ANNUAL PROCUREMENT PLAN COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-5 dated October 27, 2016 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
    a. form used is other than the prescribed format which can be downloaded only at www.ps- philgeps.gov.ph and;
    b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
    a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019 _DBM_Central Office, APP2019 _DBM_Region IVA).
    b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website . Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy.All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bana.

Note: Consistent with ***Memorandum Circular No. 2018-1 dated May 28, 2018*** *the APP-CSE for FY 2019 must be submitted on or before* ***August 31, 2018*** *.*

Department/Bureau/Office:	PROFESSIONAL REGULATION COMMISSION	Agency Account Code:	W030	Contact Person:	GINA T. EMPERADO
Region:	REGION VII	Organization Type:	National Government Agency (NGA)	Position:	Officer-in-Charge
Address:	HVG Arcade, Subangdaku, Mandaue City, Cebu			E-mail:	[illegible]
				Telephone/Mobile Nos:	[illegible]

Item & Specifications			Unit of Measure	Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides Or Pest Repellents																										
1	[illegible]	INSECTICIDE, aerosol type, net content: 600ml min	can	5	0	0	5	696.80	3	0	0	3	418.08	3	0	0	3	418.08	3	0	1	4	557.44	15.00	139.36	2,090.40
Solvents																										
2	[illegible]	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	20	0	0	20	1,199.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	43.99	1,199.60
Color Compounds And Dispersions																										
3	[illegible]	STAMP PAD INK, purple or violet	bottle	14	5	5	24	591.15	16	1	16	33	812.79	7	5	16	28	689.64	5	5	5	15	369.41	100.00	24.63	2,462.73
Films																										
4	[illegible]	ACETATE, thickness: 0.075mm min (gauge #3)	roll	5	0	0	5	3,686.18	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	737.24	3,686.18
5	[illegible]	CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
6	[illegible]	CARBON FILM, PE, black, size 216mm x 330mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
Paper Materials And Products																										
7	[illegible]	CARTOLINA, assorted colors	pack	10	0	0	10	313.79	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	31.38	313.79
8	[illegible]	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	682.24	0.00
9	[illegible]	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,029.60	0.00
10	[illegible]	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00

11	[illegible]	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	765.44	0.00
12	[illegible]	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	556.80	0.00
13	[illegible]	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,034.80	0.00
14	[illegible]	LOOSELEAF COVER, made of chipboard, for legal	bundle	1	0	0	1	670.70	1	0	0	1	670.70	1	0	0	1	670.70	1	0	0	1	670.70	4.00	670.70	2,682.78
15	[illegible]	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	6	6	6	18	579.95	6	6	6	18	579.95	6	6	6	18	579.95	6	6	6	18	579.95	72.00	32.22	2,319.78
16	[illegible]	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	3	3	3	9	504.50	3	3	3	9	504.50	3	3	3	9	504.50	3	3	3	9	504.50	36.00	56.06	2,018.02
17	[illegible]	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	6	6	6	18	746.93	6	6	6	18	746.93	6	6	6	18	746.93	6	6	6	18	746.93	72.00	41.50	2,987.71
18	[illegible]	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	1	0	0	1	12.04	1	0	0	1	12.04	1	0	0	1	12.04	1	0	0	1	12.04	4.00	12.04	48.17
19	[illegible]	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	100	[illegible]	[illegible]	150	[illegible]	100	[illegible]	[illegible]	150	[illegible]	100	[illegible]	[illegible]	150	[illegible]	[illegible]	[illegible]	[illegible]	30	[illegible]	420.00	132.37	55,595.90
20	[illegible]	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.75	0.00
21	[illegible]	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	150	100	150	400	45,805.20	150	150	150	450	51,530.48	50	50	50	150	17,176.16	0	0	0	0	0.00	1,000.00	114.51	114,514.40
22	[illegible]	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	0	1500	0	1500	194,970.00	0	1500	0	1500	194,970.00	0	0	0	0	0.00	0	0	0	0	0.00	3,000.00	129.98	389,940.00
23	[illegible]	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	1	1	1	3	52.04	1	1	1	3	52.04	1	1	1	3	52.04	1	1	1	3	52.04	12.00	17.35	208.17
24	[illegible]	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	1	1	1	3	288.60	1	1	0	2	192.40	0	0	0	0	0.00	0	0	0	0	0.00	5.00	96.20	481.00
25	[illegible]	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	25	0	0	25	1,219.50	1	0	0	1	48.78	24	0	0	24	1,170.82	0	0	0	0	0.00	50.00	48.78	2,438.80
26	[illegible]	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	100	0	0	100	7,072.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	70.72	7,072.00
27	[illegible]	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	100	0	0	100	10,192.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	101.92	10,192.00
28	[illegible]	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	1	1	1	3	196.23	1	1	1	3	196.23	1	1	1	3	196.23	1	1	1	3	196.23	12.00	65.41	784.92
Batteries And Cells And Accessories																										
29	[illegible]	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	1	1	1	3	59.19	1	1	1	3	59.19	1	1	1	3	59.19	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	15.00	19.73	295.95
30	[illegible]	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	1	1	1	3	58.50	1	1	1	3	58.50	11	4	1	16	312.00	1	1	1	3	58.50	25.00	19.50	487.50
31	[illegible]	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	1	0	0	1	88.40	1	0	0	1	88.40	1	0	0	1	88.40	1	0	0	1	88.40	4.00	88.40	353.60
