



PROFESSIONAL REGULATION COMMISSION

LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

ONLINE STEP BY STEP MANUAL

INCLUDES

EXAM APPLICATION

Online application of various licensure examinations with requirements to be submitted upon processing/issuance of Notice of Admission.

INITIAL REGISTRATION

Online Registration of new passers/successful examinees for the issuance of their licenses.

RENEWAL OF LICENSE

Online renewal of Professional Identification Cards of Registered Professionals.



PRC ONLINE SERVICES

EXAM APPLICATION

Online application of various licensure examinations with requirements to be submitted upon processing/issuance of Notice of Admission.

EXAM APPLICATION (SPLBE)

Online application of various licensure examinations with requirements to be submitted upon processing/issuance of Notice of Admission. (For SPLBE applicants)

- [User's Manual](#)
- [Payment Procedure](#)

INITIAL REGISTRATION

Online Registration of new passers/successful examinees for the issuance of their licenses.

INITIAL REGISTRATION (SPLBE)

Online Registration of new passers/successful examinees for the issuance of their licenses. (For SPLBE passers)

VERIFICATION

Online verification of rating of successful examinees and verification of license of registered professional.

- [Click Here](#)

RENEWAL OF LICENSE

Online renewal of Professional Identification Cards of Registered Professionals.

 REGISTER

 SIGN IN

3

You acknowledge and agree that PRC may preserve Content and may also disclose Content if required to do so by law or in the good faith believes that such preservation or disclosure is reasonably necessary to: (a) comply with legal process; (b) enforce the Terms and Conditions; (c) respond to claims that any Content violates the rights of third-parties; or (d) protect the rights, property, or personal safety of the PRC, its users, and the public.

1

FORFEITURE OF FEES

In the event that the examination applicant fails to comply with all the requirements during the prescribed period of application, the examination/application fee payment can still be used ONLY until the next examination schedule.

Processing and payment of application should be made on or before the deadline. No application shall be accepted after the deadline.

Non-appearance during examination shall mean forfeiture of payment

VIOLATIONS

In any case of any fraudulent, misdeclaration of the applicant in the use of these Service, the PRC may expel the applicant and prevent his/her further access to the PRC's site, at any time for breaching the terms and conditions of this Service or for violating the applicable laws.

Please report any violations of the TOS to our Customer Care/Help Desk group.

I HEREBY AGREE TO BE GOVERNED BY THE TERMS AND CONDITIONS OF THE PRC ONLINE PAYMENT SYSTEM AGREEMENT. I HEREBY ALSO ACKNOWLEDGE TO HAVE READ AND FULLY UNDERSTOOD THE SAID TERMS AND CONDITIONS.

2

I AGREE

WITH NO ACCOUNT

Requirements:

Your e-mail address (with password)

- Your mobile number (ex. 09271234567)
- Personal data (including date of graduation)
- ID photo in .jpg format saved on your computer, phone or tablet. (You can request for an e-file if you have your ID photo taken at a photo studio.)
- Valid ID Card

1. Read the terms of service
2. Click the button

WITH ACCOUNT

3. Click the tab then skip to [Page 3](#)



PRC ONLINE SERVICES

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INITIAL REGISTRATION (SPLBE)

Online Registration of new passers/successful examinees for the issuance of their licenses. (For SPLBE passers)

VERIFICATION

Online verification of rating of successful examinees and verification of license of registered professional.

- [Click Here](#)

 REGISTER

 SIGN IN

1 First Name

2 Middle Name

3 Last Name

5 Gender

4 Suffix

6 Civil Status

Birthdate

7 mm/dd/yyyy

8 E-mail Address

Password

9

Repeat Password

REGISTER

REGISTRATION OF ACCOUNT

1. Input First Name
2. Input Middle Name
3. Input Last Name
4. Input Suffix (leave blank if none)
5. Select Gender
6. Input Civil Status
7. Input Birth date
8. Input E-mail address
9. Input desired password
(Password must be at least 6 characters and composed of letters, numbers and special characters)



PRC ONLINE SERVICES

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VERIFICATION

Online verification of rating of successful examinees and verification of license of registered professional.

- [Click Here](#)

 REGISTER

 SIGN IN

1

Username

2

Password

3

SIGN IN

SIGNING IN

1. Input Username (e-mail address)
 2. Input Password
 3. Click to login
-
- A. For Initial Registration skip to [Page 8](#)
 - B. For Renewal skip to [Page 9](#)
 - C. For Certification skip to [Page 10](#)
 - D. For Duplicate skip to [Page 12](#)



Profile



Existing Transaction



Contact Us

Cancel

Personal Information

First Name

JUAN

Middle Name

SANTOS

Last Name

DELA CRUZ

Suffix

JR

Gender *

Male

Civil Status *

Single

Citizenship *

Select...

Birth Date *

12/16/1985

Birth Place *

-

SEARCH

Have you ever been convicted by final judgement by any court of justice/military tribunal or administrative body?

☐ Yes ☒ No

Contact Details

Permanent Mailing Address (No./Street/Barangay) *

Town/City, Province *

-

Mobile Number *

Telephone Number

Email Address

juansantosdelacruz@gmail.com

Alternate Email Address

Family Background

Father's Name

Father's Citizenship

Select...

Mother's Name *

Mother's Citizenship *

Select...

