



Professional Regulatory Board of Electronics Engineering
Resolution No. 02
Series of 2021

AUTHORIZING THE CONDUCT OF ONLINE ORAL EXAMINATION OF ELECTRONICS ENGINEERS TO PROFESSIONAL ELECTRONICS ENGINEERS AND PROVIDING GUIDELINES THEREFOR

WHEREAS, Section 7 (g) of Republic Act (R.A.) No. 9292 or the “Electronics Engineering Law of 2004” empowers the Professional Regulatory Board of Electronics Engineering (Board) to prescribe, amend or revise the requirements for licensing of Professional Electronics Engineers (PECE);

WHEREAS, Section 18 of the said law states that for application for registration as a Professional Electronics Engineer, the following shall be required:

- a) Valid Certificate of Registration and Professional Identification Card as Electronics Engineer;
- b) Valid/current membership identification card from the Accredited Professional Organization;
- c) Certified experience record of active self-practice and/or employment either in government service or in the private sector, in the format to be prescribed by the Board, indicating the inclusive dates, companies worked for, description of specific responsibilities, relevant accomplishments and name, position of immediate supervisors for a period of at least seven (7) years (inclusive and/or aggregate), at least two (2) years of which are in responsible charge of significant engineering work, from the date applicant took his/her oath as an Electronics and Communications Engineer or Electronics Engineer;
- d) Three (3) certifications signed by three (3) Professional Electronics Engineers attesting that the experience record submitted by the applicant is factual.

Application for registration as Professional Electronics Engineer may be submitted anytime to the Commission. The Board shall then schedule an *en banc* oral interview of the applicant for the purpose of verifying, authenticating and assessing the submittals and establishing the competency of the applicant according to rules, regulations and competency standards to be formulated by the Board.

WHEREAS, same Section provides that those who have been registered and licensed as Electronics and Communications Engineers under Republic Act (R.A.) No. 5734 for at least seven (7) years upon the effectivity of said law need only to submit the following:

- a) Valid Certificate of Registration and Professional Identification Card as Electronics Engineer;
- b) Valid/current membership identification card from the Accredited Professional Organization;
- c) Certified experience record of active self-practice and/or employment either in government service or in the private sector, in the format to be prescribed by the Board, indicating the inclusive dates, companies worked for, description of specific responsibilities, relevant accomplishments and name, position of immediate supervisors for a period of at least seven (7) years (inclusive and/or aggregate), at least two (2) years of which are in responsible charge of significant engineering work, from the date applicant took his/her oath as an Electronics and Communications Engineer or Electronics Engineer;

WHEREAS, those who have been registered and licensed as Electronics and Communications Engineers under R.A. No. 5734 for less than seven (7) years after the effectivity of said law shall submit their certified experience records and certifications from three (3) Professional Electronics Engineers and submit to an *en banc* oral interview of the Board for competency assessment, upon passing of which he can be registered as a Professional Electronics Engineer;

WHEREAS, there is a present threat of the spread of the Coronavirus Disease 2019 (COVID-19) following the declaration of the Office of the President (OP) and the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) placing the nation to different categories of community quarantines, imposing travel limitations, and restricting movement of people, thus hampering the administration of a face-to-face oral examination for applicants of Professional Electronics Engineering licenses;

WHEREAS, there is a need for the Board to formulate a set of guidelines that will facilitate the continuous conduct of oral examination for applicants of Professional Electronics Engineering licenses through the use of an online platform;

WHEREAS, these guidelines also operationalize the objectives of Republic Act (R.A.) No. 8792, otherwise known as the "Electronic Commerce Act of 2000", to facilitate domestic and international dealings, transactions, arrangements, agreements through the utilization of electronic, optical and similar medium, mode, instrumentality and technology and to promote the universal use of electronic transaction;

IN VIEW OF THE FOREGOING, the Board hereby **RESOLVES**, as it hereby **RESOLVED**, to authorize the conduct of online oral examination of Electronics Engineers to Professional Electronics Engineers and adopt the following procedure in order to carry out the objectives thereof:

I. COVERAGE

This Resolution shall be observed in the online oral examination for applicants of Professional Electronics Engineer.

