



**PROFESSIONAL REGULATION COMMISSION  
REGIONAL OFFICE I**



**ANNUAL PROCUREMENT PLAN FOR FY 2026**

INDICATIVE     FINAL     UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Provision of Postage and Courier Services for the Incoming and Outgoing Documents in PRC Regional Office I for FY 2026	Finance and Administrative Division (FAD)/Legal Section	Provision of Postage and Courier Services for the Incoming and Outgoing Documents in PRC Regional Office I for FY 2026 (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	01/2026	02/2026	GAA-Current Appropriation (MOOE)	90,000.00	Use of Framework Agreement	
Provision of Janitorial Services of PRC Regional Office I and its three (3) Offsite Service Centers for FY 2026	Finance and Administrative Division (FAD)	Provision of Janitorial Services of PRC Regional Office I and its three (3) Offsite Service Centers for FY 2026 (Goods)	Small Value Procurement (SVP)	Yes	Lowest Calculated Responsive Bid (LCRB)	01/2026	02/2026	GAA-Current Appropriation (MOOE)	1,659,000.00	Use of Framework Agreement	EPA conducted was unsuccessful; changed to SVP in Final APP
Regular maintenance of air conditioning units and other Property Equipment in the Regional Office	Finance and Administrative Division (FAD)	Regular maintenance of air conditioning units and other Property Equipment in the Regional Office (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	01/2026	02/2026	GAA-Current Appropriation (MOOE)	280,000.00	Use of Framework Agreement	
Repairs and Maintenance for Official Motor Vehicle of PRC Regional Office I for FY 2026	Finance and Administrative Division (FAD)	Repairs and Maintenance for Official Motor Vehicle of PRC Regional Office I for the First Quarter of FY 2026 (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	10,000.00	Use of Framework Agreement	
	Finance and Administrative Division (FAD)	Repairs and Maintenance for Official Motor Vehicle of PRC Regional Office I for the Second Quarter of FY 2026 (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	04/2026	04/2026	GAA-Current Appropriation (MOOE)	30,000.00	Use of Framework Agreement	
	Finance and Administrative Division (FAD)	Repairs and Maintenance for Official Motor Vehicle of PRC Regional Office I for the Third Quarter of FY 2026 (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	07/2026	07/2026	GAA-Current Appropriation (MOOE)	30,000.00	Use of Framework Agreement	
	Finance and Administrative Division (FAD)	Repairs and Maintenance for Official Motor Vehicle of PRC Regional Office I for the Fourth Quarter of FY 2026 (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	10/2026	10/2026	GAA-Current Appropriation (MOOE)	30,000.00	Use of Framework Agreement	
Various Meals and other expenses related to meetings, conferences and trainings	Finance and Administrative Division (FAD)	Various Meals and other expenses related to meetings, conferences and trainings e.g. GAD Activities (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	40,000.00	Use of Framework Agreement	
Provision of Drinking Water of PRC Regional Office I	Finance and Administrative Division (FAD)	Provision of Drinking Water of PRC Regional Office I (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	01/2026	02/2026	GAA-Current Appropriation (MOOE)	35,000.00	Renewal of Regular and Recurring Services	
Provision of Security Services of PRC Regional Office I and its three (3) Offsite Service Centers	Finance and Administrative Division (FAD)	Provision of Security Services of PRC Regional Office I and its three (3) Offsite Service Centers (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	08/2026	09/2026	GAA-Current Appropriation (MOOE)	800,000.00	Renewal of Regular and Recurring Services	
Supply and Delivery of Heavy Duty Photocopier and Flatbed Duplicating Machines for PRC Regional Office I	Finance and Administrative Division (FAD)	Supply and Delivery of Heavy Duty Photocopier and Flatbed Duplicating Machines for PRC Regional Office I (Goods)	Small Value Procurement (SVP)	Yes	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (Capital Outlay)	959,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	EPA conducted was unsuccessful; changed to SVP in Final APP