Education

SELECT TRANSACTION

Regional Offices

Central Office

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Baguio

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Cebu

HVG Arcade, Subangdaku, Mandaue City, Cebu

Davao

2nd Floor Granland Business Center, Rafael Castillo St., Davao City

Iloilo

2nd Floor N.B. Building, Lopez Jaena St., Jaro, Iloilo City

Cagayan de Oro

Elfante Building General Antonio Luna St., Cagayan de Oro City

Legaspi

Regional Government Center Site, Rawis, Legaspi City

Lucena

2nd Floor Grand Central Terminal, Ilayang Dupay, Lucena City

Tacloban

2nd Floor, Uytingkoc Bldg., Senator Enage St., Tacloban City

Tuguegarao

Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Zamboanga

80 Diamond St., Johnston Subd., San Jose Road, Zamboanga City

Pagadian

149 F. S. Pajares St., Pagadian City

Robinson's Place Manila

Level 2, Padre Faura Wing, P. Faura St., Ermita, Manila

Robinson's Galleria (Ortigas)

Basement 1, East Lane via Robinsons Bank, EDSA corner, Ortigas Ave,

Ortigas Center

Butuan

Butuan Satellite Office - city hall basement, doongan Road, butuan city

Robinsons Novaliches

Robinson's Novaliches, 1 Quirino Hwy, Novaliches, Quezon City, 1118

FILLING OUT PERSONAL INFORMATION

1. Select Citizenship
 2. Select Birthplace
 3. Select answer to prompt
 4. Input address
 5. Select Town/City, Province
 6. Input Mobile number
 7. Input Telephone number
 8. Input Alternate E-mail address (If there is any)
- A. Input Father's full name
 - B. Select Father's Citizenship
 - C. Input Mother's full name
 - D. Select Mother's Citizenship

Education

Name of School *

 1

School Address

Degree/Course related to the examination you're applying/applied for *

 2

(NOTE: For Teachers, 18 units earners should specify their bachelor's degree course)

Date of Graduation *

 3

Employment

Are you practicing your profession? *

 4

Valid ID (Passport for SPLE Applicants)

☐ B CHECK IF THIS IS FOR PRC ID RENEWAL *

Valid ID No

 5

Issued At

 6

Issued Date

 7

Other Information

Person With Disability *

 8

Notifications *

 9

A

FILLING OUT PERSONAL INFORMATION (CONT.)

1. Select School attended
2. Select Course taken
3. Input Date of Graduation
4. Answer the prompt (Then input the necessary info)
5. Input Valid ID number
6. Input place where ID was issued
7. Input Issuance date of ID
8. Answer the prompt
9. Select option concerning notifications

- A. Click to save information (Click the next button to confirm saving of information)
- B. Click on the box if transaction is for Renewal of PRC ID

PROFESSIONAL REGULATION COMMISSION

LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

Welcome JUAN SANTOS DELA CRUZ

Profile

Personal Information

PHOTO REQUIREMENTS. PLEASE READ!

To avoid delay or disapproval, please follow the following

TO AVOID DELAY OR DISAPPROVAL, PLEASE FOLLOW THE FOLLOWING

1. The photo must be 2x2 in size in plain white background.


2. The photos must be taken no more than 6 months prior to uploading.


3. The applicant must wear decent attire with collar.

2

BELOW ARE SAMPLE OF ACCEPTABLE PHOTO,

UNACCEPTABLE PHOTO WILL BE REJECTED





NOTE: Application will NOT be processed if

1. Photo does not resemble applicant.

2. Applicant wears eyeglasses.

3. Background is not plain white.

4. Photo has shadows

5. Ears are covered.

3

TO AVOID DELAY, PLEASE FOLLOW THE GUIDELINES ABOVE.

PROCEED

4

Edit

2 inches x 2 inches

1

SELECT TRANSACTION

Regional Offices

Central Office

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Baguio

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Cebu

HVG Arcade, Subangdaku, Mandaue City, Cebu

Davao

, Davao City

ty

Oro City

na City

n City

ty, Cagayan

boanga City

her, Ortigas Ave.

PHOTO UPLOAD!

Choose File and click submit

2 inches x 2 inches

Choose File No file chosen

5

ZOOM IN

6

ZOOM OUT


UPLOAD IMAGE

7

UPLOADING OF PHOTO

1. Click the button to proceed
2. Read the photo requirements
3. Read the guidelines
4. Click to upload photo
5. Click to choose photo to upload
6. Click to zoom in or out the photo
7. Click to confirm uploading of photo

Page 6



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

Welcome JUAN SANTOS DELA CRUZ

Profile

Existing Transaction

Contact Us

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A
Suffix	JR
Civil Status	SINGLE
Gender	MALE
Citizenship	FILIPINO
Birth Date	December 10, 1985
Birth Place	QUEZON CITY

Contact Details

Address	1 SAMPLE STREET BARANGAY SAMPLE
Town/City, Province	MANILA
Mobile No.	11111111111111111111

1
SELECT TRANSACTION

Regional Offices

Central Office

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Baguio

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Cebu

HVG Arcade, Subangdaku, Mandaue City, Cebu

Davao

2nd Floor Granland Business Center, Rafael Castillo St., Davao City

Iloilo

2nd Floor N.B. Building, Lopez Jaena St., Jaro, Iloilo City

Cagayan de Oro

Elfante Building General Antonio Luna St., Cagayan de Oro City

Legaspi

Regional Government Center Site Bawis, Legaspi City

2
EXAMINATION

1 INITIAL REGISTRATION

RENEWAL

DUPLICATE

CERTIFICATIONS

E-OATH

STP

EXAMINATION

Online application of various licensure examinations with requirements to be submitted upon processing/issuance of Notice of Admission.

3
Name of Examination

4
Examination Type

5
Date of Examination


6
Place of Examination

PROCEED 7

CLOSE

SELECTING TRANSACTION FOR APPLICATION OF EXAM

1. Click to select transaction
2. Select Examination Tab
3. Select Name of Examination
4. Select Examination Type
5. Select Date of Examination
6. Select Place of Examination
7. Click to confirm selection

PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

Welcome JUAN SANTOS DELA CRUZ

Profile

Existing Transaction

Contact Us

1

SELECT TRANSACTION

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A
Suffix	JR
Civil Status	SINGLE
Gender	MALE
Citizenship	FILIPINO
Birth Date	December 10, 1985
Birth Place	QUEZON CITY

Contact Details

Address	1 SAMPLE STREET BARANGAY SAMPLE
Town/City, Province	MANILA
Mobile No.	11111111111111111111

Regional Offices

Central Office

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Baguio

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Cebu

HVG Arcade, Subangdaku, Mandaue City, Cebu

Davao

2nd Floor Granland Business Center, Rafael Castillo St., Davao City

Iloilo

2nd Floor N.B. Building, Lopez Jaena St., Jaro, Iloilo City

Cagayan de Oro

Elfante Building General Antonio Luna St., Cagayan de Oro City

Legaspi

Regional Government Center City, Legaspi, Legaspi City

SELECT TRANSACTION

EXAMINATION

2

INITIAL REGISTRATION

RENEWAL

DUPLICATE

CERTIFICATIONS

E-OATH

STP

INITIAL REGISTRATION

Online Registration of new passers/successful examinees for the issuance of their licenses.

