



DEPARTMENT OF LABOR AND EMPLOYMENT  
**PROFESSIONAL REGULATION COMMISSION**  
**Regional Office I**  
*Pangasinan Nueva Vizcaya Road, Carmay East Rosales, Pangasinan*  
**ANNUAL PROCUREMENT PLAN FOR 2022**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. REGIONAL OFFICE PROCUREMENT													
5020399000	OFFICE SUPPLIES AND MATERIAL EXPENSES	LRD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	1,599,150.90	1,599,150.90	-	3-in-1 Colored Printer, Blank Ink for Duplo Mchine, Cloth Cover for Duplo Machine, Corrugated Box, Customized PERRC Box, Digital Weighing Scale, Drum Kit, Brother DR3455, Liquid Hand Soap, Multipurpose Cleaner, N95 Mask, Personal Protective Equipment,Rags, Stamp Pad,Stencil Roll for Duplo Machine,Toner Cart TN 3448, Water Dispencer Bottom Load, Wrapping Paperkraft, 48' x 36' x 150lbs, 240 sheets per bundle
5020301002	OFFICE SUPPLIES EXPENSES	LRD / Regulation/FAD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	254,671.12	254,671.12	-	Cable/Wire Organizer, flexible/spiral-tube cord, plastic, Data File Box, Dating and Stamping Mchines, Envelope, mailing with window, External HD, 1 TB, External HD, 1 TB, File Orngaizer, Glue, Index tab, Ink Cart Epson C13T664100 (T6641) Black, Ink Cart Epson C13T664100 (T6641) Black,Ink Cart Epson C13T664200 (T6642) Cyan,Ink Cart Epson C13T664200 (T6642) Cyan,Ink Cart Epson C13T664300 (T6643) Magenta,Ink Cart Epson C13T664300 (T6643) Magenta,Ink Cart Epson C13T664400 (T6644) Yellow,Ink Cart Epson C13T664400 (T6644) Yellow,Ink for self-inking stamp,Ink for self-inking stamp,insecticide,Magazinefile box, Marker permanent black, Marker permanent blue, Marker whiteboard black,Paper PRC Stationery 8.5x13, Paper PRC Stationery A4, Paper Specialty A4, Paper Specialty Legal, Pencil Sharpener, Puncher,Record book,Rubber band,sealing tape,sign pen black,sign pen black .5mm, sign pen black .5mm,sign pen blue, sign pen blue,sign pen blue .5mm,sign pen blue .5mm, sign pen red,Stapler heavy duty binder type, stapler standard type, Surgical mask,Tape dispenser, Toner Cart TN3448, Toner for Epson L5190 Black,Toner for Epson L5190 Cyan,Toner for Epson L5190 Magenta, Toner for Epson L5190 Yellow, Toner for Epson M200 Black,Toner Ink EPSON black (L3110/L5190),Toner Ink EPSON cyan (L3110/L5190),TonerInk EPSON magenta (L3110/L5190), Toner Ink EPSON yellow (L3110/L5190), whiteboard magnetic aluminum frame wall
5020399000	Other Office Supplies and Equipment	LRD / Regulation/FAD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	1,929,318.00	1,929,318.00	-	Purchase of Smartphone for ORD, COVID related Items, and other supplies necessary to support the regular operation of the office.
REPAIRS AND MAINTENANCE													
5021307000	Repair and Maintenance - Furniture and Fixture	FAD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	175,000.00	175,000.00	-	Preventive maintenance and general repair of Air Conditioning Units in the Regional Office.
5021305099	Repair and Maintenance - Motor Vehicle	FAD	NO	Direct Contracting	Within 2022	Within 2022	Within 2022	Within 2022	GoP	40,000.00	40,000.00	-	Preventive maintenance and general repair of various Motor Vehicle
COMMUNICATION EXPENSES													
5020501000	Postage and Courier Services	FAD	NO	NP-53.9 - Small Value Procurement	First Quarter of 2022	First Quarter of 2022	First Quarter of 2022	First Quarter of 2022	GoP	128,355.80	128,355.80	-	For Courier / Waybill of official communications
WATER EXPENSES													
5020401000	Water	FAD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	37,500.00	37,500.00	-	Procurement of drinking water for the regional office.
RENTAL EXPENSES													
5020201002	Training Expense	FAD	NO	NP-53.10-Lease of Real Property and Venue	June 2022	June 2022	June 2022	June 2022	GoP	210,000.00	210,000.00		For the meals and lodging expenses during the 1st quarter assessment.
5029905001	Rents- Motor Vehicles	LRD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	550,000.00	550,000.00	-	Rental of vehicle services during big examinations.



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OTHER GENERAL SERVICES AND OTHER EXPENSES													
5021299099	Job Order	FAD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	912,947.53	912,947.53	-	C/O Central Office BAC. For LSERV managed personnel
5021299001	Other General Services-Exam	LRD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	53,600.00	53,600.00	-	-Drum Unit Screen, Segment Assembly,Pinion Gear, Clutch Spring, Cluth Spring(T-Roll),Rubber Roller, Signal Lever, Separator Base Unit
5021299001	RMOOE and Others	LRD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	1,068,188.00	1,068,188.00	-	-Metal Brass Marker, For RTPCR Testing of Exam Personnel
5021299001	RMOOE and Others	FAD / Regu	No	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	110,710.00	110,710.00	-	Procurement of meals of participants during the Tree Planting Activity / Fire Awareness and Dental & Medical Check up / Womens Month
5021199001	RMOOE and Others	LRD	NO	Direct Contracting	Within 2022	Within 2022	Within 2022	Within 2022	GoP	91,760.00	91,760.00	-	Procurement of Consumable Inks and spare parts for Duplicating Machines.
5029999099	Other Mooe	LRD	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	49,000.00	49,000.00	-	Gloves,Laundry Gloves, Medicine Kits for Exam,Printing of Updated Citizen's Charter(tarpaulin), 10lbs Fire Extinguisher
GRAND TOTAL										7,210,201.35	7,210,201.35	-	

Prepared by:




  
**SUSHMITA MAY D. BASON**  
OIC, Supply Officer  
  
**JOHN ADRIAN J. MALAGOTNOT**  
RBAC Secretary

Certified Funds Available / Certified Appropriate Funds Available

  
**JENNIFER M. ULLIBAC** /   
**MAYNATALIE L. ALLIDEM**  
Accountant Budget Officer

Recommending Approval:

REGIONAL BIDS AND AWARDS COMMITTEE

  
**MAYNATALIE L. ALLIDEM**  
Member  
  
**SHIEILA M. BORJA**  
Member  
  
**MARIE GRACE P. NAVA**  
Member


  
**LEONARDO P. JIMENEZ, PhD**  
Member

  
**BABYLINDA O. REYES**  
Vice Chairperson

  
**Atty. MARIE FRANCES DENISE D. CALDE**  
Chairperson

Approved by:

HEAD OF THE PROCURING ENTITY

  
**ATTY. ARL RUTH B. SACAY-SABELO**  
Regional Director