

**DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
REGIONAL OFFICE II**

**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2023 (Non-CSE)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.III.a.1; A.1.a.1;	<b>Cleaning Equipment and Supplies - Q1</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	12,330.00	12,330.00	-	Procurement of Cleaning Equipment and Supplies for Q1 of 2023
A.III.a.1; A.1.a.1;	<b>Cleaning Equipment and Supplies - Q2</b>	Finance and Administrative Division, Licensure and Registration Division, Regulation Division	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	12,330.00	12,330.00	-	Procurement of Cleaning Equipment and Supplies for Q2 of 2023
A.III.a.1; A.1.a.1;	Cleaning Equipment and Supplies - Q3	Finance and Administrative Division, Licensure and Registration Division, Regulation Division	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	12,330.00	12,330.00	-	Procurement of Cleaning Equipment and Supplies for Q3 of 2023
A.III.a.1; A.1.a.1;	<b>Cleaning Equipment and Supplies - Q4</b>	Finance and Administrative Division, Licensure and Registration Division, Regulation Division	NO	Shopping	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	GoP	12,330.00	12,330.00	-	Procurement of Cleaning Equipment and Supplies for Q4 of 2023
A.III.a.1; A.1.a.1; A.III.b.1;	<b>Common Electrical Supplies - Q1 ONLY</b>	Finance and Administrative Division, Licensure and Registration Division, Regulation Division; Office of the Regional Director - Legal	NO	NP-53.9 - Small Value Procurement	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	3,600.00	3,600.00	-	Procurement of Common Electrical Supplies for Q1 of 2023
A.III.a.1; A.1.a.1; A.III.b.1;	<b>Common Office Supplies - Q1</b>	Finance and Administrative Division, Licensure and Registration Division, Regulation Division; Office of the Regional Director - Legal	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	5,375.00	5,375.00	-	Procurement of Common Office Supplies not available at DBM PS for Q1 of 2023

A.III.a.1; A.1.a.1; A.III.b.1;	Common Office Supplies - Q2	Finance and Administrative Division, Licensure and Registration Division, Regulation Division	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	3,826.00	3,826.00		- Procurement of Common Office Supplies not available at DBM PS for Q2 of 2023
A.III.a.1; A.1.a.1; A.III.b.1;	Common Office Supplies - Q3	Finance and Administrative Division, Licensure and Registration Division, Regulation Division	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	4,271.00	4,271.00		- Procurement of Common Office Supplies not available at DBM PS for Q3 of 2023
A.III.a.1; A.1.a.1; A.III.b.1;	Common Office Supplies - Q4	Finance and Administrative Division, Licensure and Registration Division, Regulation Division	NO	Shopping	1st Quarter 2023	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	GoP	3,796.00	3,796.00		- Procurement of Common Office Supplies not available at DBM PS for Q4 of 2023
A.III.b.2; A.1.a.1; A.III.b.1	Communication Expenses	Regulation Division; Finance and Administrative Division; Office of the Regional Director-Legal;	NO	NP-53.9 - Small Value Procurement	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	120,000.00	120,000.00		- Communication Expenses for Q1 of 2023 - Procurement of Postage and Courier Services for 2023
A.III.b.2; A.III.a.1; A.1.a.1; A.III.b.1;	Consumables - Q1	Regulation Division; Finance and Administrative Division; Licensure and Registration Division; Office of the Regional Director-Legal;	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	254,694.60	254,694.60		- Procurement of Consumables for Q1 of 2023
A.III.b.2; A.III.a.1; A.1.a.1; A.III.b.1;	Consumables - Q2	Regulation Division; Finance and Administrative Division; Licensure and Registration Division; Office of the Regional Director-Legal;	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	126,969.30	126,969.30		- Procurement of Consumables for Q2 of 2023
A.III.b.2; A.III.a.1; A.1.a.1; A.III.b.1;	Consumables - Q3	Regulation Division; Finance and Administrative Division; Licensure and Registration Division; Office of the Regional Director-Legal;	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	119,126.30	119,126.30		- Procurement of Consumables for Q3 of 2023