Profession

3

SELECT ...

Application Number (from NOA)


4

PROCEED

5

CLOSE

- SELECTING TRANSACTION FOR INITIAL REGISTRATION
1. Click to select transaction
 2. Select Initial Registration Tab
 3. Select Profession
 4. Input Application Number
 5. Click to confirm selection



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

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Existing Transaction

Contact Us

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Maiden Name	N/A
Suffix	JR
Civil Status	SINGLE
Gender	MALE
Citizenship	FILIPINO
Birth Date	December 10, 1985
Birth Place	QUEZON CITY

Contact Details

Address	1 SAMPLE STREET BARANGAY SAMPLE
Town/City, Province	MANILA
Mobile No.	11111111111111111111

1 SELECT TRANSACTION

Regional Offices

Central Office

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Baguio

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Cebu

HVG Arcade, Subangdaku, Mandaue City, Cebu

Davao

2nd Floor Granland Business Center, Rafael Castillo St., Davao City

Iloilo

2nd Floor N.B. Building, Lopez Jaena St., Jaro, Iloilo City

Cagayan de Oro

Elfante Building General Antonio Luna St., Cagayan de Oro City

Legaspi

Regional Government Center Site, Rawis, Legaspi City

SELECT TRANSACTION

EXAMINATION

1 INITIAL REGISTRATION

2 RENEWAL

DUPLICATE

CERTIFICATIONS

E-OATH

STP

RENEWAL

Online renewal of Professional Identification Cards of Registered Professionals.

Profession

3 SELECT ...

PRC License Number (e.g. 0012345)

4


PROCEED

5

CLOSE

SELECTING TRANSACTION FOR
RENEWAL OF LICENSE

1. Click to select transaction
2. Select Renewal Tab
3. Select Profession
4. Input License Number
5. Click to confirm selection



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

Welcome JUAN SANTOS DELA CRUZ

Profile

Existing Transaction

Contact Us

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A
Suffix	JR
Civil Status	SINGLE
Gender	MALE
Citizenship	FILIPINO
Birth Date	December 10, 1985
Birth Place	QUEZON CITY

Contact Details

1

SELECT TRANSACTION

Regional Offices

Central Office

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Baguio

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Cebu

HVG Arcade, Subangdaku, Mandaue City, Cebu

Davao

2nd Floor Granland Business Center, Rafael Castillo St., Davao City

Iloilo

2nd Floor N.B. Building, Lopez Jaena St., Jaro, Iloilo City

SELECT TRANSACTION

EXAMINATION

1 INITIAL REGISTRATION

RENEWAL

2 DUPLICATE

CERTIFICATIONS

E-OATH

STP

DUPLICATE

Online Application for PRC ID replacement, if lost.

REQUIREMENTS:

1. AFFIDAVIT OF LOSS

2. VALID ID

Profession

3 SELECT ...

PRC License Number (e.g. 0012345)


4

PROCEED 5

CLOSE

SELECTING TRANSACTION FOR
DUPLICATE

1. Click to select transaction
2. Select Duplicate Tab
3. Select Profession
4. Input License Number
5. Click to confirm selection



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

Welcome JUAN SANTOS DELA CRUZ


Profile

Existing Transaction

Contact Us

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A
Suffix	IP



Edit

1

SELECT TRANSACTION

Regional Offices

oc, Manila

oc, Manila

Cebu

el Castillo St., Davao City

laro, Iloilo City

Cagayan de Oro City

Legaspi City

Dupay, Lucena City

St., Tacloban City

aguegarao City, Cagayan

e Road, Zamboanga City

mita, Manila

k, EDSA corner, Ortigas Ave,

SELECT TRANSACTION

EXAMINATION

1 INITIAL REGISTRATION

RENEWAL

DUPLICATE

2 CERTIFICATIONS

E-OATH

STP

CERTIFICATIONS

Online Application of Certification.

Certificate

3 SELECT ...

Profession

4 SELECT ...

Application Number (from NOA)

5

(CLICK HERE IF YOU FORGOT YOUR APPLICATION NUMBER)

Quantity

6

7

PROCEED


CLOSE

SELECTING TRANSACTION FOR
CERTIFICATION WITH NOA

(Certificate of Passing,
Certification of Board Rating, and
Certificate of Good Standing)

1. Click to select transaction
2. Select Certifications Tab
3. Select type of Certificate
4. Select Profession
5. Input Application Number
6. Input quantity
7. Click to confirm selection

Page 11



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

Welcome JUAN SANTOS DELA CRUZ


Profile

Existing Transaction

Contact Us

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A



Edit

1

SELECT TRANSACTION

Regional Offices

loc, Manila

loc, Manila

Cebu

el Castillo St., Davao City

Jaro, Iloilo City

Cagayan de Oro City

Legaspi City

Dupay, Lucena City

St., Tacloban City

uguegarao City, Cagayan

e Road, Zamboanga City

mita, Manila

nk, EDSA corner, Ortigas Ave,

SELECT TRANSACTION

EXAMINATION

1 INITIAL REGISTRATION

RENEWAL

DUPLICATE

2 CERTIFICATIONS

E-OATH

STP

CERTIFICATIONS

Online Application of Certification.