Manufacturing Components And Supplies																										
32	[illegible]	GLUE, all purpose, gross weight: 200 grams min	jar	3	3	3	9	430.57	3	3	3	9	430.57	3	3	1	7	334.73	0	0	0	0	0.00	25.00	42.82	1,195.48
33	[illegible]	STAPLE WIRE, for heavy duty staplers, (23/13)	box	8	3	8	15	310.13	8	3	3	11	248.10	7	3	4	14	289.43	3	3	3	9	186.08	50.00	20.68	1,033.76
34	[illegible]	STAPLE WIRE, STANDARD, (26/6)	box	74	12	12	98	1,965.01	24	12	12	48	962.46	24	12	20	106	2,125.43	24	12	12	48	962.46	300.00	20.05	6,015.36
35	[illegible]	TAPE, ELECTRICAL, 18mm x 16M min	roll	1	0	0	1	18.20	0	0	0	0	0.00	1	0	0	1	18.20	8	0	0	8	145.60	10.00	18.20	182.00
36	[illegible]	TAPE, MASKING, width: 24mm (±1mm)	roll	6	6	6	18	992.16	6	6	6	18	992.16	6	6	6	18	992.16	6	6	6	18	992.16	72.00	55.12	3,968.64
37	[illegible]	TAPE, MASKING, width: 48mm (±1mm)	roll	13	6	6	25	2,665.00	13	6	6	25	2,665.00	13	6	6	25	2,665.00	13	6	6	25	2,665.00	100.00	106.60	10,660.00
38	[illegible]	TAPE, PACKAGING, width: 48mm (±1mm)	roll	200	0	0	200	3,640.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200.00	18.20	3,640.00
39	[illegible]	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	12	6	6	24	218.40	12	6	6	24	218.40	14	6	6	26	236.60	14	6	6	26	236.60	100.00	9.10	910.00
40	[illegible]	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	12	6	6	24	436.80	12	6	6	24	436.80	12	6	6	24	436.80	12	6	10	28	509.60	100.00	18.20	1,820.00
41	[illegible]	TWINE, plastic, one (1) kilo per roll	roll	66	1	3	71	3,618.16	3	1	3	8	407.68	1	8	5	14	861.48	5	2	1	8	407.68	100.00	50.96	5,096.00
Heating And Ventilation And Air Circulation																										
42	[illegible]	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	2	0	0	2	1,948.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	974.48	1,948.96
43	[illegible]	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,092.88	0.00
44	[illegible]	ELECTRIC FAN, STAND type, plastic blade	unit	2	0	0	2	2,012.77	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,006.39	2,012.77

45	[illegible]	ELECTRIC FAN, WALL type, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	669.66	0.00
Lighting and Fixtures and Accessories																										
46	[illegible]	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	40.56	0.00
47	[illegible]	Light Bulb, LED, 7 watts 1 pc in individual box	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.49	0.00
Measuring and Observing and Testing Equipment																										
48	[illegible]	RULER, plastic, 450mm (18"), width: 38mm min	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15.48	0.00
Cleaning Equipment And Supplies																										
49	[illegible]	AIR FRESHENER, aerosol, 280ml/150g min	can	50	0	0	50	4,303.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	86.06	4,303.00
50	[illegible]	BROOM, soft (tambo)	piece	12	0	0	12	1,560.00	12	0	0	12	1,560.00	12	0	0	12	1,560.00	0	0	0	0	0.00	36.00	130.00	4,680.00
51	[illegible]	BROOM, STICK (TING-TING), usable length: 760mm min	piece	3	0	0	3	91.73	3	0	0	3	91.73	3	0	0	3	91.73	3	0	0	3	91.73	12.00	30.58	366.96
52	[illegible]	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	16	3	3	22	915.20	3	3	3	9	374.40	3	3	3	9	374.40	3	3	4	10	416.00	50.00	41.60	2,080.00
53	[illegible]	CLEANSER, SCOURING POWDER, 350g min./can	can	3	0	0	3	71.76	3	0	0	3	71.76	3	3	4	10	239.20	3	3	3	9	215.28	25.00	23.92	598.00
54	[illegible]	DETERGENT BAR, 140 grams as packed	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.01	0.00
55	[illegible]	DETERGENT POWDER, all purpose, 1kg	pack	17	3	3	23	860.89	3	3	3	9	336.87	3	3	3	9	336.87	3	3	3	9	336.87	50.00	37.43	1,871.48
56	[illegible]	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	3	3	3	9	1,106.82	3	3	3	9	1,106.82	3	0	0	3	368.94	3	0	1	4	491.92	25.00	122.98	3,074.50
57	[illegible]	DUST PAN, non-rigid plastic, w/ detachable handle	piece	12	0	0	12	298.08	3	0	0	3	74.52	3	0	3	6	149.04	3	1	0	4	99.36	25.00	24.84	620.88
58	[illegible]	FLOOR WAX, PASTE, RED	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	265.36	0.00
59	[illegible]	FURNITURE CLEANER, aerosol type, 300ml min per can	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	87.36	0.00
60	[illegible]	MOP BUCKET, heavy duty, hard plastic	unit	3	0	0	3	5,733.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	1,911.00	5,733.00
61	[illegible]	MOPHANDLE, heavy duty, aluminum, screw type	piece	6	0	0	6	873.60	4	0	0	4	582.40	4	0	0	4	582.40	4	0	0	4	582.40	18.00	145.60	2,620.80
62	[illegible]	MOPHEAD, made of rayon, weight: 400 grams min	piece	10	0	0	10	1,102.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	110.24	1,102.40
63	[illegible]	RAGS, all cotton, 32 pieces per kilogram min	bundle	5	5	5	15	745.35	4	0	0	4	198.76	0	0	0	0	0.00	0	0	0	0	0.00	20.00	49.69	993.80
64	[illegible]	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	3	2	2	7	720.72	3	2	2	7	720.72	2	2	2	6	617.76	2	2	2	6	617.76	26.00	102.96	2,676.96
65	[illegible]	TRASHBAG, plastic, transparent	roll	319	3	3	325	45,461.00	19	3	3	25	3,497.00	19	3	3	25	3,497.00	19	3	3	25	3,497.00	400.00	139.88	55,952.00
66	[illegible]	WASTEBASKET, non-rigid plastic	piece	24	0	0	24	566.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	23.59	566.16
Information And Communication Technology (Ict) Equipment And Devices And Accessories																										
67	[illegible]	Desktop Computer, branded	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	39,208.00	0.00
68	[illegible]	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	31.79	0.00
69	[illegible]	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	1	0	0	1	3,724.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,724.80	3,724.80
