



Professional Regulation Commission

APPLICATION FOR REGISTRATION WITHOUT EXAMINATION (VARIOUS BOARDS)

NAME OF BOARD _____

PERSONAL DATA

LAST NAME	FIRST NAME	MIDDLE NAME
<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	CIVIL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> WIDOWED	<input type="checkbox"/> MARRIED <input type="checkbox"/> SEPARATED
CITIZENSHIP	DATE OF BIRTH (mm/dd/yy) □ □ □ □ □ □	PLACE OF BIRTH

1 ½ X 1 ½
PICTURE
with plain white
background

PERMANENT MAILING ADDRESS _____

ZIP CODE _____ TELEPHONE/CELL PHONE NO./ EMAIL ADDRESS _____

SPOUSE'S NAME & CITIZENSHIP _____ FATHER'S NAME & CITIZENSHIP _____ MOTHER'S NAME & CITIZENSHIP _____

Have you ever been convicted by final judgment before any court, military tribunal or administrative body? YES NO
(If yes, please attach a copy of the decision)

EDUCATIONAL DATA


	Name of School	Location	Course/Degree Completed	From (mm/dd/yy)	TO (mm/dd/yy)
Elementary					
High School					
College					
Others					

PREVIOUS LICENSURE EXAMINATION/S TAKEN AND PRC ID EXPIRATION

NAME OF EXAMINATION AND DATE TAKEN	VERIFIED BY (Finance and Admin Division)	PRC ID YEAR EXPIRED	VERIFIED BY (Registration Section)

EMPLOYMENT RECORD

OFFICE	POSITION HELD	SPECIFIC WORK/FUNCTION	FROM (mm/dd/yy)	TO (mm/dd/yy)

ACTION TAKEN BY THE PROCESSOR Remarks: _____ _____ Processed by: _____ Date: _____	ACTION TAKEN BY THE BOARD CHAIRMAN _____ MEMBER _____ MEMBER _____ <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Deferred	I HEREBY CERTIFY that the information and/or statements in this application including the documents submitted in support thereof are all true and correct to my own knowledge, and that I am fully aware that any false information or statement in this application and/or its attachments shall render me liable for criminal prosecution and/or administrative sanction.
ACTION TAKEN BY THE CASHIER Amount: _____ Date: _____ O.R. No: _____ Issued by: _____		THUMBMARK 

Applicant's Signature _____

Date Accomplished _____

Subscribed and sworn to before me this _____ day of _____, 20____ at _____, the applicant exhibiting to me his/her government Identification Card _____ issued at _____ on _____.

PRC ADMINISTERING OFFICER

DOCUMENTARY STAMP

FOLLOW-UP SLIP

O.R. No. _____
Amount Paid: _____
Date Paid: _____

NAME: _____ PROFESSION: _____

DATE OF FILING: _____

Please verify status of your application on or before _____
thru telephone number: _____ or email address: _____

Application Processor/Date

STEPS IN FILING APPLICATION FOR REGISTRATION WITHOUT EXAMINATION

1. Fill-out application form and submit, together with the required documents for pre-evaluation to the Application Section of the PRC Regional Offices processing counters.
2. Secure document notarization.
3. Go to the cashier for payment of fees.
4. Go to the Customer Service Center for documentary stamp
5. Submit duly accomplished application form to the Application Section.
6. Verify status of application at Tel. No. _____

DOCUMENTS REQUIRED

AGRICULTURIST

1. Original and photocopy of birth Certificate (NSO) issued by NSO on Security Paper.
2. Original and photocopy of Marriage issued by NSO on Security Paper (for married female)
3. Original and photocopy of Transcript of Records with Special Order (B), for graduates in private schools. If doctorate degree is obtained abroad, a certification stating that the college/university has been recognized or authorized to operate. (BS, MS, Ph. D) & Diploma
4. If employed in the Government, original and Certified copy of service record, duly notarized. If employed in private sector, a certificate under oath issued by the authorized official/officer of the firm, company, association or corporation engaged in the agriculture industry showing that applicant has served for at least five (5) years before December 1997 in a position which requires baccalaureate degree in Agriculture (with cert. of detailed job description)
5. Certification under oath of the authorized official/officer of a private school, college/university showing that the applicant has served at least five (5) years before December 1997 as faculty member/instructor and has taught subjects in Agriculture
6. Original and updated NBI Clearance (Private Employee)
7. Original and updated Ombudsman Clearance and NBI Clearance (government employees)
8. 3 Certification of Good Moral Character (barangay, church, school or employer)

