#### CONTRACT

# FOR THE PRINTING AND SHREDDING OF TEST BOOKLETS FOR LOT 2 – SEPTEMBER 27, 2020 LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS

CS-02-2020-04 dated February 17, 2020

#### KNOW ALL MEN BY THESE PRESENTS:

This Contract made and entered into by and between:

PROFESSIONAL REGULATION COMMISSION (PRC), an agency of the National Government, with principal office address at P. Paredes Street, Sampaloc, Manila, represented by its Chairman, HON. TEOFILO S. PILANDO, JR.;

- and -

VIBAL GROUP, INC. (VIBAL), a corporation duly organized and existing under the laws of the Republic of the Philippines, with principal address at 1253 G. Araneta Avenue, cor. Ma. Clara Street, Quezon City, herein represented by its VP for Government Sales, MR. RONALDO B. CRUZ.

#### WITNESSETH:

WHEREAS, PRC invited bids for the Printing and Shredding of Test Booklets for Lot 2 – September 27, 2020 Licensure Examination for Professional Teachers, and has accepted the bid of VIBAL GROUP, INC. for the supply of goods and services in the sum of Ten Million Five Hundred Fifty Two Thousand Two Hundred Nine Pesos and Thirty Centavos (Php10,552,209.30) or Fifty Five Centavos (Php.55) per page for the printing and Two Pesos and Thirty Centavos (Php2.30) per set for the shredding of Test Booklets for the actual number of printed Test Booklets and actual sets of Test Booklets shredded. (Hereinafter called "the Contract Price").

WHEREAS, upon evaluation and recommendation of the Bids and Awards Committee, and approval of the Commission, VIBAL was declared to be the Single Calculated and Responsive Bidder for the Project: Printing and Shredding of Test Booklets for Lot 2 – September 27, 2020 Licensure Examination for Professional Teachers.

NOW, THEREFORE, for and in consideration of the abovementioned premises and of the mutual obligations, duties and responsibilities, as well as the terms and conditions hereinafter set forth, PRC and VIBAL have agreed as follows:

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. The words, phrases and expressions in this Agreement shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents, herein attached as "Annexes A-G" shall be deemed to form and be read and construed as part of this Agreement. viz:
  - A. The Bid Form and the Price Schedule submitted by VIBAL;
  - B. The Schedule of Requirements acknowledged by VIBAL;
  - C. The Technical Specifications acknowledged by VIBAL;
  - D. The General Conditions of Contract acknowledged by VIBAL;
  - E. The Special Conditions of Contract acknowledged by **VIBAL**; F. The Performance Security; and

  - G. PRC's Notice of Award.
- 3. In consideration of the payments to be made by the PRC, VIBAL hereby agrees to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of this Contract.
- IN WITNESS WHEREOF, the parties have signed this Contract, this February 17, 2020 in the City of Manila, Philippines.

PROFESSIONAL REGULATION COMMISSION

VIBAL GROUP, INC.

RONALDO B. CRUZ VP for Government Sales

SIGNED IN THE PRESENCE OF:

REBECCA C. GARCIA

OIC-Director, Licensure Office

BRICK MARTIN COLETUS
ACCOUNT EXECUTIVE

CERTIFIED AS TO THE AVAILABILITY OF FUNDS:

OIC, Accounting Division

#### **ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES ) CITYOFMANILA ) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, this MAR 10 2020. personally appeared:

Name of Contracting Parties	Government Issued ID	Date & Place Issued or ID Number
Professional Regulation Commission  TEOFILO S. PILANDO, JR.	PRC Personnel ID	P000569
Vibal Group, Inc. RONALDO B. CRUZ	Passport	P 254 034 4A

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed and likewise that of the agency/company they represent.

This instrument refers to a Contract for the Printing and Shredding of Test Booklets for Lot 2 - September 27, 2020 Licensure Examination for Professional Teachers consisting of three (3) pages including the page on which this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above-written.

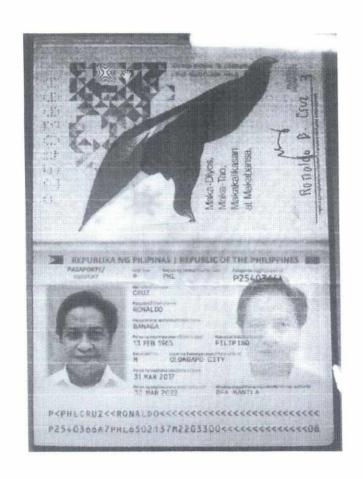
Doc. No. //6 Page No. 24 Book No. 1 Series of 20-20 ATTY. CARLA ANGEME B. UJANO

Commission No. 2019-108 Until December 31, 2020 Roll of Attorney No. 69338

PTR No. 9158367; 01/15/2020; Manila IBP No. 109181; 01/10/2020

MCLE Compliance VI-0005119 Valid Until 04/14/2022

TIN No. 432-974-149

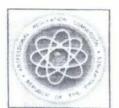






Republic of the Philippines

Professional Regulation Commission P. Faredes St., Sampaioc, Metro Mania Facsimile: 310-003/ / email/probaczora@gmail.com



REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO

OMAIMAH E. GANDAMRA

MARIA PINKY M. DE PANO

CRESALINE S. BAGSIT

KHEMLE JANE T VISCA MARTINO

ALTERNATE MEMBERS

HENRILTTA P. NARVAEZ

WEMA T. UNANA Member

MARIA LIZA M. HERNANDEZ

PROVISIONALMEMBERS MSANTO IL DECENA

RICHARD M. ARANIFGO Crushin roll Member, IT Pro

SECRETARIAT:

KAREN M. MAGSALIN

MARGIERY D. DULIN

CHRISTOPHER A, MAYO

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEVCO

#### Section VIII. Bidding Forms

#### OFFICIAL BID FORM FINANCIAL

Date: December 16, 2019 Invitation to Bid No: 2020-06

To: PROFESSIONAL REGULATION COMMISSION

P. Paredes St., Sampaloc, Metro Manila

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin 1 [insert numbers], the receipt of which is hereby duly [insert numbers], the receipt of which is hereby duly Numbers acknowledged, we, the undersigned, offer to supply/deliver for the project:

PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 28, 29, & 30, 2020 LICENSURE EXAMINATION FOR CRIMINOLOGISTS in conformity with the said Bidding Documents for the sum of Total Bid Price:

(LOT NUMBER & TITLE):

Lot 2-September 27, 2020 Licensure Examination for Professional Teachers

BID PRICE for PRINTING per page:

UNIT PRICE: P 0.55/page TOTAL: P

10,470,957.00

UNIT PRICE: TOTAL: P

TOTAL PRICE: Ten million four hundred seventy thousand nine hundred fifty seven pesos only (In Words)

BID PRICE for SHREDDING per set:

UNIT PRICE: P 2.30 / Examinee TOTAL: P 81,252.00

Two pesos and thirty centavos / examinee UNIT PRICE:

TOTAL PRICE: Eighty one thousand two hundred fifty two pesos only (In Words)



Republic of the Philippines Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Marrila
Excstmile: 310-0037 / emallsprobaczo13@gmall.com



REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO

DMAMAR E. GANDAMRA

MARIA PINKY M. DE PANO

All March

RESALINES, BAGSIT

ALTERNATE MEMBERS

ARIAY R. ROSALES

HENRIETTA P. NARVAEZ

WILMAT, DNANA

MARIA LIZA M. HERNANDEZ

PROVISIONĀĒMEMBERS

RICHARD M. ARANICCO

SECRETARIAT:

KAREN M. MAGSALIN

MARGIERY D. DULIN

CHRISTOPHICS A. MAYO

LIEZEL F. BURAGA

JOEL P. IGNACIO

CLIEZER C. 15 VCD

TOTAL BID PRICE FOR THE PROJECT (Inclusive of all taxes and Bank Charges): 10,552,209.30

Ten million five hundred fifty two thousand two hundred nine pesos and thirty centavos only

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Amount and Currency

None

None

None

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

Dated this 16th day of December \_, 2019

Authorized Representative: Ronaldo B. Cruz

In the capacity of: VP for Government Sales

Duly Authorized to Sign Bid for and on behalf of: Vibal Group, Inc.

Name of the Company: \_

Address: 1253 G. Araneta Ave., cor. Ma. Clara St., Quezon City Tel. /Fax No(s): (02) 8741-4051

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MAIMAH E. GANDAMRA

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KHEMLE JANE T. VISCA-MARTINO

ALTERNATE MEMBERS

ARJAY R. ROSALES Vice-Chairman

HENRIETTA P. NARVAEZ Member

WILMA T. UNANA Member

MARIA LIZA M. HERNANDEZ Member

PROVISIONAL MEMBERS

CRISANTO L. DECENA

SECRETARIAT:

KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEYCO

#### **Bids and Awards Committee**

Republic of the Philippines
Professional Regulation Commission
P. Paredes St. cor. N. Rayes St., Sampaloc, Metro Manila
Tel. No.: 310-0037/510-4045
Fau: 310-0037/510-4243
Email: probac2013@gmail.com

#### **BID BULLETIN NO. 1** December 4, 2019

PROJECT: Printing and Shredding of Test Booklets for the March 29, 2020 and September 27, 2020 Licensure Examinations for Professional Teachers, and for the November 28, 29, & 30, 2020 Licensure Examination for Criminologists

Please be advised of the following modifications/amendments to the Bidding Documents.

- 1. Item Nos. 30 & 31 in Lots 1-2 of Section VI. Schedule of Requirements, shall now read as follows:
  - > Lots 1 & 2 March 29, 2020 and September 27, 2020 Licensure Examinations for Professional Teachers

Item #	Description			
30.	All extre and spoiled Test Booklets including film negatives and originals shall be disposed through shredding by the winning Bidder. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board for Professional Teachers, PNP, NBI, Company Guards, IAD, COA, NAP and other witnesses at no additional cost to the PRC			
31.	The winning bidder shall provide a fully secured storage area with CCTV where the used and unused test booklets from the testing centers in Manila shall be stored for five (5) weeks after the conduct of licensure examination, in compliance with the revised Records Disposition Schedule of the Commission as approved by the National Archives of the Philippines.			
	All windows/doors/entrances of the said shall be locked and sealed by the duly authorized representatives from the PRC. The room keys shall be turned over to the duly authorized representative/s from the Archives and Records Division for safekeeping. Shredding shall be scheduled after five (5) weeks upor coordination with the winning bidder and Shredding Team.			

ACKNOWLEDGEMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 28, 29, & 30, 2020 LICENSURE EXAMINATION FOR CRIMINOLOGISTS (LOT NUMBER & TITLE)

DESIGNATION AND PRINTED NAME OF COMPANY

Ronald B City

VP of GAT Sam VIbal GNVP Inc

SIGNATURE OVER PRINTED NAME

OF AUTHORIZED REPRESENTATIVE,



RECULAR MEMBERS

ARISTOGERSON T. GESMONDO

OMAIMAH E. GANDAMRA Vice-Chairman

MARIA PINKY M. DE PANO

CRESALINE S. BAGSIY

KHEMLE JANE T. VISCA-MARTINO

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HENRIETTA P. NARVAEZ Member

WILMA T. UNANA Member

MARIA LIZA M. HERNANDEZ

PROVISIONAL MEMBERS

CRISANTO L. DECENA Provisional Member, Non-IT Projects

RICHARD M. ARANIEGO Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN

MARGIERY D. DULIN

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA

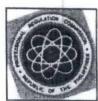
JOEL P. IGNACIO

Member

ELIEZER C. LEYCO Member

### **3ids and Awards Committee**

Republic of the Philippines
Professional Regulation Commission
P. Parades St. cor. N. Reyes St., Sampaloc, Metro Manila
Tel. No.: 310-0037/310-4045
Fax: 310-0037/736-2243
Email: prcbac2013@gmail.com



Item Nos. 31 & 32 In Lot 3 of Section VI. Schedule of Requirements, shall now read as follows:

Lot 3 – November 28, 29 & 30, 2020 Licensure Examination for Criminologists

Item #	Description		
31.	All extra and spoiled Test Booklets including film negatives and originals shall be disposed through shredding by the winning Bidder. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board of Criminology, PNP, NBI, Company Guards, IAD, COA, NAP and other witnesses at no extra cost to PRC		
32.	The winning bidder shall provide a fully secured storage area with CCTV where the used and unused test booklets from the testing centers in Manilla shall be stored for five (5) weeks after the conduct of licensure examination, in compliance with the revised Records Disposition Schedule of the Commission as approved by the National Archives of the Phillippines.		
	All windows/doors/entrances of the said shall be locked and sealed by the duly authorized representatives from the PRC. The room keys shall be turned over to the duly authorized representative/s from the Archives and Records Division for safekeeping. Shredding shall be scheduled after five (5) weeks upor coordination with the winning bidder and Shredding Team.		

