



PROFESSIONAL REGULATION COMMISSION
APPLICATION DIVISION

ONLINE APPLICATION FOR LICENSURE EXAM

Step	Applicant/Client	Service Provider	Duration of Activity	Office/Person Responsible	Fees	Required Documents
1	Go to www.prc-online.com and log in to register for licensure examination following the User Guide.	prc.gov.ph			None	None
2	Proceed to PRC Customer Service Center and pay for documentary stamp.	Acknowledge payment for documentary stamp.	3 minutes	Customer Service Center/CSC Staff	P 21.00 per piece	None
3	Submit printed Application Form (AF) and documentary requirements at designated Processing Counter. Affix signature, thumb mark and documentary stamp.	Evaluate documents. Issue Permanent Examination & Registration Record Card (PERRC) and advise applicant to accomplish PERRC.	3 minutes	AQED / Processing Officer	None	PERRC, Form No. 3
4	Pay metered mailing envelope at PRC Customer Service Center.	Acknowledge payment and issue metered mailing envelope.	2 minutes	Customer Service Center / CSC Staff	P 30.00 per piece	
5	Submit processed application and metered mailing envelope at Issuance Counter. Wait for your name to be called.	Evaluate processed application form with attached documentary requirements. Print, sign and issue NOA with attached metered mailing envelope and Program of Examination.	10 minutes per applicant	AQED / Issuing Officer	None	NOA Form No. 02 / Program of Examination
6	Receive Notice Of Admission (NOA), metered mailing envelope and Program of Examination.*	Instruct to check his/her respective room assignment at PRC Website (www.prc.gov.ph) and PRC premises two (2) to three (3) days prior to scheduled date of examination.	2 minutes	AQED / Issuing Officer	None	

END OF TRANSACTION

*For applications requiring approval of the Board, verify after ten (10) to twenty (20) working days thru telephone number (02) 7362252 or email address: prc.application@gmail.com