Work Experience cut-off date:
December 1997

CERTIFIED MINE FOREMAN

1. Original and photocopies of Transcript of Records/ Diploma
2. Original and Photocopy of Birth Certificate (NSO)
3. Original NBI Clearance
4. Certificate of Experience (PRC Form 104)
5. Certificate of Employment (at least 5 years)

CHEMIST

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. NBI Clearance
5. Original and Photocopy of Doctoral Degree Diploma
6. Copy of Thesis

FISHERIES PROFESSIONALS

Category A:

1. Original and photocopy of Birth Certificate issued by the PSA
2. Original and Photocopy of Marriage Certificate (for married female) issued by the PSA
3. Original or certified copy of the Transcript of Records, with Special Order No.
4. Original or certified copy of the Report of Rating issued by the CSC
5. Service Record/Certification under oath (5 years before the effectivity of RA No. 8550)
6. Original copy of NBI Clearance
7. Original copy of Ombudsman Clearance, if in government service

Category B:

1. Original and photocopy of Birth Certificate issued by the PSA
2. Original and Photocopy of Marriage Certificate (for married female) issued by the PSA
3. Original or certified copy of the Transcript of Records, with Special Order No. (Master's/Doctorate and 18 units of Fisheries subject, if applicable);
4. Original or certified copy of the Report of Rating issued by the CSC, if applicable
5. Service Record/certification under oath (5 years before the effectivity of RA No. 8550)
6. Copy of at least one (1) published research and technical paper in reputable journals, books and proceedings within the five (5) year service in Fisheries
7. Original copy of NBI Clearance
8. Original copy of Ombudsman Clearance, if in government service

Category C:

1. Original and photocopy of Birth Certificate issued by the PSA
2. Original and Photocopy of Marriage Certificate (for married female) issued by the PSA
3. Original or certified copy of the Transcript of Records, with Special Order No.
4. Proof of achievement, awards, commendations or promotion of deserving performance & tech, paper
5. Certification under oath to prove 5 years' experience in the private sector
6. Original copy of NBI Clearance
7. Original copy of Ombudsman Clearance, if in government service

FOOD TECHNOLOGIST

1. Birth Certificate from the Philippine Statistics Authority (PSA);
2. PSA Marriage Contract/Certificate (for female married applicants)
3. College Diploma and Transcript of Records;
4. Certificate of Program Compliance for graduates of BS in Food Technology or a certificate indicating equivalency with BS in Food Technology for graduates of allied or other courses from CHED;
5. Certification or Attestation confirming active practice in food technology for at least five (5) years immediately preceding the effectivity of RA No. 11052 which may be executed by the applicant, if self-employed (template); otherwise, by any competent party such as the Human Resource Department or Administrative Office of his/her employer);
6. NBI Clearance;
7. Ombudsman Clearance, if applicable; and
8. Other documents that may be required by the Board

(Note: For foreign applicants, please refer to Board Resolution No.____)

GEOLOGY

1. Birth Certificate issued by the Philippine Statistics Authority (PSA);
2. PSA Marriage Contract/Certificate (for married female applicants);
3. Undergraduate and Postgraduate Diploma/s;
4. Description of courses taken in Postgraduate Degree/s;
5. Description of PhD Degree or its equivalent;
6. Copy of PhD Dissertation and Postgraduate Thesis;
7. Transcript of Records with scanned picture;
8. Background of the school/college/university which conferred the Postgraduate Degree;
9. Curriculum vitae;
10. National Bureau of Investigation (NBI) Clearance;
11. Ombudsman Clearance, if applicable;
12. Any government issued Identification Card; and
13. Other documents as may be deemed necessary by the Board.