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
THE PRINTING AND SHREDDING OF TEST BOOKLETS
FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020
LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS
AND FOR THE NOVEMBER 28, 29, & 30, 2020
LICENSURE EXAMINATION FOR CRIMINOLOGISTS
(LOT NUMBER & TITLE)

Rond do B. Cra VP. L. Government Schu. - VI but Group, Jrc. SIGNATURE OVER PRINTED NAME OF AUTHORIZED REPRESENTATIVE, DESIGNATION AND PRINTED NAME OF COMPANY

 All Bidders are hereby informed of the new bidding schedule of BAC Activities;

Submission of Bids on or before December 17, 2019 / 1:00 PM

Opening of Bids: <u>December 17, 2019 / 1:00 PM</u>
Venue: <u>BAC Conference Room</u>, 4<sup>th</sup> Floor, <u>PRC Annex Building</u>

Please be guided accordingly.

ATTY, ARISTOGERSON T. GESMUNDO

Assistant Commissioner
BAC Chairman

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OMAIMAH E. GANDAMRA

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CRESALINE S. BAGSIT

KHERILE JANEIT, VISCA-MARTING

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Vice-Chairman
HENRIETTA P. NARVAEZ

WILMA T. UNANA

Member

MARIA LIZA M. HERNANDEZ Member

CRISANTO IL DECENA
Provisional Member, Non-IT Projects

RICHARD M. ARANIEGO Provisional Member, IT Project

SECRETARIAT

KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEYCO

## Section IV. General Conditions of Contract

#### 1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring Entity and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the supplies, equipment, machinery, spare parts, other materials and/or general support services which the Supplier is required to provide to the Procuring Entity under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this Section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring Entity" means the organization purchasing the Goods, as named in the SCC.
- (h) "The Procuring Entity's country" is the Philippines.
- (i) "The Supplier" means the individual contractor, manufacturer distributor, or firm supplying/manufacturing the Goods and Services under this Contract and named in the SCC.
- (j) The "Funding Source" means the organization named in the SCC.
- (k) "The Project Site," where applicable, means the place or places named in the SCC.
- (I) "Day" means calendar day.
- (m) The "Effective Date" of the contract will be the date of receipt by the Supplier of the Notice to Proceed or the date provided in the Notice to Proceed. Performance of all obligations shall be reckoned from the Effective Date of the Contract.
- (n) "Verified Report" refers to the report submitted by the Implementing Unit to the Head of the Procuring Entity setting forth its findings as to the existence of grounds or causes for termination and explicitly stating its recommendation for the issuance of a Notice to Terminate.

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Professional Regulation Commission
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REGULAR MEMBERS

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OMAIMAH E GANDAMRA Vice-Chairman

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Provisional Member, Non-IT Projects

RICHARD M. ARANIEGO Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN

MARGIERY D. DULIN

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEVCO

#### 2. Corrupt, Fraudulent, Collusive, and Coercive Practices

- 2.1 The Procuring Entity as well as the bidders, contractors, or suppliers shall observe the highest standard of ethics during the procurement and execution of this Contract. In pursuance of this policy, the Procuring Entity:
  - defines, for the purposes of this provision, the terms set forth below as follows:
    - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the Government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in Republic Act 3019.
    - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
    - (iii) "collusive practices" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.
    - (iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
    - (v) "obstructive practice" is
      - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing, intimidating any party to

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PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 16, 2020 AND SEPTEMBER 22, 2020
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REGULAR MEMBERS ARISTOGERSON T. GESMUNDO

SALES

HENRIETTA P. NARVAEZ

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ANTO DEC

SECRETARIAT:

KAREN M. MAGSALIN

CHRISTOPHER A. MAYO

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JOEL P. IGNACIO

ELIEZER C. LEVCO

prevent it from disclosing its knowledge of matters relevant to the administrative proceedings investigation; or

(bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein

- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the
- 2.2 Further the Funding Source, Borrower or Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the applicable law on individuals and organizations deemed to be involved with any of the practices mentioned in GCC Clause 2.1 (a).

#### 3. Inspection and Audit by the Funding Source

The Supplier shall permit the Funding Source to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Funding Source, if so required by the Funding Source.

#### 4. Governing Law and Language

- 4.1 This Contract shall be interpreted in accordance with the laws of the Republic of the Philippines.
- 4.2 This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract. All correspondence and other documents pertaining to this Contract exchanged by the parties shall be written in English.

#### 5. Notices

- 5.1 Any notice, request, or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request, or consent shall be deemed to have been given or made when received by the concerned party, either in person or through an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC, which shall be effective when delivered and duly received or on the notice's effective date, whichever is later.
- 5.2 A Party may change its address for notice hereunder by giving the other Party notice of such change pursuant to the provisions listed in the SCC for GCC Clause 5.1.



Republic of the Philippines Professional Regulation Commission P. Paredes St., Sampaloc, Metro Manila Facsimile: 310-0037 / email:probaczo13@gmail.com



REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO Chairman

OMAIMAH E. GANDAMRA Vice-Chairman Sundle Danno MARIA PINKY M. DE PANO

Bossit

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RICHARD M. ARANIEGO Provisional Member, IT Project

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MARGIERY D. DULIN

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA Member

JOEL P. IGNACIO

ELIEZER C. LEYCO

#### 6. Scope of Contract

- 6.1 The GOODS and Related Services to be provided shall be as specified in Section VI. Schedule of Requirements.
- 6.2 This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. Any additional requirements for the completion of this Contract shall be provided in the SCC.

#### 7. Subcontracting

- 7.1 Unless otherwise specified in the BDS, the Bidder may subcontract portions of the Goods to an extent as may be approved by the Procuring Entity and stated in the BDS. However, subcontracting of any portion shall not relieve the Bidder from any liability or obligation that may arise from the contract for this Project.
- 7.2 Subcontractors must comply with the eligibility criteria and the documentary requirements specified in the BDS. In the event that any subcontractor is found by the Procuring Entity to be Ineligible, the subcontracting of such portion of the Goods shall be disallowed.
- 7.3 The Bidder may identify the subcontractor to whom a portion of the Goods will be subcontracted at any stage of the bidding process or during contract implementation. If the Bidder opts to disclose the name of the subcontractor during bid submission, the Bidder shall include the required documents as part of the technical component of its bid.

#### 8. Procuring Entity's Responsibilities

- 8.1 Whenever the performance of the obligations in this Contract requires that the Supplier obtain permits, approvals, import, and other licenses from local public authorities, the Procuring Entity shall, if so needed by the Supplier, make its best effort to assist the Supplier in complying with such requirements in a timely and expeditious manner.
- 8.2 The Procuring Entity shall pay all costs involved in the performance of its responsibilities in accordance with GCC Clause 6.

#### 9. Prices

- 9.1 For the given scope of work in this Contract as awarded, all bid prices per unit are considered fixed prices, and therefore not subject to price escalation during the contract implementation, except under extra ordinary circumstances and upon prior approval of the GPPB in Accordance with Section 61 of R.A. 9184 and its IRR or except as provided in this Clause.
- 9.2 Prices charged by the Supplier for Goods delivered and/or services performed under this Contract shall not vary from the prices quoted by the supplier in its bid, with the exception of any change in price resulting from a change Order issued in accordance with GCC clause 29.

PROF. 38 of 81

FRONTING AND SHREDDING OF TEST BOOKLITS FOR THE MARCH 2%, 2830 AND SEPTEMBER 27, 2030

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LICENSURE EXAMINATION FOR CRIMINALOGISTS

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#### 10. Payment

- 10.1 Unless otherwise specified in the SCC, payments shall be made only upon a certification by the Head of the Procuring Entity to the effect that the goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. Except with the prior approval of the President no payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract. Ten percent (10%) of the amount of each payment shall be retained by the Procuring Entity to cover the Supplier's warranty obligations under this Contract as described in GCC Clause 17.
- 10.2 The Supplier's request(s) for payment shall be made to the Procuring Entity in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and/or Services performed, and by documents submitted pursuant to the SCC provision for GCC Clause 6.2, and upon fulfillment of other obligations stipulated in this Contract.
- 10.3 Pursuant to GCC Clause 10.2, payments shall be made promptly by the Procuring Entity, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.

Unless otherwise specified in the SCC, the currency in which payment is made to the Supplier under this Contract shall be in Philippine Pesos.

#### 11. Advance Payment and Terms of Payment

- 11.1 Advance payment shall be made only after prior approval of the President, and shall not exceed fifteen percent (15%) of the Contract amount, unless otherwise directed by the President or in cases allowed under Annex "D" of RA 9184.
- 11.2 For Goods supplied from abroad, the terms of payment shall be as follows:
- (c) On Contract Signature: Fifteen percent (15%) of the Contract Price shall be paid within sixty (60) days from signing of the Contract and upon submission of a claim and a bank guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in Official Bid Forms.
- (d) On Delivery: Sixty-five percent (65%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of receipt of the Goods and upon submission of the documents (i) through (vi) specified in the SCC provision on Delivery and Documents.
- (c) On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the acceptance and inspection certificate for the respective delivery issued by the Procuring Entity's authorized representative. In the event that no inspection or acceptance certificate is issued by the Procuring Entity's authorized representative within forty five (45) days of the date shown on the delivery receipt the Supplier shall have the right to claim payment of the remaining twenty percent (20%) subject to the Procuring Entity's

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SHREDDING OF TEST DOCKLETS FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 1020

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Member

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ELIEZER C. LEYCO

own verification of the reason(s) for the failure to issue documents (vii) and (viii) as described in the SCC provision on Delivery and Documents.

11.3 All progress payments shall first be charged against the advance payment until the latter has been fully exhausted.

#### 12. Taxes and Duties

The Supplier, whether local or foreign, shall be entirely responsible for all the necessary taxes, stamp duties, license fees, and other such levies imposed for the completion of this Contract.

#### 13. Performance Security

- 13.1 Unless otherwise specified in the SCC, within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any the forms prescribed in the ITB Clause 33.2.
- 13.2 The performance security shall be denominated in Philippine Peso and posted in favor of the Procuring Entity. It shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under the contract.
- 13.3The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.
- 13.4Unless otherwise specified in the SCC, the performance security may be released by the Procuring Entity and returned to the Supplier after the issuance of the Certificate of Final Acceptance subject to the following conditions:
  - There are no pending claims against the Supplier or the surety company filed by the Procuring Entity;
  - The Supplier has no pending claims for labor and materials filed against it; and
  - c. Other terms specified in the SCC.
- 13.5 In case of a reduction of the contract value, the Procuring Entity shall allow a proportional reduction in the original performance security, provided that any such reduction is more than ten percent (10%) and that the aggregate of such reductions is not more than fifty percent (50%) of the original performance security.

#### 14. Use of Contract Documents and Information

14.1 The Supplier shall not, except for purposes of performing the obligations in this Contract, without the Procuring Entity's prior written consent, disclose this Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Entity. Any such disclosure shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

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ELIEZER C. LEYCO Member 14.2Any document, other than this Contract itself, enumerated in GCC Clause 14.1 shall remain the property of the Procuring Entity and shall be returned (all copies) to the Procuring Entity on completion of the Supplier's performance under this Contract if so required by the Procuring Entity.

#### 15. Standards

The Goods provided under this Contract shall conform to the standards mentioned in the Section VII Technical Specification; and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the institution concerned.

#### 16. Inspection and Tests

- 16. 1 The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Entity. The SCC and Section VII. Technical Specification shall specify what inspections and/or tests the Procuring Entity requires and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 16.2 If applicable, the inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Entity.
- 16.3 The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in this Clause provided that the Procuring Entity shall bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 16.4 The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity, upon giving a notice pursuant to GCC Clause 5.
- 16.5 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranties or other obligations under this Contract.

#### 17. Warranty

17.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they

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LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 28, 19, 8, 30, 2020
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incorporate all recent improvements in design and materials, except when the technical specifications required by the Procuring Entity provides otherwise.

- 17.2 The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 17.3 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the SCC. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the Contract Price or other such amount if so specified in the SCC. The said amounts shall only be released after the lapse of the warranty period specified in the SCC; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
- 17.4 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, within the period specified in the SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Procuring Entity.
- 17.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in GCC Clause 17.4, the Procuring Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract and under the applicable law.

#### 18. Delays in the Supplier's Performance

- 18.1 Delivery of the Goods and/or performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Entity in Section VI. Schedule of Requirement.
- 18.2 If at any time during the performance of this Contract, the Supplier or its Subcontractor(s) should encounter conditions impeding timely delivery of the Goods and/or performance of Services, the Supplier shall promptly notify the Procuring Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, and upon causes provided for under GCC Clause 22, the Procuring Entity shall evaluate the situation and may extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of Contract.
- 18.3 Except as provided under GCC Clause 22, a delay by the Supplier in the performance of its obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 19, unless an

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PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 19, 1010 AND SEPTEMBER 12, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 18, 19, 8, 30, 2020 LICENSURE EXAMINATION FOR CHIMINOLOGISTS





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extension of time is agreed upon pursuant to GCC Clause 29 without the application of liquidated damages.

