

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION VII**

Government Center, Sudlon, Lahug, Cebu City

INDICATIVE ANNUAL PROCUREMENT PLAN FOR 2026 - NON CSE

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement /Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MOOE													
A.I.a.1, A.II.a.1 A.III.a.4, A.III.b.6, A.III.b.7, A.III.b.8.	Office Supplies Expenses	Region 7 Cebu	Yes	Shopping	4th Qtr 2025	N/A	4th Qtr 2025	within 2026	GoP	1,864,900.00	1,864,900.00	-	Common Office Supplies Not Available at PS DBM
A.I.a.1, A.III.a.4, A.III.b.7	Fuel, Oil and Lubricants Expenses	Region 7 Cebu	Yes	NP-53.9 - Direct Purchase of Oil, Lubricants	4th Qtr 2025	N/A	4th Qtr 2025	within 2026	GoP	430,000.00	430,000.00	-	Fuel consumption for PRC Vehicles and generator
A.I.a.1	Water Expenses	Region 7 Cebu	Yes	NP-53.9 - Small Value Procurement	4th Qtr 2025	N/A	4th Qtr 2025	4th Qtr 2025	GoP	50,000.00	50,000.00	-	Drinking Water for the entire regional office
A.I.a.1, A.III.a.4	Office Equipment (SE)	Region 7 Cebu	No	NP-53.9 - Small Value Procurement	within 2026	N/A	within 2026	within 2026	GoP	300,000.00	300,000.00	-	Various Semi-Expendable Furniture and Fixtures to be procured during the year
A.I.a.1	Postage and Courier Services	Region 7 Cebu	No	NP-53.9 - Small Value Procurement	within 2026	N/A	within 2026	within 2026	GoP	300,000.00	300,000.00	-	Delivery services of documents to PRC Central Office and Offsite Service Centers
A.I.a.1	Janitorial Services	Region 7 Cebu	Yes	NP-53.9 - Small Value Procurement	4th Qtr 2025	N/A	4th Qtr 2025	January 2025	GoP	717,000.00	717,000.00	-	Hiring of additional janitorial personnel to maintain cleanliness, healthier workplace, and productive regional office.
A.I.a.1	Security Services	Region 7 Cebu	No	Competitive Bidding	within 2026	within 2026	within 2026	within 2026	GoP	3,069,000.00	3,069,000.00	-	Security Services
A.I.a.1	Other Professional Services	Region 7 Cebu	No	NP-53.9 - Small Value Procurement	within 2026	within 2026	within 2026	within 2026	GoP	150,000.00	150,000.00	-	ISO audit re-certification
A.I.a.1, A.III.b.8	Other General Services	Region 7 Cebu	Yes	Competitive Bidding	4th Qtr 2025	4th Qtr 2025	4th Qtr 2025	4th Qtr 2025	GoP	3,595,000.00	3,595,000.00	-	Job Orders for regional manpower
A.I.a.1, A.III.a.4	Repairs and Maintenance - Office Equipment (CO)	Region 7 Cebu	No	NP-53.9 - Small Value Procurement	within 2026	N/A	within 2026	within 2026	GoP	500,000.00	500,000.00	-	repair and maintenance of office equipment
A.III.a.4	Rents - Motor Vehicles	Region 7 Cebu	No	NP-53.9 - Small Value Procurement	within 2026	N/A	within 2026	within 2026	GoP	430,000.00	430,000.00	-	Vehicle rental for inspection and examination
A.II.a.1	ICT Equipment	Region 7 Cebu	Yes	Competitive Bidding	4th Qtr 2025	4th Qtr 2025	within 2026	within 2026	GoP	1,954,535.00	1,954,535.00	-	For regional office use, funds from Central Office
A.I.a.1	Motor Vehicles (CO)	Region 7 Cebu	Yes	Competitive Bidding	within 2026	within 2026	within 2026	within 2026	GoP	1,450,000.00	-	1,450,000.00	replacement of old vehicle of RO7
A.III.a.4	Office Equipment (CO)	Region 7 Cebu	Yes	Competitive Bidding	within 2026	within 2026	within 2026	within 2026	GoP	712,000.00	-	712,000.00	replacement of duplicating machine
TOTAL										15,522,435.00	13,360,435.00	2,162,000.00	

Certified Funds Available / Certified Appropriate Funds Available:

Prepared by:

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Recommending Approval: The BAC (Chairman, Vice Chairman and Members)

MARIA GUILLERZA A. SURIGAO
Member

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Member

REZALYN A. MAPUTOL
Vice-Chairman

ANTY. JED LIBBY B. TADLAS
Chairman

ON MATERNITY LEAVE

REALYN KRIS Y. SABERON
Budget Officer

RIANN C. MILLAMANTE
Accountant

SANVIE L. SENDO
Member

Approved:

NARCIVAL Z. TAQUIQUI
Regional Director