(Note: For foreign applicants, please refer to Board Resolution No.____)

MEDICAL LABORATORY TECHNICIAN

(Failed to pass the board examination but had obtained a general average of at least 70%)

1. Report of rating (optional)
2. Original NBI Clearance
3. Original and Photocopy of Marriage Certificate NSO (for married female)

METALLURGICAL PLANT FOREMAN
PLEASE SEE REQUIREMENTS FOR
CERTIFIED MINE FOREMAN

1. Original and Photocopy of birth certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. Original and Photocopy of College diploma/High School diploma
5. Duly notarized Service Record
6. Duly notarized Certificate of Employment
7. Certificate of Experience (APP-04)
8. NBI Clearance

PROFESSIONAL ELECTRICAL ENGINEER

1. Original and Photocopy of Transcript of Records
2. Original and Photocopy of Birth Certificate (NSO)
3. Original and Photocopy of Marriage Certificate NSO (for married female)
4. NBI Clearance
5. Valid certificate of registration and Professional ID as REE
6. Certificate of Experience (APP-04)

PROFESSIONAL ELECTRONICS ENGINEER

1. Letter of Intent
2. Resume with passport size picture, white background
3. Valid PRC ID as Electronics Engineer and Certificate of Registration as Electronics Engineer.
4. Valid AIPO ID and Certificate of Good Standing issued by AIPO National Office.
5. Certified experience record of active self-practice and/or employment either in government service or in private sector totaling 7 years of practice and at least 2 years of which are in responsible charge of significant engineering work
6. Essay not less than 300 words describing the 2 years significant of engineering work with emphasis on the involvement in the "independent responsible in-charge" of project or work highlighted with proofs such engineering design or conceptual plans, implementation procedures, technical or engineering accomplishment report, project proposal, or completed project report, etc.
7. Three (3) certifications signed by three (3) PECEs attesting that the experience record submitted by the applicant is factual (not needed for those who have been registered and licensed as ECE under R.A. 5734, for at least seven (7) years.
8. Copy of Diploma
9. Original valid NBI Clearance
10. Original valid Ombudsman Clearance (for those in the government service)
11. Applicant Declaration

PROFESSIONAL MECHANICAL ENGINEER

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. Lists of design undertaken with the supervision of a PME
5. Curriculum Vitae
6. Two (2) titles of proposed reports each with a short write-up and table of content
7. NBI Clearance
8. Current Professional ID as ME
9. Certificate of Competency
10. Affidavit of applicant
11. Certificate of Experience (APP-04)
12. Detailed Description of Machineries and Equipment Handled

PROFESSIONAL MEDICAL REPRESENTATIVE

1. Original & Photocopy of NSO Birth Certificate
2. Original & Photocopy of Marriage Certificate NSO (for Married female)
3. Certificate of Employment
4. Certificate of Training

RADIOLOGIC TECHNOLOGIST & X-RAY TECHNOLOGIST

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records and Diploma Certificate of Experience (PRC Form No. 104) – for RAD. Tech. only
5. Certificate of Employment (for private employees) – for RAD-Tech. only
6. Service Record (for gov't employees) - for RAD-Tech. only
7. PART Certificate of Membership
8. Original NBI Clearance
9. Authenticated copy of Report of Rating from DOH-RHS

SPEECH-LANGUAGE PATHOLOGIST

1. Birth Certificate from the Philippine Statistics Authority (PSA);
2. PSA Marriage Contract/ Certificate (for female married applicants);
3. College Diploma and Transcript of Records;
4. NBI clearance;
5. Ombudsman Clearance, if applicable;
6. AIPO Certificate of Membership in Good Standing; and
7. Other documents as may be deemed necessary by the Board.

(Note: For foreign applicants, please refer to Board Resolution No.____)