#### 19. Liquidated Damages

Subject to GCC Clauses 18 and 22, if the Supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Contract inclusive of duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under this Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the Procuring Entity may rescind or terminate the Contract pursuant to GCC Clause 23, without prejudice to other courses of action and remedies open to it.

#### 20. Settlement of Disputes

- 20.1 If any dispute or difference of any kind whatsoever shall arise between the Procuring Entity and the Supplier in connection with or arising out of this Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 20.2 If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Entity or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 20.3 Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under this Contract.
- 20.4 Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 20.5 Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and the Procuring Entity shall pay the Supplier any monies due the Supplier.

#### 21. Liability of the Supplier

- 21.1 The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines, subject to additional provisions, if any, set forth in the SCC.
- 21.2 Except in cases of criminal negligence or willful misconduct, and in the case of infringement of patent rights, if applicable, the aggregate liability of the Supplier to the Procuring Entity shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

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22. Force Majeure

22.1 The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of a force majeure.

22.2 For purposes of this Contract the terms "force majeure" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or force majeure shall be interpreted to mean an event which the Contractor could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Contractor.

22.3 If a force majeure situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Entity in writing, the Supplier

shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure.

23. Termination for Default

23.1 The Procuring Entity shall terminate this Contract for default when any of the following conditions attends its implementation:

a. Outside of force majeure, the Supplier fails to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Procuring Entity pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contact price;

b. As a result of force majeure, the Supplier is unable to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the Procuring Entity stating that the circumstance of force majeure is deemed to have ceased; or

 The Supplier fails to perform any other obligation under the Contract.

23.2 In the event the Procuring Entity terminates this Contract in whole or in part, for any of the reasons provided under GCC Clauses 23 to 26, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of this Contract to the extent not terminated.

23.3 In case the delay in the delivery of the Goods and/or performance of the Services exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted

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to the Supplier, the Procuring Entity may terminate this Contract, forfeit the Supplier's performance security and award the same to a

#### qualified Supplier. 24. Termination for Insolvency

The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.

#### 25. Termination for Convenience

- 25.1 The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.
- 25.2 The Goods that have been delivered and/or performed or are ready for delivery or performance within thirty (30) calendar days after the Supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and prices. For Goods not yet performed and/or ready for delivery, the Procuring Entity may elect:
  - a. to have any portion delivered and/or performed and paid at the contract terms and prices; and/or
  - to cancel the remainder and pay to the Supplier an agreed amount for partially completed and/or performed goods and for materials and parts previously procured by the Supplier.
- 25.3 If the Supplier suffers loss in its initial performance of the terminated contract, such as purchase of raw materials for goods specially manufactured for the Procuring Entity which cannot be sold in open market, it shall be allowed to recover partially from this Contract, on a quantum meruit basis. Before recovery may be made, the fact of loss must be established under oath by the Supplier to the satisfaction of the Procuring Entity before recovery may be made.

#### 26. Termination for Unlawful Acts

- 26.1 The Procuring Entity may terminate this Contract in case it is determined prima facie that the Supplier has engaged, before or during the implementation of this Contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:
  - a. Corrupt, fraudulent, and coercive practices as defined in ITB Clause 3.1(a).
  - b. Drawing up or using forged documents;
  - Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and

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d. Any other act analogous to the foregoing.

#### 27. Procedures for Termination of Contracts

- 27.1 The following provisions shall govern the procedures for termination of this Contract:
  - a. Upon receipt of a written report of acts or causes which may constitute ground(s) for termination as aforementioned, or upon its own initiative, the Implementing Unit shall, within a period of seven (7) calendar days, verify the existence of such ground(s) and cause the execution of a Verified Report, with all relevant evidence attached;
  - b. Upon recommendation by the Implementing Unit or the Bids and Awards Committee, the Head of the Procuring Entity shall terminate this Contract only by a written notice to the Supplier conveying the termination of this Contract. The notice shall state:
    - that this Contract is being terminated for any of the ground(s)
      afore-mentioned, and a statement of the acts that constitute
      the ground(s) constituting the same;
    - ii. the extent of termination, whether in whole or In part;
    - iii. an Instruction to the Supplier to show cause as to why this Contract should not be terminated; and
    - iv. special instructions of the Procuring Entity, if any.
  - The Notice to Terminate shall be accompanied by a copy of the Verified Report;
  - d. Within a period of seven (7) calendar days from receipt of the Notice of Termination, the Supplier shall submit to the Head of the Procuring Entity a verified position paper stating why this Contract should not be terminated. If the Supplier falls to show cause after the lapse of the seven (7) day period, either by inaction or by default, the Head of the Procuring Entity shall issue an order terminating this Contract;
  - e. The Procuring Entity may, at any time before receipt of the Supplier's verified position paper, withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Supplier's receipt of the notice;
  - f. Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the Head of the Procuring Entity shall decide whether or not to terminate this Contract. It shall serve a written notice to the Supplier of its decision and, unless otherwise provided, this Contract is deemed terminated from receipt of the Supplier of the notice of decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate;
  - g. The Head of the Procuring Entity may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the

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PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 45, 2020 AND SEPTEMBER 37, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 26, 25, & 30, 2020 COMPIX



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Provisional Member, 100 (1

KAREN M. MAGSALIN

MARGREN D. GULIN Momber

SLIETER C. LEYCO Member

CTRC shall be subject to the approval of the Head of the Procuring Entity; and

Procuring Entity; and

h. The Supplier must serve a written notice to the Procuring Entity
of its intention to terminate the contract at least thirty (30)
calendar days before its Intended termination. The Contract is
deemed terminated if it is not resumed in thirty (30) calendar
days after the receipt of such notice by the Procuring Entity.

28. Assignment of Rights

The Supplier shall not assign his rights or obligations under this Contract, in whole or in part, except with the Procuring Entity's prior written

#### 29. Contract Amendment

Subject to applicable laws, no variation in or modification of the terms of this Contract shall be made except by written amendment signed by the parties.

30. Application

These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of this Contract.

ACKNOWLEDGEMENT AND COMPLIANCE ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
THE PRINTING AND SHREDDING OF TEST BOOKLETS
FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020
LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS
AND FOR THE NOVEMBER 28, 29, & 30, 2020
LICENSURE EXAMINATION FOR CRIMINOLOGISTS
(LOT NUMBER & TITLE)
ROTALID B. Cruz
VP for Government Sales
Vibal Group, Inc.

SIGNATURE OVER PRINTED NAME OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY

ot 1-March 29, 2020 Licensure Examination for Professional Teachers ot 2-September 27, 2020 Licensure Examination for Professional Teachers ot 3-November 28,29,&30, 2020 Licensure Examination for Criminologists

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Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Facsimile: 310-0037 / email:probac2013@gmail.com



REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO Chairman

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Vice-Chairman

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PILAMID L DECENA
rovisional member, Non-

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MARGIERY D. DUILIN Member

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA Member

JOEL P. IGNACIO

ELIEZER C. LEYCO Member

### Section V. Special Conditions of Contract

Clause		
1.1 (g)	The Procuring Entity is the PROFESSIONAL REGULATION COMMISSION	
1.1 (1)	The Supplier is	
1.1 (j)	The Funding Source is: The Government of the Philippines (GOP) through the authorized appropriations under the FY 2019 General Appropriations Act in the amount provided in the OFFICIAL BID FORM submitted by the Supplier.	
1.1 (k)	The Project sites are defined in Section VI. Schedule of Requirements	
4.1	Compliance with applicable Labor Laws  Compliance with all the rights and benefits of the employees under Labor Code and applicable Wage Laws such as but not limited to: service incentive leave, rest days, overtime pay, 13 <sup>th</sup> month pay, contributions and remittances of SSS, PhilHealth, and PAG-IBIG shall be mandatory.	
5.1	The Procuring Entity's address for Notices is:  Name Professional Regulation Commission Contact Hon. Teofilo S. Pilando, Jr. Position Chairman Address P. Paredes St., Sampaloc, Manila Phone No. 310-0037 The Supplier's address for Notices is:	
6.2	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirement.	
7	Subcontracting shall not be allowed.	
9	For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and not subject to price escalation during contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR-A.	
10.4	The currency of payment shall be in Philippine Peso.	
16.1	No further instructions.	
17.2	Any violation of this clause shall entitle the Procuring Entity to liquidated damages in the amount specified in Item No. 19 of this SCC.	





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REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO Choleman

DMAIMAH E. GANDAMRA Vice Chemnan SAME PANO

LA LAME T. PICEA MARTINO

ARIAY R. HOSALES VICE Chalman

WILATA T. URANA

Maria Liza M. Hermandez Veredut

SECRETARIAT:

KASIEN IN MAGSALIN Secretary

MARGERY D. DULIN

CHRISTOPHER A. MAYO Member

ICHL P. IGNACIO

ELICZERIC, LEVCO

The applicable rate is one tenth (1/10) of one (1) percent of the cost of the unperformed portion, if the value of the said portion is incapable of immediate pecuniary estimation, the Procuring Entity shall consider the bid price as the basis for the above rate, for every day of delay. bid price as the basis for the above rate, for every day of delay.

However, in case of default on the part of the Contractor, the Procuring Entity shall be entitled to the maximum deduction herein as liquidated damages. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity shall rescind the contract, without prejudice to other courses of action and remedies available.

In the case of a dispute between the Procuring Entity and the Supplier, it shall be resolved in accordance with Republic Act 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004." 20.4 21.1

No further Instructions 23.1(c)

Termination of the existing contract on ground of failure of the winning Bidder to perform its obligation under the contract shall likewise be the basis for the declaration of blacklisting by the Bids and Awards Cammittee. OVER-PAYMENT and OVER-PRICING

In the event a finding of overpricing and/or overpayment has been made by the appropriate authority, the contractor shall reimburse the Procuring Entity the amount declared as overpriced or overpaid.

ACKNOWLEDGEMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR WITH THE TERMS OF REFERENCE FOR THE PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 28, 29, & 30, 2020 LICENSURE EXAMINATION FOR CRIMINOLOGISTS (LOT NUMBER & TITLE)

RONA do B. Cruz

VP for Government Sales Vibal Group, Inc.

SIGNATURE OVER PRINTED NAME OF AUTHORIZED REPRESENTATIVE, DESIGNATION AND PRINTED NAME OF COMPANY

Lot 1-March 29, 2020 Licensure Examination for Professional Teachers Lot 2-September 27, 2020 Licensure Examination for Professional Teachers Lot 3-November 28,29,&30, 2020 Licensure Examination for Criminologists

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#### REGULAR MEMBERS

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Vice-Chalrman

HENRIETTA P. NARVAEZ

WILMA T. UNANA Member

MARIA LIZA M. HERNANDEZ Member

SECRETARIAT:

KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA Member

JOEL P. IGNACIO

ELIEZER C. LEYCO

#### Section VI. Schedule of Requirements

> Lots 1 & 2 - March 29, 2020 and September 27, 2020 Licensure Examinations for Professional Teachers

Item #	Description
1.	The printing house of the winning Bidder, located in NCR, III or IV, must be made of concrete with suitable working area for quarantine work, and likewise guaranteed for the safety and protection of PRC personnel in the premises.
2.	The printing house, facilities, equipment and specifically the quarantine area must be completely secured and isolated from other printing jobs, if any, of the winning Bidder for the duration of the contract period.  Before the quarantine period, Commission representatives, Board members, and examination personnel concerned shall conduct an ocular inspection of the quarantine premises to ensure that all requirements are in place.
3.	Complete quarantine and isolation of all personnel involved shall be guaranteed from a minimum of ten (10) days to a maximum of fifteen (15) days from start of quarantine.
4.	All windows of the printing house shall be locked, with only exhaust fans provided. All door/entrances shall be closed and sealed during the quarantine period. Entry to the premises shall be strictly monitored and exit prohibited.
5.	The facilities to be used must be in good condition during the entire process.
6.	Chairman and Members of the Professional Regulatory Board for Professional Teachers, three (3) Professional Regulation Commission (PRC)/computer operators, three (3) PRC Supervising Staff, one (1) roving PRC personnel from Internal Audit Division, two (2) PRC Security Officers, one (1) COA staff, two (2) NBI personnel and two (2) PNP Security Officers shall be quarantined at the Printing House to oversee printing operations. In addition, three (3) Security Personnel from the winning bidder shall be posted outside the entrance/exit of the quarantine area.
7.	The winning Bidder shall provide facilities for comfortable board and lodging, air- conditioned working and sleeping quarters of PRC printing and shredding personnel, separate toilets with hot and cold showers for ladies and men, bed cushions, beddings, conference table, clothes lines/cabinets, lights, water and recreation facilities (2 TV sets, 2 DVD players, chess sets, billiard/table tennis/ping pong), washing machines, dryers, including food, physician on call, exhaust fans in all working and sleeping areas, industrial fans for workers and clear plastic container/bags for the Board's personal belongings for purpose of easy inspection, to be provided by the winning Bidder to the PRC and printing personnel during the whole period of quarantine.  The location of the sleeping quarters of the PRC employees must be contiguous with the sleeping quarters of the employees of the winning bidder.





