OFFICE ORDER NO. 1225
Series of 2022

December 15, 2022

TO: ALL CONCERNED PROFESSIONAL REGULATORY
BOARDS

CONCERNED OFFICERS AND PERSONNEL
PRC Central Office and National Capital Region

SUBJECT: RECONSTITUTION OF THE GENDER AND DEVELOPMENT
(GAD) FOCAL POINT SYSTEM

In the interest of the service and to strengthen efforts in mainstreaming gender and
development programs, activities, and projects in all the processes and procedures of the
Professional Regulation Commission (Commission) as provided for in Republic Act No. 7192
or the "Women in Development and Nation Building Act", Philippine Commission on Women
(PCW) Memorandum Circular No. 2011-01, PCW-NEDA-DBJ Joint Circular No. 2012-01 on
the "Guidelines for the Preparation of Annual Gender and Development (GAD) Plans and
Budgets and Accomplishment Reports to Implement the Magna Carta of Women", PCW-DILG-
DBM-NEDA Joint Memorandum Circular No. 2013-01 on the "Guidelines on the Localization
of the Magna Carta of Women" and Department of Labor and Employment Administrative Order
No. 59 (s. 2015), the composition of the GAD Focal Point System (GFPS) is hereby amended
as follows:

I. COMPOSITION

GFP Executive Committee

Chairperson
Hon. Charito A. Zamora
Chairperson
Oversight for GAD Programs

Alternate Chairperson
Hon. Jose Y. Cueto, Jr.
Commissioner

Vice-Chairperson
Hon. Erwin M. Enad
Commissioner

Members
Hon. Neria A. Andin
Chairperson, PRB for Foresters
Technology Cluster

Hon. Senen O. Teope
Member, PRB of Respiratory Therapy
Health and Allied Cluster

Hon. Rosita L. Navarro
Chairperson, PRB for Professional
Teachers
Business, Education, and Social Cluster

Hon. Lorna C. Gabad
Chairman, PRB for Social Workers
Business, Education, and Social Cluster
Hon. Gloria T. Baysa  
Member, PRB of Accountancy Business, Education, and Social Cluster

Hon. Yolanda C. Granda  
Chairperson, PRB for Librarians Business, Education, and Social Cluster

Hon. Mildred B. Oliveros  
Member, PRB of Pharmacy Health and Allied Cluster

GFP Technical Working Group

Chairperson  
Mr. Lord Louis P. Valera  
Director, PRC National Capital Region

Vice-Chairperson  
For Regional Office  
Mr. Reynaldo V. Cristobal  
Director, PRC Regional Office IV-A

Vice-Chairperson  
For Central Office  
Atty. Melisa Jane B. Comafay  
Director, International Affairs Office

Members  
Ms. Evelyn C. Bayaua  
Chief, Professional Registry Division

Mr. Julie D. Junio  
Chief, Rating Division

Ms. Jinky Joy L. Dela Cruz-Paril  
Chief, Planning Division

Ms. Wilma T. Unana  
Chief, Budget and Management Division

Ms. Audrey Ann M. Amparo  
Supervising Professional Regulations Officer, PRC National Capital Region

Ms. Gay M. Soliva  
Supervising Administrative Officer, Human Resource Development Division

TWG Secretariat  
Ms. Henessy Mae L. Orbeta  
Administrative Officer V (HRMO III) PRC National Capital Region

Ms. Jonaphel Anne S. Necer  
Professional Regulations Officer III PRC National Capital Region

Consultants  
Hon. Luzviminda S. Guzman  
Chairperson, PRB of Guidance and Counseling Business, Education, and Social Cluster

Ms. Frances Noelle G. Escalera  
PRC Cordillera Administrative Region (Baguio)
II. FUNCTIONS AND RESPONSIBILITIES

A. The GFPS Chairperson shall:

1. Issue policies and directives that support GAD mainstreaming in professional and regulatory policies, plans, programs, projects, and activities, budget, systems, and procedures including the creation, strengthening, modification or reconstitution of the GFPS; and

2. Approve the GAD Plan, Program and Budget of the Commission as duly endorsed by the Executive Committee with the assistance of the TWG, and ensure its implementation.

B. The Executive Committee shall:

1. Provide direction and give policy advice to the Commission Chairman/Chairperson on GAD mainstreaming;

2. Direct the identification of GAD strategies, programs, activities, and projects (PAPs) based on the results of gender audit, gender analysis, and identified priorities based on gender issues;

3. Ensure the timely submission of the GAD Plan and Budget, Accomplishment Reports and other GAD-related reports to PCW and DBM;

4. Build and strengthen the partnership of the Commission with PCW, GAD experts, advocates, women's groups, and other stakeholders in pursuit of gender mainstreaming;

5. Recommend approval of the Commission GAD Plan and Budget, and GAD Accomplishment Reports; and

6. Recommend awards to or recognition of outstanding institutional GAD PAPs for GAD Focal Point members.

C. The Technical Working Group (TWG)

The TWG shall facilitate the gender mainstreaming efforts of the Commission through GAD planning, budgeting, and implementation process and activities, to wit:

1. Cascade the current year's GAD Plan and Budget (GPB) to their respective offices, divisions, and sections, and PRB clusters;

2. Solicit proposals for inclusion in the succeeding year's GPB two (2) years ahead; i.e. for 2017 from the different offices, divisions and sections, and PRB clusters;

3. Review and consolidate GPB from the different offices (Central Office and Regional Offices), divisions, and sections, and PRB clusters;

4. Coordinate with members and partners in the conduct of meetings, conferences, seminars, and workshops, and similar other activities of the GFPS;

5. Facilitate and ensure inclusion of gender perspective in the Commission policy development and improvement in support of social protection programs, activities, and projects;
6. Initiate the implementation of the Commission GAD-related activities as reflected in the current year’s GPB in collaboration with the PCW, and some jointly or in coordination with DOLE and its attached agencies;

7. Spearhead capacity-building programs on GAD awareness, gender equality, women’s empowerment, and other GAD-related programs for the Commission officers and employees, and PRB chairpersons and members;

8. Conduct of GAD-advocacy programs and develop IEC materials to disseminate GAD-relevant information;

9. Analyze the GAD programs implemented, discuss the strengths, and weakness, and recommend enrichment or revisions; and

10. Facilitate submission of GPB and GAD Accomplishment Reports to the Executive Committee for endorsement to the GFPS Chairperson, and submission to PCW through the DOLE.

All expenses to be incurred relative to the conduct of GAD activities shall be charged against the allocated GAD Fund, subject to the usual budgeting, accounting, and auditing rules, and regulations.

This supersedes Office Order No. 519 (S. 2022) and all other issuances inconsistent herewith.

For compliance.

CHARITO A. ZAMORA
Chairperson