II. LIST OF REQUIREMENTS

1. Letter of Intent (Annex A)
2. Resume with passport size picture, white background (coat and tie for men; blazer for women) (Annex B)
3. Qualification Requirements
 - Copy of valid Professional Identification Card (PIC)
 - Copy of valid AIPO ID
 - Copy of Certificates/Awards/Other Significant Achievements
 - Copy of valid AIPO COGS issued by AIPO National Office
 - Certified experience record of active self-practice and/or employment either in government service or in private sector totaling 7 years of practice and at least 2 years of which are in responsible charge of significant engineering work
 - Essay not less than 300 words describing the 2 years significant engineering work with emphasis on the involvement in the "independent responsible in-charge" of project or work highlighted with proofs such engineering design or conceptual plans, implementation procedures, technical or engineering accomplishment report, project proposal, or completed project report, etc.
 - Three (3) Certifications signed by three (3) PECEs (preferably applicant's senior or mentor) attesting to the veracity of the applicant's service record
 - Copy of Diploma
 - Copy of PRC Certificate of Registration
 - Original valid NBI Clearance
 - Original valid Ombudsman Clearance if government employee
4. Applicant Declaration

NOTES:

1. Five (5) sets of print copy of the duly accomplished application form, including copies of all supporting documents must be submitted, with all pages of the documents originally signed by the applicant. Each set must have softcopy in a USB flash disk. Should an electronic signature be used, the applicant must provide evidence that it had been digitally signed by him.
2. The print copies must be submitted using A4-size paper with thickness not less than substance 20 (80 gms). Photocopies of documents shall be reduced to fit A4-sized paper. Each set shall be submitted in a loop wires (spiral binder) with each paper pages in a back-back format. Application documents in ANY plastic holder and the like will not be accepted.
3. Soft copy of the signed accomplished application form, including all supporting documents must be in PDF format and must be saved in USB flash disk.

III. PROCEDURE

1. The applicant shall duly accomplish the application form available at the Licensure and Registration Division of any of the Regional Offices or can be downloaded from the official website: prc.gov.ph. The applicant shall follow the steps enumerated at the back of the application form together with the requirements for pre-evaluation.
2. The applicant shall send the five (5) sets of print and set of scanned copy of the accomplished application form with the softcopy in a USB flash disk, including copies of all supporting documents to the Board through the Archives and Records Division (ARD) via courier of choice of the applicant. The same must be received by the ARD prior to the deadline.

Note: 4 copies for PRC and 1 receiving copy for the applicant.

3. The accredited integrated professional organization (AIPO) may assist the applicant in sending his application to the Professional Regulation Commission (Commission) provided that the AIPO is duly authorized by the applicant to apply on his/her behalf. The AIPO shall observe the same procedure herein.
4. The ARD shall endorse the required documents to the Board within three (3) days upon receipt. Thereafter, the Professional Regulatory Board Secretariat Division (D-SPRB) shall send via email the contents of the USB flash disk to the Board for evaluation, including the copy of the Table of Specifications (TOS).
5. The Board shall schedule the applicants for online oral examination or notify them should the application be denied. The schedule of the online oral examination for registration as PECE shall be coordinated with the Licensure Office through a Memorandum and be approved by the Commission. A Notice of Oral Examination shall be issued.
6. The D-SPRB shall take charge in providing and hosting of the online platform to be used in the conduct of the online oral examination. The D-SPRB shall send via email the link of the online oral examination to the Board and the designated staff of the Regional Office or the facility abroad at least two (2) days before the scheduled date. The designated staff shall disseminate the link to the applicants on the day of the scheduled oral examination.
7. The Report of Rating shall be issued subsequently. The successful examinees shall take their oath and shall receive their Certificates of Registration and Professional License as Professional Electronics Engineer accordingly. The established procedure for these matters shall be observed.