70	[illegible]	FLASH DRIVE, 16 GB capacity	piece	6	0	0	6	1,659.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	276.64	1,659.84
71	[illegible]	Laptop Computer, branded	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	35,916.40	0.00
72	[illegible]	MOUSE, optical, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	134.68	0.00
73	[illegible]	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33,131.28	0.00
74	[illegible]	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,995.52	0.00
75	[illegible]	PRINTER, LASER, monochrome, network ready	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	704.88	0.00
76	NA [illegible]	PRINTER, LASER, Color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
77	NA [illegible]	PRINTER, Inkjet, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

[illegible]	[illegible]	PRINTER, Inkjet, Color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	Hubs/Switches	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	Network Routers	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	Wireless Access Point	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
Office Equipment And Accessories And Supplies																										
[illegible]	[illegible]	CHALK, molded, white, dustless, length: 78mm min	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	25.68	0.00
[illegible]	[illegible]	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	20	0	0	20	579.98	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	7.57	579.98
[illegible]	[illegible]	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	3	3	3	9	120.60	3	3	3	9	120.60	3	3	3	9	120.60	3	3	3	9	120.60	36.00	13.40	482.40
[illegible]	[illegible]	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	3	3	3	9	184.95	3	3	3	9	184.95	3	3	3	9	184.95	3	3	3	9	184.95	36.00	20.55	739.80
[illegible]	[illegible]	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	3	3	3	9	355.68	3	3	3	9	355.68	3	3	3	9	355.68	3	3	3	9	355.68	36.00	39.52	1,422.72
[illegible]	[illegible]	CORRECTION TAPE, film base type, UL 6m min	piece	100	0	0	100	1,755.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	17.56	1,755.52
[illegible]	[illegible]	DATA FILE BOX, made of chipboard, with closed ends	piece	100	0	0	100	6,978.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	69.78	6,978.40
[illegible]	[illegible]	DATA FOLDER, made of chipboard, taglia lock	piece	13	6	6	25	1,716.00	13	6	6	25	1,716.00	13	6	6	25	1,716.00	13	6	6	25	1,716.00	100.00	68.64	6,864.00
[illegible]	[illegible]	ENVELOPE, DOCUMENTARY, for A4 size document	box	12	0	0	12	4,897.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	408.14	4,897.68
[illegible]	[illegible]	ENVELOPE, DOCUMENTARY, for legal size document	box	19	1	3	23	11,915.84	15	0	0	15	7,771.20	0	0	0	0	0.00	0	0	0	0	0.00	40.00	518.08	20,723.20
[illegible]	[illegible]	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	2	0	9	11	8,122.40	0	0	0	0	0.00	4	0	0	4	2,953.60	5	0	0	5	3,692.00	20.00	738.40	14,768.00
[illegible]	[illegible]	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	100	0	0	100	3,049.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	30.49	3,049.28
[illegible]	[illegible]	ENVELOPE, MAILING, white, 80gsm (-5%)	box	0	12	0	12	3,943.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	328.64	3,943.68
[illegible]	[illegible]	ENVELOPE, mailing, white, with window	box	11	0	0	11	4,518.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	410.80	4,518.80
[illegible]	[illegible]	ERASER, FELT, for blackboard/whiteboard	piece	3	0	0	3	33.21	1	0	0	1	11.07	1	0	0	1	11.07	1	0	0	1	11.07	6.00	11.07	[illegible]
[illegible]	[illegible]	FASTENER, METAL, 70mm between prongs	box	100	0	0	100	3,891.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	38.92	3,891.52
[illegible]	[illegible]	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	8	0	0	8	564.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	70.61	564.88
[illegible]	[illegible]	FILE TAB DIVIDER, bristol board, for A4	set	2	0	0	2	24.96	2	0	0	2	24.96	2	0	0	2	24.96	2	0	0	2	24.96	8.00	12.48	99.84
[illegible]	[illegible]	FILE TAB DIVIDER, bristol board, for legal	set	2	0	0	2	33.28	2	0	0	2	33.28	2	0	0	2	33.28	2	0	0	2	33.28	8.00	16.64	133.12
[illegible]	[illegible]	FOLDER, FANCY, for A4 size documents	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	253.29	0.00
[illegible]	[illegible]	FOLDER, FANCY, for legal size documents	bundle	1	0	0	1	291.20	2	0	0	2	582.40	1	0	0	1	291.20	1	0	0	1	291.20	5.00	291.20	1,456.00
[illegible]	[illegible]	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	1	24	0	25	4,277.00	1	24	0	25	4,277.00	1	24	0	25	4,277.00	1	24	0	25	4,277.00	100.00	171.08	17,108.00
[illegible]	[illegible]	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	25	0	0	25	5,343.00	25	0	0	25	5,343.00	25	0	0	25	5,343.00	25	0	0	25	5,343.00	100.00	213.72	21,372.00
[illegible]	[illegible]	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	746.72	0.00
[illegible]	[illegible]	FOLDER, TAGBOARD, for A4 size documents	pack	2	2	2	6	1,304.16	2	2	2	6	1,304.16	2	2	2	6	1,304.16	2	2	2	6	1,304.16	24.00	217.36	5,216.64
[illegible]	[illegible]	FOLDER, TAGBOARD, for legal size documents	pack	19	3	3	25	6,991.00	19	3	3	25	6,991.00	19	3	3	25	6,991.00	19	3	3	25	6,991.00	100.00	279.64	27,964.00
[illegible]	[illegible]	INDEX TAB, self adhesive, transparent	box	1	0	0	1	51.88	1	0	0	1	51.88	1	0	0	1	51.88	1	0	0	1	51.88	4.00	51.88	207.52
[illegible]	[illegible]	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	6	3	3	12	499.20	6	6	6	18	748.80	6	6	6	18	748.80	6	6	6	18	748.80	66.00	41.60	2,745.60
[illegible]	[illegible]	MARKER, FLUORESCENT, 3 assorted colors per set	set	6	6	6	18	670.14	6	6	6	18	670.14	6	6	6	18	670.14	6	6	6	18	670.14	72.00	37.23	2,680.56
