PROFESSIONAL REGULATION COMMISSION
REGIONAL OFFICE IV-B (MIMAROPA)
ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ■ UPDATED [Version No. 08]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS			
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)	PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Engagement of a certifying body for the third-party audit and maintenance of ISO 9001:2015 QMS standards.	FAD	Engagement of a certifying body for the third-party audit and maintenance of ISO 9001:2015 QMS of the PRC Regional Office IV-B - (Consulting Services)	Competitive Bidding (RA 12009, Sec. 27)	No	LCRB/HRRB	Upon issuance of MYCA	-	GAA 2026 - Current Appropriations	49,560.00	Multi-Year Contracting	-
Early Procurement Activity for Lease of Office Space for PRC Regional Office IV-B (MIMAROPA)	FAD	Early Procurement Activity for Lease of Office Space for PRC Regional Office IV-B (MIMAROPA) in Quezon City - (General Services)	NP-53.10 Lease of Real Property and Venue	Yes	LCRB/HRRB	12/2025	01/2026	GAA 2026 - Current Appropriations	6,720,000.00	Early Procurement Activity	
Provision of Internet Subscription	ICT	Provision of Internet Subscription for PRC Regional Office IV-B - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	MARB	01/2026	02/2026	GAA 2026 - Current Appropriations	168,000.00	-	-
Provision for the Mid-Year Performance Assessment (MYPA) and other related activities	FAD	Provision for the Mid-Year Performance Assessment (MYPA) and other related activities (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	04 1 2026	05 1 2026	GAA 2026 - Current Appropriations	46,477.00	-	Php21,400.00 fund augmented for additional approved projects fo the celebration of the PRC 53rd Anniversary; Php42,768.00 modified to supply and delivery of Refregirator for Calapan and Palawan TC; change mode of procurement and project title; Php48,855.00 modified to Supply and Delivery of 10 seater Conference Table; Php74,509.00 modified to Supply and Delivery of Office Chair
Provision of commemorative tokens for Father's Day celebration.	FAD	Provision of commemorative tokens for PRC officers, personnel, and guests during the Father's Day celebration - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	05 1 2026	06/2026	GAA 2026 - Current Appropriations	7,500.00	-	-
Provision of commemorative tokens for Mother's Day celebration.	FAD	Provision of commemorative tokens for PRC officers, personnel, and guests during the Mother's Day celebration - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	04 1 2026	05/2026	GAA 2026 - Current Appropriations	7,500.00	-	-
Provision of Janitorial Services	FAD	Provision of Janitorial Services for PRC Regional Office IV-B in Quezon City and Service Centers in Puerto Princesa City, Palawan, and Calapan City, Oriental Mindoro - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	06/2026	09/2026	GAA 2026 - Current Appropriations	348,431.15	Renewal of Regular and Recurring Services	Php167,866.32 modified to Security Services; change of unit cost
Provision of meals and various supplies and materials for the implementation of the Climate Change initiatives and various programs for the PRC 53rd Anniversary Celebration	FAD	Provision of meals, tokens, and various supplies and materials for the implementation of Climate Change initiatives and various programs for the OPRC 53rd Anniversary - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	05 1 2026	05/2026	GAA 2026 - Current Appropriations	81,400.00	-	Php21,400 fund augmentation from allotment for the MYPA activities; change project title
Provision of postage and courier services	FAD, LEGAL, LRD-Exam, LRD-Reg	Provision of postage and courier services - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	01/2026	03/2026	GAA 2026 - Current Appropriations	125,000.00	-	-

