencia Offsite Service Centers
5021199000	Other Professional Services	FAD	No	NP- 53.9 Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	184,000.00	184,000.00		Certifying body
5021203000	Security Services	FAD	No	Public Bidding	within 2024	within 2024	within 2024	within 2024	GoP	349,766.00	349,766.00		Security Guards for PRC CDO and Offsite Service Center
5021299099	Other General Services - Job Order (Direct Hiring)	FAD	Yes	Public Bidding	within 2023	within 2023	within 2023	within 2023	GoP	2,512,195.20	2,512,195.20		Hiring of Job Order

5029903000	Representation Expenses	ORDFAD/RECU LRD	No	NP- 52.9 Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	55,000.00	55,000.00		Venue of Meeting
5029903001	Rents- Building and Structures	Examination Section	No	NP-53.10 Lease of Real property and Venue	within 2024	within 2024	within 2024	within 2024	GoP	980,000.00	980,000.00		Examination Venue
5029905003	Rents- Motor Vehicles	Examination Section	No	NP- 53.9 Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	150,000.00	150,000.00		Lease of Motor Vehicle for Examination Unit
5029905004	Rents- Equipment	FAD/ Examination	No	NP- 53.9 Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	150,000.00	150,000.00		Lease of Photocopier and Duplicate Machine with Coprocessor for PRC CDO Regional Office II
MOOE - TOTAL										5,466,748.08	5,466,748.08		
CAPITAL OUTLAY													
5030391003	Information and Communication Technology Equipment	FAD	Yes	Public Bidding	4th Quarter 2023	4th Quarter 2023	January 2024	January 2024	GoP	7,010,748.93		7,010,748.93	Laptop for CDR F
10408070	Communication Equipment	FAD	Yes	Public Bidding	4th Quarter 2023	4th Quarter 2023	January 2024	January 2024	GoP	936,250.00		936,250.00	Network Infrastructure
CAPITAL OUTLAY - TOTAL										7,946,998.93		7,946,998.93	
GRAND TOTAL										13,413,747.01	5,466,748.08	7,946,998.93	

Recommending Approval:
The Regional BAC:

Prepared by:
RBAC Secretariat

CONNIE L. EMBORONG
Member

ARCELO R. TEVES
Member

ARGIE N. BARRIENTOS
Member

ADRIAN C. BRVEROS
Member

KATELYN ELIS H. ESCARTIN
Member

Certified Funds Available/
Certified Availability of Allotment:

MARIANNE PELIC O. LEGASPI
Accountant III

CHRISTIAN M. ORTIZ
Budget Officer

JERRY F. CRAUSUS
Chairperson
ATTY. NORHANNA A. PANGANDAMAN-PAPORO
Vice Chairperson

MARICOR N. EMPEDRAD
Member

CHERRY B. TORRES
Member

KRISTIAN IVY P. DAGAMAS
Member

Approved:

JULIE L. SABALZA
Regional Director