A.III.b.2; A.III.a.1; A.1.a.1; A.III.b.1;	<b>Consumables - Q4</b>	Regulation Division; Finance and Administrative Division; Licensure and Registration Division; Office of the Regional Director-Legal;	NO	Shopping	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	GoP	116,726.30	116,726.30	-	Procurement of Consumables for Q4 of 2023
A.III.a.1; A.1.a.1;	<b>Drugs and Medicine - Q1</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	5,900.00	5,900.00	-	Procurement of Drugs and Medicine for Q1 of 2023
A.III.a.1; A.1.a.1;	<b>Drugs and Medicine - Q2</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	5,900.00	5,900.00	-	Procurement of Drugs and Medicine for Q2 of 2023
A.III.a.1; A.1.a.1;	<b>Drugs and Medicine - Q3</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	5,900.00	5,900.00	-	Procurement of Drugs and Medicine for Q3 of 2023
A.III.a.1; A.1.a.1;	<b>Drugs and Medicine - Q4</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	GoP	5,900.00	5,900.00	-	Procurement of Drugs and Medicine for Q4 of 2023
A.1.a.1;	<b>Flag or Accessories - Q1</b>	Finance and Administrative Division	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	1,599.75	1,599.75	-	Procurement of Flag or Accessories for Q1 of 2023
A.1.a.1;	<b>Flag or Accessories - Q3</b>	Finance and Administrative Division	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	1,599.75	1,599.75	-	Procurement of Flag or Accessories for Q3 of 2023
A.III.a.1	<b>General Services</b>	Licensure and Registration Division	NO	Competitive Bidding	Within 2023	Within 2023	Within 2023	Within 2023	GoP	441,000.00	441,000.00	-	Procurement of Janitorial Services for Q1 of 2023 (General Services)
A.III.a.1; A.1.a.1;	<b>ICT Equipment and Devices and Accessories - Q1</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	2,750.00	2,750.00	-	Procurement of ICT Equipment and Devices and Accessories for Q1 of 2023
A.III.a.1; A.1.a.1;	<b>ICT Equipment and Devices and Accessories - Q2</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	4,000.00	4,000.00	-	Procurement of ICT Equipment and Devices and Accessories for Q2 of 2023
A.III.a.1; A.1.a.1;	<b>ICT Equipment and Devices and Accessories - Q3</b>	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	2,500.00	2,500.00	-	Procurement of ICT Equipment and Devices and Accessories for Q3 of 2023
A.1.a.1;	<b>Lighting and Fixtures and Accessories - Q1</b>	Finance and Administrative Division;	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	6,250.00	6,250.00	-	Procurement of Lighting, Fixtures, and Accessories for Q1 of 2023
A.1.a.1;	<b>Lighting and Fixtures and Accessories - Q2</b>	Finance and Administrative Division;	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	2,500.00	2,500.00	-	Procurement of Lighting, Fixtures, and Accessories for Q2 of 2023
A.1.a.1;	<b>Lighting and Fixtures and Accessories - Q3</b>	Finance and Administrative Division;	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	6,250.00	6,250.00	-	Procurement of Lighting, Fixtures, and Accessories for Q3 of 2023

A.1.a.1;	Lighting and Fixtures and Accessories - Q4	Finance and Administrative Division;	NO	Shopping	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	GoP	2,500.00	2,500.00		- Procurement of Lighting, Fixtures, and Accessories for Q4 of 2023
A.III.a.1; A.1.a.1; A.III.b.1;	Office Equipment and Accessories Q1	Licensure and Registration Division; Finance and Administrative Division; Office of the Regional Director-Legal	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	12,000.00	12,000.00		- Procurement of Office Equipment and Accessories for Q1 of 2023
A.III.a.1; A.1.a.1; A.III.b.1;	Office Equipment and Accessories Q2	Licensure and Registration Division; Finance and Administrative Division; Office of the Regional Director-Legal	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	1,500.00	1,500.00		- Procurement of Office Equipment and Accessories for Q2 of 2023
A.III.a.1; A.1.a.1; A.III.b.1;	Office Equipment and Accessories Q3	Licensure and Registration Division; Finance and Administrative Division; Office of the Regional Director-Legal	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	3,000.00	3,000.00		- Procurement of Office Equipment and Accessories for Q3 of 2023
A.III.a.1; A.1.a.1;	Paper Materials and Products - Q1	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	38,970.11	38,970.11		- Procurement of Paper Materials and Products for Q1 of 2023
A.III.a.1; A.1.a.1;	Paper Materials and Products - Q2	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	36,168.50	36,168.50		- Procurement of Paper Materials and Products for Q2 of 2023
A.III.a.1; A.1.a.1;	Paper Materials and Products - Q3	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	38,804.70	38,804.70		- Procurement of Paper Materials and Products for Q3 of 2023
A.III.a.1; A.1.a.1;	Paper Materials and Products - Q4	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	GoP	36,136.50	36,136.50		- Procurement of Paper Materials and Products for Q4 of 2023
A.III.a.1; A.1.a.1;	Personal Protective Equipment - Q1	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	7,500.00	7,500.00		- Procurement of Personal Protective Equipment for Q1 of 2023
A.III.a.1; A.1.a.1;	Personal Protective Equipment - Q2	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	6,500.00	6,500.00		- Procurement of Personal Protective Equipment for Q2 of 2023
A.III.a.1; A.1.a.1;	Personal Protective Equipment - Q3	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	6,500.00	6,500.00		- Procurement of Personal Protective Equipment for Q3 of 2023

