



**Professional Regulation Commission  
International Affairs Office**

**APPLICATION FORM  
SPECIAL PERMIT FOR FORMER FILIPINO PROFESSIONAL**

**Regional Office**

**Note:** This application must be accomplished by the applicant and submitted at the Regulations Division of any PRC Regional Office.

**Passport Size ID**  
  
**Picture of the Applicant with COMPLETE NAME**  
**Tag in plain white background**

**Part I – Personal Data**

Last Name:	First Name:	Middle Name:	Maiden Name:	Suffix:
Citizenship:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female			
Profession	PIC Registration No.	Contact number:	E-mail Address:	
Applicant's Address:				
Name of Company/Institution:	Address (Place of practice):	Duration of Practice of Profession: From: (mm/dd/yr) To: (mm/dd/yr)		

**Part II- Acknowledgment**

**I HEREBY CERTIFY** that the above information supplied are true and correct to the best of my knowledge and belief. I further authorize the PRC and other agencies to investigate the authenticity of all the documents presented.

Further, I am agreeing to the PRC Privacy Notice and giving my consent to the collection and processing of my personal data in accordance thereto.

\_\_\_\_\_  
Signature over printed name of Applicant

\_\_\_\_\_  
Date Accomplished

Applicant's name with signature: \_\_\_\_\_

Date filed: \_\_\_\_\_

**FOR PRC PROCESSING**

**Step 1: Action taken by Regulation Division (Assessment and Review)**

Assessed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Step 6: Action taken by the Cashier**

Assessment of Annual Registration fee AND

Special Temporary Permit Fee

O.R. No.: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Cashier: \_\_\_\_\_ Date: \_\_\_\_\_

**Step 2: Action taken by the Cashier (Processing Fee for Special Permit)**

O.R. No.: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Cashier: \_\_\_\_\_ Date: \_\_\_\_\_

**Step 7: Action taken by the IAO-QRD (Preparation of Special Permit)**

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Step 3: Action taken by the Processor (IAO-QRD)**

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Step 8: Action taken by the PRB Secretary Division (Approval of Special Permit by the PRB Chairperson/Officer-In-Charge)**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**Step 4: Action taken by the PRB Focal Person**

Profession: \_\_\_\_\_

Approved  Disapproved

Name and Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Remarks/Reasons: \_\_\_\_\_

\_\_\_\_\_

**Step 9: Action taken by the Office of the Chairman (Approval of Special Permit by the PRC Chairperson)**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**Step 5: Action taken by the Licensure and Registration Division-Registration Section (Update of PRC PIC)**

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

Assessment of Annual Registration Fee:

\_\_\_\_\_

**Step 10: Action taken by the Regulation Division (Release of Special Permit)**

Released by: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**Documentary Requirements for Former Filipino Professionals:**

- [ ] Photocopy of old PRC Certificate of Registration and Professional Identification Card (if available)
- [ ] Copy of Certificate of Employment (work must be related to applicant's profession) or proof of compliance with the Continuing Professional Development (CPD) requirement
- [ ] Photocopy of passport as proof of citizenship
- [ ] Certificate of with or with No Pending Case