

**DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
REGION X (CAGAYAN DE ORO)**

Skypark, Limketkai Center, Cagayan de Oro City

**Indicative Annual Procurement Plan for FY 2026\_Non-CSE per NEP**




Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>MOOE</b>													
5020301002	Common Supplies/Equipment available at PS-DBM	RO 10	NO	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	1,627,320.85	1,627,320.85	-	Various supplies and equipment are available at PS-DBM
5020301002	Various office supplies, materials, and equipment not available at PS-DBM	RO 10	NO	Sec. 52 Shopping	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	2,890,469.64	2,890,469.64	-	Various supplies, materials, and equipment that are not available at PS-DBM but necessary in the office operation
				NP- 53.9 Small Value Procurement	January to December 2026	January to December 2026	January to December 2026	January to December 2026					
5020301002	Procurement of drugs and Medicines	RO 10	NO	Sec. 52 Shopping	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	11,784.90	11,784.90	-	Purchase of over-the-counter medicine supplies.
5020321003	Procurement of Semi-Expandable ICT equipment	RO 10	NO	NP- 53.9 Small Value Procurement	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	148,595.08	148,595.08	-	The composition of the Semi-expandable ICT equipment are Computer Desktop, Laptop, Printer, UPS, etc. that are not available at PS-DBM

*f d OK*

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	Supply and Delivery of Various Semi-Expandable ICT Equipment	RO 10	YES	Competitive bidding	4th Quarter 2025	4th Quarter 2025	1st Quarter 2026	1st Quarter 2026	GoP	1,804,540.00	1,804,540.00	-	Procurement of Semi-expandable ICT equipment for office use. This includes Computer Desktop, Laptop, UPS that are not available at PS DBM. "Confirmation/Consent from the ICTS-NIISD to Transfer the FY 2026 NEP Budget Threshold for Maintenance and Other Operating Expenses (MOOE)"
5020321003	Procurement of ICT Office Supplies	RO 10	NO	NP- 53.9 Small Value Procurement	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	2,859,671.19	2,859,671.19	-	Procurement of consumables for the existing printer, Various Toners, Epson's ink 003, and the Toner cart. HP PRO m155-215A, Cart. 107A, HP 201A, HP 119A, USB, External harddrive that are not available at PS-DBM.
5020309000	Procurement of Fuel, Oil, and Lubricant	RO 10	NO	NP 53.14 Direct Retail Purchase of Petroleum Fuel and Lubricant (POL) Products and Airline Tickets	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	255,000.00	255,000.00	-	Fuel expenses for the office vehicles (Toyota Innova, Toyota RUSH, and Mitsubishi Adventure)
5020321002	Office Equipment Semi-Expandable	RO 10	NO	NP- 53.9 Small Value Procurement	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	795,253.00	795,253.00	-	Provision for various office equipment and materials that are not available at PS-DBM.
5020322001	Furniture and Fixture (SE)	RO 10	NO	NP- 53.9 Small Value Procurement	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	588,200.00	588,200.00	-	Provision for the office table, Chairs, high chairs for the counter, and a steel filing cabinet, stand for printer that are not available at PS-DBM.
5020401000	Supply and Delivery of Purified Drinking Water and Provision of Hot and Cold Water Dispensers for PRC-X	RO 10	NO	NP- 53.9 Small Value Procurement	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	GoP	50,000.00	50,000.00	-	Supply and Delivery of Purified Drinking Water and provision of HOT and Cold water dispensers for PRC Regional Office-X

fn  
d  
CMA

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020501000	Provision for Postage and Courier Services for PRC-X	RO 10	NO	NP- 53.9 Small Value Procurement	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	GoP	407,000.00	407,000.00	-	Delivery and Mailing Services of documents to the PRC Central Office, Other Regional Offices, and Iligan & Valencia Offsite Service Center.
5021199000	Other Professional Services	RO 10	NO	NP- 53.9 Small Value Procurement	2nd Quarter 2026	2nd Quarter 2026	2nd Quarter 2026	2nd Quarter 2026	GoP	184,000.00	184,000.00	-	Certifying body
5029905004	Provision for Lease of Five (5) Photocopying Machines with Consumables for PRC-X	RO 10	NO	NP- 53.9 Small Value Procurement	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	GoP	105,000.00	105,000.00	-	Lease of photocopying machine for PRC Regional Office-X
5029903000	Representation Expenses	RO 10	NO	NP- 53.9 Small Value Procurement	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	GoP	699,900.00	699,900.00	-	Procurement of Meals for various PRC Activities
5029905001	Rents-Building and Structures	RO 10	NO	NP- 53.10 Lease of Real Property and Venue	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	20,694,126.19	20,694,126.19	-	Renewal of the office lease and payment of the second year's rent of CBLE.
5029908003	Rents-Motor Vehicles	RO 10	NO	NP- 53.9 Small Value Procurement	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	GoP	270,000.00	270,000.00	-	Lease of Motor Vehicle for Licensure Examination Use
5029908004	Rents- Equipment	RO 10	NO	NP- 53.9 Small Value Procurement	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	1st Quarter 2026	GoP	305,000.00	305,000.00	-	Lease of Photocopier and Duplicator Machine with Consumables for PRC Regional Office-X
									33,695,860.85	33,695,860.85	-		
<b>CAPITAL OUTLAY</b>													
5060405002	Supply and Delivery of 3-ton air conditioner, floor-mounted 4HP Inverter	RO 10	NO	NP- 53.9 Small Value Procurement	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	663,000.00	-	663,000.00	Purchase of new air conditioning units for Regional Office-X

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405002	Supply and Delivery of Heavy Duty Digital Printing Machine	RO 10	NO	NP- 53.9 Small Value Procurement	January to December 2026	January to December 2026	January to December 2026	January to December 2026	GoP	680,000.00	-	680,000.00	Purchase of a new Heavy Duty Digital Printing Machine for Examination use
									1,343,000.00	0.00	1,343,000.00		
<b>GRAND TOTAL</b>										<u>35,038,860.85</u>	<u>33,695,860.85</u>	<u>1,343,000.00</u>	

Prepared by:  
RBAC Secretariat

**CONNIE E. EMBORONG**  
Member

**ARCELO R. TEVES**  
Member

**ARGIE N. BARRIENTOS**  
Member

**ADRIAN C. OLIVEROS**  
Member

**KATELYN ELIS H. ESCARTIN**  
Member

Certified Funds Available/  
Certified Availability of Allotment :

**MARIANNE FELIZ O. LEGASPI**  
Accountant III

**CHRISTIAN M. ORTIZ**  
Budget Officer III


Recommending Approval:  
The Regional BAC:

  
**JERRY F. CRAUSUS**  
Chairperson

**ATTY. NORHANNA A. PANGANDAMAN-PAPORO**  
Vice-Chairperson

  
**MARICHOR N. EMPEDRAD**  
Member

  
**CHERRY B. TORRES**  
Member

  
**KRISTIAN IVY P. DAGAMAS**  
Member

Approved:

  
**JULIE L. SABALZA**  
Regional Director