A.III.a.1; A.1.a.1;	Personal Protective Equipment - Q4	Licensure and Registration Division; Finance and Administrative Division;	NO	Shopping	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	4th Quarter 2023	GoP	6,500.00	6,500.00	-	Procurement of Personal Protective Equipment for Q4 of 2023
A.III.a.1	Professional Services	Licensure and Registration Division	NO	Shopping	Within 2023	Within 2023	Within 2023	Within 2023	GoP	50,000.00	50,000.00	-	Procurement of Professional Services for 2023 (ISO Accreditation 9001:2015 Standard)
A.III.b.2; A.III.a.1; A.1.a.1;	Semi-expendable Furniture and Furnishings- Q1	Regulation Division; Licensure and Registration Division; Finance and Administrative Division	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	165,500.00	165,500.00	-	Procurement of Semi-expendable Furniture and Furnishings for Q1 of 2023
A.III.b.2; A.III.a.1; A.1.a.1;	Semi-expendable Furniture and Furnishings - Q2	Regulation Division; Licensure and Registration Division; Finance and Administrative Division	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	26,000.00	26,000.00	-	Procurement of Semi-expendable Furniture and Furnishings for Q2 of 2023
A.III.b.2; A.III.a.1; A.1.a.1;	Semi-expendable Furniture and Furnishings - Q3	Regulation Division; Licensure and Registration Division; Finance and Administrative Division	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	107,500.00	107,500.00	-	Procurement of Semi-expendable Furniture and Furnishings for Q3 of 2023
A.III.c.1	Semi-expendable ICT equipment - Q2	ICT-FAD	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	247,360.00	247,360.00	-	Procurement of Semi-expendable ICT equipment for Q2 of 2023
A.III.a.1; A.1.a.1	Semi-expendable Office Equipment - Q1	Licensure and Registration Division; Finance and Administrative Division	NO	Shopping	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	1st Quarter 2023	GoP	127,999.00	127,999.00	-	Procurement of Semi-expendable Office Equipment for Q1 of 2023
A.III.a.1; A.1.a.1	Semi-expendable Office Equipment - Q2	Licensure and Registration Division; Finance and Administrative Division	NO	Shopping	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	2nd Quarter 2023	GoP	65,999.00	65,999.00	-	Procurement of Semi-expendable Office Equipment for Q2 of 2023
A.III.a.1; A.1.a.1	Semi-expendable Office Equipment - Q3	Licensure and Registration Division; Finance and Administrative Division	NO	Shopping	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	3rd Quarter 2023	GoP	49,999.00	49,999.00	-	Procurement of Semi-expendable Office Equipment for Q3 of 2023
GRAND TOTAL											2,336,190.81		

Prepared by:

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DAISY A. ACORDA  
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PHILIBERT C. BANGLAG

Certified Funds Available / Certified Appropriate Funds Available:

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Accountant                      Budget Officer

Recommending Approval:

ARNEL M. MELAD  
RBAC Chairman

DANILO B. GUMABAY  
Vice-Chairperson

Approved by:

RODRIGO F. BALAGUI, JR.  
Regional Director

  
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