Certificate

3 SELECT ...

Profession

4 PROFESSIONAL TEACHER

Exam Date

6 SELECT ...

(CLICK HERE IF YOU FORGOT YOUR EXAM DATE)

Quantity

7

8 PROCEED

CLOSE

loc, Manila

loc, Manila

Cebu

el Castillo St., Davao City

Jaro, Iloilo City

Cagayan de Oro City

Legaspi City

Dupay, Lucena City

St., Tacloban City

uguegarao City, Cagayan

e Road, Zamboanga City


mita, Manila

nk, EDSA corner, Ortigas Ave,

SELECTING TRANSACTION FOR
CERTIFICATION WITHOUT NOA

(Certificate of Passing,
Certification of Board Rating, and
Certificate of Good Standing)

1. Click to select transaction
2. Select Certifications Tab
3. Select type of Certificate
4. Select Profession
5. Click this button
(CLICK HERE IF YOU FORGOT YOUR APPLICATION NUMBER)
6. Input Exam Date
7. Input quantity
8. Click to confirm selection



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

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Profile

Existing Transaction

Contact Us

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A
Suffix	JR



Edit

1 SELECT TRANSACTION

Regional Offices

Central Office

Manila

Manila

u

astillo St., Davao City

, Iloilo City

gayan de Oro City

aspi City

pay, Lucena City

, Tacloban City

egarao City, Cagayan

bad, Zamboanga City

, Manila

DSA corner, Ortigas Ave,

SELECT TRANSACTION

EXAMINATION

1 INITIAL REGISTRATION

RENEWAL

DUPLICATE

2 CERTIFICATIONS

E-OATH

STP

CERTIFICATIONS

Online Application of Certification.

3 Certificate

AUTHENTICATION - BOARD CERTIFICATE

4 Profession

PROFESSIONAL TEACHER

5 Quantity

5

6 License No.

0000002


7 PROCEED

CLOSE

SELECTING TRANSACTION FOR CERTIFICATION

(Certificate of Registration)

1. Click to select transaction
2. Select Certifications Tab
3. Select type of Certificate
4. Select Profession
5. Input quantity
6. Input your license number
7. Click to confirm selection



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

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Profile

Existing Transaction

Contact Us

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A
Suffix	JR



Edit

1 SELECT TRANSACTION

Regional Offices

Central Office

Manila

Manila

u

astillo St., Davao City

, Iloilo City

gayan de Oro City

aspi City

pay, Lucena City

, Tacloban City

egarao City, Cagayan

bad, Zamboanga City

, Manila

DSA corner, Ortigas Ave,

SELECT TRANSACTION

EXAMINATION

1 INITIAL REGISTRATION

RENEWAL

DUPLICATE

2 CERTIFICATIONS

E-OATH

STP

CERTIFICATIONS

Online Application of Certification.

3

Certificate

AUTHENTICATION - ID

4

Profession

SELECT . . .

5

Quantity

6

License No.

7


PROCEED

CLOSE

SELECTING TRANSACTION FOR CERTIFICATION

(Authentication of ID)

1. Click to select transaction
2. Select Certifications Tab
3. Select type of Certificate
4. Select Profession
5. Input quantity
6. Input your license number
7. Click to confirm selection



PROFESSIONAL REGULATION COMMISSION
LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

Welcome JUAN SANTOS DELA CRUZ

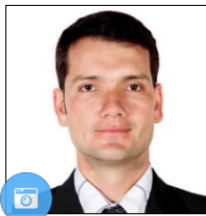
Profile

Existing Transaction

Contact Us

Personal Information

First Name	JUAN
Middle Name	SANTOS
Last Name	DELA CRUZ
Maiden Name	N/A
Suffix	JR
Civil Status	SINGLE
Gender	MALE
Citizenship	FILIPINO



Edit

1 SELECT TRANSACTION

Regional Offices

Central Office

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Baguio

P. Paredes St. corner N. Reyes St., Sampaloc, Manila

Cebu

SELECT TRANSACTION

EXAMINATION

1 INITIAL REGISTRATION

RENEWAL

DUPLICATE

CERTIFICATIONS

2 E-OATH

STP

E-OATH

Oath taking online.

Profession

SELECT ... 3

Application Number (from NOA)

4

(For Real Estate Salesperson, type 000000)

PROCEED 5

CLOSE

- ## SELECTING TRANSACTION FOR E-OATH
1. Click to select transaction
 2. Select E-Oath Tab
 3. Input Profession
 4. Input Application Number
 5. Click to confirm selection

Select Preferred PRC Regional Office

Philippine International Convention Center (PICC)
 1

(Please select your preferred PRC Regional Office so that we can give you an appointment date)

Fee

Exam Name	PROFESSIONAL TEACHER
Exam Date	September 25, 2018
Exam Place	Manila
Exam Type	Complete/First-timer
Amount	900.00

PROCEED
 3

APPOINTMENT DETAILS

PURPOSE:
 Certification

BRANCH:
 Philippine International Convention Center (PICC)

SCHEDULED DATE AND TIME:
 Dec 28, 2019 - AM

RESCHEDULE?
 A

Select New Appointment Date

SELECT . . .
 B

(Please be advised that you can only reschedule your appointment once per transaction.)

State Reason

Please State a Valid Reason
 C

(Not more than 500 characters.)

CANCEL
 D
 CONFIRM

SETTING APPOINTMENT AND
 SELECTING PAYMENT OPTION

1. Select Preferred PRC Regional Office
2. Select payment option

3. Click to Proceed

Note: If you select PRC-Cashier then you have to pay at the selected appointment place.

SELECTING A NEW APPOINTMENT
 DATE

- A. Click RESCHEDULE?
- B. Select new appointment date
- C. Input reason for selecting new appointment date
- D. Click to confirm new appointment or cancel selection

Do you want to avail of the shipping service? ☐ YES ☒ NO

* Should you wish to avail of the shipping service, please pay the shipping fee - directly to W Express via this site: <http://www.wwwexpress.com.ph/>

SELECT PREFERRED PRC REGIONAL OFFICE

SELECT ...

