

Position Title : **Graphic Artist**

Place of Assignment : Public Information and Media Relations Unit (PIMRU)
Professional Regulation Commission
P. Paredes St. Sampaloc, Manila

Qualifications:

- Candidate must possess at least Bachelor's/College Degree in Art/Design/Creative Multimedia or equivalent or Vocational Diploma/Short Course Certificate
- Must have graphic design capability and proficient in graphic software programs such as : Corel Draw, Adobe Illustrator, Photoshop, 3D and AutoCAD
- Proficient in MS Office and other creative software
- At least 1 Year(s) of working experience

Job Description:

- Prepare the graphics and lay out of photos, collaterals and other materials used for the promotion and publicity of PRC's projects and events;
- Create videos, design photos and animations;
- Design & prepare illustrations, detailed draft sketches or storyboards for posters, brochures, packaging, handouts and point-of-purchase materials.

Salary

- Equivalent to Salary Grade 12 (P24,495.00/month) or Senior Artist Illustrator

Mode of Employment

- Job Order

Interested and qualified applicants must submit their Letter of Intent together with the following documents:

1. **Duly accomplished and NOTARIZED Personal Data Sheet (PDS) with Work Experience Sheet** and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Resume
3. Photocopy of Transcript of Records
4. NBI Clearance
5. TIN

Qualified applicants are advised to email their application not later than **07 May 2021** to:

KHRISTINE S. LABAO
Administrative Officer V (HRMO III)
P. Paredes St., cor. N. Reyes St., Sampaloc, Manila
prcrecruitmentapp@gmail.com