Procurement of Brand New Motor Vehicle for official use of PRC Regional Office I	Finance and Administrative Division (FAD)	Procurement of Brand New Motor Vehicle for official use of PRC Regional Office I (Goods)	Agency-to-Agency	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (Capital Outlay)	1,800,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Supply and Delivery of Finance and Administrative Division's Various Office Supplies for FY 2026	Finance and Administrative Division (FAD)	Supply and Delivery of Finance and Administrative Division Various Office Supplies e.g. Daily Time Records, Maintenance Box, Toners, Inks, Sign Pen Blue (1mm), Signature Tab, External Hard Drive 1 TB (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	62,743.60	Use of Framework Agreement	Common Office Supplies not Available in PS DBM
Supply and Delivery of Fire Extinguishers	Finance and Administrative Division (FAD)	Supply and Delivery of Fire Extinguishers (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	24,000.00	Use of Framework Agreement	Common Office Supplies not Available in PS DBM
Supply and Delivery of Finance and Administrative Division's PRC Stationery Paper Legal and A4	Finance and Administrative Division (FAD)	Supply and Delivery of Finance and Administrative Division PRC Stationery Paper Legal and A4 (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	04/2026	04/2026	GAA-Current Appropriation (MOOE)	100,000.00	Use of Framework Agreement	
Supply and Delivery of Regulation Division's Various Office Supplies for FY 2026	Regulation Division	Supply and Delivery of Regulation Division Office Supplies (Non-CSE) (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	08/2026	09/2026	GAA-Current Appropriation (MOOE)	21,258.30	Use of Framework Agreement	Common Office Supplies not Available in PS DBM
Supply and Delivery of Various ICT Equipments for Regional Office I	Support to Operations (STO)	Supply and Delivery of Various ICT Equipments for Regional Office I-18 units-Desktop and 14 units-Laptop (Goods)	Small Value Procurement (SVP)	Yes	Lowest Calculated Responsive Bid (LCRB)	01/2026	02/2026	GAA-Current Appropriation (MOOE)	1,599,940.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	EPA conducted was unsuccessful; changed to SVP in Final APP
Supply and Delivery of Various ICT Equipments for Regional Office I	Support to Operations (STO)	Supply and Delivery of Various ICT Equipments for Regional Office I-31 UPS (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	01/2026	02/2026	GAA-Current Appropriation (MOOE)	204,600.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Supply and Delivery of Various ICT and Office Supplies	Support to Operations (STO)	Supply and Delivery of Various ICT and Office Supplies (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	31,984.00	Use of Framework Agreement	Common Office Supplies not Available in PS DBM
Supply and Delivery of Portable Document Scanner	Support to Operations (STO)	Supply and Delivery of Portable Document Scanner (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	54,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Supply and Delivery of External Solid State Drive	Support to Operations (STO)	Supply and Delivery of External Solid State Drive (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	04/2026	04/2026	GAA-Current Appropriation (MOOE)	13,600.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Supply and Delivery of Registration Section's Various Office Supplies for FY 2026	LRD-Registration Section	Supply and Delivery of Registration Section Various Office Supplies for FY 2026 e.g. Maintenance Box, Inks, Pen, write for all (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026; 04/2026; 07/2026; 10/2026	02/2026; 04/2026; 07/2026; 10/2026	GAA-Current Appropriation (MOOE)	233,586.24	Use of Framework Agreement	Common Office Supplies not Available in PS DBM
Supply and Delivery of Legal Section Various Office Supplies for FY 2026	Legal Section	Supply and Delivery of Legal Section Various Office Supplies for FY 2026 e.g. Inks, Toners (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	11,229.10	Use of Framework Agreement	Common Office Supplies not Available in PS DBM
Rental of service vehicles to be used during Various Licensure Examination for FY 2026	LRD-Application and Examination Section	Rental of service vehicles to be used during Criminologists and Nurses Licensure Examination (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	01/2026	02/2026	GAA-Current Appropriation (MOOE)	225,000.00	Use of Framework Agreement	
	LRD-Application and Examination Section	Rental of service vehicles to be used during Professional Teachers Licensure Examination (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	03/2026	GAA-Current Appropriation (MOOE)	150,000.00	Use of Framework Agreement	
	LRD-Application and Examination Section	Rental of service vehicles to be used during Civil Engineers Licensure Examination (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	03/2026	03/2026	GAA-Current Appropriation (MOOE)	25,000.00	Use of Framework Agreement	
	LRD-Application and Examination Section	Rental of service vehicles to be used during Criminologists Licensure Examination (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	07/2026	08/2026	GAA-Current Appropriation (MOOE)	165,000.00	Use of Framework Agreement	
	LRD-Application and Examination Section	Rental of service vehicles to be used during Nurses Licensure Examination (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	08/2026	08/2026	GAA-Current Appropriation (MOOE)	60,000.00	Use of Framework Agreement	

