

**PROFESSIONAL REGULATION COMMISSION  
REGIONAL OFFICE IV-B (MIMAROPA)  
ANNUAL PROCUREMENT PLAN FOR FY 2026**

INDICATIVE  FINAL  UPDATED [Version No. \_\_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Engagement of a certifying body for the third-party audit and maintenance of ISO 9001:2015 QMS standards.	FAD	Engagement of a certifying body for the third-party audit and maintenance of ISO 9001:2015 QMS of the PRC Regional Office IV-B - (Consulting Services)	Competitive Bidding (RA 12009, Sec. 27)	No	LCRB/HRRB	Upon issuance of MYCA	-	GAA 2026 - Current Appropriations	49,560.00	Multi-Year Contracting	-
Early Procurement Activity for Lease of Office Space for PRC Regional Office IV-B (MIMAROPA)	FAD	Early Procurement Activity for Lease of Office Space for PRC Regional Office IV-B (MIMAROPA) in Quezon City - (General Services)	NP-53.10 Lease of Real Property and Venue	Yes	LCRB/HRRB	12 2025	01 2026	GAA 2026 - Current Appropriations	6,720,000.00	Early Procurement Activity	-
Provision of Internet Subscription	ICT	Provision of Internet Subscription for PRC Regional Office IV-B - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	MARB	01 2026	02 2026	GAA 2026 - Current Appropriations	168,000.00	-	-
Provision for the Mid-Year Performance Assessment (MYPA) and other related activities	FAD	Provision of meals and other supplies related to the conduct of Thanksgiving program and other year-end related activities - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	04 1 2026	05 1 2026	GAA 2026 - Current Appropriations	234,000.00	-	-
Provision of commemorative tokens for Father's Day celebration.	FAD	Provision of commemorative tokens for PRC officers, personnel, and guests during the Father's Day celebration - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	05 1 2026	06 2026	GAA 2026 - Current Appropriations	7,500.00	-	-
Provision of commemorative tokens for Mother's Day celebration.	FAD	Provision of commemorative tokens for PRC officers, personnel, and guests during the Mother's Day celebration - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	04 1 2026	05 2026	GAA 2026 - Current Appropriations	7,500.00	-	-
Provision of Janitorial Services	FAD	Provision of Janitorial Services for PRC Regional Office IV-B in Quezon City and Service Centers in Puerto Princesa City, Palawan, and Calapan City, Oriental Mindoro - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	06 2026	09 2026	GAA 2026 - Current Appropriations	516,297.47	-	-
Provision of meals, tokens, and various supplies and materials for the implementation of Climate Change programs.	FAD	Provision of meals, tokens, and various supplies and materials for the implementation of Climate Change programs - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	05 1 2026	05 2026	GAA 2026 - Current Appropriations	60,000.00	-	-
Provision of postage and courier services	FAD, LEGAL, LRD-Exam, LRD-Reg	Provision of postage and courier services - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	01 2026	03 2026	GAA 2026 - Current Appropriations	125,000.00	-	-
Provision of Security Services	FAD	Provision of Security Services for PRC Regional Office IV-B - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	06 2026	09 2026	GAA 2026 - Current Appropriations	50,955.00	-	-
Provision of tokens for the 18-Day Campaign to End VAW in accordance with PCW circulars.	FAD	Provision of tokens for the 18-Day Campaign to End VAW in accordance with PCW circulars - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	10 2026	11 2026	GAA 2026 - Current Appropriations	7,500.00	-	-
Provision of tokens the National Women's Month in accordance with PCW circulars.	FAD	Provision of tokens the National Women's Month in accordance with PCW circulars - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	02 2026	03 2026	GAA 2026 - Current Appropriations	7,500.00	-	-

