





**BIDS AND AWARDS
COMMITTEE:**


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Chairperson

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Vice-Chairperson


MARIA C. JADLOC
Member



KERCHNER AQUINO
Member


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Member

YVANNE ESPINA
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SECRETARIAT:


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Secretary


CLAUDIA A. SIATOCA
Member

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

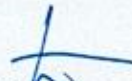
The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

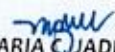
The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary "pass/fail" criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.




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

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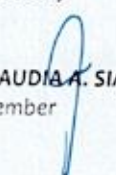

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Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and
- ☐ (d) Tax Clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. Prospective Bidders may opt to submit the prescribed form provided in the bidding documents or may submit their own format provided that all necessary information stated;
- ☐ (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 Revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents. Prospective Bidders may opt to submit the prescribed form provided in the bidding documents or may submit their own format provided that all necessary information stated.
- ☐ (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration;
- ☐ (h) Conformity with the Schedule of Requirements, which may include production/delivery schedule, and/or warranty period requirements, if applicable;
- ☐ (i) Conformity with the Technical Specifications, which may include manpower requirements, and/or after-sales/parts, if applicable; **and**



Regional Bids and Awards Committee

Calamansi Street corner 1st Street, Juna Subdivision, Davao City

Telefax No.: 082-2340006

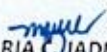
Email: prcdavao.rbac2020@gmail.com




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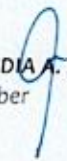

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- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year from the date of bid submission; **and**
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- ☐ (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; **or**
- duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)


- ☐ (n) For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product,
- ☐ (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE


- (a) Original of duly signed and accomplished Financial Bid Form
- (b) Certification from DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.




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SECRETARIAT:


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Secretary


CLAUDIA A. SIATOCHA
Member

ABC: PhP4,861,360.00

DATE:

**PROJECT: PROVISION OF SECURITY SERVICE FOR PRC REGIONAL OFFICE XI
FOR JANUARY 2022 TO DECEMBER 2024**


REQUIREMENTS BIDDER'S INITIAL	P or F	P or F	P or F
TECHNICAL COMPONENT ENVELOPE			
LEGAL DOCUMENTS			
1. Valid PhilGEPS Certificate of Registration – Platinum Membership			
2. Valid Mayor's or Business Permit			
3. Business Registration Certificate (e.g. DTI/SEC/CDA)			
4. Updated Tax Clearance Certificate			
TECHNICAL DOCUMENTS			
1. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid from January 2018 prior to the date of the submission and opening of bids;			
2. The statement identifying the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid from January 2018 prior to the date of submission and opening of bids, equivalent to at least 50% of the ABC, which is P2,430,680.00 only. For this purpose, similar contracts shall refer to contracts for the Provision of Security Service. The two statements required shall indicate for each contract, the following: i. Name of the contract; ii. Date of the contract; iii. Contract duration; iv. Owner's name and address; v. Kinds of goods/services; vi. For Statement of Ongoing Contract(s) - amount of contract and value of outstanding contract; vii. For Statement of SLCC – amount of completed contract, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement; viii. Date of delivery; and ix. End User's acceptance or Official Receipt(s)			



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

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Member

or Sales Invoice issued for the contract, if completed, which shall be attached to the statements			
3. Notarized Bid Securing Declaration.			
4. In Conformity with the technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents. *Section VI, Schedule of Requirements, and Section VII, Technical specifications, must form part of the submission of documents with samples or evidences of such compliance, as applicable.			
5. Acknowledgment and compliance with Section IV, General Conditions of Contract, and Section V, Special Conditions of Contract, of the Bidding Documents. *Section IV, General Conditions of Contract, and Section V, Special Conditions of Contract, must form part of the submission of documents.			
6. Omnibus Sworn Statement in accordance with Section 25.2 (a) (viii) of the IRR of RA 9184 and using the form prescribed in the Philippine Bidding Documents. Unnotarized Omnibus Sworn Statement may be accepted in accordance with GPPB Resolution No. 09-2020, dated May 7, 2020.			
7. Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.			
FINANCIAL DOCUMENTS			
1. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year from the date of bid submission;			
2. For compliance with the financial eligibility requirement, the bidders must submit a computation of its Net Financial Contracting Capacity (NFCC), pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.			
3. CLASS "B" If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provision of the JVA in the instance that the			



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Member

bid is successful.

FINANCIAL COMPONENT ENVELOPE

1. Duly accomplished Financial Bid in the Official Bid Form.

2. Original of duly signed and accomplished price schedule(s), if applicable

3. Bid Price

Legend:

P = Passed

F = Failed

N/A = Not Applicable

REGIONAL BIDS AND AWARDS COMMITTEE:


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BIDDERS & OBSERVER:

