



**CONTINUING PROFESSIONAL DEVELOPMENT COUNCIL
OF GUIDANCE AND COUNSELING**

Resolution No. 01
Series of 2021

**GUIDELINES ON THE EVALUATION AND GRANTING OF CPD CREDIT UNITS
TO REGISTERED AND LICENSED GUIDANCE COUNSELORS PROVIDING
ESSENTIAL SERVICES DURING THE STATE OF PUBLIC HEALTH EMERGENCY
DUE TO CORONA VIRUS DISEASE 2019 PURSUANT TO
COMMISSION RESOLUTION NO. 1239 (S.2020)**

WHEREAS, the Commission issued Resolution No. 1239 (s.2020) entitled "Granting Continuing Professional Development (CPD) Credit Units to All Professionals Providing Essential Services during the State of Public Health Emergency due to Corona Virus Disease 2019 (COVID-2019)" which provides for the guidelines on how professionals can earn CPD credit units; and

WHEREAS, the said guidelines mandated all CPD Councils to issue their respective rules on the evaluation of the applications based on the following, but not limited to, duration or period of engagement or services rendered and the nature of the assignment or task.

NOW THEREFORE, the CPD Council of Guidance and Counseling **RESOLVES** to issue these guidelines on the evaluation and granting of CPD credit units to professionals pursuant to Commission Resolution No. 1239 (s.2020), as follows:

Section 1. Matrix of Activities Conducted by Professionals. The following is the matrix of activities conducted by all professionals who provided essential services during the State of Public Health Emergency brought about by the COVID-19 crisis:

For local and overseas Filipino Guidance Counselors:

ACTIVITY	ASSIGNMENT/ TASK	DURATION AND FREQUENCY	CPD CREDIT UNITS EARNED AND SUPPORTING DOCUMENTS
Contact Tracing	Tracing individuals who have been exposed to suspect, probable and confirmed cases of COVID-19 and reporting to DOH	One month or more 1-2 weeks 3 weeks	45 credit units 15 credit units 30 credit units Certification (Template found in Annex "A" of Resolution No. 1239, s. 2020).
Taking care of a COVID-19 patient	Taking care of immediate family who contracted COVID-19	One month or more 1-2 weeks 3 weeks	45 credit units 15 credit units 30 credit units Declaration (Template

			found in Annex "B" of Resolution No. 1239, s. 2020). Medical abstract / certificate of the patient .
Answering queries about COVID-19	Compiling reference materials about COVID-19 from authoritative sources, i.e., medical and health databases	One month or more 1-2 weeks 3 weeks	15 credit units 5 credit units 10 credit units Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020).
Public health education	Designing infographics and publication materials about the nature and effects of COVID-19.	Within the duration of Community Quarantine	3 credit units per infographic/publication material Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020) and copy of the Infographic.
	Conducting storytelling sessions online or on TV or radio with COVID-19 as the main theme of the story.	Within the duration of Community Quarantine	4 credit units per storytelling session Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020) and photographs of the session.
Other form of education	Giving online lectures and presentations (live webinars or recorded presentations) on topics related to the impact of COVID-19.	Within the duration of Community Quarantine	4 credit units per presentation Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020) and photographs of the webinars.
Distribution of social amelioration assistance	Distributing social amelioration in coordination with the LGU.	Within the duration of Community Quarantine	1 credit unit per day of volunteer work Certification (Template

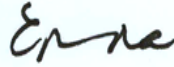
			found in Annex "A" of Resolution No. 1239, s. 2020) and photographs.
Corporate Social Responsibility (CSR) Projects	Volunteering and participating (personal capacity or through organizations) in providing assistance to frontliners and families in distress due to the impact of COVID19	1 day of activity	1 credit unit Certification from Institution/Agency or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020)
	Providing assistance to affected sectors during the Pandemic	1 day of activity	1 credit unit Certification from Institution/Agency or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020)
Social responsibility activities	In coordination with the LGU and/or private associations/ organizations such as: Assembling PPE (Face shields, etc); packing and/or distributing medical supplies and food packs in response to institutional call for volunteers.	Within the duration of Community Quarantine	1 credit unit per day of volunteer work Certification (Template found in Annex "A" of Resolution No. 1239, s. 2020) and photographs.
	In his/her personal capacity such as: Making masks, packing and distributing relief goods and food packs and/or medical supplies, masks and other personal protective	Within the duration of Community Quarantine	1 credit unit per day of volunteer work Declaration (Template found in Annex "B" of Resolution No. 1239, s. 2020) and photographs.

	equipment (PPE) to hospitals/ medical facilities as a personal commitment to frontliners.		
Fund-raising for food and equipment for frontliners and poverty-stricken individuals/families	Participating in fundraising Activities to provide assistance to frontliners and families in distress due to the impact of COVID19 on their personal and socioeconomic life	Within the duration of Community Quarantine	3 credit units per engagement Declaration (Template found in Annex "B" of Resolution No. 1239, s. 2020) and photographs.
Research and development (R&D)	Participating in research and program development	Within the duration of Community Quarantine	Maximum of 45 credit units Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020).
Actual performance of work as required by company to maintain services even during ECQ Status as Skeletal Force	Reporting to work as part of skeletal force (or as supplement to current staff).	Within the duration of Community Quarantine	1 credit unit per day of actual physical reporting to work to a maximum of 45 Certification (Template found in Annex "A" of Resolution No. 1239, s. 2020).
Other activities as may be approved by the CPD Council		Within the duration of Community Quarantine	To be determined CPD Council upon submission of Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239, s. 2020).

Section 2. Effectivity - This resolution shall take effect immediately, copy furnished the U.P. Law Center.

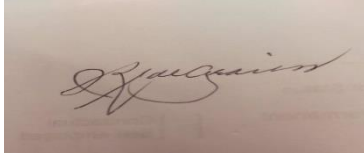
Done, this **8th** day of **June**, 2021 in Pasay City, Philippines.

CONTINUING DEVELOPMENT COUNCIL OF GUIDANCE AND COUNSELING



ELENA V. MORADA

Chairperson



ROSENDA A. DE GRACIA

Member

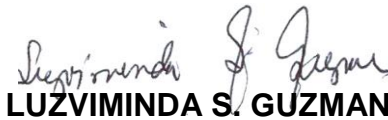


ADELAIDA C. GINES

Member

Approved by:

PROFESSIONAL REGULATORY BOARD OF GUIDANCE AND COUNSELING



LUZVIMINDA S. GUZMAN

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