[illegible]	[illegible]	MARKER, whiteboard, black, felt tip, bullet type	piece	6	6	24	36	371.16	16	12	0	28	288.68	0	0	0	0	0.00	0	0	0	0	0.00	100.00	10.31	1,030.64
[illegible]	[illegible]	MARKER, whiteboard, blue, felt tip, bullet type	piece	2	2	2	6	61.86	2	2	2	6	61.86	2	2	2	6	61.86	2	2	2	6	61.86	24.00	10.31	247.44
[illegible]	[illegible]	MARKER, whiteboard, red, felt tip, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10.31	0.00

114	[illegible]	MARKER, PERMANENT, bullet type, black	piece	200	0	0	200	1,930.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200.00	9.65	1,930.24
115	[illegible]	MARKER, PERMANENT, bullet type, blue	piece	100	0	0	100	965.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	9.65	965.12
116	[illegible]	MARKER, PERMANENT, bullet type, red	piece	11	3	2	16	154.40	22	1	13	36	347.40	22	2	42	66	636.90	1	2	3	6	57.90	124.00	9.65	1,196.75
117	[illegible]	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	26	11	13	50	299.00	26	11	13	50	299.00	26	12	12	50	299.00	26	12	12	50	299.00	200.00	5.98	1,196.00
118	[illegible]	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	100	0	0	100	1,274.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	12.74	1,274.00
119	[illegible]	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	10	0	0	10	207.90	10	0	0	10	207.90	10	0	0	10	207.90	0	0	0	0	0.00	30.00	20.79	623.69
120	[illegible]	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	201.84	0.00
121	[illegible]	RUBBER BAND, 70mm min lay flat length (#18)	box	5	7	3	15	1,450.80	8	7	3	18	1,740.96	7	13	5	25	2,418.00	[illegible]	[illegible]	[illegible]	42	4,062.24	100.00	96.72	9,672.00
122	[illegible]	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	11	0	3	14	387.24	5	0	1	7	193.62	5	0	65	70	1,936.20	5	0	4	9	248.94	100.00	27.66	2,766.00
123	[illegible]	CUTTER BLADE, for heavy duty cutter	piece	1	6	0	7	82.39	1	0	0	1	11.77	1	0	0	1	11.77	1	0	0	1	11.77	10.00	11.77	117.70
124	[illegible]	CUTTER KNIFE, for general purpose	piece	12	0	12	24	657.60	12	0	0	12	328.80	1	0	12	13	356.20	1	0	0	1	27.40	50.00	27.40	1,370.00
125	[illegible]	DATING AND STAMPING MACHINE, heavy duty	piece	12	0	13	25	11,959.48	10	15	0	25	11,959.48	10	15	0	25	11,959.48	12	0	13	25	11,959.48	100.00	478.38	47,837.92
126	[illegible]	PENCIL SHARPENER, manual, single cutter head	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10	10	1,872.00	0	0	0	0	0.00	10.00	187.20	1,872.00
127	[illegible]	PUNCHER, paper, heavy duty, with two hole guide	piece	5	0	0	5	659.78	5	0	0	5	659.78	5	0	0	5	659.78	5	0	0	5	659.78	20.00	131.96	2,639.10
128	[illegible]	SCISSORS, symmetrical, blade length: 65mm min	pair	25	0	0	25	390.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25.00	15.60	390.00
129	[illegible]	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	50	0	0	50	4,108.00	50	0	0	50	4,108.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	82.16	8,216.00
130	[illegible]	STAPLER, BINDER TYPE, heavy duty, desktop	unit	2	0	0	2	1,757.60	2	0	0	2	1,757.60	4	0	0	4	3,515.20	2	0	0	2	1,757.60	10.00	878.80	8,788.00
131	[illegible]	STAPLE REMOVER, PLIER-TYPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	18.18	0.00
132	[illegible]	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	10	0	0	10	558.27	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	55.83	558.27
133	[illegible]	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,400.00	0.00
134	[illegible]	CALCULATOR, compact, 12 digits	unit	12	0	0	12	1,622.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	135.20	1,622.40
135	[illegible]	FACSIMILE MACHINE, uses thermal paper	unit	1	0	0	1	4,711.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4,711.20	4,711.20
136	[illegible]	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,088.06	0.00
137	[illegible]	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,699.20	0.00
138	[illegible]	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
Printer Or Facsimile Or Photocopier Supplies																										
139	[illegible]	DRUM CART, BROTHER DR-3455	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,864.00	0.00
140	[illegible]	INK CART, CANON CL-741, Col	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,001.52	0.00
141	[illegible]	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,029.60	0.00
142	[illegible]	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
143	[illegible]	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00
144	[illegible]	INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00
145	[illegible]	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00
146	[illegible]	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00
147	[illegible]	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00
148	[illegible]	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
149	[illegible]	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

[illegible]	[illegible]	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	658.32	0.00
[illegible]	[illegible]	INK CART, HP C9352AA, (HP22), Tri color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	745.68	0.00
[illegible]	[illegible]	INK CART, HP C9363WA, (HP97), Tri color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,492.40	0.00
[illegible]	[illegible]	INK CART, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
[illegible]	[illegible]	INK CART, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
[illegible]	[illegible]	INK CART, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
[illegible]	[illegible]	INK CART, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
[illegible]	[illegible]	INK CART, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
