

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
Request for Publication of Vacant Positions

Date of Publication
Electronic copy to be submitted to the CSC PD must be in MS Excel format

MARUVEL D.V. CASTILLO JR.
Senior Person Resource Specialist

26 JAN 2026

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the PROFESSIONAL REGULATION COMMISSION

MARUVEL D.V. CASTILLO JR.
CSC - Office of the President
ATTY. MARIA LOURAINA S. RODRIGUEZ
HRMO

Date: January 26, 2026

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	Administrative Assistant I	PRC-DOLEB-ADAS1-52-2008	7	20914	Completion of 2 years of studies in college (prior to 2018), OR High School Graduate with relevant vocational/trade course (prior to 2018) OR Completion of Grade 12/Senior High School under Technical-Vocational-Livelihood Track, OR Completion of Grade 10/Junior High School with relevant vocational/trade course (TESDA NC II) (starting 2018)	None required	None required	Relevant MC 11 s. 1996, Career Service (Sub-professional) First Level Eligibility	N/A	Region VI (Office of the Director)
2	Professional Regulations Officer III	PRC-DOLEB-PREGO3-58-2008	16	45694	Bachelor's Degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region VI (Regulations Division)
3	Senior Professional Regulations Officer	PRC-DOLEB-SRPREGO-74-2017	19	59153	Bachelor's Degree	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region VI (Licensure and Registration Division - Application Section)

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send those to the address below not later than February 16, 2026

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025), digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or exoression, civil status, religion, and political affiliation. This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be.

MR. ROMEL B. BALISANG

Director III, PRC Regional Office VI - Iloilo City

2nd Floor, Gaisano Iloilo City Center, Benigno Aquino
Avenue, San Rafael, Mandurriao, Iloilo City

(033) 329-2410

9944626640

ro6.recruitment@prc.gov.ph

(Active Telephone/Mobile Number and Email Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED