



**CONTINUING PROFESSIONAL DEVELOPMENT COUNCIL OF
NUTRITION AND DIETETICS
Resolution No. 02
Series of 2021**

**GUIDELINES ON THE EVALUATION AND GRANTING OF CPD CREDIT UNITS TO
ACTIVITIES UNDER INFORMAL LEARNING AND PROFESSIONAL WORK
EXPERIENCE INCLUDING ACTIVITIES UNDERTAKEN DURING THE STATE OF
PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS THAT MAY EARN
CPD CREDIT UNITS**

WHEREAS, the Commission issued Resolution No.1208 (s.2019) or the “Guidelines on the Accreditation of Informal and Professional Work Experience”. Section 5 thereof states that the Continuing Professional Development (CPD) Councils shall determine the appropriate number of CPD credit units;

WHEREAS, the Commission issued Resolution No. 1240 (s. 2020) reiterating ways of learning that can earn CPD credit units particularly during the State of Public Health Emergency due to COVID-19 crisis;

WHEREAS, there is a need to issue guidelines on the evaluation and granting of CPD credit units to activities under Informal Learning and Professional Work Experience including activities undertaken during the State of Public Health Emergency due to COVID-19 crisis that may earn CPD credit units, in order to guide the professionals.

NOW THEREFORE, the CPD Council of Nutrition and Dietetics **RESOLVES** to issue these guidelines on the evaluation and granting of CPD credit units to activities under Informal Learning and Professional Work Experience including activities undertaken during the State of Public Health Emergency due to COVID-19 crisis that may earn CPD credit units, as follows:

Section 1. Informal Learning – Refers to learning that occurs in daily life and which can contribute to a qualification. The parameters for the evaluation and granting of informal learning are as follows:

Activities Undertaken During the State of Public Health Emergency Due to COVID-19 that may Earn CPD Credit Units:

For the Local and Overseas Filipino Nutritionist-Dietitians:

ACTIVITY	DURATION	LEARNING OUTCOMES	APPLICABILITY	CPD CREDIT UNITS EARNED
		<i>By the end of the activity, the professional should be able to:</i>	<i>The professional can apply the information or experience obtained to:</i>	<i>Maximum of 30 % of the required CPD Credit Units for the renewal cycle and Documentary Requirement/s</i>

Private study which includes reading (books, journal articles, technical manuals); Enrollment in online courses; attendance in webinars; viewing of videos on Youtube or other online sources; others	Variable	Summarize and apply the ideas learned through private study in subjects that interest the professional. Examples: 1. New ICT tools 2. Other interest	Explore and apply modern ICT tools in daily life	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied.
Taking care of a person who may be sick or with special nutrition/dietary needs.	One month or less	Take care of an individual who may be sick or with special nutrition/dietary needs.	Take care of an individual who may be sick or with special nutrition/dietary needs.	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied.
Applying management and leadership principles to a group working on a special project	One month or less	Use of management or leadership style that works for a given situation or group.	Apply a management or leadership style to a given situation or group.	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied.
Other activities deemed relevant or could be given CPD credit units.				As may be approved by the CPD Council

Section 2. - Professional Work Experience. – Refers to any participation that the professional gains while working in a specific field and workplace.

The parameters for the evaluation and granting of credit units are as follows:

REQUIRED COMPETENCY	ACTIVITIES OF PROFESSIONAL THAT FACILITATED ACHIEVEMENT OF REQUIRED COMPETENCY	LEARNING OUTCOME/ RESULTING LEARNING	CREDIT UNITS EARNED AND DOCUMENTARY REQUIREMENTS
			<i>Maximum of 30% of the Required Credit units per renewal cycle</i>

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Technical Writing Skills	RNDs may enroll in online courses; attend Research related webinars; view videos on Youtube or other online sources which are related to Nutrition and Dietetics research and development topics.	RNDs will be able to develop ICT materials which can be used in Nutrition Education and dissemination. RNDs will be able to develop Nutrition and Dietetics Research papers	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied
Nutrition and Dietetics Skills –	RNDs may provide telenutrition or online Nutrition and Dietary counselling	RNDs will be able to provide Nutrition and Dietary online consultation to individuals who may be sick, or with special needs.	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied
Management Skills	RNDs may join Professional Organizations and may become an active member or officer thereof and may create online Nutrition related activities.	RNDs will be able to develop management skills, leadership, sense of responsibility and commitment towards the Profession	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied
Other activities that are not related to the professional as may be approved by the CPD Council			As may be approved by the CPD Council

*** Awarding of CPD Credit units.** The CPD Council shall:

- 1) Determine if the Informal Learning and Professional Work Experience applied for merits approval and 2) grant the appropriate number of CPD credit units. For purposes of earning CPD credit units, only Professional Work Experience for the last three (3) years from the date of application shall be accepted.

Section 3. Certificate of Credit units earned — Certificate of Credit units earned shall be issued upon approval of the CPD Council.

Section 4. Repealing Clause - Any resolution, memorandum order or circular and any issuances inconsistent with these guidelines are hereby repealed or modified accordingly.

Section 5. Effectivity — This Resolution shall take effect immediately, copy furnished the U.P Law Center.

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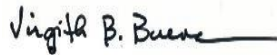
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Done, this 5th day of May, 2021 in Pasay City, Philippines.

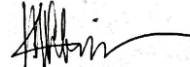
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NUTRITION AND DIETETICS**



VIRGITH B. BUENA
Chairperson



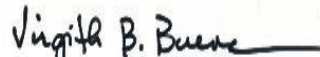
ZENAIDA F. VELASCO
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Member

Approved by:

PROFESSIONAL REGULATORY BOARD OF NUTRITION AND DIETETICS



VIRGITH B. BUENA
Chairperson



IMELDA ANGELES-AGDEPPA
Member



RHODA JOY RAMOS-BUENVIAJE
Member