

Republic of the Philippines
PROFESSIONAL REGULATIONS COMMISSION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PROFESSIONAL REGULATIONS COMMISSION in the CSC website:

GLORIA L. ASINAS

HRMO

Date: December 6, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Administrative Officer	PRC-DOLEB- SADOF-50-2017	22	Php. 58,717.00	Bachelor's Degree relevant to the job	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility		Region XI (Finance and Administrative Division)
2	Administrative Officer V (Budget Officer III)	PRC-DOLEB- ADOF5-41-2008	18	Php. 38,085.00	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Region XI (Finance and Administrative Division)
3	Accountant III	PRC-DOLEB-A3- 50-2017	19	Php. 42,099.00	Bachelor's Degree in Commerce/ Business Administration major in Accounting	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080		Region XI (Finance and Administrative Division)
4	Information Technology Officer I	PRC-DOLEB- 1TO1-49-2017	19	Php. 42,099.00	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Region XI (Finance and Administrative Division)
5	Administrative Officer III (Records Officer II)	PRC-DOLEB- ADOF3-57-2017	14	Php. 26,494.00	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Region XI (Finance and Administrative Division)

6	Professional Regulations Officer II	PRC-DOLEB-PREGO2-64-2017	13	Php. 24,224.00	Bachelor's Degree	Nonre Required	Nonre Required	Career Service (Professional) Second Level Eligibility		Region XI (Licensure and Registration Division - Registration Section)
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 4, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROSARIO R. BRILLANTES

HRMO designate

Davao Regional Office, 2nd Floor Granland
Business Center, Rafael Castillo St., Agdao,
Davao City

prc.davao@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.