



Professional Regulation Commission

REQUEST FOR QUOTATION

RFQ #: 2018 - 067

Date: July 26, 2018

SIR / MADAM:

May we invite your company to quote for the lowest price/s, VAT included, on the items/s listed and described hereunder.

Please submit your QUOTATION to the Bids and Awards Committee (BAC), through BAC Secretary Ms. Karen M. Magsalin, through Facsimile No. (02) 310-0037, which shall be stamped thereon the date and time received and shall place the same in the "Bids Box".

The quotation must be received by the BAC Secretariat not later than three (3) days from receipt hereof and not beyond 3:00 o' clock in the afternoon of the last day to submit the quoted price. All bids which are higher than the ABC shall be automatically disqualified.

The BAC reserves the rights to reject any and all bid/s submitted which is/are not in accordance with the specification and those submitted after the deadline. Provided, the supplier shall reimburse PRC in case of over pricing.

Very truly yours,

Served by:

ARISTOGERSON T. GESMUNDO
Chairman, Bids & Awards Committee

Canvasser

Date:

Quantity	Unit	Item (with specification)	Unit Cost
60	box	Mailing Envelope with PRC Logo	Php 870.00
		- Book quality	
		- Size: 9.5" x 4.125"	
300	ream	PRC Stationery – Long	430.00
		Paper, Multicopy, 80 gsm,	
		Size: 210 mm x 330 mm,	
		tolerance: (±2 mm in either direction),	
		Grammage Size tolerance: -5%, for laser printer, high speed copier,	
		lithographic printing, etc., cut sizes shall be along machine direction,	
		stiffness (gurley), MD, 300 µN.m min, 500 sheets per ream,	
		thickness: 0.09 mm min, with ISO certification logo	
400	ream	PRC Stationery - A4	385.00
		Paper, Multicopy, 80 gsm,	
		Size: 210 mm x 297 mm,	
		tolerance: (±2 mm in either direction),	
		Grammage Size tolerance: -5%, for laser printer, high speed copier,	
		lithographic printing, etc., cut sizes shall be along machine direction,	
		stiffness (gurley), MD, 300 µN.m min, 500 sheets per ream,	
		thickness: 0.09 mm min, with ISO certification logo	
		NOTE: Please see attached sample of mailing envelope and PRC	
		Stationery A4 and Long	
		nothing follows	
		NOTE: MODE OF PAYMENT: BANK TO BANK (OTHER THAN LANDBANK	
		ACCOUNT, BANK CHARGES SHALL BE PAID BY THE SUPPLIER.)	
		VAT INCLUSIVE	

Received by:

(Name & Signature of Proprietor/ Authorized Representative)

Telephone/ Fax no.

IMPORTANT:

PLEASE FILL UP ALL REQUIRED DATA AND SUBMIT A PHOTOCOPY OF YOUR VALID BUSINESS PERMIT AND PROOF OF PHILGEPS REGISTRATION.

P. PAREDES ST. CORNER N.REYES ST. SAMPALOC, MANILA, TELEFAX. NO. 310-2013

By: TAVIray



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SAMPLE ONLY



P. PAREDES ST., SAMPALOC, MANILA, PHILIPPINES, 1008
P.O. BOX 2038, MANILA