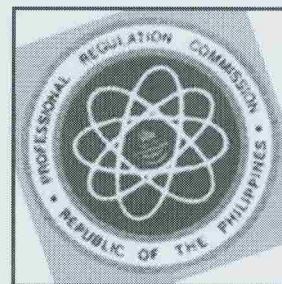




## Bids and Awards Committee

Republic of the Philippines  
Professional Regulation Commission  
P. Paredes St., Sampaloc, Metro Manila  
Tel.Fax: 310-0037 / email:prcbac2013@gmail.com



ARISTOGERSON T. GESMUNDO  
Chairman

ARJAY R. ROSALES  
Vice-Chairman

MARIA LIZA M. HERNANDEZ  
Member

HENRIETTA P. NARVAEZ  
Member

WILMA T. UNANA  
Member

ALFONSO C. VILORIA  
Provisional Member, Non-IT Projects

GREGORIO B. DELLORO  
Provisional Member, IT Projects

### SECRETARIAT:

KAREN M. MAGSALIN  
Secretary

VICTOR RICO P. LOPEZ  
Member

MARGIERY D. DULIN  
Member

GLENN I. PAJARON  
Member

CHRISTOPHER A. MAYO  
Member

LIEZEL F. BURAGA  
Member

### REQUEST FOR QUOTATION

(RFQ) No. 2018-009

(Negotiated Procurement – Small Value Procurement)

Date:

Contact Person:

Name of Venue/Company:

Address:

Contact details:

Dear Sir/Madam:

The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 - Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **Procurement for the Supply of Labor and Materials for the Repair of Air Conditioning Units in Various Offices.**

We are furnishing you herewith a copy of the Request for Quotation with Annexes "A-B", for you reference.

For inquiries you may email at [prcbac2013@gmail.com](mailto:prcbac2013@gmail.com) or you may call the BAC Secretariat at Facsimile No. (02) 310-0037.

Thank you.

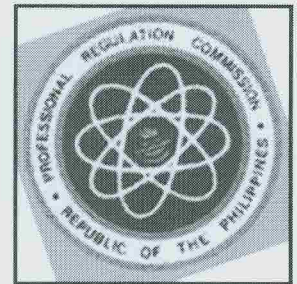
Very truly yours,

  
**ATTY. ARISTOGERSON T. GESMUNDO**  
Assistant Commissioner  
BAC Chairman



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### REQUEST FOR QUOTATION (RFQ) No. 2018-009

#### (Negotiated Procurement – Small Value Procurement)

The PROFESSIONAL REGULATION COMMISSION (PRC), with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: Procurement for the Supply of Labor and Materials for the Repair of Air Conditioning Units (ACU) in Various Offices in accordance with Section 53.9 (Small Value Procurement) of The 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184.

<b>Name of Project :</b>	Lot 1 - Procurement for the Supply of Labor and Materials for the Repair of Air Conditioning Units in Various Offices
<b>Approved Budget for the Contract:</b>	Seventy One Thousand Five Hundred Eighty Eight Pesos (Php71,588.00)
<b>Location :</b>	Professional Regulation Commission P. Paredes St., Sampaloc, Manila
<b>Specification :</b>	See attached <b>Annexes "A &amp; B"</b> for the Specifications, Financial Bid and Omnibus Sworn Statement.
<b>Delivery Date :</b>	Upon receipt of request Letter from the General Services Division.

Interested bidders who are legally, technically and financially capable may submit their bid quotation, duly signed by the owner or his duly authorized representative on or before **10:00 o'clock in the morning of April 5, 2018** at the BAC Office, QMS Section, 3<sup>rd</sup> Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, at which time the sealed envelope containing the quotation will be opened at the Conference Room, 2<sup>nd</sup> Floor PRC Main Building, in the presence of the representative who may choose to attend.

#### ❖ TERMS AND CONDITIONS

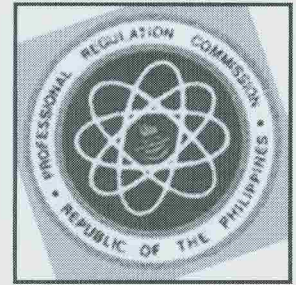
1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.





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Member

5. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any erasures or overwriting shall be valid only if they are properly signed by you or your duly authorized representatives.
7. The payment for the services rendered shall be made within 15-30 days upon issuance of the Billing Statement, on a bank-bank basis.

Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal:

1. Valid Mayor's / Business Permit
2. PhilGEPS Registration Number
3. Income / Business Tax Return
4. Omnibus Sworn Statement

***\*For Individuals (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)***

PRC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at Facsimile No. 310-0037

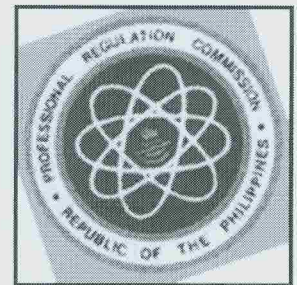
Very truly yours,

**ATTY. ARISTOGERSON T. GESMUNDO**  
Assistant Commissioner  
BAC Chairman



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ANNEX "A"

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Member

### PRICE QUOTATION SHEET FINANCIAL BID

#### PROCUREMENT FOR THE SUPPLY AND INSTALLATION OF MATERIALS FOR THE REPAIR OF AIR CONDITIONING UNITS IN VARIOUS OFFICES

(Through Negotiated Procurement Pursuant to Section 53.9 of the  
2016 Revised Implementing Rules and Regulations of R.A. 9184)

Having read, examined and accepted the Terms of Reference on the  
subject Request for Quotation (RFQ), I/We submit our quotation/s for the  
item/s as follows:

Description	Scope of Work	Labor & Materials Cost
1) Supply of labor, parts and materials for the repair of One (1) Unit 5.0TR capacity floor mounted type, Koppel Brand ACU in Rating Division	<ul style="list-style-type: none"><li>➤ Replacement of Fan Motor and capacitor;</li><li>➤ Replacement of fan blade;</li><li>➤ System reprocessing;</li><li>➤ Pressurize system using Nitrogen Gas for leak testing;</li><li>➤ Internal dehydration;</li><li>➤ Recharging of refrigerant R-22;</li><li>➤ Test run and observation.</li></ul>	
2) Supply of labor, parts and materials for the repair of One (1) Unit 3.0 TR capacity floor mounted type, Koppel Brand ACU in the Confidential Room	<ul style="list-style-type: none"><li>➤ Replacement of magnetic contactor;</li><li>➤ Replacement of running capacitor dual 60+5UF;</li><li>➤ Replacement of fan motor;</li><li>➤ Replacement of fan blade;</li><li>➤ System reprocessing</li><li>➤ Charging of Refrigerant R-22;</li><li>➤ Test run and observation.</li></ul>	