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member /

ARJAY R. ROSALES

HENRIETTA P. NARVAEZ

WILMA T. UNANA

MARIA LIZA M. HERNANDEZ

PROVISIONAL MEMBERS
CRISANTO I. DECENA

Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA

JOEL P. IGNACIO Member

ELIEZER C. LEYCO

The winning Bidder shall also provide facilities for the Chairman and Members of the Professional Regulatory Board for Professional Teachers, for comfortable board and lodging, air-conditioned working and sleeping quarters with separate toilets for ladies and men with hot and cold showers, bed cushions, beddings, conference table, clothes lines/cabinets, lights, water and recreation facilities (TV sets, DVD players, chess sets, billiard/table tennis/ping pong, etc.), Newspaper/broadsheet (such as Philippine Daily Inquirer, Manila Times, Daily Tribune, and the like) washing machine, dryer, including food, physician on call, exhaust fans in all working and sleeping areas, and clear plastic container/bags for the Board's personal belongings for purpose of easy inspection during the whole period of quarantine.

The winning Bidder shall provide staff to prepare special meal for the Chairman and Members of the PRB of Teachers and coordinate with the PRBs for the requested meals taking into consideration their dietary requirements.

9. Round-the-clock 24-hour security system manned by Security Guards shall be provided by the winning bidder to cover the entire area from the start of quarantine. In the event of any loss or damage within the premises of the quarantine area and/or to the personal belongings or to the person of the personnel involved, the winning bidder shall be held liable and shall reimburse the amount equivalent to such loss or damage. Moreover, any incident of theft or damage to the personal belongings of quarantined personnel shall be sufficient ground to blacklist the winning bidder to participate in future competitive public bidding activities.

10. Communication network, one (1) telephone set between PRC and the winning Bidder located at the Security guard's station at the Printing House provided that the same shall be strictly and exclusively for the use of the winning Bidder in the presence of PRC Officials and the Plant Manager for urgent business of, and with PRC, subject to the Bidder's close supervision and control. Only emergency calls, as determined by the Head of the PRC group shall be allowed and only with the PRC Chairman or his designated representative and vice versa, provided that during extreme medical emergencies, the Chairperson of the Professional Regulatory Board for Professional Teachers or his/her designated representative may be allowed to directly communicate with the physician on call in coordination with the quarantined PRC supervisor.

All computers of PRC and the winning Bidder in the quarantine area shall have no internet services during quarantine period. There shall be no telephone/cable lines in the computer room and working areas. No personal calls, mobile phones, beepers and other communication gadgets shall be allowed inside the quarantined area. To ensure that there will be no internet services inside the quarantined area, aside from the body inspection of the quarantined personnel by the winning Bidder's Security Personnel, all personal belongings of the PRC group shall be inspected in the PRC before proceeding to the Printing area. Personal belongings shall be placed in a box which will be sealed and labeled with box number and the contents of each box inside the PRC premises. The winning Bidder's Security Personnel will conduct body inspection on the PNP and NBI Personnel. The winning Bidder's personnel and their belongings shall also be inspected by PNP, NBI and PRC Security. All gadgets that shall be brought to the printing house must be placed in a transparent plastic and must be properly sealed. All quarantined personnel of PRC and the winning Bidder shall not communicate with anybody outside the quarantined area, except the winning Bidder's Manager in case of technical problems relating to printing, packing and delivery, and only with the PRC Chairman or his designated representative and vice versa.

All deliveries, including food and containers, being brought in and out of the quarantine area shall be subjected to inspection. Additional deliveries other than food shall need an approval from the PRC Chairman.



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PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 1010

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Member

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MARGIERY D. DULIN

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA Member

JOEL P. IGNACIO Member

ELIEZER C. LEYC

13.	A CCTV with roving cameras shall be installed in the computer room, entrance/exit doors, and the working areas which include the dark room, lay-outing, blueprinting, printing, collating, stitching and packaging areas. The used tapes or CDs shall be surrendered to the Chief, Examination Division of PRC one (1) day after the quarantine period. Failure to surrender the said tapes or CDs shall be a ground for refusal of payment.

- PRC and the winning Bldder's personnel involved in all the processes during the quarantine period shall issue a Certification of the extent of their participation in each procedure in the printing and supply of BLEPT Test Booklets for each subject.
- 15. The winning Bidder shall provide a standby generator with sufficient generating capacity and sufficient number of rechargeable emergency lights. The expenses covering its operation and maintenance shall be for the account of the winning Bidder.
- 16. The winning Bidder shall ensure that all supplies and materials needed for the printing and packing of the Test Booklets shall be made available and within the printing house at the start of the contract period.
- 17. The PRC shall provide the winning Bidder with instructions as to the format and content of the Test Booklets and for the packing and distribution of the Confidential Materials.
- 18. The winning Bidder shall guarantee the quality of the printed materials, with particular regard to the completeness and accuracy of the paging of each Test Booklet.
- The designated winning Bidder's Supervisor, with the authority to make decision, shall personally and strictly direct and supervise the printing work under the direction and control of the Members of the Professional Regulatory Board for Professional Teachers, PRC Supervisor, technical and Roving Staff, NBI and PNP Security Officers.
- Each plastic bag, Gauge 3, shall contain 25 Test Booklets or the number of Test Booklets equivalent to the actual number of examinees per room in the Test Centers. The plastic bags containing the booklets shall be heat-sealed, bundled, and tied with straw strings. Each bundle shall contain as many plastic bags as there are rooms assigned to a Floor Supervisor. The plastic bags shall be packed in carton boxes, tied with nylon straps two (2) lengthwise and one (1) crosswise and sealed by three (3) metal straps. In addition, the boxes shall be clear wrapped and tied with plastic strap with metal clasp for handling purposes two (2) lengthwise and two (2) crosswise.

For purposes of authenticity, secure samples of gauge 3, as part of your technical requirements during the Opening of Bids.

- The winning Bldder shall properly label the boxes of Test Booklets by using color codes for each subject and according to School and Test Center.
- The cost of carton boxes and the labor for the packing and labeling of the materials, including the Confidential Materials, which shall be in accordance with the Materials Distribution Guide, shall be for the account of the winning Bidder.
- The delivery of materials shall be ex-bodega of the winning Bidder's Printing House. The winning bidder shall provide enough cargo vehicles with driver including the gasoline and allowance of its personnel, for pick-up of the materials from its delivery area to airport and specified Testing Centers provided by the Procuring Entity.
- The Test Booklets should be ready for pick-up, shipment & delivery to the Regional Test Centers three (3) days before the first day of examination.

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BIDDING DOCUMENT
PRINTING AND SHREDDING OF TEST BOOKETS FOR THE MARCH 19, 1030 AND SEPTEMBER 17, 1010
CENSURI EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 18, 19, & 30, 2010

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REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO Chairman

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KHEMLE JANE T. WISCA-MARTING

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HENRIETTA P. NARVAEZ

WILMA T, UNANA Member

MARIA LIZA M. HERNANDEZ

Chicanpoli Decena
Provisional Mamber, Non-IT Project

RICHARD M. ARANIEGO Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA Member

JOEL P. IGNACIO

ELIEZER C. LEYCO

25.	The winning I	Bidder shall	provide	balanced	diet r	neals	for the	PRC's	Security
	Officers and H	auling Tear	n in charg	e of the tu	rnover	of the	boxes	of Test I	Materials

26.	The winning bidder shall pick-up from the central distribution center located at the PRC Main Building the used and unused test booklets coming from all test centers from the central office, provide temporary storage prior to shredding and shred the same based on the schedule provided them by PRC. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board for Professional Teachers, PNP, NBI, Company Guards, IAD, COA and other
	witnesses.

27. The winning bidder shall provide transportation exclusively for the Chairperson and Members of the Professional Regulatory Board for Professional Teachers from the PRC premises to the printing and shredding compound from the start of the quarantine period and shall be transported back to their respective residences at the end of the shredding activity.

The winning bidder shall provide transportation for the <u>shredding team</u> from the PRC premises to the printing & shredding compound on the shredding schedule and shall be transported back to the PRC after the completion of the shredding activity. Meals and beverages shall also be provided for the shredding team during the said activity.

In case the shredding activity will be finished by 11:00 in the evening, the winning bidder shall provide comfortable board and lodging for the shredding team.

The winning bidder shall provide space to the official buyer of PRC of disposable/shredded papers for pick-up and loading by the official buyer's laborers at the end of each day.

30. All extra and spoiled Test Booklets including film negatives and originals shall be shredded by the winning Bidder. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board for Professional Teachers, PNP, NBI, Company Guards, IAS, COA and other witnesses at no extra cost to PRC.

All used and unused test booklets from the testing centers in Manila shall immediately be shredded by the winning bidder within three (3) hours upon receipt.

There will be a 2.5% bonus Test Booklets for each subject at no cost to PRC, subject to adjustment of both the number of pages and the number of copies at the time of actual printing.

The winning Bidder shall print, without cost on the part of PRC, at least Five Thousand (5,000) pieces of the eighteen (18) page Room Watcher/Proctor's Instruction Manual, the contents of which shall be provided by PRC Examination Division.

34. PRC shall assume responsibility for the security of the Materials while in transit to the Test Centers.

There shall be forfeiture of the entire value of the Contract Price should a breach of security be committed by any act or omission directly imputable to the winning Bidder or its employees or personnel, resulting in the leakage of Test Questions.

For every delay in the delivery of the Test Booklets to PRC and which delay has not been caused by any fortuitous event, a fine of 1/10 of 1% of contract price irrespective of quantity shall be imposed on the winning Bidder. The said fine shall be deducted from the contracted price. However, should the delay renders beyond the power of PRC to deliver the Test Booklets to the Test Centers for the use of the examinaes on examination day(s) PRC shall not be liable for the cost of the Test Booklets which have not been used in the examination by reason thereof and shall have the right to claim for damages against the winning Bidder.

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BIDDING DOCUMENT

PRINTING AND SHREDDING OF TEST BOOLLIST FOR THE MARCH 3%, 2010 AND SEPTEMBER 27, 2020

LICENSURE EXAMINATIONS FOR PROFESSIONAL TRACHERS AND FOR THE NOVEMBER 18, 19, 0, 39, 2010

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REGULAR MEMBERS

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NHEMIE TANE T VISCA MARTINO

ALTERNATE MEMBERS ARJAY IL HOSALES

HENRIETTA P. NARVAEZ Menider

WILMA T. UNANA

MARIA LIZA M. HERMANOVZ Member

PRETOTATIONAL FREMINERS
CHISANTON DECEMA
Previous of Hember, Number

MARGERY & DULIN

LIEZEL F. BURAGA Manusar

JOE), P. IGNACIO Member

ELWZER C. LEVCO Member

The winning Bidder's Officials and designated Supervisor, PRC Officials. Professional Regulatory Board for Professional Teachers, and PRC Computer Operators, Supervisors, Roving and Security Staff shall meet one (1) week before the start of printing to discuss the procedures and controls to be done inside the Printing House. Schedule of activities, including Cantt Charts, floor plan, and arrangement for food, medicines and other necessities shall be finalized during the meeting. 37.

the sunderstood that the President and any official of the winning Bidder have not offered and will not offer any sum of money or non-financial favor to any member of the Bids and Awards Committee (BAC), or any official or employee of the Commission, and acknowledge and agree that such act of offer constitutes bribery for which the President shall be liable for sanctions under existing laws and outright termination of the contract.