(Please select your preferred PRC Regional Office so that we can give you an appointment date)

RESCHEDULE

FEE

New Expiration Date
Annual Fee
Surcharge
Total Renewal Amount
* Subject to Service Fees

January 01, 2023
600.00
60.00
660.00

CLICK YOUR PREFERRED PAYMENT CHANNEL



+ 1.25% (of the total transaction amount)
convenience fee



+ ₱ 8.00 convenience fee



+ ₱ 10.00 convenience fee (LBP)
+ ₱ 20.00 convenience fee (GCash / Bancnet)

Previous

Next

Previous

Next

Do you want to avail of the shipping service? ☒ YES ☐ NO

* Should you wish to avail of the shipping service, please pay the shipping fee - directly to W Express via this site: <http://www.wwwexpress.com.ph/>

SHIPPING DETAILS

House No *

6A

Street *

VETERANS VILLAGE

Barangay *

HOLY SPIRIT

Region: *

NCR

City / Municipality: / Province: *

QUEZON CITY

Zip Code: *

1127

Contact Person: *

JUAN DELA CRUZ

Contact No: *

09132456789

FEE

New Expiration Date
Annual Fee
Surcharge
Total Renewal Amount
* Subject to Service Fees
* No convenience fee for cashier payments

January 01, 2023
600.00
60.00
660.00

Previous

Next



Confirmation

By clicking YES, I expressly give my consent to the PRC to disclose my personal information they collected to WWExpress to deliver my processed documents to my stated address.

NO

YES

DECLARATION AND ATTESTATION

I am aware and I give my consent to the collection of the data required by this application form and the taking of my photograph, and if applicable, the taking of my fingerprints. I further attest that all particulars and supporting documents provided by me are correct and complete. I am aware that any false statement or fraudulent document will lead to the rejection of my application or to the cancellation of my PIC already issued, and may also render me liable under applicable administrative and criminal laws.

I hereby affix my signature by ticking the checkbox with my name

☒ JUAN DELA CRUZ

(Your information cannot be edited after you submit your application, please thoroughly review any misspellings or capitalizations on your information).

☒ SUBMIT APPLICATION

6

SETTING APPOINTMENT, SELECTING PAYMENT OPTION AND SHIPPING DETAILS (FOR RENEWAL ONLY)

(Steps for renewal without shipping at the end of manual)

If for shipping:

1. Select Yes
2. Input the shipping details
3. Click the Next button
4. Select payment option
5. Click the Next button
6. Click the button
7. Click the Yes button

If for pick-up:

- A. Select No
- B. Select Preferred PRC Regional Office
- C. Click the Next button
- D. Select payment option

REFERENCE NO.

DETAILS

ACTIONS



REAH8GOBXS58

Status of Payment:	Paid
Payment Option:	PAYMAYA-WALLET
Amount:	660.00
Application:	Professional ID Renewal
Profession:	PROFESSIONAL TEACHER
License No.:	1
Transact Date:	June 01, 2020 1:36 PM
Payment Date:	June 01, 2020 1:37 PM
Tracking No:	10006745482
Shipping Payment:	PENDING

① PAYMENT DETAILS

② PRINT DOCUMENT

③ SHIPPING 1

NOTICE

Your payment for your online transaction was successful
Please pay your SHIPPING FEE here:

[CLICK HERE TO PAY] 2

Your shipment will not proceed if your shipping fee was not settled.
We are sorry for the inconvenience.

CLOSE



REAH8GOBXS58

3



4

By clicking the box, i agree and consent to the
[Privacy Policy](#) and [WExpress Terms and Conditions](#)

W Express only accepts Visa and Mastercard
credit cards only

For more questions, send us email to
customercare@wwwexpress.com.ph

or call us at **8879-8888** or **7793-1688**

5

Confirm Payment

CONFIRM PAYMENT FOR SHIPPING

(FOR RENEWAL ONLY)

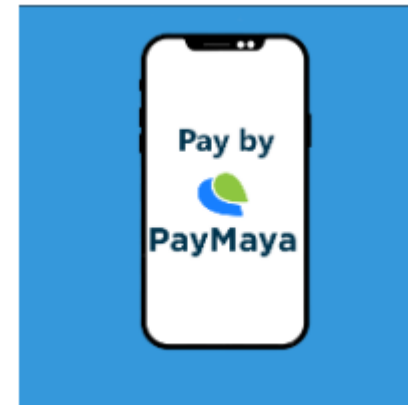
1. Click the Shipping button
2. Click the button
3. Input your reference number
4. Click the check box
5. Click the button to confirm payment



PROFESSIONAL REGULATION COMMISSION

LICENSURE EXAMINATION & REGISTRATION INFORMATION SYSTEM

CLICK YOUR PREFERRED PAYMENT OPTION



TRANSACTION SUMMARY

(Click SUBMIT button to save transaction and proceed in getting your reference no)

Payment Channel:

LANDBANK

Transaction:

EXAM APPLICATION (LOCAL)

Branch:

CENTRAL OFFICE

Appointment Date:

JUNE 13, 2018 - 08:00 AM TO 09:00 AM

Amount to be paid:

900.00

SUBMIT

CLOSE

Transaction Details

Merchant Name	Professional Regulation Commission
Transaction Type	Exam Application
Full Name	JUAN SANTOS DELA CRUZ JR
PRC Reference Number	EXAJUJ3GT9VU

Payment Summary

Payment Option	LANDBANK
Transaction Amount	PhP 900.00
Transaction Fee	PhP 10.00
LANDBANK	PhP 10.00
Merchant	PhP 0.00
Total Amount	PhP 910.00

☐ I certify that I am at least 18 years old and have read, understood, and agreed to the [Terms and Conditions](#).