Provision of Security Services	FAD	Provision of Security Services for PRC Regional Office IV-B - (General Services)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	06/2026	09/2026	GAA 2026 - Current Appropriations	218,821.32	Renewal of Regular and Recurring Services	Php167,866.32 modifies from Janitorial Services; change of unit cost
Provision of tokens for the 18-Day Campaign to End VAW in accordance with PCW circulars.	FAD	Provision of tokens for the 18-Day Campaign to End VAW in accordance with PCW circulars - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	10/2026	11/2026	GAA 2026 - Current Appropriations	7,500.00	-	-
Provision of tokens the National Women's Month in accordance with PCW circulars.	FAD	Provision of tokens the National Women's Month in accordance with PCW circulars - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	02/2026	03/2026	GAA 2026 - Current Appropriations	7,500.00	-	-
Supply & Delivery of Various ICT Office Supplies	FAD, ICT, LRD-Exam, LEGAL, REGULATION DIVISION,LRD-Reg	Supply & Delivery of Consumables for various brand of printers: Epson, HP, and Fujifilm - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	01/2026	06/2026	GAA 2026 - Current Appropriations	12,271.00	-	Php258,989.00 modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examinations in September; Php110,191.00 change item specification andincrease in no. of quantity to Supply and delivery of Toner TN 2480 and Drum DR 2455 for Brother DCP L2540DW; Php59,349.00+40,000.00 change item specification andincrease in no. of quantity to Supply and delivery of HP Toner 107A
Supply & Delivery of Consumables for RISO SF5130 EII-A	LRD-Exam	Supply & Delivery of Riso Ink and Master Roll for RISO SF5130 EII-A - (Goods)	Direct Contracting (RA 12009, Sec. 31)	No	-	09/2026	12/2026	GAA 2026 - Current Appropriations	0.00	-	Modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examinations in September
Supply and Delivery of lateral Steel Filing Cabinet 4 Drawer	LRD-Reg	Supply and Delivery of lateral Steel Filing Cabinet 4 Drawer - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	06/2026	08/2026	GAA 2026 - Current Appropriations	1,305.35	-	Php23,510.33 Modified to Procurement of Office Industrial Stand Fan; Php116,000.00 change item specification andincrease in no. of quantity to Supply and Delivery of HP Toner 107A;Php5,651.00 modified to Supply &Delivery of HP Toner 107A
Supply and delivery of purified drinking water	FAD, LRD-Exam	Supply and delivery of purified drinking water for PRC Regional Office IV-B - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	01/2026	03/2026	GAA 2026 - Current Appropriations	30,000.00	-	-
Supply and Delivery of Semi-Expendable ICT Equipment (Mid-Range Desktop Computers, Laptops, and UPS)	ICT	Supply and Delivery of Semi-Expendable ICT Equipment (Mid-Range Desktop Computers, Laptops, and UPS) - (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	MARB	01/2026	02/2026	GAA 2026 - Current Appropriations	1,804,540.00	-	-
Supply and delivery of the advocacy apparel for the Campaign to End VAW (per PCW guidelines).	FAD	Supply and delivery of the advocacy apparel for the Campaign to End VAW (per PCW guidelines) - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	10/2026	11/2026	GAA 2026 - Current Appropriations	24,000.00	-	-
Supply and delivery of the advocacy apparel for the National Women's Month celebration (per PCW guidelines).	FAD	Supply and delivery of the advocacy apparel for the National Women's Month celebration (per PCW guidelines) - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	02/2026	03/2026	GAA 2026 - Current Appropriations	24,000.00	-	-
Supply & Delivery of gear oil for the Ideal 4108 heavy-duty shredding machine	LRD-eXAM	Supply & Delivery of gear oil for the Ideal 4108 heavy-duty shredding machine (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	01/2026	03/2026	GAA 2026 - Current Appropriations	25,000.00		
Training Expenses for the Career Guidance Orientation	REGULATION DIVISION	Training Expenses for the Career Guidance Orientation - (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	10/2026	11/2026	GAA 2026 - Current Appropriations	10,000.00	-	-
Procurement of whiteboard 4x6ft	LRD-EXAM, LEGAL	Procurement of whiteboard 4x6ft (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	07-2026	GAA 2025 - Continuing Appropriations	4,000.00	-	Php8,000.00 modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examinations in September
Supply and delivery of 5 seater padded gang chair for the Regional Office	LRD-EXAM, FAD	Supply and delivery of Five (5) seater padded gang chair for the Regional Office (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	LCRB	02-2026	03-2026	GAA 2025 - Continuing Appropriations	414,830.67		

