



**PROFESSIONAL REGULATION COMMISSION
REGIONAL OFFICE X
Skypark, Limketkai Center, Cagayan de Oro City
ANNUAL PROCUREMENT PLAN FOR FY 2026**

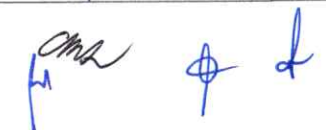
INDICATIVE FINAL UPDATED [Version No. __]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Supply and delivery of various office supplies to support daily operations, improve productivity, and sustain service excellence	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors Office	Supply and delivery of various office supplies to support daily operations, improve productivity, and sustain service excellence	Direct Acquisition	NO	LCRB	Q1- 01/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	Q1- 02/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	GAA 2026-Current Appropriation & GAA 2025 Continuing Appropriation	₱406,287.00	-	Procurement of various office supplies, materials, and equipment are necessary for operationalization not available at PS-DBM
Supply and delivery of janitorial supplies and equipment for common areas to prevent illness, ensure safety, and maintain a healthy environment	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors office	Supply and delivery of janitorial supplies and equipment for common areas to prevent illness, ensure safety, and maintain a healthy environment	Direct Acquisition	NO	LCRB	Q1- 01/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	Q1- 02/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	GAA 2026-Current Appropriation	₱303,298.00	-	Procurement of janitorial supplies and equipment for common areas to prevent illness, ensure safety, and maintain a healthy environment not available at PS-DBM

Supply and delivery of various over-the-counter medicines for divisions/sections to prevent, manage illnesses, and relieve symptoms	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors office	Supply and delivery of various over-the-counter medicines for divisions/sections to prevent, manage illnesses, and relieve symptoms	Direct Acquisition	NO	LCRB	02/2026 07/2026	02/2026 07/2026	GAA 2026-Current Appropriation	₱10,104.90	-	Purchase of Over-the-Counter medicines/supplies: Mefenamic acid 500mg tablet, Guaifenesin 100ml soft gel, Loperamide hydrochloride 2mg tablet, Hypoallergenic Medical Adhesive tape 2.5cmx9.14cm, povidone-iodine 10% wound solution 120ml, Washproof medical plaster strip adhesive 72mm x 19mm, Cetirizine hydrochloride 10mg tablet, Phenylephrine Hydrochloride chlorphenamine maleate + Paracetamol 10mg/2mg/ 500mg tablet, Paracetamol 500mg Tbalet and Sterile gauze pad100 single packs.
Supply and delivery of consumables for existing printers in the Registration Sections to support COR printing, productive work, effective management, and efficient daily operations	Registration Section	Supply and delivery of consumables for existing printers in the Registration Sections to support COR printing, productive work, effective management, and efficient daily operations	Small Value Procurement	NO	LCRB	02/2026	02/2026	GAA 2026-Current Appropriation	₱1,183,480.00	-	Scheduled quarterly delivery of toner cartridges
Supply and delivery of consumables for existing printers for various Divisions / Sections to support productive work, effective management, and efficient daily operations	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors office	Delivery of consumables for existing printers for various Divisions / Sections to support productive work, effective management, and efficient daily operations	Small Value Procurement	NO	LCRB	Q1- 01/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	Q1- 02/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	GAA 2026-Current Appropriation	₱1,353,320.00	-	Procurement of consumables for existing toner cartridges for various printers, HP 107A, Brother DR269cl drum, Brother TN3608, Brother DR3608, Epson L3110, Ribbon Cart. Epson LX-310, Shart toner AR6031NV, Riso FX Ink, Riso SF Master roll, and Epson 003, not available at PS-DBM