[illegible]	[illegible]	INK CART, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,016.00	0.00
[illegible]	[illegible]	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	850.00	0.00
[illegible]	[illegible]	INK CART, HP CC643WA, (HP60), Tri color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	766.48	0.00
[illegible]	[illegible]	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
[illegible]	[illegible]	INK CART, HP CD888AA, (HP703), Tri color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
[illegible]	[illegible]	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00
[illegible]	[illegible]	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00
[illegible]	[illegible]	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00
[illegible]	[illegible]	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,141.80	0.00
[illegible]	[illegible]	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	644.80	0.00
[illegible]	[illegible]	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	826.80	0.00
[illegible]	[illegible]	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,872.00	0.00
[illegible]	[illegible]	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00
[illegible]	[illegible]	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00
[illegible]	[illegible]	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00
[illegible]	[illegible]	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,554.80	0.00
[illegible]	[illegible]	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,175.20	0.00
[illegible]	[illegible]	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,180.40	0.00
[illegible]	[illegible]	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,180.40	0.00
[illegible]	[illegible]	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
[illegible]	[illegible]	INK CART, HP CN693AA, (HP704), Tri color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
[illegible]	[illegible]	INK CART, HP CZ103AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
[illegible]	[illegible]	INK CART, HP CZ104AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
[illegible]	[illegible]	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
[illegible]	[illegible]	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
[illegible]	[illegible]	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
[illegible]	[illegible]	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
[illegible]	[illegible]	INK CART, HP F6V26AA (HP680) Tri color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	403.83	0.00
[illegible]	[illegible]	INK CART, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	403.83	0.00

[illegible]	[illegible]	INK CART, HP L0S51AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP L0S54AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP L0S57AA (HP955) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP L0S60AA (HP955) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,177.76	0.00
[illegible]	[illegible]	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,177.76	0.00
[illegible]	[illegible]	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,177.76	0.00
[illegible]	[illegible]	INK CART, HP L0S72AA (HP955XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,737.02	0.00
[illegible]	[illegible]	INK CART, HP T6L89AA (HP905) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
[illegible]	[illegible]	INK CART, HP T6L93AA (HP905) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
[illegible]	[illegible]	INK CART, HP T6L97AA (HP905) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
[illegible]	[illegible]	INK CART, HP T6M01AA (HP905) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	740.28	0.00
[illegible]	[illegible]	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP T6M17AA (HP905XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	26.75	0.00
[illegible]	[illegible]	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	714.88	0.00
[illegible]	[illegible]	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	85	75	75	115	6,710.80	75	75	75	65	3,416.40	10	0	0	10	759.20	0	0	0	0	0.00	500.00	25.92	12,906.40
[illegible]	[illegible]	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,556.32	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,820.00	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,615.60	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,941.95	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-3350, Black, for HL-5450DN (CU Printer)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,188.54	0.00
[illegible]	[illegible]	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,852.92	0.00
[illegible]	[illegible]	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,311.40	0.00
[illegible]	[illegible]	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,791.20	0.00
[illegible]	[illegible]	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,179.28	0.00
[illegible]	[illegible]	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,053.60	0.00
[illegible]	[illegible]	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,386.80	0.00
[illegible]	[illegible]	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,490.80	0.00
[illegible]	[illegible]	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,490.80	0.00
[illegible]	[illegible]	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,490.80	0.00
[illegible]	[illegible]	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,854.80	0.00
[illegible]	[illegible]	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00
[illegible]	[illegible]	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00
