

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION III
Provincial Capitol Compound, Barangay Sto. Nifio City of San Fernando, Pampanga
FINAL ANNUAL PROCUREMENT PLAN FOR FY 2026_NON-CSE PER GAA

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement / Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100004000 310200100006000 310200100007000 310200100008000	Common Supplies/Equipment available at PS	ORD, FAD, LRD, REGULATION	NO	NP: Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	955,283	955,282.67		Various supplies and equipment available at PS-DBM
100000100001000 310100100004000 310200100006000 310200100007000 310200100008000	Paper Materials And Products	ORD, FAD, LRD, REGULATION	NO	NP: Small Value Procurement/ NP: Agency-to Agency	Within 2026	N/A	Within 2026	Within 2026	GoP	210,536	210,536.25		Looseleaf Cover, Legal; Certificate Paper, A4; Reproduction of Stationery with PRC Logo, A4 S; Land Bank Check; Corrugated Boxes; Note Pad, Stick On, for signature; Sticker Paper; Wrapping Paper; Magazine File Box; Daily Time Record;
100000100001000 310100100004000 310200100006000 310200100007000 310200100008000	Office Equipment And Accessories And Supplies	FAD,ORD; LRD, REGULATION	NO	Shopping/ NP: Small Value Procurement	Within 2026	N/A	Within 2026	Within 2026	GoP	152,398	152,398.08		Ballpen (Black, Blue & Red); Glue, 1010g; Permanent Marker, Twin; Certificate Frames; PR Sealing Tape; Face Mask; PRC Dry Seal; Rubber Finger Cots Silicone; Cling Wraps, Transparent; Battery (size D & 9 Volts); Eraser for Certificate Registration; All-in-One Colored Printer
310200100006000	Furniture and Fixtures	ORD	NO	NP: Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	20,000	20,000.00		Vertical Steel Filing Cabinet, 4-layer;
100000100001000	Procurement of Purified Drinking Water	FAD	NO	NP: Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	15,000	15,000.00		Drinking water in Regional Office, Off-site Service Centers, CBLE Venue and Confidential Printing Room
100000100001000	Fire fighting equipment/supplies	FAD	NO	NP: Small Value Procurement	October 2026	N/A	October 2026	October 2026	GoP	4,550	4,550.00		Refill of Fire Extinguishers
100000100001000	Health Supplement/ Medicines Expenses	FAD	NO	Shopping	Within 2026	N/A	Within 2026	Within 2026	GoP	12,000	12,000.00		LOPERAMIDE; BETADINE wound sol'n; Oximeter; MEDIPLAST BAND AID 100/BOX; COTTON; PARACETAMOL; SPIRIT OF AMMONIA, 30 ML; Medical Tape; Biogescic; Bioflu; Mefenamic Acid; Hydrogen Peroxide
100000100001000 310100100004000 310200100007000 310200100008000	Cleaning Equipment and Supplies	FAD, LRD, REGULATION	NO	Shopping	1st quarter	N/A	1st quarter	1st quarter	GoP	61,608	61,608.18		Premium Latex Gloves; Dishwashing Liquid ,250l; Dishwashing Double Sided Sponge; TRASHBAG (Large, Medium & Small); Mophandle with Mophead; Fabric Conditioner 900ML; Bathroom Deodorizer; Bleach; Cloth Doormat; Tornado M Water Pail and Drum; Car Cleaner, Liquid; Car Freshener; Car Cloth Cleaner; Pail; Dipper; Padlo; Cable Locks; Muriatic Acid; Water Drum;
200000100001000	ICT equipment and devices and Accessories	ICT	NO	Shopping/ NP: Small Value Procurement	Within 2026	N/A	Within 2026	Within 2026	GoP	200,000	200,000.00		IP Cameras; 24-port Gigabit Managed Switch; 11 External Hard Drive (SSD); Fingerprint Biometric Scanner; WIFI 6 Router; CAT 6 UTP Cable; RJ45 F Through; UTP Cable Boot; CMOS Battery; HGMI Switcher; HDMI Splitter; HDMI Cable (1m); HDM Cable (10m); CCTV System; External Optical Driv USB Flash Drive, 32GB; Mouse Pad; Digital Signature Pad
200000100001000	ICT equipment and devices and Accessories	ICT	YES	Competitive Bidding	4th Quarter of 2025	4th Quarter of 2025	January 2026	January 2026	GoP	1,804,540	1,804,540.00		Midrange Desktop Computers, Midrange Laptop; Uninterruptible Power Supply (UPS)

