



# Bids and Awards Committee

Republic of the Philippines  
Professional Regulation Commission  
P. Paredes St., Sampaloc, Metro Manila  
Tel. Fax: 5-310-0037  
Email: [bac@prc.gov.ph](mailto:bac@prc.gov.ph)



## REGULAR MEMBERS:

**JOSE Y. CUETO, JR.**  
Chairman

**MARIA LIZA M. HERNANDEZ**  
Vice-Chairperson

**GISELLE G. DURANA**  
Member

**HENRIETTA P. NARVAEZ**  
Member

**WILMA T. UNANA**  
Member

## ALTERNATE MEMBERS:

**OMAIMAH E. GANDAMRA**  
Vice-Chairperson

**JANE R. SEVESES**  
Member

**MARIDEL G. BANASIG**  
Member

**TEODORO V. MENDOZA II**  
Member

## PROVISIONAL MEMBERS:

**CRISANTO L. DECENA**  
Provisional Member, Non-IT Projects

**REGIE D. TORRES**  
Provisional Member, IT Projects

## SECRETARIAT:

**KAREN M. MAGSALIN**  
Secretary

**MARGIERY D. DULIN**  
Member

**LIEZEL F. BURAGA**  
Member

**CHRISTOPHER A. MAYO**  
Member

**ELIEZER C. LEYCO**  
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**JOEL P. IGNACIO**  
Member

**ARVIN R. LUNAR**  
Member

**NOMAN MAUI G. EBORA**  
Member

## REQUEST FOR QUOTATION

(RFQ) No. 2022-59 to 60

(Negotiated Procurement – Small Value Procurement)

Date:

Contact Person:

Name of Company:

Address:

Contact details:

Dear Sir/Madam:

The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **PROCUREMENT OF NETWORK TOOL SET AND 2 BAY NETWORK ATTACHED STORAGE (NAS) (Lot 1 to 2).**

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B" for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at [bac@prc.gov.ph](mailto:bac@prc.gov.ph).

Thank you.

Very truly yours,

**JOSE Y. CUETO, JR.**  
Commissioner  
BAC Chairman



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NOMAN MAUI G. EBORA  
Member

## REQUEST FOR QUOTATION (Negotiated Procurement – Small Value Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **Procurement of Network Tool Set and 2 Bay Network Attached Storage (NAS) (Lot 1 to 2)** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

**Name of Project: Procurement of Various IT Equipment**

**Lot 1 – Twenty (20) sets of Network Tool Set with Approved Budget for the Contract of Two Hundred Fifty Thousand Pesos (Php250,000.00) – RFQ NO. 2022-59**

**Lot 2 – Twenty (20) units of 2 Bay Network Attached Storage (NAS) with Approved Budget for the Contract of Two Hundred Seventy-Two Thousand Five Hundred Forty-Six Pesos and Sixty Centavos (Php272,546.60) – RFQ NO. 2022-60**

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal (**Annex “B”**) personally, by mail/courier, through facsimile No. **(02) 5-310-0037** or via email at [bac@prc.gov.ph](mailto:bac@prc.gov.ph), duly signed by the owner or his duly authorized representative using the “PRC Official Forms” provided **herein on or before 9:00 in the morning of August 10, 2022** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, at which time, the quotation/proposal will be evaluated at the BAC Conference Room, 4th Floor, PRC Annex Building on **August 10, 2022, at 1:30 in the afternoon. Bidders/representatives who may wish to attend the opening of bids must submit a letter of intent to the BAC Secretariat’s email address.**

### ❖ TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex “A” & “B”)**.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.



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Member

- Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.
- Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

Failure to comply with the Terms and Conditions of the contract will result in the payment of the corresponding penalties/liquidated damages in the amount equivalent to 10% of the contract price by the winning service provider.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent/ or if applicable) are required to be submitted:

- Valid Mayor's / Business Permit  
*(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)*
- PhilGEPS Registration Number
- Latest Income/Business Tax Return  
*(for ABCs above P500,000.00)*
- Omnibus Sworn Statement  
*(Unnotarized Omnibus Sworn Statement may be accepted in compliance with the GPPB Resolution No. 09-2020, dated 7 May 2020, subject to compliance therewith after award of contract but before payment.)*
- Duly notarized Secretary's Certificate *(for partnership, corporation, cooperative, or joint venture) / Authorization to sign as representative (if sole proprietorship).*

- ❖ For Individual *(only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)*
- ❖ For procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at [bac@prc.gov.ph](mailto:bac@prc.gov.ph).