[illegible]	[illegible]	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00

[illegible]	[illegible]	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,690.80	0.00
[illegible]	[illegible]	TONER CART, HP CE400X, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,754.80	0.00
[illegible]	[illegible]	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,578.80	0.00
[illegible]	[illegible]	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,578.80	0.00
[illegible]	[illegible]	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,578.80	0.00
[illegible]	[illegible]	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,868.80	0.00
[illegible]	[illegible]	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.00	0.00
[illegible]	[illegible]	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.00	0.00
[illegible]	[illegible]	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.00	0.00
[illegible]	[illegible]	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,079.92	0.00
[illegible]	[illegible]	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,113.44	0.00
[illegible]	[illegible]	TONER CART, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,932.80	0.00
[illegible]	[illegible]	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF226XC (HP26XC) Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF248A, LaserJet Pro MFP M15/M28 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF280A	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,962.80	0.00
[illegible]	[illegible]	TONER CART, HP CF280X (HP80X) Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,640.85	0.00
[illegible]	[illegible]	TONER CART, HP CF283A (HP83A) Laserjet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,241.70	0.00
[illegible]	[illegible]	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,946.80	0.00
[illegible]	[illegible]	TONER CART, HP CF287X (HP87X) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,051.60	0.00
[illegible]	[illegible]	TONER CART, HP CF310AC (HP826A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF311AC (HP826A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF312AC (HP826A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF313AC (HP826A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF325XC (HP25X) Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13,156.00	0.00
[illegible]	[illegible]	TONER CART, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,901.60	0.00
[illegible]	[illegible]	TONER CART, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
[illegible]	[illegible]	TONER CART, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
[illegible]	[illegible]	TONER CART, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
[illegible]	[illegible]	TONER CART, HP CF360A (HP508A) Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,389.20	0.00
[illegible]	[illegible]	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF361A (HP508A) Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,474.40	0.00
[illegible]	[illegible]	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF362A (HP508A) Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,474.40	0.00
[illegible]	[illegible]	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF363A (HP508A) Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,474.40	0.00
[illegible]	[illegible]	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

[illegible]	[illegible]	TONER CART, HP CF410A (HP410A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF411A (HP410A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF412A (HP410A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF413A (HP410A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF410A (HP410A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,440.80	0.00
[illegible]	[illegible]	TONER CART, HP CF410XC (HP410XC) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,441.20	0.00
[illegible]	[illegible]	TONER CART, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,049.20	0.00
[illegible]	[illegible]	TONER CART, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
[illegible]	[illegible]	TONER CART, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,049.20	0.00
[illegible]	[illegible]	TONER CART, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
[illegible]	[illegible]	TONER CART, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,049.20	0.00
[illegible]	[illegible]	TONER CART, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
[illegible]	[illegible]	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,164.72	0.00
[illegible]	[illegible]	TONER CART, HP Q5942A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,482.80	0.00
[illegible]	[illegible]	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,971.80	0.00
[illegible]	[illegible]	TONER CART, LEXMARK E360H11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,674.32	0.00
[illegible]	[illegible]	TONER CART, LEXMARK T650A11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,630.40	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,640.60	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D103L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,912.00	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,444.00	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,782.20	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,245.60	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,124.00	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,817.60	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,484.00	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,204.00	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D205L, Black	cart	70	0	0	70	354,536.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	70.00	5,064.80	354,536.00