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	LRD-Application and Examination Section	Rental of service vehicles to be used during Professional Teachers Licensure Examination (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	09/2026	09/2026	GAA-Current Appropriation (MOOE)	75,000.00	Use of Framework Agreement	
Conduct of Licensure Examinations (Trainings / Orientation for PRC Examination Personnel)	LRD-Application and Examination Section	Conduct of Licensure Examinations (Trainings / Orientation for PRC Examination Personnel) (Goods)	Negotiated Procurement-Lease of Real Property and Venue	No	Lowest Calculated Responsive Bid (LCRB)	12/2026	12/2026	GAA-Current Appropriation (MOOE)	130,000.00	Use of Framework Agreement	
Procurement of Supplies used for the reproduction of TQ's and other related forms.	LRD-Application and Examination Section	Supply and Delivery of Various Consumables for Duplicating Machines (Goods)	Direct Contracting	No	N/A	01/2026;04/2026;07/2026;10/2026	01/2026;04/2026;07/2026;10/2026	GAA-Current Appropriation (MOOE)	148,520.98	Use of Framework Agreement	
Supply and Delivery of Various Office Supplies for the Licensure and Registration Division	LRD-Application and Examination Section	Supply and Delivery of 100 pieces of Corrugated Box (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	04/2026	05/2026	GAA-Current Appropriation (MOOE)	14,000.00	Use of Framework Agreement	
	LRD-Application and Examination Section	Supply and Delivery of 200 Rolls of SEALING TAPE, PRC, 3" (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	03/2026	GAA-Current Appropriation (MOOE)	24,000.00	Use of Framework Agreement	
	LRD-Application and Examination Section	Supply and Delivery of Various Office Supplies for the Licensure and Registration Division e.g. Maintenance Box, Folders, Toners, Inks, Sign Pen, Markers (Goods)	Small Value Procurement (SVP)	No	Lowest Calculated Responsive Bid (LCRB)	02/2026	02/2026	GAA-Current Appropriation (MOOE)	82,660.18	Use of Framework Agreement	Common Office Supplies not Available in PS DBM
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
Procurement of Common-Use Supplies and Equipment with PS-DBM	All Divisions	Procurement of Common-Use Supplies and Equipment with PS-DBM (Goods)	Agency-to-Agency	No	N/A	01/2026	12/2026	GAA-Current Appropriation	417,417.60		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 4,217,940.00  
Total Amount of CSEs to be purchased from PS-DBM: 417,417.60  
Total Amount of Estimated Budget: 9,636,540.00

Prepared by:

Recommended by:

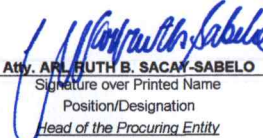
Approved by:

By the Authority of the Bids and Awards Committee:

  
**JOHN ADRIAN J. MALAGOTNOT, PhD**  
Signature over Printed Name

Position/Designation  
**Bids and Awards Committee Chairperson**

Date: **January 23, 2026**

  
**ATTY. ARL RUTH B. SACAY-SABELO**  
Signature over Printed Name  
Position/Designation  
**Head of the Procuring Entity**

Date: **January 23, 2026**

  
**SUSHMITA MAY D. BIASON**  
Signature over Printed Name  
Position/Designation  
**Bids and Awards Committee Secretariat**

Date: January 22, 2026