Supply and Delivery of Bluetooth speaker	FAD	Goods	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	06-2026	GAA 2025 - Continuing Appropriations	38,000.00	-	
Supply and Delivery of Lateral Filing Cabinet 4 drawers	LRD-REGISTRATION, FAD	Supply and Delivery of Lateral Filing Cabinet 4 drawers (Goods)	Small Value Procurement (RA Direct Acquisition (RA 12009, Sec. 32)	No	LCRB	02-2026	03-2026	GAA 2025 - Continuing GAA 2025 - Continuing Appropriations	8,666.70 195,000.00		Modify specification from 6 drawers to 4 drawers
Supply and delivery of medical kit for the conduct of various Licensure Examinations	LRD-EXAM	Supply and delivery of medical kit for the conduct of various Licensure Examinations (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	10-2026	12-2026	GAA 2025 - Continuing Appropriations	0.00	-	modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examinations in September
Supply and delivery of PRC Podium	FAD	Goods	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	06-2026	GAA 2025 - Continuing Appropriations	45,000.00	-	
Supply and Delivery of wireless microphone with receiver	FAD	Goods	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	06-2026	GAA 2025 - Continuing Appropriations	10,000.00	-	
Procurement of meals for the conduct of Capacity building on Mental Health Awareness on March 25, 2026	FAD	Meals for the conduct of Capacity building on Mental Health Awareness on March 25, 2026 (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	03-2026	03-2026	GAA 2026 - Current Appropriations	22,400.00	-	-
Supplies and materials and other related expenses for the conduct of Capacity building on Mental Health Awareness on March 25, 2026	FAD	Supplies and materials and other related expenses for the conduct of Capacity building on Mental Health Awareness on March 25, 2026 (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	03-2026	03-2026	GAA 2026 - Current Appropriations	2,600.00	-	-
Trucking of RISO Machine and consumables	LRD - Exam	Transportation of the RISO Machine and consumables (Services)	Direct Acquisition (RA 12009, Sec. 32)	No	-	04-2026	04-2026	GAA 2026 - Current Appropriations	7,000.00	-	-
Provision of Air Conditioning Cleaning and Maintenance Services for PRC Calapan Service Center	FAD	Provision of Air Conditioning Cleaning and Maintenance Services for PRC Calapan Service Center (General Services)	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	06-2026	GAA 2026 - Current Appropriations	6,500.00	-	Air Conditioned Preventive maintenance and Cleaning Services for Calapan Service Center
Supply and Delivery of Refrigerator	FAD	Supply and Delivery of Refrigerator for Calapan Service Center and Palawan Service Center (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	07-2026	GAA 2026 - Current Appropriations	42,768.00	-	For Calapan Service Center and Palawan Service Center use
Supply and delivery of Toner and Drum for Brother MFC L5915DW	FAD	Supply and delivery of 18 Toner TN-3608XL and 6 Drum DR-3608 for Brother MFC L5915DW (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	08-2026	GAA 2026 - Current Appropriations	167,160.00	-	Modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examinations in September; Php167,160.00 Modified from janitorial services
Supply and Delivery of various Brother Consumables -Toner and Drum for Brother MFC L8340CDW -Toner and Drum for Brother DCP L2550DW	FAD	Supply and Delivery of Toner: Black, Cyan, Magenta and Yellow and Drum for Brother MFC L8340CDW (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	-	06-2026	08-2026	GAA 2026 - Current Appropriations GAA 2025 - Continuing Appropriations	55,440.00 235,935.00	- -	Php55,440.00 (current) modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examination in September; Php55,440.00 Modified from janitorial services
	FAD, REGULATION DIVISION, LRD-Reg	Supply and Delivery of Toner TN 2480 and Drum DR 2455 for Brother DCP L2550DW	Small Value Procurement (RA 12009, Sec. 34)	No	-	06-2026	08-2026	GAA 2026 - Current Appropriations	375,265.00	-	Php40,326.00 (Continuing) & Php110,191.00 (Current) modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examinations in September; Php40,326.00+Php21,480.00+Php88,711.00 modified from janitorial services; Php110,191.00 modified from supply &delivery of Various ICT Office Supplies;Php18,500.00 modified to Provision of Meals for the Directors' Meeting on October 2, 2026

Procurement of Office Industrial Stand Fan	LRD-Reg	Procurement of Office Industrial Stand Fan (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	09-2026	10-2026	GAA 2026 - Current Appropriations	23,510.33	-	
12U Server Rack Data Cabinet with wheels	FAD	Procurement of 12U Server Rack Data Cabinet with wheels (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	09-2026	10-2026	GAA 2026 - Current Appropriations	35,750.00	-	Modifed from OGS
Movable TV Rack for Video TeleConference	FAD	Movable TV Rack for Video TeleConference (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	09-2026	10-2026	GAA 2026 - Current Appropriations	5,760.00	-	Modifed from OGS
Wired USB Type-A Optical Mouse	FAD	Wired USB Type-A Optical Mouse (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	09-2026	10-2026	GAA 2026 - Current Appropriations	7,068.75	-	Modifed from OGS
256GB M.2 PCIe NVMe Solid State Drive	FAD	256GB M.2 PCIe NVMe Solid State Drive (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	09-2026	10-2026	GAA 2026 - Current Appropriations	28,972.50	-	Modifed from OGS
Headset	FAD	Procurement of headset (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	09-2026	10-2026	GAA 2026 - Current Appropriations	61,776.00	-	Modified from janitorial services
Supply and Delivery of HP Toner 107A	FAD, ICT, Regu, LRD-Reg	Supply and Delivery of HP Toner 107A (Goods)	Small Value Procurement (RA 12009, Sec. 34)	No	-	09-2026	10-2026	GAA 2026 - Current Appropriations	312,000.00	-	Php59,349.00+Php40,000.00+ Php156,000.00 modified from supply & delivery ofVarious ICT Office Supplies + Php56,651.00 From Supply & delivery of Lateral CAbinet 4 Drawer
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Supply & Delivery of Plastic Wrap	LRD-Exam	Supply & Delivery of Plastic Wrap - (Goods)	Direct Acquisition	No	-	01-2026	03-2026	GAA 2026 - Current Appropriations	2,400.00	-	-
Supply & Delivery of Stamp Pad felt	LRD-Exam	Supply & Delivery of Stamp Pad felt - (Goods)	Direct Acquisition	No	-	06-2026	06-2026	GAA 2026 - Current Appropriations	0.00	-	modified to OGS-Exam for the provision for honoraria and other examination-related expenses for the conduct of various licensure examinations in September
Supply & Delivery of Trash Bins	LRD-Reg	Supply and Delivery of Trash Bins - (Goods)	Direct Acquisition	No	-	06-2026	06-2026	GAA 2026 - Current Appropriations	2,650.00	-	
Procurement of paper cutter, folio size	LRD-EXAM	Procurement of paper cutter, folio size (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	03-2026	04-2026	GAA 2025 - Continuing Appropriations	840.00	-	-
Procurement of ICT Supplies and Materials	ICT	Cable tie white 4x300mm (100 pcs); Cable tie black 4x300mm (100 pcs); 20 cm Ethernet Cable; 5-Port Gigabit Desktop Switch; Extension Cord with multiple outlets, surge protector power strip tower, 12 gang; Dual-band Gigabit Wi-fi Router; RJ45 Splitter Connector 1 to 2 Ethernet Extender; CAT6 RJ45 Connector (100 pcs); and Ethernet Cable Self-Locking Nylon Tie Tags (100 pcs) (Goods)	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	06-2026	GAA 2026 - Current Appropriations	9,753.27	-	Change of item specification
Provision of Cleaning and Maintenance Services for Hi-Lux Air Conditioning Units	FAD	Provision of Cleaning and Maintenance Services for Hi-Lux Air Conditioning Units (General Services)	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	07-2026	GAA 2026 - Current Appropriations	15,500.00	-	Air Conditioned Preventive maintenance and Cleaning Services for MV Hi-Lux SNE 9412