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
THE PRINTING AND SHREEDING OF TEST BOOKLETS
FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020
LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS
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RONALD B. CTUZ

VP for Government Sales
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SIGNATURE OVER PRINTED NAME
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### **Bids and Awards Committee**

Republic of the Philippines
Professional Regulation Commission
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Facsimile: 310-0037 / email:prcbac2013@gmail.coi

## REGULAR MEMBERS Lot 3 – Novem Licensure Exal ARISTOGERSON T. GESMUNDO Chairman

➤ Lot 3 – November 28, 29 & 30, 2020 Licensure Examination for Criminologists

OMAIMAI	E. GANDAMRA
vice-Chain	man
Ont	de pans
MARIA PI	NKY M. DE PANO
Member	
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CRESALINE S. BAGSIT Member

Member O

ARJAY R. ROSALES Vice-Chairman

HENRIETTA P. NARVAEZ Member

WILMA T. UNANA Member

MARIA LIZA M. HERNANDEZ

PROVISIONAL MEMBERS
CREANTO L. DECENA
Provisional Member, Non-IT Projects

RICHARD M. ARANIEGO Provisional Member, IT Project

SECRETARIAT:

KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA Member

JOEL P. IGNACIO Member

ELIEZER C. LEYCO

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	L.,

Item #	Description
1.	The printing house of the winning Bidder, located within Metro Manila, must be made of concrete with suitable working area for quarantine work, and likewise guaranteed for the safety and protection of PRC personnel in the premises.
2.	The printing house, facilities, equipment and specifically the quarantine area must be completely secured and isolated from other printing jobs, if any, of the winning Bidder for the duration of the contract period.  Before the quarantine period, Commission representatives, Board members, and examination personnel concerned shall conduct an ocular inspection of the quarantine premises to ensure that all requirements are in place.
3.	Complete quarantine and isolation of all personnel involved shall be guaranteed from a minimum of nine (9) days to a maximum of fifteen (15) days from start of quarantine.
4.	All windows of the printing house shall be locked, with only exhaust fans provided. All door/entrances shall be closed and sealed during the quarantine period. Entry to the premises shall be strictly monitored and exit prohibited.
5.	The facilities to be used must be in good condition during the entire process.
6.	Chairman and Members of the Professional Regulatory Board of Criminology, three (3) Professional Regulation Commission (PRC)/computer operators, three (3) PRC Supervising Staff, one (1) roving PRC personnel from Internal Audit Division, two (2) PRC Security Officers, one (1) COA staff, two (2) NBI personnel and two (2) PNP Security Officers shall be quarantined at the Printing House to oversee printing operations. In addition, three (3) Security Personnel from the winning bidder shall be posted outside the entrance/exit of the quarantine area.
7.	The winning Bidder shall provide facilities for comfortable board and lodging, air- conditioned working and sleeping quarters of PRC printing and shredding personnel, separate tollets with hot and cold showers for ladies and men, bed cushions, beddings, conference table, clothes lines/cabinets, lights, water and recreation facilities (2 TV sets, 2 DVD players, chees sets, billiard/table tennis/ping pong), washing machines, dryers, including food, physician on call, exhaust fans in all working and sleeping areas, industrial fans for workers and clear plastic container/bags for the Board's personal belongings for purpose of easy inspection, to be provided by the winning Bidder to the PRC and printing personnel during the whole period of quarantine.
	The location of the sleeping quarters of the PRC employees must be contiguous with the sleeping quarters of the employees of the winning bidder.
8.	The winning Bidder shall also provide facilities for the Chairman and Members of the Professional Regulatory Board of Criminology, for comfortable board and lodging, air-conditioned working and sleeping quarters with separate toilets for ladles and men with hot and cold showers, bed cushions, beddings, conference table, clothes lines/cabinets, lights, water and recreation facilities (TV sets, DVD players, chess sets, billiard/table tennis/ping pong, etc.), Newspaper/broadsheet (such as Phillippine Daily Inquirer, Manila Times, Daily Tribune, and the like) washing machine, dryer, including food, physician on call, exhaust fans in all working and sleeping areas, and clear plastic container/bags for the Board's personal belongings for purpose of easy inspection during the whole period of quarantine.
	The PRBs receiving and dining room must be separate from the PRC staff.

BIDDING DOCUMENT
PRINTING AND SHREDDING OFFIST PROSERTS FOR THE MARCH 19, 1010 AND SEPTEMBER 27, 2010
LICENSURE EXAMINATIONS FOR PROFESSIONAL TRACHERS AND FOR THE NOVEMBER 25, 19, 8 30, 202
LICENSURE EXAMINATION FOR CRIMINOLOGISTS

comply



Republic of the Philippines Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Facsimile: 310-0037 / email:prcbac2013@gmail.com



REGULAR MEMBERS

MARIA PINKY M. DE PANO

OS. S. T

ARJAY R. ROSALES

WILMA T. UNANA

RICHARD M. ARANIEGO

SECRETARIAT:

MARGIERY D. DULIN

CHRISTOPHER A, MAYO

13.

14.

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEYCO

The state Blate shall be of the state of the state of
The winning Bidder shall provide staff to ask and prepare the requested meals
for the PRC Staff, Chairman and Members of the PRB of Criminology and
coordinate with the PRB's for the requested meals taking into consideration the
dietary requirements of the PRR's with health problems

The winning Bidder shall also provide utility staff to keep the working area clean including the sleeping quarters

10.

Round-the-clock 24-hour security system manned by Security Guards shall be provided by the winning bidder to cover the entire area from the start of quarantine. In the event of any loss or damage within the premises of the quarantine area and/or to the personal belongings or to the person of the personnel involved, the winning bidder shall be held liable and shall reimburse the amount equivalent to such loss or damage. Moreover, any incident of theft or damage to the personal belongings of quarantined personnel shall be sufficient ground to blacklist the winning bidder to participate in future competitive public hidding activities. competitive public bidding activities.

Communication network, one (1) telephone set between PRC and the winning Bidder located at the Security guard's station at the Printing House provided that the same shall be strictly and exclusively for the use of the winning Bidder in the presence of PRC Officials and the Plant Manager for urgent business of, and with PRC, subject to the Bidder's close supervision and control. Only emergency calls, as determined by the Head of the PRC group shall be allowed and only with the PRC Chairman or his designated representative and vice versa, provided that during extreme medical emergencies, the Chairman of the Professional Regulatory Board of Criminology or his designated representative may be allowed to directly communicate with the physician on call in 11.

may be allowed to directly communicate with the physician on call in coordination with the quarantined PRC supervisor.

12.

All computers of PRC and the winning Bidder in the quarantine area shall have no internet services during quarantine period. There shall be no telephone/cable lines in the computer room and working areas. No personal calls, mobile phones, beepers and other communication gadgets shall be allowed inside the quarantined area. To ensure that there will be no internet services inside the quarantined area, aside from the body inspection of the quarantined personnel by the winning Bidder's Security Personnel, all personal belongings of the PRC group shall be inspected in the PRC before proceeding to the Printing area. Personal belongings shall be placed in a box which will be sealed and labeled with box number and the contents of each box inside the PRC premises. The winning Bidder's Security Personnel will conduct body inspection on the PNP and NBI Personnel. The winning Bidder's personnel and their belongings shall also be inspected by PNP, NBI and PRC Security. All gadgets that shall be brought to the printing house must be placed in a transparent plastic and must be properly sealed. All quarantined personnel of PRC and the winning Bidder shall not communicate with anybody outside the quarantined area, except the winning Bidder's Manager in case of technical problems relating to printing, packing and delivery, and only with the PRC Chairman or his designated representative and vice versa. All computers of PRC and the winning Bidder in the quarantine area shall have

All deliveries, including food and containers, being brought in and out of the quarantine area shall be subjected to inspection. Additional deliveries other than food shall need an approval from the PRC Chairman.

A CCTV with roving cameras shall be installed in the computer room, entrance/exit doors, and the working areas which include the dark room, layouting, blueprinting, printing, collating, stitching and packaging areas. The used tapes or CDs shall be surrendered to the Chief, Examination Division of PRC one (1) day after the quarantine period. Fallure to surrender the said tapes or CDs shall be a ground for refusal of payment.



15.

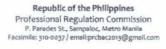
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#### **Bids and Awards Committee**





REGULAR MEMBERS

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OMAIMAN E. GANDAMRA Vice-Chairman

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WILMA T. UNANA

MARIA LIZA M. HERNANDEZ

PROVISIONAL MEMBERS
CREARTO IL DECENA
Provisional Member, Non-IT Projects

RICHARD M. ARANIEGO Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA Member

JOEL P. IGNACIO

ELIEZER C. LEYCO

PRC and the winning Bidder's personnel involved in all the processes during the quarantine period shall issue a Certification of the extent of their participation in
each procedure in the printing and supply of Board Licensure Examination for Criminologists Test Booklets for each subject.

The winning Bidder shall provide a standby generator with sufficient generating capacity and sufficient number of rechargeable emergency lights. The expenses covering its operation and maintenance shall be for the account of the winning Bidder.

17. The winning Bidder shall ensure that all supplies and materials needed for the printing and packing of the Test Booklets shall be made available and within the printing house at the start of the contract period.

18. The PRC shall provide the winning Bidder with instructions as to the format and content of the Test Booklets and for the packing and distribution of the Confidential Materials.

19. The winning Bidder shall guarantee the quality of the printed materials, with particular regard to the completeness and accuracy of the paging of each Test Booklet.

20. The designated winning Bidder's Supervisor, with the authority to make decision, shall personally and strictly direct and supervise the printing work under the direction and control of the Chairman and Members of the Professional Regulatory Board of Criminology, PRC Supervisor, technical and Roving Staff, NBI and PNP Security Officers.

Each plastic bag, Gauge 3, shall contain 25 Test Booklets or the number of Test Booklets equivalent to the actual number of examinees per room in the Test Centers. The plastic bags containing the booklets shall be heat-sealed, bundled, and tied with straw strings. Each bundle shall contain as many plastic bags as there are rooms assigned to a Floor Supervisor. The plastic bags shall be packed in carton boxes, tied with nylon straps – two (2) lengthwise and one (1) crosswise and sealed by three (3) metal straps. In addition, the boxes shall be clear wrapped and tied with plastic strap with metal clasp for handling purposes two (2) lengthwise and two (2) crosswise.

For purposes of authenticity, secure samples of gauge 3, as part of your technical requirements during the Opening of Bids.

The winning Bidder shall properly label the boxes of Test Booklets by using color codes for each subject and according to School and Test Center.

23. The cost of carton boxes and the labor for the packing and labeling of the materials, including the Confidential Materials, which shall be in accordance with the Materials Distribution Guide, shall be for the account of the winning Bidder.

The delivery of materials shall be ex-bodega of the winning Bidder's Printing House. The winning bidder shall provide enough cargo vehicles with driver including the gasoline and allowance of its personnel, for pick-up of the materials from its delivery area to airport and specified Testing Centers provided by the Procuring Entity.

25. The Test Booklets should be ready for pick-up, shipment & delivery to the Regional Test Centers three (3) days before the first day of examination.

The winning Bidder shall provide adequate and balanced diet meals for the PRC's Security Officers and Hauling Team in charge of the turnover of the boxes of Test Materials in the quarantine area.

Page ST of 67
BIDDING DOCUMENT
BITHING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 3-9, 202
KINGRIE EXAMINATIONS FOR PROFESSIONAL TRACHEDS AND TOR THE
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UCLINIQUE EXAMINATION FOR GRIMMOLOGICS

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#### **Bids and Awards Committee**

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Professional Regulation Commission
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REGULAR MEMBERS

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OMAIMAH E, GANDAMRA Vice-Chairman

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CRESALINE S. BAGSIT

Member

KHEMLE JANE I VISCA-MARTING

ALTERNATE MUMBERS
ARJAY R. ROSALES

HENRIETTA P. NARVAEZ

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MARIA LIZA M. HERNANDEZ Member

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CREATION DECENA

Provisional Member, Non-IT Projects

RICHARD M. ARANIEGO Provisional Member, IT Project

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KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN Member

Member A. MAYO

LIEZEL F. BURAGA Member

JOEL P. IGNACIO Member

ELIEZER C. LEYCO

The winning bidder shall pick-up from the central distribution center located at the PRC Main Building the used and unused test booklets coming from all test centers from the central office, provide temporary storage prior to shredding and shred the same based on the schedule provided them by PRC. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board of Criminology, PNP, NBI, Company Guards, IAD, COA and other witnesses.

The winning bidder shall provide transportation exclusively for the Chairman and Members of the Professional Regulatory Board of Criminology from the PRC premises to the printing and shredding compound from the start of the quarantine period and at the end of the shredding activity.

The winning bidder shall provide transportation for the <a href="https://shredding.compound">shredding.compound</a> on the shredding schedule and shall be transported back to the PRC after the completion of the shredding activity. Meals and beverages shall also be provided for the shredding team during the said activity.

In case the shredding activity will be finished by 11:00 in the evening, the winning bidder shall provide comfortable board and lodging for the shredding team.

30. The winning bidder shall provide space to the official buyer of PRC of disposable/shredded papers for pick-up and loading by the official buyer's laborers at the end of each day.

All extra and spoiled Test Booklets including film negatives and originals shall be shredded by the winning Bidder. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board of Criminology, PNP, NBI, Company Guards, IAS, COA and other witnesses at no extra cost to PRC.

All used and unused test booklets from the testing centers in Manila shall immediately be shredded by the winning bidder within three (3) hours upon receipt.