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Supply and delivery of Uninterruptible Power Supply (UPS) systems, Laptops, and Desktops, for various Divisions / Sections to support productive work, effective management, and efficient daily operations	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery of Uninterruptible Power Supply (UPS) systems, Laptops, and Desktops, for various Divisions / Sections to support productive work, effective management, and efficient daily operations	NP- Two Failed Biddings	NO	LCRB	02/2026	02/2026	GAA 2026-Current Appropriation	₱1,804,540.00	-	Procurement of ICT equipment is for office use and includes Off-site Service Center. This includes Computer Desktops, Computer Laptops, Uninterruptible Power Supply (UPS) systems not available at PS_DBM
Supply and delivery of ICT Equipment for various Divisions / Sections. This includes computer printers to support productive work, effective management, and efficient daily operations	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery of ICT Equipment for various Divisions / Sections. This includes computer printers to support productive work, effective management, and efficient daily operations	Direct Acquisition	NO	LCRB	02/2026	02/2026	GAA 2026-Current Appropriation	₱77,727.50	-	Procurement of ICT Equipment for various Divisions / Sections. This includes computer printers, computer keyboard, and Computer Webcam to support productive work, effective management, and efficient daily operations not available at PS_DBM
Supply and delivery of various tokens for the various Commission activities(e.g. GAD, VAWC, Father's and Mother's day, Women's month, PRC week, mental health activities, etc.)	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery of various tokens for the various Commission activities(e.g. GAD, VAWC, Father's and Mother's day, Women's month, PRC week, mental health activities, etc.)	Direct Acquisition	NO	LCRB	02/2026 12/2026	02/2026 12/2026	GAA 2026-Current Appropriation	₱310,785.00	-	Procurement of various tokens for the various Commission activities: GAD, VAWC, Women's month, PRC week and mental health activities
Supply and delivery of motor vehicle parts for the repair and maintenance of official vehicles to extend vehicle lifespan	Finance and Administrative Division	Supply and delivery of motor vehicle parts for the repair and maintenance of official vehicles to extend vehicle lifespan	Direct Acquisition	NO	LCRB	02/2026 07/2026	02/2026 07/2026	GAA 2026-Current Appropriation	₱54,300.00	-	Other items that may require repair and maintenance
Supply and delivery of furniture and fixture and accessories for various Divisions / Sections to enhance efficiency and productivity	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery of office equipment and accessories for various Divisions / Sections to enhance efficiency and productivity	Direct Acquisition	NO	LCRB	02/2026 08/2026	02/2026 08/2026	GAA 2026-Current Appropriation	₱478,800.00	-	Procurement of a computer table, computer chairs, high chair, printer stand, steel cabinet, lateral filing cabinet not available at PS_DBM

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Supply and delivery of furniture and fixtures for use by Examination Section during various examinations.	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery of furniture and fixtures for use by Examination Section during various examinations.	Small Value Procurement	NO	LCRB	02/2026	02/2026	GAA 2026-Current Appropriation	₱1,794,000.00	-	Procurement of plastic chairs with arms, marble white color not available at PS-DBM
Supply and delivery of office equipment and accessories for various Divisions / Sections to enhance efficiency and productivity	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery of office equipment and accessories for various Divisions / Sections to enhance efficiency and productivity	Direct Acquisition	NO	LCRB	02/2026 08/2026	02/2026 08/2026	GAA 2026-Current Appropriation	₱320,647.00	-	Procurement of office equipment, including office window blinds, push cart 300kg, heavy-duty vacuum cleaner, 12-inch speaker, smart tv 65inch, TV stand, shredder machine, digital voice recorder, ceiling duct fan, rice cooker, fire extinguisher, electric stove, tower fan, and electric fan not available at PS DBM
Supply and delivery, installation, and commissioning of inverter-type split air conditioners for common areas to improve comfort and ensure energy-efficient, green-compliant operations	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery, installation, and commissioning of inverter-type split air conditioners for common areas to improve comfort and ensure energy-efficient, green-compliant operations	Small Value Procurement	NO	LCRB	02/2026	02/2026	GAA 2026-Current Appropriation	₱663,000.00	-	Procurement of 3 units of 3-tonner floor-mounted 4-hp inverter and 2 units wall-mounted 2.5hp inverter
Supply and delivery of a heavy-duty digital printing machine for the Examination Section to produce examination materials for various examinations.	Examination Section	Supply and delivery of a heavy-duty digital printing machine for the Examination Section to produce examination materials for various examinations.	Small Value Procurement	NO	LCRB	01/2026	02/2026	GAA 2026-Current Appropriation	₱680,000.00	-	Procurement of 2 units of heavy-duty digital printing machines for the Examination Section to produce examination materials for various examinations.
Supply and delivery of electrical and carpentry materials for various divisions/sections for the improvement and fabrication of office furnitures	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/ Directors office	Supply and delivery of electrical and carpentry materials for various divisions/sections for the improvement and fabrication of office furnitures	Direct Acquisition	NO	LCRB	02/2026 08/2026	02/2026 08/2026	GAA 2026-Current Appropriation	₱40,886.00	-	Procurement of drywall screw, nails, no more nails, wood screw, blind rivets, circuit breaker, outlet,