Dismantling and reinstallation of CCTV DVR and monitor	LRD-Exam	Dismantling and reinstallation of CCTV DVR and monitor: Enclosure of Confidential Printing Room (CPR) with access door and additional lighting; Installation of ISP Terminal & Layout of the Fiber Optic Line and Termination; Relocation of CCTV DVR with Monitor	Direct Acquisition (RA 12009, Sec. 32)	No	-	04-2026	06-2026	GAA 2026 - Current Appropriations	52,230.00	-	Rellocation of Confidential Printer Room (CPR)
Provision of meals for the Mother's and Father's Day celebrations	FAD	Provision of meals for the Mother's and Father's Day celebrations	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	06-2026	GAA 2026 - Current Appropriations	8,000.00	-	
Supply and Delivery of 2026 PRC Sportsfest Shirts	FAD	Supply and Delivery of 2026 PRC Sportsfest Shirts	Direct Acquisition (RA 12009, Sec. 32)	No	-	06-2026	06-2026	GAA 2026 - Current Appropriations	3,780.00	-	
Supply and Delivery of 10 seater Conference Table	FAD	Supply and Delivery of 10 seater Conference Table	Direct Acquisition (RA 12009, Sec. 32)	No	-	07-2026	09-2026	GAA 2026 - Current Appropriations	48,855.00		
Supply and Delivery of Office Chair	FAD	Supply and Delivery of Office Chair	Direct Acquisition (RA 12009, Sec. 32)	No	-	07-2026	09-2026	GAA 2026 - Current Appropriations	74,500.00		
Provision of Meals for the Directors' Meeting on October 2, 2026	FAD	Provision of Meals for the Directors' Meeting on October 2, 2026	Direct Acquisition (RA 12009, Sec. 32)	No	-	10-2026	10-2026	GAA 2026 - Current Appropriations	38,500.00		Modified from Supply and Delivery of Toner 24802 and Drum DR2455 for Brother DCP L2550DW
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Supply & Delivery of Various Common Office Supplies and Equipment	FAD, LRD-Exam, LEGAL, REGULATION DIVISION,LRD-Reg	Procurement of Common-Used Supplies and Equipments with PS-DBM - (Goods)	Agency-to-Agency (RA 12009, Sec. 35.5.2.c)	No	-	01/2026	12/2026	GAA 2026 - Current Appropriations	431, 594. 88	-	-
									12,512,811.92		

Total Amount of Estimated Budget for EPA Projects: **6,720,000.00**
Total Amount of CSEs to be purchased from PS-DBM: **431,594.88**
Total Amount of Estimated Budget: **12,512,811.92**

Prepared by:

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Supervising PRO
Bids and Awards Committee Secretariat
Date : September 30, 2026

Recommended by:
By the Authority of the Bids and Awards Committee:

MAYROSE L. QUEZON
Chief Professional Regulations Officer
Bids and Awards Committee Chairperson
Date :September 30, 2026

Approved by:

REYNALDO D. AGCAOILI
Regional Director
Head of the Procuring Entity
Date : September 30, 2026