There will be a 2.5% bonus Test Booklets for each subject at no cost to PBC.

There will be a 2.5% bonus Test Booklets for each subject at no cost to PRC, subject to adjustment of both the number of pages and the number of copies at the time of actual printing.

The winning Bidder shall print, without cost on the part of PRC, at least Five Thousand (5,000) pieces of the eighteen (18) page Room Watcher/Proctor's Instruction Manual, the contents of which shall be provided by PRC Examination Division.

PRC shall assume responsibility for the security of the Materials while In transit to the Test Centers.
 There shall be forfeiture of the entire value of the Contract Price should a

There shall be forfeiture of the entire value of the Contract Price should a breach of security be committed by any act or omission directly imputable to the winning Bidder or its employees or personnel, resulting in the leakage of Test Questions.

For every delay in the delivery of the Test Booklets to PRC and which delay has not been caused by any fortuitous event, a fine of 1/10 of 1% of contract price irrespective of quantity shall be imposed on the winning Bidder. The said fine shall be deducted from the contracted price. However, should the delay renders beyond the power of PRC to deliver the Test Booklets to the Test Centers for the use of the examinees on examination day(s) PRC shall not be liable for the cost of the Test Booklets which have not been used in the examination by reason thereof and shall have the right to claim for damages against the winning Bidder.

Plage 58 of 47

PRINTING AND SHREDDING OF FIST BOOKLETS FOR THE MARCH 29, 2009 AND SEPTEMBER 27, 2010

LICENSURE EXAMINATIONS FOR PROFESSIONAL TRACHERS AND FOR THE NOVEMBER 26, 29, 6 30, 100A

LICENSURE EXAMINATION FOR CHIMMPOLOGISTS

riduos

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REGULAR MEMBERS

ARISTOGERSON T. GESARUNDO

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VICE-Chairman
Supple from
MARIA PHAY M. GE PANG
Member

39.

CRESALINES RAGSTE

KHEMIL MART Y VISCA MARTINO

HENRICTTA P. HARVAEZ

WILMA T. UNANA

MARIA UZA M. HERNANDEZ Member

PROVISIONAL MEMBERS CASENTOLI DECEMA PHYSICAL PHYSICAL PROVISIONAL PROVISIONAL

SECRETARIAT:

MARKSHAY IX DER OF Member

ETEZEL F. WURAGA

JOEL F. IGNACIO

ELIEZER C. LEYCO

The winning Bidder's Officials and designated Supervisor, PRC Officials, Professional Regulatory Board of Criminology, and PRC Computer Operators, Supervisory, Roving and Security Staff shall meet one (1) week before the start of printing to discuss the procedures and controls to be done inside the Printing House. Schedule of activities, including Gentt Charts, floor plan, and arrangement for food, medicines and other necessities shall be finalized during the meeting.

It is understood that the President and any official of the winning Bidder have not offered and will not offer any sum of money or non-financial favor to any member of the Bids and Awards Committee (BAC) or any official or employee of the Commission; and acknowledge and agree that such act of offer constitutes bribery for which the President shall be liable for sanctions under existing laws and outright termination of the contract.

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
THE PRINTING AND SHREDDING OF TEST BOOKLETS
FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020
LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS
AND FOR THE NOVEMBER 28, 29, 8, 30, 2020
LICENSURE EXAMINATION FOR CRIMINOLOGISTS
(LOCALIMETER & TITLE)
ROBAIDO B. CPUZ
VP for Government Sales
VIDAI GROUP, INC.
SIGNATINE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DOSIGNATION AND PRINTED NAME OF COMPANY

Lot 1-March 29, 2020 Licensure Examination for Professional Teachers Lot 2-September 27, 2020 Licensure Examination for Professional Teachers Lot 3-November 28,29,&30, 2020 Licensure Examination for Criminologists

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ARISTOCERSON T. GEEMLINDO

OMAIMAN E. GANDANKA
VICE CHRIMTHIN

OPENDE TO TOTAL
MANDA PINNY M. DE PANO
Viember

KHEMILE JANE Y, VISCA-MARTINO

ALTERNATE MEMBERS

HENRIETTA P. NARVAEZ Member

WILMA T. UNANA Member

MARIN LIZA M. HERNANDEZ Mondor

PROVISIONAL MEMBERS

CRISANTO L. DECENA Provisional Member, Non-IT Pr

KAREN M. MAGSALIN Secretory

MARGERY D. DULIN Member

LIEZEL F. BURACA

ELETERC, LTYCO

## **Bids and Awards Committee**

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PROJECT: Printing and Shredding of Test Booklets for the March 29, 2020 and September 27, 2020 Licensure Examinations for Professional Teachers, and for the November 28, 29, & 30, 2020 Licensure Examination for Criminologists

Please be advised of the following modifications/amendments to the Bidding Documents.

- Item Nos. 30 & 31 in Lots 1-2 of Section VI. Schedule of Requirements, shall now read as follows:
  - Lots 1 & 2 March 29, 2020 and September 27, 2020 Licensure Examinations for Professional Teachers

Item #	Description
30.	All extra and spoiled Test Booklets including film negatives and originals shall be disposed through shredding by the winning Bidder. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board for Professional Teachers, PNP, NBI, Campany Guards, IAD, COA, NAP and other witnesses at no additional cost to the PRC
31.	The winning bidder shall provide a fully secured storage area with CCTV where the used and unused test booklets from the testing centers in Manifa shall be stored for five (5) weeks after the conduct of icensure examination, in compliance with the revised Records Disposition Schedule of the Commission as approved by the National Archives of the Philippines.
	All windows/doors/entrances of the said shall be locked and sealed by the duly authorized representatives from the PRC. The room keys shall be turned over to the duly authorized representatives from the Archives and Records Division for safekseping. Shredding shall be scheduled after five (5) weeks upon coordination with the winning bidder and Shredding Team.

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
THE PRINTING AND SHREDDING OF TEST BOOKLETS
FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020
LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS
AND FOR THE NOVEMBER 28, 29, 4, 30, 2020
LICENSURE EXAMINATION FOR CRIMINOLOGISTS
(LOT NUMBER & TITLE)
ROTALIO B. Cruz
LIP FOR GOVERNMENT Sales

VP for Government Sales

VP for quoveriment sales

Vibal Group, inc.

SIGNATURE OVER PRINTED NAME

OF AUTHORIZED REPRESENTATIVE,

DESIGNATION AND PRINTED NAME OF COMPANY

Lot 1-March 29, 2020 Licensure Examination for Professional Teachers ot 2-September 27, 2020 Licensure Examination for Professional Teachers



WARIA PINKY M. DE PANO

KHEMLE JANE T. VISCA-MARTINO Member

ALTERNATE MEMBERS

ARIAY R. ROSALES Vice-Chalmian

WILMA T. UNANA Member

MARIALIZA M. HERNANDEZ MIRIPER

CRISANTO L. DECENA Provisional Member, Non-IT Projects

SECRETARIAT:

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO Member

ELIEZER C. LEYCO Member

### **Bids and Awards Committee**

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Fast: 310-003/7310-4045
Ernall: probaczo13@gmail.com



Item Nos. 31 & 32 in Lot 3 of Section VI. Schedule of Requow read as follows:

Lot 3 – November 28, 29 & 30, 2020
 Licensure Examination for Criminologists

item #	Description
31.	All extra and spolled Test Booklets including film negatives and originals shall be disposed through shredding by the winning Bidder. The shredding shall be witnessed and certified by the PRC staff, Professional Regulatory Board of Criminology, PNP, NBI, Company Guards, IAD, COA, NAP and other witnesses at no extra cost to PRC
32.	The winning bidder shall provide a fully secured storage area with CCTV where the used and unused test booklets from the testing centers in Manila shall be stored for five (5) weeks after the conduct of licensure examination, in compliance with the revised Records Disposition Schedule of the Commission as approved by the National Archives of the Philippines.
	All windows/doors/entrances of the said shall be locked and sealed by the duly authorized representatives from the PRC. The room keys shall be turned over to the duly authorized representative's from the Archives and Records Division for safekeeping. Shredding shall be scheduled after five (5) weeks upon coordination with the winning bidder and Shredding Team.

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
THE PRINTING AND SHREDDING OF TEST BOOKLETS
FOR THE MARCH 29, 2020 AND SEPTEMBER 27, 2020
LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS
AND FOR THE ROYEMBER 28, 29, 8, 90, 2020
LICENSURE EXAMINATION FOR CRIMINOLOGISTS
(LOT MUSIBER & TITLE)
Ronalido B. Cruz
VP for Government Sales
Vibal Group, Inc.
SECNATURE OVER PRINTED NAME

SIGNATURE OVER PRINTED NAME OF AUTHORIZED REPRESENTATIVE, DESIGNATION AND PRINTED NAME OF COMPANY

ot 3-November 28,29,&30, 2020 Licensure Examination for Criminologists

- All Bidders are hereby informed of the new bidding schedule of BAC Activities:
  - > Submission of Bids on or before December 17, 2019 / 1:00 PM
  - > Opening of Bids : December 17, 2019 / 1:00 PM Venue: BAC Conference Room, 4th Floor, PRC Annex Building

Please be guided accordingly.

ATTY, ARISTOGERSON T. GESMUNDO Assistant Commissioner BAC Chairman



Republic of the Philippines

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#### REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO

OMAIMAH E. GANDAMRA

maria PINKY M. DE PANO

ARJAY R. ROSALES

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MARIA LIZA M. HERNANDEZ

HISANTO L PECENA

SECRETARIAT:

KAREN M. MAGSALIN

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEVCO

#### Section VII. Technical Specifications

Lots 1 & 2 - MARCH 29, 2020 AND SEPTEMBER 27, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS

The TEST BOOKLETS shall conform to the following specifications and requirements:

1. NUMBER OF TEST QUESTIONS SETS:

Two sets (Test "A" and Test "B"), to wit:

#### A. FOR ELEMENTARY TEACHERS

a. Test Booklet I - General Education

Test Booklet II - Professional Education

#### **B. FOR SECONDARY TEACHERS**

a. Test Booklet I - General Education

b. Test Booklet II - Professional Education

c. Test Booklet III - Specialization

English

Filipino

lii. **Biological Sciences** 

**Physical Sciences** iv.

Mathematics

Social Studies Values Education vi. vii.

vill. MAPEH

ix.

Agriculture and Fishery Arts Technology and Livelihood Education

PRINTING SIZE:

21 cms. X 26.7 cms. (8 ¼" X11") Newsprint with colored ink for cover, 3. COVER PAPER STOCK:

different color for each subject and set.

Newsprint, GSM 48.8 (5%+,-)

Black and white printing with **DOST Certification** 

Saddle stitch

BINDING: 6. NUMBERING:

Consecutive serial number at the front

cover for accounting purposes (for each subject and each field of specialization)

Offset printing/Digital printing

7. PROCESS: 8. STRAT Plastic strap with metal clasp NUMBER OF PAGES:

#### A. ELEMENTARY

INSIDE PAPER STOCK:

- Twenty-four (24) pages more or less, including cover for General Education.
- Thirty-two (32) pages more or less, including cover page for Professional Education.

#### B. SECONDARY

- Twenty-four (24) pages more or less, including cover for General Education.
- Thirty-two (32) pages more or less, including cover page for Professional Education.
- Thirty-two (32) pages more or less, including cover page for each Field of Specialization/Major.

Fage 60 of 67
BIDDING DOCUMENT
PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 29, 2010 AND SEPTEMBER 17, 1010
LICENSURE EXAMINATIONS FOR PROPESSIONAL TEACHERS AND PORT THE MOVEMBER 18, 39, 6 30, 2000
LICENSURE EXAMINATION FOR CRIMINATION FOR CRIMINED/DOCUMENT
LICENSURE EXAMINATION FOR CRIMINATION FOR CRIMINATION FOR THE PROPERTY.