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Supply and Delivery of Meals for Various Professional Regulation Commission Regional Office X (PRC X) Activities for FY 2026	Finance and Administrative Division	Supply and Delivery of Meals for Various Professional Regulation Commission Regional Office X (PRC X) Activities for FY 2026	Small Value Procurement	NO	LCRB	01/2026 12/2026	02/2026 12/2026	GAA 2026- Current Appropriation	₱1,275,500.00	-	Procurement of Meals for Various Professional Regulation Commission Regional Office X (PRC X) Activities for FY 2026 with attached marketing scoping and market survey
Delivery of Postage and Courier Services for various Divisions / Sections to support productive work, effective management, and efficient daily operations	Finance and Administrative Division	Supply and delivery of Postage and Courier Services for various Divisions / Sections to support productive work, effective management and efficient daily operations	Small Value Procurement	NO	LCRB	01/2026	02/2026	GAA 2026- Current Appropriation	₱300,000.00	-	Procurement of Postage and Courier Services for various Divisions / Sections to support productive work, effective management, and efficient daily operations with attached marketing scoping and market survey
Supply and delivery of Purified Drinking water with Hot and cold water dispensers for various Divisions / Sections	Finance and Administrative Division	Supply and delivery of Purified Drinking water with Hot and cold water dispensers for various Divisions / Sections	Direct Acquisition	NO	LCRB	01/2026	02/2026	GAA 2026- Current Appropriation	₱80,000.00	-	Procurement of Purified Drinking water with Hot and cold water dispensers for various Divisions / Sections with attached marketing scoping and market survey
Lease of Five (5) Photocopying machines with Consumables for various Divisions / Sections to support office operations	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors office	Lease of Five (5) Photocopying machines with Consumables for various Divisions / Sections to support office operations	Direct Acquisition	NO	LCRB	1/2026	2/2026	GAA 2026- Current Appropriation	₱105,000.00	-	Lease of Five (5) Photocopying machines with Consumables for various Divisions / Sections to support office operations with attached marketing scoping and market survey
Vehicle rental for the conduct of FY 2026 various licensure examinations and other commission-related activities	Examination Section	Vehicle rental for the conduct of FY 2026 various licensure examinations and other commission-related activities	Small Value Procurement	NO	LCRB	1/2026	02/2026	GAA 2026- Current Appropriation	₱345,000.00	-	Vehicle rental for the conduct of FY 2026 various licensure examinations and other commission-related activities
Rental of duplicating machines with free consumables for Confidential Printing Room Use	Examination Section	Rental of duplicating machines with free consumables for Confidential Printing Room Use	Direct Acquisition	NO	LCRB	1/2026	02/2026	GAA 2026- Current Appropriation	₱175,000.00	-	Rental of duplicating machines with free consumables for Confidential Printing Room Use

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Engagement of a certifying body for a third-party first surveillance audit under ISO 9001:2015 quality management system for the Professional Regulation Commission, Regional Office X (PRC X)	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors office	Engagement of a certifying body for a third-party first surveillance audit under ISO 9001:2015 quality management system for the Professional Regulation Commission, Regional Office X (PRC X)	Direct Acquisition	NO	LCRB	07/2026	07/2026	GAA 2026-Current Appropriation	₱120,000.00	-	Engagement of a certifying body for a third-party first surveillance audit under ISO 9001:2015 quality management system for the Professional Regulation Commission, Regional Office X (PRC X)
Lease of additional examination venues for Fiscal Year (FY) 2026 for the conduct of various licensure examinations and other commission-related activities	Examination Section	Lease of additional examination venues for Fiscal Year (FY) 2026 for the conduct of various licensure examinations and other commission-related activities	Small Value Procurement	NO	LCRB	1/2026	02/2026	GAA 2026-Current Appropriation	₱1,100,000.00	-	Lease of additional examination venues for Fiscal Year (FY) 2026 for the conduct of various licensure examinations and other commission-related activities, with attached marketing scooping and market survey
Provision for office space with storage space (January 2026 to December 2026)	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors office	Provision for office space with storage space (January 2026 to December 2026)	NP-Lease of Real Property and Venue	NO	LCRB	12/2025	01/2026	GAA 2026-Current Appropriation	₱6,600,000.00	-	Provision for Office Space with storage space (January 2026 to December 2026) with attached marketing scooping and market survey
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
None											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Supply and delivery of various office supplies to support daily operations, improve productivity, and sustain service excellence available at PS-DBM	Finance and Administrative Division/Regulations Division/Licensure and Registration Division/Directors office	Supply and delivery of various office supplies to support daily operations, improve productivity, and sustain service excellence	NP-Agency to Agency	NO	-	Q1- 01/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	Q1- 02/2026 Q2- 04/2026 Q3- 07/2026 Q4- 10/2026	GAA 2026-Current Appropriation	₱1,697,450.14	-	Procurement of various office supplies and equipment available at PS-DBM

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects:
Total Amount of CSEs to be purchased from PS-DBM:
Total Amount of Estimated Budget:

None
₱1,697,450.14
₱21,279,125.54

Prepared by:


ARCEJO R. TEVES

Signature over Printed Name

Supply Officer

Bids and Awards Committee Secretariat

Date : 1-21-2026

Recommended by:
By the Authority of the Bids and
Awards Committee:


JERRY F. CRAUSIS

Chief Professional Regulation
Officer, Regulation Division
Position/Designation

Bids and Awards Committee Chairperson

Date : 1-21-2026

Approved by:


JULIE L. SABALZA

Signature over Printed Name

Regional Director

Head of the Procuring Entity

Date : 1-21-2026