[illegible]	[illegible]	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,357.60	0.00
[illegible]	[illegible]	TONER CARTRIDGE, BROTHER TN-3478, Black, for printer HL-6400DW	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,065.44	0.00
[illegible]	[illegible]	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15,399.36	0.00
Audio and Visual Equipment and Supplies																										
[illegible]	[illegible]	DOCUMENT CAMERA, 3.2M pixels	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	28,860.00	0.00
[illegible]	[illegible]	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	18,616.00	0.00
Flag Or Accessories																										
[illegible]	[illegible]	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	3	0	0	3	957.84	0	0	0	0	0.00	3	0	0	3	957.84	0	0	0	0	0.00	0.00	319.28	1,915.68
Printed Publications																										
[illegible]	[illegible]	HANDBOOK (RA 9184), 7th Edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	46.28	0.00

Fire Fighting Equipment																										
[illegible]	[illegible]	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,144.00	0.00
[illegible]	[illegible]	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,992.00	0.00
Consumer Electronics																										
[illegible]	[illegible]	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	2	0	0	2	13,656.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6,828.14	13,656.28
Furniture And Furnishings																										
[illegible]	[illegible]	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	200	0	0	200	52,520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200.00	262.60	52,520.00
[illegible]	[illegible]	CHAIR, monobloc, white, with backrest, w/o armrest	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	262.60	0.00
[illegible]	[illegible]	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,326.00	0.00
[illegible]	[illegible]	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,326.00	0.00
Arts And Crafts Equipment And Accessories And Supplies																										
[illegible]	[illegible]	CLEARBOOK, 20 transparent pockets, for A4 size	piece	10	0	0	10	397.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	39.78	397.80
[illegible]	[illegible]	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	10	0	0	10	413.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	41.38	413.80
[illegible]	[illegible]	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.42	0.00
[illegible]	[illegible]	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	30	14	14	58	[illegible]	14	[illegible]	[illegible]	48	[illegible]	14	14	14	[illegible]	[illegible]	14	14	14	[illegible]	[illegible]	[illegible]	34.61	[illegible]
[illegible]	[illegible]	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	[illegible]	14	14	[illegible]	[illegible]	14	14	14	[illegible]	[illegible]	[illegible]	0	0	[illegible]	[illegible]	0	0	0	0	0.00	[illegible]	34.61	[illegible]
[illegible]	[illegible]	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	3	3	3	9	[illegible]	3	3	3	9	[illegible]	3	3	3	9	[illegible]	3	3	3	9	[illegible]	36.00	34.61	[illegible]
[illegible]	[illegible]	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	129.67	0.00
SOFTWARE																										
1	[illegible]	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	[illegible]	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	[illegible]	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	[illegible]	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	[illegible]	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	[illegible]	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	[illegible]	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
8	[illegible]	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	[illegible]	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	[illegible]	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	[illegible]	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	[illegible]	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	[illegible]	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	[illegible]	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	[illegible]	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	[illegible]	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
		OTHER SOFTWARE																								
1				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00

[illegible]				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
[illegible]				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
Passenger Air Transportation																										
1	[illegible]	Airline Ticket	ticket	5	0	0	5	250,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00	250,000.00
PART II. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
COMMON ELECTRICAL SUPPLIES																										
1		Ballast, 36 watts	piece	1	0	0	1	78.52	1	0	0	1	78.52	0	0	7	7	549.64	1	0	0	1	78.52	10.00	78.52	785.20
2		Extension Cord	piece	6	0	0	6	1,080.00	1	0	0	1	180.00	1	2	0	3	540.00	0	0	0	0	0.00	10.00	180.00	1,800.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE EQUIPMENT																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE SUPPLIES																										
1		Ballpen (BLACK)	piece	2	0	0	2	550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	275.00	550.00
2		Ballpen (BLUE)	piece	25	0	0	25	6,875.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25.00	275.00	6,875.00
3		Ballpen (RED)	piece	25	0	0	25	6,875.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25.00	275.00	6,875.00
4		DOUBLE SIDED TAPE	roll	1	1	1	3	431.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	143.70	431.10