Republic of the Philippines Professional Regulation Commission P. Paredes St., Sampaloc, Metro Manila Facsimile: 310-0037 / email:probac2013@gmail.com



REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO Chairman

OMAIMAH E. GANDAMRA
VICE-CHAITMAN
OMARIA PINKY M. DE PANO

MARIA PÍNKY M. DE PAN Member CRESALINE S. BAGSIT Member

KHEMEE ANE Y. VISCA-MARTINO

Member

ALTERNATE MEMBERS
ARJAY R. ROSALES
Vice-Chairman

HENRIETTA P. NARVAEZ Member

WILMA T. UNANA Member

MARIA LIZA M. HERNANDEZ Member

PROVISIONAL MAMBERS

MISANTO L. DECENA

Provisional Nember, Non-IT Projects

RICHARD M. ARANIEGO Provisional Member, IT Project

SECRETARIAT:

KAREN M. MAGSALIN Secretary

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA Member

JOEL P. IGNACIO Member

ELIEZER C. LEYCO Member

#### 10. MINIMUM NUMBER OF MACHINE/EQUIPMENT REQUIREMENTS

	Description
Web Machine	24 pages or more
Saddle Stitching Machine	2,000 test booklets/hour
Cutter	for trimming of test booklets
Folding Machine	
Numbering Machine	Offset
Camera	
Personal Computer	Pentium III or higher with VCD and Floppy Disk Drive
Laser Printer	must be compatible with the computer
Cutter/Shredder	For shredding of test booklets, Industrial Shredder/Cutter, Size of Shredded Paper: 3.0-5.0 mm strip cut Office Shredder acceptable
Cutter	For Aluminum plates, heavy dut
	Saddle Stitching Machine Cutter Folding Machine Numbering Machine Camera Personal Computer Laser Printer Cutter/Shredder

# 11. PRINTING OF TEST BOOKLETS 11.1. ESTIMATE NUMBER OF COPIES

SUBJECTS	(a) ESTIMATE NO. OF EXAMINEES MARCH 29, 2020 EXAM	(b) NO. OF PAGES	(c) TOTAL NO. OF PAGES FOR PRINTING (a) x (b) = (c)	
. ELEMENTARY LEVE	L			
General Education	80,000	24	1,920,000	
Professional Education	80,000	32	2,560,000	
SUBTOTAL			4,480,000	
II. SECONDARY LEVEL				
General Education	96,450	24	2,314,800	
Professional Education	96,450	32	3,086,400	
Field of Specialization	96,450	32	3,086,400	
SUBTOTAL			8,487,600	
OVERALL TOTAL			12,967,600	



BIDDIÑO DOCUMENT PRINTING AND SHREDDING OF TEST BROMELTS ORE THE ARRICH 29, 2020 AND SEPTEMBER 22, 2020 UCCHSURE EXAMINATIONS FOR PROFESSIONAL TRACKERS AND FOR THE NOVEMBER 38, 29, & 10, 2020 UCCHSURE EXAMINATION FOR CRIM comply

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**Bids and Awards Committee** 

REGULAR MEMBERS

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CRESALINES. BACSIT

NHENCY JONE HAVE A MARTINO

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ARMY R. ROSALES
VICE-CHAPTER

WILMA T. UNANA

MARIA 127A M. HERMANDEZ Member

PSANIO I. PECENA

SECRETARIATE

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MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEYCO

SUBJECTS	(») ESTIMATE NO. OF EXAMINEES SEPTEMBER 27, 2020 EXAM	(b) NO. OF PAGES	(c) TOTAL NO. OF PAGES FOR PRINTING (a) * (b) = (c)
III. ELEMENTARY LEVEL			
General Education	102,200	24	2,452,800
Professional Education	102,200	32	3,270,400
SUBTOTAL			5,723,200
IV. SECONDARY LEVEL			· managed the officers
General Education	151,300	24	3,631,200
Professional Education	151,300	32	4,841,600
Field of Specialization	151,300	32	4,841,600
SUBTOTAL			13,314,400
OVERALL TOTAL			19,037,600

With 2.5% bonus for each subject, the printing and shredding of which shall be at no cost to PRC.

## 12. SHREDDING OF ONE (1) SET TEST BOOKLETS FOR EACH EXAMINEE IN MANILA

ESTIMATE NUMBER OF EXAMINEES IN MANILA		DATE OF EXAM
Elementary: Secondary:	17,176	March 29, 2020
Elementary: Secondary:	11,857	September 27, 2020

1. Compliance with the statements must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate.

2. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.

contradicted by the evidence presented will render the Bid under evaluation liable for rejection.

3. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1 (a) (ii) and/or GCC Clause 2.1 (a) (iii).

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
THE PRINTING AND SHREDDING OF TEST BOOKLETS FOR THE MARCH 29, 2020
AND SEPTEMBER 27, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS
AND FOR THE NOVEMBER 28, 29, & 30, 2020
LICENSURE EXAMINATION FOR CHIMMOLOGISTS
[INSERT LO] ROMANER & TITLE]
RONALD & Cruz
VP for Government Sales
Vibal Group, Inc.

SIGNATURE OPER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
Lot 1-March 25, 2020 LICANSUPE EXAMINATION FOR PROFESSIONAL TEachers Lot 2-September 27, 2020 Licensure Examination for Professional Teachers Lot 3-November 28,29,&30, 2020 Licensure Examination for Criminologists

BRIDING DOCUMENT
PRINTENS, AND SHREBORIS OF THE BRANCH PALED AND SETTIMEN 17, JAIO
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Republic of the Philippines

Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Facsimile: 310-0037 / email:prcbac2013@gmail.com



REGULAR MEMBERS

ARISTOGERSON T. GESMUNDO

MAIMAH E. GANDAMRA

MARIA PINKY M. DE PANO

ARJAY R. ROSALES HENRIETTA P. NARVAEZ Member

WILMA T. UNANA

MARIA LIZA M. HERNANDEZ Member

SANOL DECENA

SECRETARIAT:

KAREN M. MAGSALIN

MARGIERY D. DULIN

CHRISTOPHER A. MAYO Member

LIEZEL F. BURAGA

JOEL P. IGNACIO

ELIEZER C. LEYCO

Lot 3 – November 28, 20, & 30, 2019 Licensure Examination for Criminologists

The TEST BOOKLETS shall conform to the following specifications and requirements:

1. NUMBER OF TEST QUESTIONS SETS:

Two sets (Test "A" and Test "B") In six (6) subjects namely:
a. Criminal Jurisprudence, Procedure & Evidence
b. Law Enforcement Administration

- c. Criminalistics
- d. Crime Detection & Investigation
- e. Sociology of Crimes & Ethics
- f. Correctional Administration

2. PRINTING SIZE: 21 cms. X 26.7 cms. (8 1/2" X11")

COVER PAPER STOCK: Newsprint with colored ink for cover,

different color for each subject and set.

Newsprint, GSM 48.8 (5%+,-) Black and white printing with DOST Certification 4. INSIDE PAPER STOCK:

Saddle stitch

5. BINDING:

6. NUMBERING: Consecutive serial number at the front cover

for accounting purposes (for each subject)

7. PROCESS: Offset printing/Digital printing

8. STRAP: Plastic strap with metal clasp

9. NUMBER OF PAGES: Twenty-four pages (24) more or less including cover for each subject.

10. MINIMUM NUMBER OF MACHINE/EQUIPMENT REQUIREMENTS

Quantity	Type	Description
1	Web Machine	24 pages or more
1	Saddle Stitching Machine	2,000 test booklets/hour
2	Cutter	for trimming of test booklets
1	Folding Machine	
1	Numbering Machine	Offset
1	Camera	
Personal Computer		Pentium III or higher with VCD and Floppy Disk Drive
1	Laser Printer	must be compatible with the computer
3	Cutter/Shredder	For shredding of test booklets, Industrial Shredder/Cutter, Size of Shredded Paper: 3.0-5.0 mm strip cut Office Shredder acceptable
1	Cutter	For Aluminum plates, heavy duty



Republic of the Philippines
Professional Regulation Commission
P. Pareces St., Sampalor, Wetro Mania.
acsimile: 310-0037 / amaliprobacaota@gmail.com



RECULAR MEMBERS

AUSTOGERSON T, GESMUNDO

OMAIMAN E, GARDANIRA

KHEATE'SANE PUSCA MARTINO

ALTERNATE MEMBERS ARIAY R. HOSALES

HENRIETYA P. NATVACC

WRMAT, UNANA

MARIA LIZA SI, HERMANDEZ

TOVISONAL MEMBERS

WISANIO L. DICENA

TOVISONA METHER, NO. 1

SECRETARIATE

IUREN SE MAGSALIN

MARGIERY D. DULIN Member

CHRISTOPHER A. MAYO Monther

LIEZEL F. BURAGA

JOILL F. IGNACIO

LUEZER C LEVOD

11. PRINTING OF TEST BOOKLETS
11.1. ESTIMATE NUMBER OF COPIES

SUBJECTS		(a) ESTIMATED NO. OF EXAMINEES		(c) TOTAL NO. OF PAGES FOR PRINTING (a) × (b) = (c)	
1.	Criminal Jurisprudence, Procedure & Evidence	48,200	24	1,156,800	
2.	Law Enforcement Administration	48,200	24	1,156,800	
3.	Criminalistics	48,200	24	1,156,800	
4-	Crime Detection & Investigation	48,200	24	1,156,800	
5.	Sociology of Crimes & Ethics	48,200	24	1,156,800	
6.	Correctional Administration	48,200	24	1,156,800	
	TOTAL			6,940,800	

With 2.52 bonus for each subject, the printing and shredding of which shall be at no cost to PRC.

12. SHREDDING OF SIX (6) TEST BOOKLETS FOR EACH EXAMINEE IN MANILA (6 TEST BOOKLETS = 1 SET)

12.1. ESTIMATED NUMBER OF EXAMINEES: 57,038

- Compliance with the statements must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's im-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent
- specification and compilance issued by the manufacturer, samples, independent test data etc., as appropriate.

  A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.

  A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of FTB Clause 3.1 (a) (ii) and/or GCC Clause 2.1 (a) (ii).

ACKNOWLEDGEMENT AND COMPLIANCE

WITH THE TERMS OF REFERENCE FOR THE MARCH 29, 2020

AND SEPTEMBER 27, 2020 LICENSURE EXAMINATIONS FOR PROFESSIONAL TEACHERS AND FOR THE NOVEMBER 28, 29, & 30, 2020

LICENSURE EXAMINATION FOR CRIMINOLOGISTS

(INSERT CT MUMBER & TITLE)

ROHARD B. Cruz WITH THE TERMS OF REFERENCE FOR

**VP for Government Sales** Vibal Group, Inc.

OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY
Lot 1-March 29, 2020 Licensure Examination for Professional Teachers
Lot 2-September 27, 2020 Licensure Examination for Professional Teachers

Lot 3-November 28,29,20,200 Licensure Examination for Criminologists returns and seacons or 153 housest 190 for the MARCH 26, MARCH 26, MARCH 27, THEY UCHO AND TOMBRITIONS TO PROTECTIONAL TAKENS HAD FOR THE WORLDRICK 23, 76 or 16 and UCHO AND TOMBRITIONS TO PROTECTION TO SHOW THE WORLD AND A 12 or 16 and 1



# FFRDI Testing Laboratories

**FPRDI Pulp and Paper Testing Laboratory** Forest Products Research and Development institute Department of Science and Technology College, Laguna 4031
Tel No. (049) 536 1049 fax no. (049) 5367281 & 5363630

# www.fprdi.dost.gov.ph

MOP-4.1.6-(c) 1-F1-A CERTIFICATE

Client/Company Name: Vibal Group Inc.

Address: 1253 G. Araneta Avenue, Quezon City
Tel. No.: 712-2722

: 741-4051 Fax No.

Date Received : November 13, 2019
Date Completed : November 14, 2019
November 14, 2019 Job Order No. FPRDI-112019-PPTL-0401

Items No.	Sample Description	(Average)	Test Method	Test Details (10 Replicates)	
1	PCNS - Newsprint		49,12	ISO 536	Highest Value : 50.08 Lowest Value : 48.42 Std. Dev. : 0.61
		Brightness, %	54.54	ISO 2470	Highest Value: 56.60 Lowest Value: 53.39 Std. Dev.: 0.92
		Opacity, %	95.96	180 2471	Highest Value: 97.69 Lowest Value: 95.00 Std. Dev.: 0.81

REMARKS: Samples were tested according to TAPPI/ISO Standard Procedures under the following room conditions: Dry bulb temperature, 23±1.0 °C; Relative Humidity, 50±2.0%. Reported values were taken as per received samples.

TESTED BY:

AIMEE BEATRIX R. HABON Sr. Science Research Specialist

REVIEWED BY:

ADELA S. TORRES

NOTED BY:

Result No. 2019-11-20.

Laboratory Results Nov Date: 14 November 2019

CERTIFIED TRUE COPY

mms ROMULO T. AGGANGAN Director

Confidentiality Note: The information contained in this page and all accompanying documents are all CONFIDENTIAL. This is intended only for the person or company to whom it is addressed. If you are not intended recipient, you are hereby notified that any use, disclosure, distribution, copying, or taking of any action based on the content or any part thereof, is strictly prohibited.

