

Department of Labor and Employment  
**PROFESSIONAL REGULATION COMMISSION**  
**Regional Office XI**

Calamansi Street corner 1st Street, Juna Subdivision, Matina, Davao City

**ANNUAL PROCUREMENT PLAN FOR FY 2023-NON CSE (Based on GAA)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement /Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000, 310100100001000, 310100100002000, 310200100001000, 310200100003000, 310200100004000	Common Use Supplies and Equipment- Not Available at PS-DBM	PRC Region XI	No	Shopping- Ordinary/Regular Office Supplies and Equipment (Sec.52.1.b)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	512,397.45	512,397.45	-	Procurement of Various common use office supplies, Janitorial Supplies and Materials, Various medicine and first-aid supplies
310100100002000	Common Use Supplies- Not Available at PS-DBM	PRC Region XI	No	Direct Contracting (Sec. 50)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	461,900.00	461,900.00	-	Procurement of Inks and Master Rolls for Riso and Duplo that are NOT AVAILABLE at PS-DBM
100000100001000, 310100100001000, 310100100002000, 310200100001000, 310300100001000	Common Use Supplies and Equipment- Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	1,300,521.01	1,300,521.01	-	Procurement of Car Supplies and Accessories, Bedding Essentials, Electrical Supplies, Various Inks and Toners, Drum Unit, Purified Drinking Water, ICT Parts and Accessories, General Services Supplies and Materials and other supplies such as Dater, Rubber Stamp, Corrugated Box, Key Duplication, Tarpaulin, Wooden Pallet, Plastic Crate, Curtains, Curtains Rods, Sintra Sign Board and LED wall clock
100000100001000, 310200100001000, 310300100001000, 310200100002000, 310100100001000	Semi-Expendable Office Equipment, Furniture and Fixture, Other Machinery and Equipment, Communication Equipment- Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	981,655.60	981,655.60	-	Various semi-expendable office equipment, furniture & fixture, and other machinery & equipment, & communication equipment to be purchased that are NOT AVAILABLE at PS DBM
100000100001000	Trainings and Seminar Expenses	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	489,200.00	489,200.00	-	Various trainings, seminars and activities of PRC RO XI for the year 2023
100000100001000, 310100100001000	Fuel, Oil and Lubricant Expense	PRC Region XI	No	NP - 53.14 Direct Retail Purchase	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	GoP	403,200.00	403,200.00	-	POL requirements of PRC RO XI service vehicles and other machineries.
100000100001000	Representation Expense	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	GoP	312,000.00	312,000.00	-	Conduct of Ground Breaking Ceremony and OSC Digos Opening and PRC Week celebration

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					Advertisement /Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Janitorial Services	PRC Region XI	Yes	Public Bidding	11-08-2022	12-01-2022	1st Quarter of 2023	1st Quarter of 2023	GoP	1,008,000.00	1,008,000.00	-	Janitorial Services for January to September 2023
310100100002000, 100000100001000	Rental Expense- Vehicle Rental	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	300,000.00	300,000.00	-	Vehicle Rental for examination and other PRC activities
100000100001000	Security Services	PRC Region XI	No	Public Bidding	11-17-2021	12-07-2021	01-06-2022	01-07-2022	GoP	2,600,000.00	2,600,000.00	-	Previously Procured through Public Bidding January 2022 to December 2024 with 3 year MYCA-BMB-8-21-0000061 dated November 3, 2021
100000100001000	Other General Services- RMOOE	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	GoP	540,000.00	540,000.00	-	1. ISO 9001:2015 Consultancy services 2. Installation of CCTV Camera in Digos Off-site Service Center 3. Installation of Lactation Room and Child Minding Center
100000100001000	Other General Services- RMOOE ISO 9001:2015 standards (DTI-BPS)	PRC Region XI	No	Agency to Agency (Sec.53.5)	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00	-	ISO 9001:2015 standards (DTI-BPS)
100000100001000	Repair and Maintenance - Furniture and Fixture	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	50,000.00	50,000.00	-	Various repairs to be made/done on furniture and fixtures.
100000100001000	Repair and Maintenance- Office Equipment	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	50,000.00	50,000.00	-	Various repairs to be made/done on office equipment.
100000100001000	Repair and Maintenance - Information and Communication Technology (ICT)Equipment	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	80,000.00	80,000.00	-	Various repairs to be made/done on ICT equipment.

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100000100001000	Repair and Maintenance - Machinery	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	50,000.00	50,000.00	-	Various repairs to be made/done on office machinery.
100000100001000	Repair and Maintenance - Other Machinery and Equipment	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	1st and 2nd Quarter of 2023	GoP	10,000.00	10,000.00	-	Various repairs to be made/done on office other machinery & equipment.
100000100001000	Repair and Maintenance - Motor Vehicle	PRC Region XI	No	Negotiated Procurement- Small Value Procurement ( Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	300,000.00	300,000.00	-	To cover the scheduled preventive maintenance of PRC RO XI service vehicles.
GRAND TOTAL										9,449,874.06	9,449,874.06	-	-

Prepared by: RBAC Secretariat

Certified Funds Available:

Recommending Approval:

Approved by:

CHARAINE G. BLANTUCAS  
RBAC Secretary

KERCHNER AQUINO  
Budget Officer

TERESITA MATA-MARAÑON  
Vice- Chairperson

ATTY. JOANNE P. GRADO  
RBAC Chairperson

RAQUEL R ABRANTES  
Regional Director / HOPE

CLAUDIA A. SIATOCA  
Member

DIOSCORO F. MAHINAY  
Regional Accountant

KERCHNER AQUINO  
Member

MARIA C. JADLOC  
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ATTY. SHANIZ ABALORIO-CARETE  
Member