To authorize this transaction, please enter your ATM account number and click your PIN on the PIN PAD

Enter your [10-Digit Account Number](#)

0

Enter your [Joint Account Indicator \(JAI\)](#)

6

2	5	4
6	0	8
3	7	9
CE	1	Clear

7 Submit

Cancel

e-Payment Portal

You are making a non-reversible transaction. Click 'OK' to proceed.

8

OK

CANCEL

PROCESSING TRANSACTION

1. Click to proceed
2. Select Payment Option
3. Click to submit selection
4. Click to agree to Terms and Conditions
5. Input account number
6. Input PIN number
7. Click to submit
8. Click to confirm

NOTE: The client should have a LANDBANK iAccess account.

Click [HERE](#) to view printing of document

 LAND BANK OF THE PHILIPPINES



Professional Regulation Commission

- Choose Payment Option

3

Submit

Cancel

BancNet



Land Bank

GCash

TRANSACTION SUMMARY

(Click SUBMIT button to save transaction and proceed in getting your reference no)

Payment Channel:

PRC - CASHIER

Transaction:

EXAM APPLICATION (LOCAL)

Branch:

PRC BAGUIO

Appointment Date:

NOVEMBER 14, 2019 - 08:00 AM TO 09:00 AM

Amount to be paid:

900.00

SUBMIT

1

CLOSE



CONGRATULATIONS! YOUR TRANSACTION IS SUCCESSFUL

Please proceed to your **APPOINTMENT PLACE** * to pay for your transaction **ON YOUR APPOINTMENT DATE** and **take a photo or screenshot the reference number below:**

Reference Number:

EX2LU8CT9UUI

2

Amount:

900.00

Your appointment date and given name:

November 14, 2019

08:00 AM TO 09:00 AM

DELA CRUZ, JUAN

(* For OSSCO-POEA appointments, please pay at Robinsons Galleria Ortigas.)

CLICK TO GO BACK

PROCESSING TRANSACTION

1. Click to proceed
2. Write down your reference number, take a picture or print the page containing your reference number
3. Pay thru the PRC Cashier at your selected appointment place

Click [HERE](#) to view printing of document



PRC - CASHIER

TRANSACTION SUMMARY

(Click SUBMIT button to save transaction and proceed in getting your reference no)

Payment Channel:

UCPB - OVER THE COUNTER

Transaction:

EXAM APPLICATION (LOCAL)

Branch:

PRC BAGUIO

Appointment Date:

NOVEMBER 14, 2019 - 08:00 AM TO 09:00 AM

Amount to be paid:

900.00

NOTE:

Once you paid at any **UCPB BRANCHES**, the validation of payment will be within 2-3 working days.

SUBMIT

1

CLOSE



CONGRATULATIONS! YOUR TRANSACTION IS SUCCESSFUL

Please **take a photo or screenshot the reference number below** and present the same to the preferred **UCPB BRANCHES**.

Reference Number:

EXW4BI32RAN6

2

Amount:

900.00

Your appointment date and given name:

November 14, 2019

08:00 AM TO 09:00 AM

DELA CRUZ, JUAN

(Validation of payment will be within 2-3 working days)

CLICK TO GO BACK

PROCESSING TRANSACTION

1. Click to proceed
2. Write down your reference number, take a picture or print the page containing your reference number
3. Pay at your preferred UCPB Branch

Click [HERE](#) to view printing of document



TRANSACTION SUMMARY

(Click SUBMIT button to save transaction and proceed in getting your reference no)

Payment Channel:

PAYMAYA - WALLET PAYMENT

Transaction:

EXAM APPLICATION (LOCAL)

Branch:

PRC BAGUIO

Appointment Date:

NOVEMBER 14, 2019 - 08:00 AM TO 09:00 AM

Amount to be paid:*

908.00

* Plus PHP 8.00 Convenience fee

* By clicking the SUBMIT button, the payor consents to the charging of the above convenience fee.

SUBMIT

1

CLOSE



Email or Mobile No.

Enter Email Address or Mobile No.

2

Password

Enter Password

3

Log In

4

[Forgot your password?](#)

PROCESSING TRANSACTION

1. Click to proceed
2. Input your mobile number or email address
3. Input your password
4. Click to login
5. Pay using your PayMaya wallet

Click [HERE](#) to view printing of document



TRANSACTION SUMMARY

(Click SUBMIT button to save transaction and proceed in getting your reference no)

Payment Channel:

PAYMAYA - VISA

Transaction:

EXAM APPLICATION (LOCAL)

Branch:

PRC BAGUIO

Appointment Date:

NOVEMBER 14, 2019 - 08:00 AM TO 09:00 AM

Amount to be paid:

911.25

*** Plus 1.25% Convenience fee of the total amount.**

*** By clicking the SUBMIT button, the payor consents to the charging of the above convenience fee.**

SUBMIT

1

CLOSE

Credit/Debit Card

Card Details



First Name

Juan

Last Name

Dela Cruz

Card Number

2

Expiry Date

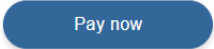
CVV



Conveniently receive your receipts by
Email or SMS.

Email / Mobile (Optional)

PROCESSING TRANSACTION

1. Click to proceed
2. Input your card details
1. Click the  button to proceed

Click [HERE](#) to view printing of document



Profile

Existing Transaction

Contact Us

DETAILS	ACTIONS
Status: Paid	
Application: Exam Application (Local)	2 PAYMENT DETAILS
Applic Type.: Exam Application (Local)	3 PRINT DOCUMENT
Applic No.: 000261	
Examination Name: PROFESSIONAL TEACHER	
Examination Type: Complete/First-timer	
Examination Place: Manila	
Examination Date: September 25, 2018	
LET Level.: Secondary	
LET Major: MAPEH	
Transact Date: June 01, 2018 1:37 PM	
Payment Date: June 01, 2018 1:37 AM	
Appointment Date: June 13, 2018	

1 / 1

4

APPOINTMENT DATE: Jun 13, 2018 (08:00 AM to 09:00 AM) - Central Office | OR: 307487 | AMOUNT: PHP 900

Professional Regulation Commission

APPLICATION FORM

NOT FOR SALE (REPRODUCTION IS ALLOWED)

Application No. 000261

☒ First Timer
☐ Repeater
☐ Conditioned
☐ Absent

Name of Examination PROFESSIONAL TEACHER
Secondary(MAPEH)

Date of Examination September 25, 2018

Place of Examination Manila

Date(mm/dd/yy) 06/01/2018

NOTICE: All supporting documents shall become part of the records of the Commission. All applications must be filed PERSONALLY by the applicant.