This laboratory is accredited by the Philippine Accreditation Bureau (PAB), Philippines in acceptance with PNS ISO/IEC 17025;2005

#### **Omnibus Sworn Statement**

REPUBLIC OF THE PHILIPPINES

#### AFFIDAVIT

- I, Ronaldo B. Cruz, of legal age, Married, Filipino, and residing at Unit 1932 Tower 2, Sun Residences, Mayon St., Quezon City, after having been duly sworn in accordance with law, do hereby depose and state that:
- I am the duly authorized and designated representative of Vibal Group, Inc. with office address at 1253 G. Araneta Ave., cor. Ma. Clara St., Quezon City;
- I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Vibal Group, Inc. in the bidding as shown in the attached duly notarized Secretary's Certificate issued by the corporation;
- Vibal Group, Inc. is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
- Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- Vibal Group, Inc. is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. None of the officers, directors, and controlling stockholders of Vibal Group, Inc. is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
- 7. Vibal Group, Inc. complies with existing labor laws and standards; and
- 8. Vibal Group, Inc. is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract:
  - Made an estimate of the facilities available and needed for the contract to be bid, if any;
     and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the for Printing and Shredding of Test Booklets for the March 29, 2020 & September 27, 2020 Licensure Examinations for

BID SECLIFIANG DECLARATION
BIDDIC BOCUMEN
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PROFESSIONER, TERCHERS AND FOR THE NAMES SES AND SECRETARIES 17, 2020 LICENSURE EXAMINATIONS FO

Professional Teachers and for the November 28, 29, & 30, 2020 Licensure Examination for Criminologists.

Vibal Group, Inc. did not give or pay directly or indirectly, any commission, amount, fee, or
any form of consideration, pecuniary or otherwise, to any person or official, personnel or
representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of November, 2019 at Quezon City , Philippines.

Ronaldo B. Cruz

Bidder's Representative/Authorized Signatory

MOV 2 9 2019

SUBSCRIBED AND SWORN to before me this \_\_day of November, 2019 at Quezon City, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me his <a href="Philippine Passport">Philippine Passport</a>, with his photograph and signature appearing thereon, with no. <a href="P2540366A">P2540366A</a> and his Community Tax Certificate No. <a href="CCI201707866466">CCI201707866466</a> issued on January 10, 2019 at Quezon City

Witness my hand and setting 2 9 2013 day of November 2019.

Doc. No. 103 Book No. 22 Series of 2019

BIO SECURING DECLARATION.



COMMUNITY	TAX CERTIFICATE	INDIVIDUAL	CCI2017 07	7866466
YEAR PLACE OF	SSUE (City /Mun./ Prov.)	DATE ISSUED 10		
20 19	DC.	1 (19) 19	TAXPAYE	
NAME (SURNAME)  CRUZ,	PONAL DO	(MIODLE)	9750192	(Any)
ADDRESS 1253	G. ASPNETO	THE SE MANUELLE	SEX: MALE	TEMALE
CITIZENSHIP	I ICR NO (If an Alien)	PLACE OF BIRTH		HEIGHT
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7

#### SECRETARY'S CERTIFICATE

I, MARGARET B. BACUNAWA, Filipino, of legal age, and with office address at 1253 G. Araneta Avenue, corner Ma. Clara St., Quezon City, after having been sworn in accordance with law, do hereby depose and

- I am the Corporate Secretary of Vibal Group, Inc., a corporation duly organized and registered in accordance with the laws of the Republic of the Philippines with principal office address at 1253 G. Areneta Avenue, corner Ma. Clara St. Quezon City (the "Corporation");
- As Corporate Secretary of said Corporation, I have under my custody and control the Minutes Book wherein the minutes of the meetings of the Board of Directors are recorded;
- At the Regular/ Special Meeting of the Board of Directors held at 1253 G. Araneta Avenue, comer Ma. Clara St., Quezon City on November 25, 2019, during which meeting a quorum was present, the following resolutions were unanimously passed and approved:

\*RESOLVED, that Mr. Ronaldo B. Cruz, VP for Government Sales, Ms. Abigail D. Echano, Public Sector Sales Manager, and Mr. Jerald S. Mariñas, National Sales Manager, is hereby elected as the authorized representative of the corporation in performing acts necessary in the participate, submit the eligibility documents, and to sign and execute the ensuing contract for "Printing and Shredding of Test Booklets for the March 29, 2020 & September 27, 2020 Licensure Examinations for Professional Teachers and for the November 28,29, & 30, 2020 Licensure Examination for Criminologists".

"RESOLVED FURTHER, that all acts done, signed and performed by Mr. Ronaldo B. Cruz, Ms. Abigail D. Echano and Mr. Jerald S. Mariñas relative to the above mentioned purpose are hereby CONFIRMED and RATIFIED."

IN WITNESS WHEREOF, I have hereunto set my hand on the 28th day of November 2019, in Quezon City, Metro Manila, Philippines

MARGARET BACUNAWA

Corporate Secretary

REPUBLIC OF THE PHILIPPINES)

OUEZON CITY \_)S.S.

Subscribed and sworn to before me in UEZON Con this day MARGARET BACUNAWA, who is personally known to me and to me known to be executed the foregoing instrument, exhibited to me her SSS ID No. 33-1613455-7. NOV 2 9 2019, affiant

> Notary Public My Commission Expl Commission Serial Place of Commission OLEMB J. BOLIVAR

191 HE NO BENNET 129-271-008 PTHINETER 2 CIDSHEIN

Doc. No. 91 Book No. Page No. Page No. XX/ Series of 2019





Hagat & Bacunawa
Hagat & Bacunawa
Hagat & Bacunawa



### STERLING INSURANCE COMPANY, INC.

6/F Zeta II Annex Building, 191 Salcedo St., Legaspi Village Makati City, Philippines, 1229 P.O. Box.2875, Makati City Trunk Lines: 759-3082, 759-2920, 759-2921 & 892-3792 Fax No. 892-3794 TIN: 001-009-467 Premium : 17,412.00

Doc. Stamp : 2,176.50

EVAT : 2,089.44

LGT : 130.59

Netarial Fee : 1,000.00

General : 500.00

Service Fee : 1,000.00

TOTAL 24,308.53

G(13) Nº 117165

#### PERFORMANCE BOND

"THIS BOND IS VALID ONLY FOR CONSTRUCTION CONTRACTS OF PUBLIC WORKS OR FOR ANY OTHER GOVERNMENT CONTRACTS AND SERVICES ENTERED INTO WITH THE GOVERNMENT OF THE PHILIPPINES OR GOVERNMENT OWNED OR CONTROLLED CORPORATION"

KNOW ALL MEN BY THESE PRESENTS: That we. VIBAL GROUP, INC. with business address at No. 1253 Gregorio Araneta Avenue cor. Ma. Clara Street, Quezon City Ofherein represented by its VP for Government Sales, RONALDO B. CRUZ as PRINCIPAL and STERLING INSURANCE COMPANY INCORPORATED, a corporation duly organized and existing under and by virtue of the laws of the Philippines, as SURETY, are held and firmly bound unto PROFESSIONAL REGULATION COMMISSION (PRC) P. Paredes Street, Sampaloc, Manila in the sum of PESOS THREE MILLION ONE HUNDRED SIXTY FIVE THOUSAND SIX HUNDRED SIXTY TWO & 79/100 ONLY \_\_\_\_), Philippine Currency. (P 3,165,662.79 for the payment of which, well and trully to be made, we bind ourselves, our heirs, executors and assigns, jointly and severally, by these presents: THE CONDITIONS OF THIS OBLIGATION ARE AS FOLLOWS: for the full and faithful performance by the Principal to Comply with its Obligation for the PRINTING AND SHREDDING OF TEST BOOKLETS FOR LOT 2 - SEPTEMBER 27, 2020 LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS This bond is CALLABLE ON DEMAND PROFESSIONAL REGULATION COMMISSION (PRC) requires the above-named Principal to give a good and sufficient bond in the above-stated sum to secure the full and faithful per-UNDERTAKING formance on his part of said NOW, THEREFORE, if the above-named Principal shall in all respects duly and fully perform all and singular the terms and conditions, covenants, and agreements in said award to the true intent and meaning thereof, then this obligation shall be null and void; otherwise, it shall remain in full force and effect. The liability of STERLING INSURANCE COMPANY INCORPORATED under this bond will expire on FEBRUARY 12, 2021 , 20 and said bond will be cancelled TEN (10) DAYS after its expiration, unless surety is notified of any existing obligations thereunder. IN WITNESS WHEREOF we have set our hands and signed our names on the \_\_\_\_\_\_ \_\_ at Makati City, Philippines STERLING INSURANCE COMPANY INCORPORATED VIBAL GROUP, INC. TIN # 001-009-467 Bv: & R. Jagu LINDAR. TAGUJAM RONALDO B. CRUZ VPrfq Government Sales Service Office Manager

Signed in the presence of:

FRANKLIN B. BANDIOLA

MARI PAZIS, ROC

REPUBLIC OF THE PHILIPPINES )

MANILA )SS.

# ACKNOWLEDGEMENT

	or and in MANILA		FEB 12 1	2020 <sub>day</sub>
BEFORE ME, a notary Public to	or and in	RONALDO	O P CPUZ	day
	personally appeared:  Passport No. P2540366A			Π.Δ
		ADDITION OF THE PARTY NAMED IN	The state of the s	
on Exp. March 31, 2022, 20	, and that of the Corporation he repr	esents, No.	20	and
issued at	on	v Cortificata No	PASSPORT No. D2353	2104 4
LINDA R. TAGUIAM	With Community Ta	ix certificate No.	20 17 ron	raconting
	on 18 MARCH			resenting
STERLING INSURANCE COMPANY	INCORPORATED, with Community Tax Ce	artificate No.	outed the foregoins	Instrument
Issued at Makati City, on	JANUARY 06 20 leclaring the same to be their free and vol	, and ex	ecuted the foregoing	instrument,
which they confirmed and ratified, d	lectaring the same to be their free and voi	untary act and de	ed	
WITNESS MY HAND AND SEAL	on the date and the place first above wri	tten.	17	
Doc No. 25 ; Page No. 6 ; Book No. XVIII ; Series of 20 2020 ;		Notarial Co Until ( Rm. 409, Es Rc PTR No.920 IBP Life	Ty Public for Manila maission No. 2010 December 31, 2020 First United Bidg Scotta, Manila oll No. 26047 0038/01-22-2020/9 etime Member 0509 V-0003138 - 07-2	9-109 ., Co. Manila
INCORPORATED of Makati City, has INCORPORATED is actually work	ving been duly sworn, state and deports the the amount specified in the	oose that the see foregoing u	STERLING INSURANCE undertaking to w	E COMPANY
THREE MILLION ONE HUNDRED S	SIXTY FIVE THOUSAND SIX HUNDRED		Philippine Currence	
above all just debt, obligations and	property exempt from execution.	STERLING INS	URANCE COMPANY II TIN: 001-009-467  R. Zague LINDA R. TAGUIA	NCORPORATED
		S	ERVICE OFFICE MAN	AGER
		FERRUIA	20	2020
SUBSCRIBED and SWORN t	o before me this 12th day of her Community Tax Certificate No.	PERKUA	DT No. 02252104 A	issued at
DFA - MANILA		PASSFO	K1 NO. P2535104 A	issued at
Doc No. 26 ; Page No. 7 ; Book No. XVIII ; Series of 20 2020 ;	TO INTIMAL , LO AF	Notarial Co Until Rm. 409, E PTR No.920 IBP Lif	GUSTIN B. CAB av Addic for Manila contribution No. 202 Pirst United Bidg scolta, Manila toll No. 26047 20038/01-22-2020/ fetime Member 050 V-0003138 - 07-	19-109 0 3., Co.



# Republic of the Philippines Professional Regulation Commission Manila



0 5 FEB 2020

MR. RONALDO B. CRUZ VP for Government Sales VIBAL GROUP, INC. 1253 G. Araneta Avenue, cor. Ma. Clara St., Quezon City

NOTICE OF AWARD OF CONTRACT FOR THE PRINTING AND SHREDDING OF TEST BOOKLETS FOR LOT 2 - SEPTEMBER 27, 2020 LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS

Please be informed that upon recommendation of the Bids and Awards Committee, the Contract for the Printing and Shredding of Test Booklets for Lot 2 - September 27, 2020 Licensure Examination for Professional Teachers, with an Approved Budget for the Contract of Ten Million Seven Hundred Eight Thousand Eight Hundred Eleven Pesos (Php10,708,811.00) is awarded to Vibal Group, Inc., as the Single Calculated and Responsive Bidder with the submitted bid of Ten Million Five Hundred Fifty Two Thousand Two Hundred Nine Pesos and Thirty Centavos (Php10,552,209.30).

Vibal Group, Inc. is therefore, required to sign a contract with the Professional Regulation Commission within ten (10) days from receipt of this Notice of Award.

Should you agree with the foregoing terms and conditions, please sign above your name as indicate herein below, and return this notice to us.

Very truly yours,

TEOFILO S. PILANDO, JR.

CONFORME:

VIBAL GROUP, INC.

By:

RONALDO B. CRUZ VP for Government Sales