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310100100001000 310100100004000 310200100008000	Consumables NOT available at PS	FAD, LRD	NO	Shopping/ Direct Contracting/ Competitive Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP	2,425,625	2,425,624.82		Brother Toner Cart, TN2560XL, Black; Brother D Kt; Brother Ink, BTD100, (Black, Cyan, Magenta Yellow); TONER CART, (CF276A), Black; TONER CART, HP W1107A (HP107A) Black; HP 215A LJ Toner Cartridge, W2310A, Black; HP 215A U Ton Cartridge, W2311A, Cyan; HP 215A LJ Toner Cartridge, W2313A, Magenta; HP 215A LJ Toner Cartridge, W2312A, Yellow; DUPLO INK G14; Du Master Roll; TONER CART, Brother dye refill ink D60 BK); Brother Ink, BT5000 (Cyan, Magenta and yellow); Fuji Photocopier Toner, Drum Unit & Dusing Unit; EPSON S015632 for LX-310; EPSON S015639/ S015634 for LQ-310; HP 151A Toner Cartridge, W1510A, Black; Riso Ink, Fil Type, Black, 1000ml; Riso Master Roll, Fil Type
100000100001000	Fuel, Oil, and Lubricants Expense	FAD	NO	NP: Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st quarter	N/A	1st quarter	1st quarter	GoP	200,000	200,000.00		POL requirements of PRC vehicles
100000100001000 310100100004000 310200100006000	Provision for Postage, Courier and Delivery Service for Regional Office 3	ORD, FAD, LRD	NO	NP: Small Value Procurement	4th Quarter of 2025	4th Quarter of 2025	January 2026	January 2026	GoP	165,000	165,000.00		Courier of documents, supplies and equipments PRC Central Office and Regional Offices from PR Regional Office 3; Service Centers- SM Cabanatu Robinsons Starmills; My Metro Town Mall and a additional service center to be opened. Postage Legal Documents.
100000100001000 310100100004000	Provision of Janitorial services for Regional Office 3	FAD, LRD	NO	NP: Small Value Procurement	January 2026	January 2026	January 2026	January 2026	GoP	820,000	820,000.00		Procurement of Janitorial services provider
100000100001000 310100100004000	Provision for Security Services for Regional Office 3	FAD, LRD	YES	Competitive Bidding	4th Quarter of 2025	4th Quarter of 2025	January 2026	January 2026	GoP	1,463,000	1,463,000.00		Procurement of Security Service Provider
100000100001000	Water Expenses	FAD	NO	NP: Agency-to-Agency/ Direct Contracting	Within 2026	N/A	Within 2026	Within 2026	GoP	76,000	76,000.00		Supplied by San Fernando Water District/ Primewater
100000100001000 310100100004000	Electricity Expenses	FAD, LRD	NO	Direct Contracting	Within 2026	N/A	Within 2026	Within 2026	GoP	1,020,000	1,020,000.00		Supplied by SFELAPCO; Charges for Off-site Office and CBLE Venue.
100000100001000 310100100004000 310200100006000	Representation Expenses	FAD, ORD, LRD	NO	Shopping/ NP: Small Value Procurement	Within 2026	N/A	Within 2026	Within 2026	GoP	260,000	260,000.00		Representation Expenses during official meetings/workshop/cathaking, GAD activities; F Anniversary; MidYear and Year-End activities; RI Meetings; PSB Deliberations; Capacity Building Activities; Printing of Signages for ARTA requirements.
100000100001000 310200100007000	Training Expenses	FAD, REGULATION	NO	NP: Agency-to-Agency/ NP: Small Value Procurement	Within 2026	Within 2026	Within 2026	Within 2026	GoP	175,000	175,000.00		Provision of Training Materials and Services (in-house and outside trainings) for Learning and Development Intervention. RBAC Members Training.
100000100001000	Communication expenses	FAD	NO	Direct Contracting	N/A	N/A	1st quarter	1st quarter	GoP	227,000	227,000.00		Internet Subscription, Landline, Mobile, other subscription expenses.
100000100001000	Taxes, Duties and Licenses	FAD	NO	NP: Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	6,000	6,000.00		Renewal of LTO Registration of PRC Vehicle
100000100001000	Fidelity Bond Premiums	FAD	NO	NP: Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	34,000	34,000.00		Fidelity Bond for disbursing, collecting and supp officer.
100000100001000	Insurance Expenses	FAD	NO	NP: Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	61,000	61,000.00		Payment for Renewal of GSIS Insurance Policy of PRC Vehicles and Property Plant & Equipment.
100000100001000 310200100008000	Other General Services	FAD, LRD	NO	NP: Small Value Procurement	Within 2026	N/A	Within 2026	Within 2026	GoP	500,000	500,000.00		Provision of Five (5) Job Order. Notary of Public Documents; Lamination of ARTA ID and other related items.
310100100004000	Rent-Motor Vehicles	LRD	NO	NP: Small Value Procurement	Within 2026	Within 2026	Within 2026	Within 2026	GoP	144,000	144,000.00		Payment of vehicle rentals during the conduct of various Licensure Examinations.