PART I-PERSONAL INFORMATION

SUR NAME DELA CRUZ
GIVEN NAME/S JUAN JR
MIDDLE NAME SANTOS

Maiden Surname (for married female only)

Permanent Mailing Address (House no., Street, Village/Subd., Brgy., Town, Prov./City)
1 SAMPLE STREET BARANGAY SAMPLE MANILA

Gender ☒ Male ☐ Female
Citizenship ☒ Filipino ☐ Others

Contact numbers (Landline & Mobile) 11111111111111111111 / 11111111111111111111

E-mail Address jdelacruz@gmail.com

Civil Status ☒ Single ☐ Married ☐ Widower
Date of Birth(mm/dd/yy) 12/10/1985

Place of Birth (City/Town/Prov) QUEZON CITY

RURBAN Code/Town/City/Prov 047404

Spouse's name & Citizenship

Father's Name & Citizenship JUAN DELA CRUZ / FILIPINO

Mother's Name & Citizenship JUANA DELA CRUZ / FILIPINO

HAVE YOU EVER BEEN CHARGED AND CONVICTED BY FINAL JUDGEMENT BY ANY COURT OF JUSTICE/MILITARY TRIBUNAL OR ADMINISTRATIVE BODY? ☒ No ☐ Yes (If yes, attach hereto a copy of the decision)

PART II – EDUCATIONAL INFORMATION

Name of School PAMANTASAN NG LUNGSOD NG MAYNILA
Address/Location of School INTRAMUROS, MANILA

Degree/Course Obtained BACHELOR IN EDUCATION
PRC COURSE Code 2019

Date Graduated (mm/dd/yy) 05/11/2005

PRC School code 0589
PRC Board Code 4000

Other Higher Educational Attainment

Name of School

Address/Location of School

Date Graduated (mm/dd/yy)

PRC SCHOOL CODE

PART III – PREVIOUS PRC LICENSURE EXAMINATION/S TAKEN (Last Three Exams)

Name of Examination	Place of Examination	Date Taken (mm/yy)	Rating	Result of Examination (pls check)	Exam No.	Verified by
				Passed Failed Cond.		

Review School/Center: ☐ Self-Review ☐ School-Based Review ☐ Others (specify name)

STATUS CODES (refer at the back) 1.) Examination Type (EXcode) 2.) Number of Times Taken 0

I HEREBY CERTIFY that the information and/or statements in this application including the supporting documents submitted in support thereof are all true and correct to my own knowledge, and that I am fully aware that any false information or statement in this application or in its attachments shall render me liable for criminal prosecution

ACTION TAKEN BY THE APPLICATION PROCESSOR
ISSUANCE of the FOLLOWING FORMS

☐ NOTICE OF ADMISSION (NOA) ☐ PERMANENT EXAMINATION & REGISTRATION RECORD CARD (PERRC)

REMARKS

PRINTING DOCUMENT OF EXAM APPLICATION

1. Click to see Existing Transactions
2. Click to see Payment Details
3. Click to Print document
4. Click to start printing

(Proceed to the PRC Regional Office or Service Center you chose at the given appointment date to submit all required documents)

For technical concerns, please email at crms.prc.gov.ph

For payment concerns, please email at customercare@mail.landbank.com or call at 405-7000

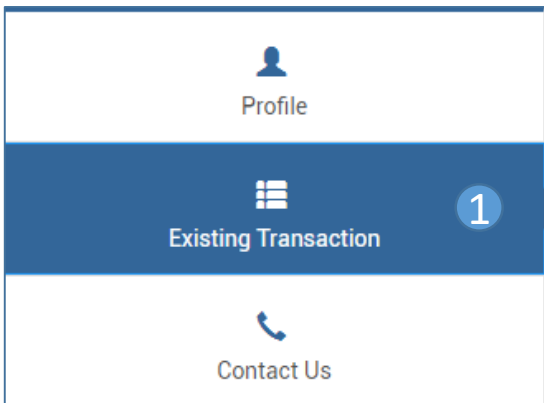
Click [HERE](#) for the List of Requirements.

1

2

3


For payment concerns, please email at customer@landbank.com or call at 405-7000




DETAILS		ACTIONS	
Status:	Paid	2	ⓘ PAYMENT DETAILS
Application:	Professional ID Renewal	3	🖨️ PRINT DOCUMENT
Transact Date:	June 04, 2018 3:17 PM		
Payment Date:	June 04, 2018 3:20 AM		
Appointment Date:	June 05, 2018		

1 / 1

4



Professional Regulation Commission
APPLICATION FOR PROFESSIONAL IDENTIFICATION CARD (PIC)



NOT FOR SALE (REPRODUCTION IS ALLOWED)

APPOINTMENT DATE: June 05, 2018 (08:00 AM to 09:00 AM) - Central Office | OR: 307535 (06/04/2018) | Amount: PHP 1764

NAME: _____

CITIZENSHIP: FILIPINO BIRTHDATE: September 30, 1973

PERMANENT MAILING ADDRESS: BAC

TEL. NO. / CP NO.: 123123 EMAIL ADDRESS: samplerenewal@gmail.com

SCHOOL GRADUATED: BICOL UNIVERSITY-TABACO DATE GRADUATED: May 29, 2018

REGISTRATION DATE: May 14, 1996 EXPIRATION DATE: September 30, 2021

PROFESSION: REGISTERED MASTER ELECTRICIAN LICENSE NO.: 0000415

DECLARATION AND ATTESTATION

I am aware and I give my consent to the collection of the data required by this application form and the taking of my photograph, and if applicable, the taking of my fingerprints.

