

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION 9 (PAGADIAN AND ZAMBOANGA)
P. Paredes St, Sampaloc, Manila
ANNUAL PROCUREMENT PLAN FOR FY 2019 - non CSE**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	Remarks (Explaining changes from the APP)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
A.III.a.1	Travelling Expenses	Pag/Zam	Direct Contracting	N/A	N/A	12/11/2018	12/14/2018	GoP	976,000.00	976,000.00	0	Travel Local	PAL flights are available only in Zamboanga City. The closest available flights of PAL in Pagadian City is two(2) hours away which is in Ozamis City. The only available flights in Pagadian are with Cebu Pacific.
A.III.a.1	Training Expenses	Pag/Zam	NP-53.5 Agency-to-Agency	N/A	N/A	2/4/2019	2/7/2019	GoP	364,000.00	364,000.00	0	Training Materials and Services	Includes GAD related seminars as well as seminars and trainings conducted by PRC Central Office
A.III.a.1	Office Supplies	Pag/Zam	Shopping	2/22/2019	N/A	2/26/2019	2/27/2019	GoP	373,568.72	373,568.72	0	Includes wrapping paper, Office Equipment And Accessories And Supplies, Paper Materials and Products, Photocopier and Printer Supplies	office supplies to be procured at PS-DBM as well as those not available at PS-DBM.
A.III.a.1	Other Supplies	Pag/Zam	Shopping	2/22/2019	N/A	2/26/2019	2/27/2019	GoP	2,916.00	2,916.00	0	Cleaning Equipment and Supplies	Supplies not available in PS-DBM.
A.III.a.1	Drugs and Medicines Expenses	Pag/Zam	Shopping	3/11/2019	N/A	3/15/2019	3/18/2019	GoP	4,801.50	4,801.50	0	Drugs and Medicines	For PRC staff and exam personnels during the conduct of licensure examinations.

A.III.a.1	Medical Supplies Expenses	Pag/Zam	Shopping	3/11/2019	N/A	3/15/2019	3/18/2019	GoP	748.00	748.00	0	Medical Supplies Expenses, includes cottong, gauze	For emergency purposes
A.III.a.1	Communication- Postage and Courier Expenses	Pag/Zam	NP-53.5 Agency-to-Agency	N/A	N/A	12/11/2018	12/14/2018	GoP	92,000.00	92,000.00	0	Postage, Courier and Delivery	to ensure the timely delivery of transmitted documents/equipment.
A.III.a.1	Internet Subscription- Telecommunication Provider	Pag/Zam	Direct Contracting	N/A	N/A	12/11/2018	12/14/2018	GoP	177,000.00	177,000.00	0	Landline	to maintain communication with central/regional offices and clientele.
A.III.a.1	Other Supplies - Electrical Equipment and Components and Supplies	Pag/Zam	Shopping	4/15/2019	N/A	4/19/2019	4/22/2018	GoP	5,000.00	5,000.00	0	Cable, Electrical	Installation of additional electrical wirings within office premises
A.III.a.1	Other Supplies - Lightning and Fixtures Accessories	Pag/Zam	Shopping	4/15/2019	N/A	4/19/2019	4/22/2018	GoP	1,040.00	1,040.00	0	Bulb (20 watts CFL (GE))	Replacement of defective or faulty bulbs.
A.III.a.1	Semi-Expendable- Information and Communications Techonology Equipment	Pag/Zam	Shopping	5/20/2019	N/A	5/24/2019	5/27/2019	GoP	1600	1,600.00	0	Computer keyboard, Thumb drive 32 GB	Replacement of unserviceable computer hardware.
A.III.a.1	Other MOOE - Rent/Lease Expenses- Pag	Pag	NP-53.5 Agency-to-Agency	N/A	N/A	9/28/2018	10/4/2019	GoP	956920.8	956,920.80	0	Office Space	to provide the staff a suitable working environment and convinient place for the clients to
A.III.a.1	Other MOOE - Rent/Lease Expenses- Zam	Zam	NP-53.1 Two Failed Biddings	8/15/2018	8/23/2018	8/29/2018	9/4/2018	GoP	707465.88	707,465.88	0	Office Space	to provide the staff a suitable working environment and convinient place for the clients to
A.III.a.1	Other MOOE - Rent/Lease Expenses- Pag/Zam	Pag/Zam	Direct Contracting	N/A	N/A	1/21/2019	1/24/2019	GoP	335613.32	335,613.32	0	School Rentals for exam venue	Room rentals during the conduct of licensure examinations
A.III.a.1	Other MOOE - Subscription Expenses	Pag/Zam	Direct Contracting	N/A	N/A	1/7/2019	1/10/2019	GoP	10000	10,000.00	0	Newspaper subscription	to keep in touch with the current world affairs.
A.III.a.1	Repairs and Maintenance - Semi-expendable Furniture & Fixtures	Pag/Zam	Shopping	10/14/2019	N/A	10/17/2019	10/18/2019	GoP	12186.47	12,186.47	0	Repair and Maintenance - Furniture & Fixture	for the improvement of the Regional Office.
A.III.a.1	Repairs and Maintenance - Semi-expendable Machinery and Equipment - ICT Equipment	Pag/Zam	Shopping	2/4/2019	N/A	2/7/2019	2/8/2019	GoP	20000	20,000.00	0	Repair and Maintenance - ICT Equipment	timely, routine repairs to improve safety quality conditions of the system.

A.III.a.1	Repairs and Maintenance - Semi-expendable Motor Vehicle	Pag/Zam	Shopping	9/9/2019	N/A	9/12/2019	9/13/2019	GoP	70,000.00		0	Motor Vehicle	to ensure the safety of the passengers
A.III.a.1	Repairs and Maintenance - Semi-expendable Office Equipment	Pag/Zam	Shopping	7/17/2019	N/A	7/20/2019	7/21/2019	GoP	50000	70,000.00	0	Repair and Maintenance Office Equipment	to ensure that all office equipment is operating at its full capacity.
A.III.a.1	General Services - Security Services - Pag	Pag	Competitive Bidding	6/15/2018	7/9/2018	8/3/2018	8/13/2018	GoP	632000	632,000.00	0	Security Services	To ensure the peace and order of the Regional Office
A.III.a.1	General Services - Security Services - Zam	Zam	Competitive Bidding	6/15/2018	7/9/2018	8/3/2018	8/13/2018	GoP	632000	632,000.00	0	Security Services	To ensure the peace and order of the Satellite Office
A.III.a.1	Other MOOE-Representation	Pag/Zam	Shopping	3/18/2019	N/A	3/21/2019	3/22/2019	GoP	40000	40,000.00	0	Representation Expenses	For official meetings/conferences and other official functions.

GRAND TOTAL

5,464,860.69 5,464,860.69

Prepared by:

Certified Funds Available/Certified Appropriate Funds Available:

Recommending Approval:

Approved:

The Regional BAC:

SHARO B. LO
OIC, Regional Director

BAC Secretary

CRISTINA V. RIVERA, Secretary

Accountant/Budget Officer

SHERYL A. BURQUETE/GLADYS CLAIRE R. ENOT
Accountant/Local Budget Officer

GLADYS CLAIRE R. ENOT, Member

SANDRA U. SANCHEZ, Member

GUILBERT J. CATUBAY
Chairman

NORA A. SASON
Vice-Chairman

JORGE B. DUTERTE
Member

MA. AISELROSE E. MACHADO
Member

GLORY URS N. MIGUEL
Member

BRYAN M. DAEL
Member