

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
Request for Publication of Vacant Positions

Electronic copy to be submitted with CSC FO must be in MS Excel format

J. O. CASTILLO JR.
Human Resources Specialist
26 JAN 2026

To: CIVIL SERVICE COMMISSION (CSC)

CSC – FO Office of the President

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the PROFESSIONAL REGULATION COMMISSION:

ATTY. MARIA CRISTINE S. RODRIGUEZ
HRMO

Date: January 26, 2026

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	Attorney IV	PRC-DOLEB- ATY4-70-2017	23	91306	Bachelor of Laws	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080	N/A	Region III (Office of the Director)
2	Administrative Assistant III	PRC-DOLEB- ADAS3-62-2017	9	24329	Completion of 2 years studies in college (prior to 2018), OR High School Graduate with relevant vocational/trade course (prior to 2018), OR Completion of Grade 12/Senior High School under Technical- Vocational-Livelihood Track, OR Completion of Grade 10/Junior High School with relevant vocational/trade course (TESDA NC II) (Starting 2018)	Four (4) hours of relevant training	One (1) year of relevant experience	Relevant MC 11 s. 1996, Career Service (Subprofessional) First Level Eligibility	N/A	Region III (Office of the Director)
3	Chief Professional Regulations Officer	PRC-DOLEB- CPREGO-79-2017	24	102603	Master's Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/management learning and development intervention	Four (4) years of supervisory/management experience	Career Service (Professional) Second Level Eligibility	N/A	Region III (Licensure and Registration Division)
4	Professional Regulations Officer II	PRC-DOLEB- PREGO2-79-2017	13	36125	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Region III (Licensure and Registration Division- Examination Section)

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than **February 16, 2026**

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed,
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable),
3. Hard copy or electronic copy of proof of eligibility/rating/license, and
4. Hard copy or electronic copy of Transcript of Records.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the Indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation. This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

MR. PAUL H. ABAN

Director III, PRC Regional Office III - San Fernando
City

Regional Office III - San Fernando City
2nd and 3rd Floor (New) PEO Annex Building,
Provincial Capitol Compound, Bgry. Santo Niño
City of San Fernando, Pampanga

(045) 404-0235
ro3_hr@prc.gov.ph

(Active Telephone/Mobile Number and Email Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.