


**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION VII**

Government Center, Sudlon, Lahug, Cebu City

ANNUAL PROCUREMENT PLAN FOR 2025 - SUPPLEMENTAL No. 3

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement /Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MOOE													
A.III.a.4	Car Battery for Toyota Innova	Region 7 Cebu	No	NP-S3.9 - Small Value Procurement	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	GoP	12,600.00	12,600.00	-	For replacement battery of Motor Vehicle Toyota Innova
A.III.a.4	Kyocera Printer Repair Serial No. LG67307998	Region 7 Cebu	No	NP-S3.9 - Small Value Procurement	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	GoP	1,200.00	1,200.00	-	For repair of kyocera printer
A.III.a.4	Xitix Desktop Computer Repair and Spare Parts	Region 7 Cebu	No	NP-S3.9 - Small Value Procurement	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	GoP	4,180.00	4,180.00	-	For repair and installment of new hardware for Xitix Desktop Computer
A.III.a.4	Heading services for transfer of equipment, furniture and supplies	Region 7 Cebu	No	NP-S3.9 - Small Value Procurement	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	GoP	180,000.00	180,000.00	-	For transfer of equipment and supplies to the new building
A.I.a.1	Manpower Service-3 Administrative Assistant with Salary equivalent to Salary Grade 1 base on the Salary Standardization Law SSL VI Second Tranche with the following qualifications: College graduate ; Proficient in MS Office (MS Excel, MS Word) With good communication skills and basic customer service skills with positive attitude towards work.	Region 7 Cebu	No	Section 51. Repeat Order	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	2nd Qtr 2025	GoP	743,371.76	743,371.76	-	Augment manpower of PRC-Cebu Office RO7
TOTAL										941,351.76	941,351.76	-	-

Prepared by:

STEFANIE C. RDO
Secretary, RBAC
Recommending Approval: The BAC (Chairman, Vice Chairman and Members)


Certified Funds Available / Certified Appropriate Funds Available.



RIANN C. MANTE
Accountant


REALYRIS Y. SABERON
Budget Officer

Approved:

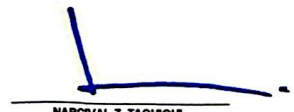

NICOLE JEDD M. AVILA
Member


MARIA GUILLERZA SURIGAO
Member


SAMIE L. SENO
Member


REZALYN A. MAPITOL
Vice-Chairman


ATTY. JEDD LIBBY E. TADJAL
Chairman


NARCIVAL Z. TAQUIQUI
Regional Director