IV. ORAL EXAMINATION VENUE AND SCHEDULE

1. The conduct of the online oral examination shall be at the Regional Office of the Commission or at the nearest approved facility abroad for a foreign-based applicant.
2. Pursuant to Section 3 of Executive Order No. 835, the Department of Labor and Employment (DOLE), through the Commission, and the Department of Foreign Affairs (DFA), through its Consular Offices abroad, shall be jointly responsible in the provision of adequate and conducive venue of examination. However, foreign-based applicants through their AIPO foreign chapter may request or recommend to the Commission and/or Consular Offices for an examination venue abroad.
3. The Commission will coordinate with the Consular Offices abroad in securing the venue as well as the provision of at least one staff from the identified Agency/Facility to assist in facilitating the conduct of the online oral examination.
4. The schedule of the online oral examination for registration as PECE shall be subject to the approval of the Commission through a Resolution as prepared by the Licensure Office. The applicants shall make themselves available on their allotted schedule.
5. All costs that may be incurred in the administration thereof shall be charged to the Commission.

V. CONDUCT OF THE ONLINE ORAL EXAMINATION

1. Physical attendance of the applicants will be checked by the designated staff at the venue. The attendance will be the basis in the order of the interview.
2. The designated staff in the Regional Office or the facility abroad shall disseminate the link of the online oral examination to the applicants on the day of the scheduled oral examination and shall ensure that health protocols are strictly followed.
3. Applicants are required to use their own laptop during the conduct of the online oral examination.
4. The online oral examination may require applicants to use virtual whiteboard in its presentation. Hence, it is highly recommended that the applicant should bring a drawing tablet or any writing devices. Applicants are encouraged to be familiarized with the use of virtual whiteboard using a drawing tablet or any writing devices.
5. The applicant may utilize the internet connectivity provided in the venue or may opt to use his/her own internet connection.
6. The Main Room of the online platform is the designated virtual waiting room while the Breakout Room of the online platform is the designated "Virtual Oral Examination Room". The applicants will only be allowed in the "Virtual Oral Examination Room" once admitted by the host.
7. To ensure the integrity of the conduct of online oral examination, the following specifications are required in choosing the venue:
 - a) The minimum room size should be 3m x 3m;
 - b) The room should only have one (1) chair and one (1) table which will be used by the applicant;
 - c) The room should be well-lighted; and
 - d) There should be a stable internet connection.

VI. PROPER DECORUM

1. The examinee shall maintain formality and solemnity during the conduct of oral examination. Proper dress code shall be expected from the participants. Stepping out of the video conference, taking calls, shouting, or doing any other activity that may cause interruption to the oral examination are strictly prohibited.
2. Only the examinee should be present inside the room for the whole duration of the examination. Any form of "BREAK" (leaving the examination room) is strictly not allowed until the oral examination is fully terminated
3. The examinee shall be required to enable their video camera during the entire conduct of the oral examination. Likewise, the audio should always be unmuted, unless requested by the Board to be put on "MUTE" mode.
4. Virtual background is strictly prohibited.
5. For record and verification purposes, the entire oral examination shall be recorded by the host.

VII. EFFECTIVITY

1. This Resolution shall remain in full force and effect until fully or partially lifted or withdrawn by the Board and the Commission through an appropriate Resolution.

This Resolution shall take effect immediately following its full and complete publication in the Official Gazette or any major daily newspaper of general circulation in the Philippines.

Let a copy of this Resolution be disseminated to the AIPO and the Central and Regional Offices of the Commission for information.

Done in the City of Manila, this 15th day of July, 2021.


ALNAR L. DETALLA
Chairman


HERMINIO J. ORBE
Member


ENRICO CLARO R. DELMORO
Member

ATTESTED:


ATTY. OMAIMAH E. GANDAMRA
OIC, PRB Secretariat Division

APPROVED:


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YOLANDA D. REYES
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JOSE Y. CUETO, JR.
Commissioner

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