

**DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
REGION 9 (PAGADIAN AND ZAMBOANGA)**

**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2026 - NON-CSE based on approved NEP**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1, A.II.a.1 A.III.a.4, A.III.b.6, A.III.b.7, A.III.b.8,	Office Supplies Expenses	GASS , REGULATION , Digitalization, LRD Pagadian RO Zamboanga SO	Agency-to Agency	N/A	N/A	N/A	Within the Year	GoP	-		-	Various Common use Supplies Available in PS-DBM and Non-PS DBM both Pagadian and Zamboanga Office.
			Direct Acquisition	N/A	N/A	Within the Year	Within the Year					
			Direct Sales	N/A	N/A	Within the Year	Within the Year					
			<u>Small Value Procurement</u> , Direct Contracting	Within the Year	Within the Year	Within the Year	Within the Year					
A.I.a.1, A.III.a.4	Drugs and Medicines Expenses	GASS Pagadian RO Zamboanga SO	<u>Small Value Procurement</u> , Direct Acquisition	Within the Year	Within the Year	Within the Year	Within the Year	GoP	42,000.00	42,000.00		Drugs and Medicines for Officials and Employees in PRC Pagadian and Zamboanga SO.
A.I.a.1,A. III.b.8	Semi-Expendable - Office Equipment	GASS - REGULATION Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	426,000.00	426,000.00	-	Office Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Office Partition Cubicle, Cabinets and etc.
A.I.a.1,	Semi-Expendable -Information and Communications Technology Equipment	GASS, Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	164,000.00	164,000.00	-	ICT Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Desktop Computer, Computer Printer, UPS and etc.
A.I.a.1	Semi-Expendable Communications Equipment	GASS, Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	29,000.00	29,000.00	-	Communications Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Telephone , Microphone, Public Address System and etc.
A.I.a.1	Semi-Expendable -Other Machinery and Equipment	GASS, Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	65,000.00	65,000.00	-	Other Machinery and Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Industrial Stand Fan, Comb binding machines, Vacuum Cleaner and etc.

A.I.a.1, A.III.a.4	Semi-Expendable -Furnitures and Fixtures	GASS, LRD Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	352,000.00	352,000.00	-	Furnitures and Fixtures for Office use both PRC Pagadian and Zamboanga SO. This includes Tables, Chairs, Storage, Racks and etc.
A.I.a.1, A.II.a.1 A.III.a.4, A.III.b.6, A.III.b.7, A.III.b.8.	Training Expenses	GASS - REGULATION, Digitalization, LRD Pagadian RO Zamboanga SO	Agency to Agency	Within the Year	Within the Year	Within the Year	Within the Year	GoP	445,000.00	445,000.00	-	Learning and development interventions
Direct Contracting			Within the Year	Within the Year	Within the Year	Within the Year						
A.I.a.1; A.III.b.7, A.III.b.8	Fuel, oil and Lubricants Expenses	GASS - REGULATION; Pagadian RO Zamboanga SO	Emergency Cases	Within the Year	Within the Year	Within the Year	Within the Year	GoP	226,000.00	226,000.00	-	Fuel, oil and Lubricants Expenses for day-to-day Office transactions outside th Office for PRC Pagadian and Zamboanga SO
Small Value Procurement; NP-35.13 Direct Retail Purchase			Within the Year	Within the Year	Within the Year	N/A						
A.I.a.1	Postage and Courier Services	GASS - Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	60,000.00	60,000.00	-	Postage and Courier Services for the RO and SO to transport and deliver the packages and other important documents in the region.
A.I.a.1	Janitorial Services	GASS - Pagadian RO Zamboanga SO	Competitive Bidding	Within the 4th Qtr of 2025	Within the 4th Qtr of 2025	upon approval of GAA	upon approval of GAA	GoP	1,125,000.00	1,125,000.00	-	EPA, Janitorial services for the RO and SO to maintain and observe the cleanliness of Office premises both Pagadian and Zamboanga Office.
A.I.a.1	Security Services	GASS - Pagadian RO Zamboanga SO	Competitive Bidding	Within the 4th Qtr of 2025	Within the 4th Qtr of 2025	upon approval of GAA	upon approval of GAA	GoP	2,118,000.00	2,118,000.00	-	EPA, Security services for the RO and SO to ensure the safety of its employees and clientelles both Pagadian and Zamboanga Office.
A.I.a.1	Repairs and Maintenance-Office Equipment	GASS - Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	27,000.00	27,000.00	-	Periodic preventive maintenance, replacement of parts and other corrective actions to increase service life for both PRC Pagadian and Zamboanga Office.
	Repairs and Maintenance-Other Machinery and Equipment	GASS - Pagadian RO Zamboanga SO	Small ValueProcurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	15,000.00	15,000.00	-	
	Repairs and Maintenance-Transportation Equipment - Motor Vehicles	GASS - Pagadian RO Zamboanga SO	Small ValueProcurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	41,000.00	41,000.00	-	
	Repairs and Maintenance-Furnitures and Fixtures	GASS - Pagadian RO Zamboanga SO	Small ValueProcurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	12,000.00	12,000.00	-	

A.I.a.1	Representation Expenses	GASS - Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	106,000.00	106,000.00	-	Official Meetings, functions and Conferences in PRC Pagadian Regional Office IX.
A.I.a.1	Transportation and Delivery	GASS - Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	66,000.00	66,000.00	-	For the transportation, delivery and hauling of various office properties and for the transfer of office to the new building of the RO.
A.III.a.4	Rent/Lease Expenses - Building and Structures (School Rental)	LRD - Pagadian RO Zamboanga SO	Agency-to Agency	N/A	N/A	N/A	Within the Year	GoP	2,153,000.00	2,153,000.00	-	Rent of Testing Centers during the conduct of various licensure examinations in both PRC Pagadian and Zamboanga Office.
A.III.a.4	Rent/Lease Expenses - Motor Vehicles	LRD - Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	789,000.00	789,000.00	-	Rental of motor vehicles to be use in the conduct of various licensure examinations in in both PRC Pagadian and Zamboanga Office.
A.III.a.4	Machinery & Equipment Outlay - Machinery (CO)	LRD - Pagadian RO Zamboanga SO	Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	96,000.00		96,000.00	Procurement of New Portable Generator set to be use in Confidential Printing Room during the conduct of various licensure examinations.
A.III.a.4	Machinery & Equipment Outlay - Office Equipment (CO)	LRD - Pagadian RO Zamboanga SO	Competitive Bidding	Within the Year	Within the Year	Within the Year	Within the Year	GoP	2,206,000.00		2,206,000.00	Additional Office Equipment: Duplicating Machine, Multi-Function Printers, Collating Machines, Computer Desktop Set, DSLR Camera, Heavy Duty Shredder to be use in the conduct of various licensure examinations.
A.I.a.1	Transportation Equipment Outlay - Motor Vehicles (CO)	GASS - Pagadian RO Zamboanga SO	Competitive Bidding: Direct Sales	Within the Year	Within the Year	Within the Year	Within the Year	GoP	1,450,000.00		1,450,000.00	Additional Motor Vehicle, to support various operations such as inspections, transport of personnel, delivery of goods and documents, and emergency response and other office transactions.
<b>GRAND TOTAL</b>									<b>12,013,000.00</b>	<b>8,261,000.00</b>	<b>3,752,000.00</b>	

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