I further attest that all particulars and supporting documents provided by me are correct and complete. I am aware that any false statement or fraudulent document will lead to the rejection of my application or to the cancellation of my PIC already issued, and may also render me liable under applicable administrative and criminal laws.

SIGNATURE OF LICENSEE

UNDERTAKING

(To be filled up by professionals, except for Real Estate Practitioners, who failed to comply with the required CPD Credit Units for the renewal of Professional Identification Card)

For this compliance period, I am submitting ___ CPD units of the total required ___ CPD Credit units. I hereby undertake to submit the balance of ___ CPD credit units in addition to the ___ required CPD units (or a total of ___ units) for the next renewal of my PIC. I understand that in the event I fail to comply, my PIC will not be renewed.

PRINTING DOCUMENT OF RENEWAL AND DUPLICATE


(Same steps for Duplicate and Renewal)

1. Click to see Existing Transactions
2. Click to see Payment Details
3. Click to Print document
4. Click to start printing


(Proceed to the PRC Regional Office or Service Center you chose at the given appointment date to submit all required documents)

For technical concerns, please email at crms.prc.gov.ph


For payment concerns, please email at customercare@mail.landbank.com or call at 405-7000





Profile




Existing Transaction



Contact Us

DETAILS	ACTIONS
Status of Payment: PAID	2  PAYMENT DETAILS
Payment Option: PRC	3  PRINT DOCUMENT
Amount: 150.00	
Application: Certification	
Profession: MEDICAL TECHNOLOGIST	
Applic No.:	
Transact Date: February 28, 2019 5:06 PM	
Payment Date: February 28, 2019 5:08 PM	
Appointment Place: Philippine International Convention Center (PICC)	
Appointment Date: December 28, 2019 - AM	


Professional Regulation Commission
ACTION SHEET FOR AUTHENTICATION

REFERENCE NO: CE9KXH60500Q | OR: cf5bb1c3f046 | Amount: PHP 110.00
 Dec 23, 2021 (04:00 PM TO 05:00 PM) - Arellano University (Elementary)
 NOTE: This appointment date might be different to the date of claiming of the requested authenticated documents

DATE FILED: **Mar 17, 2021** Please underline: **MALE/FEMALE**

NAME: **DELA CRUZ, JUAN SANTOS** Married Name: _____

PROFESSION: **PROFESSIONAL TEACHER** | VATION DATE: _____
 (For Professional Teacher, please tick [] Elem: _____)

VALIDITY DATE OF PROFESSIONAL IDENTIFICATION CARD (PIC): _____ TEL./CP NO.: **01234567 / 09123456789**

PLEASE CHECK BOX FOR TYPE OF DOCUMENT TO BE AUTHENTICATED:

<input type="checkbox"/> CERTIFICATE OF REGISTRATION (COR)	NO. OF COPIES _____	PURPOSE: _____
<input type="checkbox"/> CERTIFICATION OF BOARD RATING	NO. OF COPIES _____	LOCAL _____
<input checked="" type="checkbox"/> CERTIFICATION OF GOOD STANDING	NO. OF COPIES _____	ABROAD _____
<input type="checkbox"/> CERTIFICATION OF PASSING	NO. OF COPIES 5	LEGAL _____
<input type="checkbox"/> PROFESSIONAL IDENTIFICATION CARD	NO. OF COPIES _____	STATEBOARD _____
<input type="checkbox"/> REPORT OF RATINGS	NO. OF COPIES _____	OTHERS _____
<input type="checkbox"/> OTHERS _____	NO. OF COPIES _____	

FOR PRC PROCESSING		
Amount: 110.00	Processed by: _____	Prepared by: _____
O. R. No.: cf5bb1c3f046	JUAN SANTOS DELA CRUZ	JUAN SANTOS DELA CRUZ
Date: 03/17/2021	Signature over printed name	Signature over printed name
Issued by: PAYMAYA-VISA	Date: _____	Date: _____
Date due: -		

NOTE: AUTHENTICATION REQUIRES A VALID PROFESSIONAL IDENTIFICATION CARD.

AUTHENTICATION CLAIM SLIP

PLEASE FILL OUT THIS CLAIM SLIP

NAME: **DELA CRUZ, JUAN SANTOS** PROFESSION: **PROFESSIONAL TEACHER**

REGISTRATION NO.: _____ REGISTRATION DATE: _____

DATE FILED: **Mar 17, 2021** DATE DUE: _____

PLEASE PRESENT THIS SLIP TO CLAIM DOCUMENTS AT _____ ON _____ PRC REGISTERED REPRESENTATIVE SHOULD PRESENT ANY VALID GOVERNMENT-ISSUED ID AND AUTHORIZATION LETTER; IF NOT REGISTERED PROFESSIONAL, PRESENT SPECIAL POWER OF ATTORNEY(SPA) AND ANY VALID GOVERNMENT-ISSUED ID.

REGISTRATION OFFICER _____

PLEASE SEE THE REQUIREMENTS AND PROCEDURES AT THE BACK OF THIS SHEET

PRINTING DOCUMENT OF CERTIFICATION

(Certificate of Passing, Certification of Board Rating, Certificate of Registration, Authentication of ID, and Certificate of Good Standing)

1. Click to see Existing Transactions
2. Click to see Payment Details
3. Click to Print document
4. Click to start printing

(Proceed to the PRC Regional Office or Service Center you chose at the given appointment date to submit all required documents)

For technical concerns, please email at crms.prc.gov.ph

For payment concerns, please email at customer care@mail.landbank.com or call at 405-7000