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310100100004000	Rents - Building and Structures (School Rental and CBLE Venue)	LRD	NO	NP: Agency-to-Agency/ NP: Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	3,809,000	3,809,000.00		Payment of venue during the conduct of various Licensure Examinations. Payment of rental for CB Venue under Multi-Year Contractual Authority N MYCA-BMB-B-24-0000111 with existing three-year contract with Deusrex Realty and Development Corporation - CS-03-2025-30(A).
100000100001000	Repairs and Maintenance- Printing Equipment (SE)	FAD	NO	NP: Small Value Procurement	Within 2026	Within 2026	Within 2026	Within 2026	GoP	20,000	20,000.00		Payment of repairs and maintenance of office equipment (SE)
100000100001000	Repairs and Maintenance- Printing Equipment (CO)	FAD	NO	NP: Small Value Procurement	Within 2026	Within 2026	Within 2026	Within 2026	GoP	25,000	25,000.00		Payment of repairs and maintenance of duplicat machines and other equipments under CO.
100000100001000	Repairs and Maintenance- Office Equipment (CO)	FAD	NO	NP: Small Value Procurement	Within 2026	Within 2026	Within 2026	Within 2026	GoP	30,000	30,000.00		Payment of repairs and maintenance of aircon units and other equipments under CO.
100000100001000	Repairs and Maintenance- Motor Vehicles	FAD	NO	NP: Small Value Procurement	Within 2026	Within 2026	Within 2026	Within 2026	GoP	110,000	110,000.00		Payment of repairs and maintenance of PRC Reg 3 vehicles.
TOTAL MOOE										15,006,540.00			
310100100004000	Other Machinery & Equipment	LRD	YES	Competitive Bidding	4th Quarter of 2025	4th Quarter of 2025	January 2026	January 2026	GoP	709,000.00		709,000.00	Purchase of two(2) units of Duplicator Machine.
TOTAL CAPITAL OUTLAY												709,000.00	
GRAND TOTAL (MOOE & CO)										15,715,540			

Prepared by: RBAC Secretariat

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 RBAC Secretary

DOMINIQUE M. RAMOS
 Member

PAOLO A. FONTANILLA
 Member

Certified Funds Available:

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 Budget Officer III


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 Accountant III

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 The Regional BAC

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 RBAC Vice-Chairperson

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 Member

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