Very truly yours,

JOSE Y. CUETO, JR.  
Commissioner  
BAC Chairman



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ANNEX "A"

**REGULAR MEMBERS:**

*[Signature]*  
**JOSE Y. CUETO, JR.**  
 Chairman

**MARIA LIZA M. HERNANDEZ**  
 Vice-Chairperson

**GISELLE G. DURANA**  
 Member

*[Signature]*  
**HENRIETTA P. NARVAEZ**  
 Member

*[Signature]*  
**WILMA T. UNANA**  
 Member

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 Vice-Chairperson

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 Member

**MARIDEL G. BANASIG**  
 Member

*[Signature]*  
**TEODORO V. MENDOZA II**  
 Member

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 Provisional Member, Non-IT Projects

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 Member

**TERMS OF REFERENCE (TOR)**

**PROCUREMENT OF NETWORK TOOL SET AND 2 BAY NETWORK ATTACHED STORAGE (NAS) (Lot 1 to 2)**

(Through Negotiated Procurement Pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of R.A. 9184)

**I. Approved Budget for the Contract**

The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the below-mentioned amount inclusive of all applicable bank and government charges.

**Name of Project: Procurement of Network Tool Set and 2 Bay Network Attached Storage (NAS) (Lot 1 to 2)**

**Lot 1 – Twenty (20) sets of Network Tool Set with Approved Budget for the Contract of Two Hundred Fifty Thousand Pesos (Php250,000.00) – RFQ NO. 2022-59**

**Lot 2 – Twenty (20) units of 2 Bay Network Attached Storage (NAS) with Approved Budget for the Contract of Two Hundred Seventy-Two Thousand Five Hundred Forty-Six Pesos and Sixty Centavos (Php272,546.60) – RFQ NO. 2022-60**

**II. Specification**

PROCUREMENT OF NETWORK TOOL SET AND 2 BAY NETWORK ATTACHED STORAGE (NAS) (Lot 1 to 2)	
QTY	Technical Specifications and Schedule of Requirement
<b>LOT 1 – NETWORK TOOL SET</b>	
<b>20 SETS</b>	<b>Network Tool Set</b> <ul style="list-style-type: none"> <li>• Crimping Tool</li> <li>• LAN Tester</li> <li>• Punch Down Tool</li> <li>• Universal Stripping</li> </ul> <p><b>Delivery Period: Within 30 to 45 calendar days upon receipt of the contract</b></p>
<b>LOT 2 – 2 BAY NETWORK ATTACHED STORAGE (NAS)</b>	
<b>20 UNITS</b>	<b>2 Bay Network Attached Storage</b> <ol style="list-style-type: none"> <li><b>1. TECHNICAL SPECIFICATIONS:</b> <ul style="list-style-type: none"> <li>➢ CPU Quantity: 1</li> <li>➢ CPU Architecture: 64-bit</li> <li>➢ CPU Frequency: 4-core 1.4 GHz</li> <li>➢ Memory: 512MB</li> <li>➢ Drive Bays: 2</li> </ul> </li> </ol>





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## 2. COMPATIBLE DRIVE TYPE:

- \*3.5" SATA HDD
- \*2.5" SATA HDD (with optional 2.5" Disk Holder)
- \*2.5" SATA SSD (with optional 2.5" Disk Holder)
- RJ-45 1GbE LAN Port: 1
- USB 3.2 Gen 1 Port: 2
- Warranty Period: 1 year

**Delivery Period: Within 30 to 45 calendar days upon receipt of the contract**

## ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROCUREMENT OF NETWORK TOOL SET AND 2 BAY NETWORK ATTACHED STORAGE (NAS) (LOT 1 TO 2)

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME  
OF AUTHORIZED REPRESENTATIVE,  
DESIGNATION AND PRINTED NAME OF COMPANY



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ANNEX "B"

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## PRICE QUOTATION SHEET FINANCIAL BID

Having read, examined, and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

**Total Bid Price for the Project: (Inclusive of all taxes and bank charges)**  
**PROCUREMENT OF NETWORK TOOL SET AND 2 BAY NETWORK ATTACHED STORAGE (NAS) (Lot 1 to 2)**

### LOT 1 – NETWORK TOOL SET

In Figures: \_\_\_\_\_

In Words: \_\_\_\_\_

### LOT 2 – 2 BAY NETWORK ATTACHED STORAGE (NAS)

In Figures: \_\_\_\_\_

In Words: \_\_\_\_\_

\*THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT.

\_\_\_\_\_  
Bidder's authorized signature over printed name

Designation: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_