

Department of Labor and Employment  
PROFESSIONAL REGULATION COMMISSION  
Regional Office XIII (Butuan)

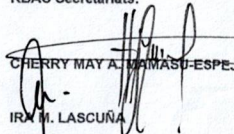
FY 2026 INDICATIVE ANNUAL PROCUREMENT PLAN NON- CSE  
Per National Expenditure Program

Code (PAP)	Procurement Activity Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100004000	Conduct of training/seminar with provision of meals and venue	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2026	N/A	January - December 2026	January - December 2026	GoP	470,000.00	470,000.00	-	Training and Capacity Building Activities/Learning Development Interventions
100000100001000	Procurement of Drugs and Medicines	RO 13	NO	Shopping	January - December 2026	N/A	January - December 2026	January - December 2026	GoP	11,000.00	11,000.00	-	Purchase of Over-the-Counter medicines/supplies.
100000100001000 310100100004000	Procurement of Fuel, Oil and Lubricants	RO 13	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January - December 2026	January - December 2026	GoP	250,000.00	250,000.00	-	Fuel expenses for the office vehicle
100000100001000	Provision of Janitorial Services	RO 13	NO	NP-53.9 - Small Value Procurement	January 2026	N/A	February 2026	February 2026	GoP	707,000.00	707,000.00	-	To ensure disinfections and regular cleaning of office premises are implemented.
100000100001000	Provision of Security Services	RO 13	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	2,377,000.00	2,377,000.00	-	Under MYCA 2025-2026 with contract.
100000100001000 310100100004000	Procurement of Purified Drinking Water	RO 13	NO	NP-53.9 - Small Value Procurement	January - February 2026	N/A	January - February 2026	January - February 2026	GoP	35,000.00	35,000.00	-	Drinking water consumption in RO, CPR and Offsite
100000100001000 200000100001000 310100100004000 310200100006000 310200100007000 310300100004000	Other General Services -Others	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2026	N/A	January - December 2026	January - December 2026	GoP	800,000.00	800,000.00	-	Other expenses not covered by existing object of expenditures such as conduct of PRC Week and Founding Anniversary and other office activities
100000100001000 310100100004000	Provision of Repair and Maintenance - Motor Vehicle	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2026	N/A	January - December 2026	January - December 2026	GoP	200,000.00	200,000.00	-	Periodic preventive maintenance of office motor vehicle to ensure usefulness and operational efficiency.
100000100001000 310100100004000	Provision of meals and venue rentals for office activities and events (Representation/Event Management)	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2026	N/A	January - December 2026	January - December 2026	GoP	280,000.00	280,000.00	-	To be used in various office activities related to the operationalization such as management committee meeting, entrance/exit COA conference, BAC meetings, budget preparation meetings, WFP formulation and target setting, SPMS activities, GAD related activities, inter-agency activities, and other office activities.
100000100001000	Provision of Transportation and Delivery and Hauling Services	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2026	N/A	January - December 2026	January - December 2026	GoP	12,000.00	12,000.00	-	For delivery and hauling for the examination materials and equipment from Central Office as well as other transportation needs.
310100100004000	Lease and Rental of Property or Building and Structures (Office)	RO 13	NO	NP-53.10 - Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	8,145,000.00	8,145,000.00	-	Under MYCA 2025-2026 with contract.
310100100004000	Lease and Rental of Property or Building and Structures (School Rental)	RO 13	NO	NP-53.10 - Lease of Real Property and Venue	N/A	N/A	January - December 2026	January - December 2026	GoP	1,172,000.00	1,172,000.00	-	For the rental of space used for licensure examinations.
310100100004000	Rental of Motor Vehicle	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2026	N/A	January - December 2026	January - December 2026	GoP	105,000.00	105,000.00	-	For the rental of the Motor Vehicle for the conduct of licensure examinations.
200000100001000	Subscription for Microsoft Office and Videotelephony Software Program	RO 13	NO	NP-53.9 - Small Value Procurement	February 2026	N/A	February 2026	February 2026	GoP	20,000.00	20,000.00	-	Zoom subscription for video platform for all communication needs, including meetings, chat, phone, webinars, and online events.

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
200000100001000	Procurement of ICT Equipment	RO 13	YES	Competitive Bidding	November 2025	N/A	January 2026	January 2026	GoP	1,084,540.00	1,084,540.00	-	Procurement of ICT Equipment, Cabling and other Network Infrastructure
310100100004000	Procurement of Office Equipment (Aircon & Duplicating Machine)	RO 13	NO	NP-53.9 - Small Value Procurement	January 2026	N/A	February 2026	March 2026	GoP	896,000.00	-	896,000.00	Procurement of Office Equipment (Aircon & Duplicating Machine)
100000100001000	Procurement of Motor Vehicle for PRC Regional Office XIII	RO 13	YES	Competitive Bidding	November 2025	December 2025	January 2026	January 2026	GoP	1,800,000.00	-	1,800,000.00	Procurement of Motor Vehicle for PRC Regional Office XIII use
<b>GRAND TOTAL</b>										<b>18,364,540.00</b>	<b>15,668,540.00</b>	<b>2,696,000.00</b>	

Prepared by:

RBAC Secretariats:

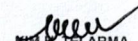
  
~~CHERRY MAY A. MAMASA-ESPEJON~~  
 IRM M. LASCUNA  
 MARLYN V. RICO  
 FATMAH V. ALAS

Certified Funds Available:

  
 MADDONNA D. CALING / KATZEN M. SEMINE  
 Accountant III Budget Officer III

Recommending Approval:

The Regional BAC:

  
 KIM P. TELARMA  
 BAC Chairperson  
 MADELENE T. MANANTE  
 BAC Vice Chairperson  
 ATTY. ROBELEN-ANN S. CALLANTA  
 Member  
 RODOLFO O. MAPOY JR.  
 Member  
 FAITH P. GONZALES  
 Member

Approved by:

  
 CHERYL P. ELICANO, CPA  
 Regional Director