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Supply & Delivery of Various ICT Office Supplies	FAD, ICT, LRD-Exam, LEGAL, REGULATION DIVISION, LRD-Reg	Supply & Delivery of Consumables for various brand of printers: Brother, Epson, HP, and Fujifilm - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	01 2026	06 2026	GAA 2026 - Current Appropriations	1,027,600.00	-	-
Supply & Delivery of Consumables for RISO SF5130 EII-A	LRD-Exam	Supply & Delivery of Riso Ink and Master Roll for RISO SF5130 EII-A - (Goods)	Direct Contracting (RA 12009, Sec. 31)	No	-	02 2026	06 2026	GAA 2026 - Current Appropriations	90,820.00	-	-
Supply and Delivery of Counter Chair	LRD-Reg	Supply and Delivery of Counter Chair - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	01 2026	03 2026	GAA 2026 - Current Appropriations	25,800.00	-	-
Supply and Delivery of lateral Steel Filing Cabinet 4 Drawer	LRD-Reg	Supply and Delivery of lateral Steel Filing Cabinet 4 Drawer - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	01 2026	03 2026	GAA 2026 - Current Appropriations	53,100.00	-	-
Supply and delivery of purified drinking water	FAD, LRD-Exam	Supply and delivery of purified drinking water for PRC Regional Office IV-B - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	01 2026	03 2026	GAA 2026 - Current Appropriations	30,000.00	-	-
Supply and Delivery of Semi-Expendable ICT Equipment (Mid-Range Desktop Computers, Laptops, and UPS)	ICT	Supply and Delivery of Semi-Expendable ICT Equipment (Mid-Range Desktop Computers, Laptops, and UPS) - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	MARB	01 2026	02 2026	GAA 2026 - Current Appropriations	1,804,540.00	-	-
Supply and delivery of the advocacy apparel for the Campaign to End VAW (per PCW guidelines).	FAD	Supply and delivery of the advocacy apparel for the Campaign to End VAW (per PCW guidelines) - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	10 2026	11 2026	GAA 2026 - Current Appropriations	24,000.00	-	-
Supply and delivery of the advocacy apparel for the National Women's Month celebration (per PCW guidelines).	FAD	Supply and delivery of the advocacy apparel for the National Women's Month celebration (per PCW guidelines) - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	02 2026	03 2026	GAA 2026 - Current Appropriations	24,000.00	-	-
Supply & Delivery of gear oil for the Ideal 4108 heavy-duty shredding machine	LRD-eXAM	Supply & Delivery of gear oil for the Ideal 4108 heavy-duty shredding machine	Direct Acquisition (RA 12009, Sec. 32)	No	-	01 2026	03 2026	GAA 2026 - Current Appropriations	25,000.00	-	-
Training Expenses for the Career Guidance Orientation	REGULATION DIVISION	Training Expenses for the Career Guidance Orientation - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	10 2026	11 2026	GAA 2026 - Current Appropriations	10,000.00	-	-
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
Supply & Delivery of Plastic Wrap	LRD-Exam	Supply & Delivery of Plastic Wrap - (Goods)	Direct Acquisition	No	-	01 2026	03 2026	GAA 2026 - Current Appropriations	2,400.00	-	-
Supply & Delivery of Stamp Pad felt	LRD-Exam	Supply & Delivery of Stamp Pad felt - (Goods)	Direct Acquisition	No	-	01 2026	03 2026	GAA 2026 - Current Appropriations	640.00	-	-
Supply & Delivery of Trash Bins	LRD-Reg	Supply and Delivery of Trash Bins - (Goods)	Direct Acquisition	No	-	01 2026	03 2026	GAA 2026 - Current Appropriations	2,650.00	-	-
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
Supply & Delivery of Various Common Office Supplies and Equipment	FAD, LRD-Exam, LEGAL, REGULATION DIVISION, LRD-Reg	Procurement of Common-Used Supplies and Equipments with PS-DBM - (Goods)	Agency-to-Agency (RA 12009, Sec. 35.5 2 c)	No	-	01 2026	12 2026	GAA 2026 - Current Appropriations	431,594.88	-	-
									<b>11,505,957.35</b>		

**Total Amount of Estimated Budget for EPA Projects: 6,720,000.00**  
**Total Amount of CSEs to be purchased from PS-DBM: 431,594.88**  
**Total Amount of Estimated Budget: 11,505,957.35**

Prepared by:

  
**LIEZEL F. CASTILLO**

Supervising PRO

*Bids and Awards Committee Secretariat*

Date : January 20, 2026

Recommended by:

By the Authority of the Bids and Awards Committee:


  
**MAYROSE L. QUEZON**

Chief Professional Regulations Officer

*Bids and Awards Committee Chairperson*

Date : January 20, 2026

Approved by:

  
**REYNALDO D. AGCAOILI**

Regional Director

*Head of the Procuring Entity*

Date : January 20, 2026