5		Gun Tacker	unit	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	500.00	1,000.00
6		INDEX CARD BOX, 3"x5"	piece	3	1	1	5	191.10	1	1	1	3	114.66	1	1	1	3	114.66	1	1	1	3	114.66	14.00	38.22	535.08
7		INDEX CARD BOX, 5"x8"	piece	3	1	1	5	289.40	1	1	1	3	173.64	1	1	1	3	173.64	1	1	1	3	173.64	14.00	57.88	810.32
8		Manila Paper	pack	2	23	0	25	687.50	2	23	0	25	687.50	2	23	0	25	687.50	2	23	0	25	687.50	100.00	27.50	2,750.00
9		Mounting Tape	roll	1	1	1	3	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	200.00	600.00
10		Plastic Cover	piece	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,000.00	1,000.00
11		Push Pin	box	1	0	0	1	24.96	1	0	0	1	24.96	1	0	0	1	24.96	1	0	1	2	49.92	5.00	24.96	124.80
12		WRAPPING PAPER, kraft, 125 gsm	pack	100	0	0	100	12,966.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	129.67	12,966.72
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON JANITORIAL SUPPLIES																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Office Equipment and Accessories																										
		Detector, UV Light	unit	3	0	0	3	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	2,500.00	7,500.00
		ELECTRONIC TIME RECORDER OR BUNDY CLOCK, electronic, compact	unit	1	0	0	1	3,481.85	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,481.85	3,481.85
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																										
		Box (CORRUGATED BOX)	piece	3	3	3	9	423.00	3	3	3	9	423.00	3	3	3	9	423.00	3	3	3	9	423.00	36.00	47.00	1,692.00
		Chlorine	kg	1	1	1	3	240.00	1	1	1	3	240.00	1	1	1	3	240.00	1	1	1	3	240.00	12.00	80.00	960.00
		Correction Film Ribbon - Elec. Typewriter	piece	10	8	10	28	7,770.00	10	8	10	28	7,770.00	10	8	10	28	7,770.00	8	4	8	[illegible]	[illegible]	[illegible]	277.50	[illegible]
		Dry Seal	piece	10	0	0	10	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	4,500.00	45,000.00
		FIRE EXTINGUISHER,refill	kg	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	17,500.00	10.00	1,750.00	17,500.00
		RIBBON, Typewriter	piece	2	0	0	2	34.28	2	0	0	2	34.28	2	0	0	2	34.28	2	0	2	4	68.56	10.00	17.14	171.40
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Audio and visual presentation and composing equipment																										
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																										
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																										
		Bowl Brush	piece	3	0	0	3	157.50	3	0	0	3	157.50	15	12	0	27	1,417.50	3	0	0	3	157.50	36.00	52.50	1,890.00
		Dishwashing Liquid	piece	2	2	2	6	572.70	2	2	2	6	572.70	2	2	2	6	572.70	2	2	2	6	572.70	24.00	95.45	2,290.80
		Doormat, dirt trap	piece	10	0	0	10	[illegible]	5	0	0	5	[illegible]	5	0	10	15	[illegible]	1	0	0	1	[illegible]	[illegible]	[illegible]	[illegible]
		Fabric Conditioner	piece	26	1	1	28	4,200.00	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	37.00	150.00	5,550.00
		Gloves	box	3	3	9	15	[illegible]	3	9	3	15	[illegible]	1	2	1	[illegible]	[illegible]	1	1	2	[illegible]	[illegible]	48.00	34.75	1,668.00
		Muriatic Acid	piece	1	1	1	3	252.00	1	1	1	3	252.00	1	1	1	3	252.00	1	1	1	3	252.00	12.00	84.00	1,008.00
		Toilet Deodorizer	piece	106	6	6	118	[illegible]	6	6	6	18	[illegible]	6	6	6	18	[illegible]	6	6	6	18	[illegible]	172.00	24.37	[illegible]
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																										
		Calculator Tape (CALCULATOR TAPE)	piece	10	10	10	30	390.00	20	10	10	40	520.00	30	10	10	50	650.00	10	10	10	30	390.00	150.00	13.00	1,950.00
		Columnar Pad, 18 columns	pad	1	0	0	1	68.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	68.80	68.80
		Index Card, 3"x5"	piece	1	1	1	3	161.49	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	53.83	161.49

		Index Card, 5"x8"	piece	1	1	1	3	438.93	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	146.31	438.93
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Lighting and fixtures and accessories																										
		Bulb (18 watts CFL (GC))	piece	6	0	0	6	641.46	6	0	0	6	641.46	6	0	0	6	641.46	6	0	0	6	641.46	24.00	106.91	2,565.84
		FLUORESCENT LAMP, tubular, 14 watts	piece	1	0	0	1	92.82	1	0	0	1	92.82	0	0	0	0	0.00	0	0	0	0	0.00	2.00	92.82	185.64
		FLUORESCENT LAMP, tubular, 36 watts	piece	0	0	0	0	0.00	10	0	0	10	3,822.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	382.20	3,822.00
		LED LIGHT - 9 WATTS	piece	2	0	0	2	349.60	1	0	0	1	174.80	1	0	0	1	174.80	1	0	0	1	174.80	5.00	174.80	874.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																										
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer Supplies																										
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common ICT Equipment																										
		Cable Raceway	piece	1	0	0	1	6,126.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	6,126.00	6,126.00
		Cable, IT	box	1	0	0	1	6,163.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	6,163.00	6,163.00
		Megaphone	unit	2	0	0	2	5,678.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2,839.20	5,678.40
		Network Wire Tracer	piece	1	0	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,500.00	2,500.00
		RJ 45	piece	2	0	0	2	2,638.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,319.00	2,638.00
		Router	piece	1	0	0	1	4,366.62	1	0	0	1	9,533.23	0	0	0	0	0.00	0	0	8	8	8,118.92	9.00	2,315.44	20,838.96
		Scanner	unit	3	0	0	3	9,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	3,150.00	9,450.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
CONSUMABLES																										
		DEVELOPER DV 310 [illegible]	piece	6	0	0	6	24,107.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	4,017.86	24,107.16
		Ink (DUPLO INK)	piece	62	2	3	67	68,830.00	2	2	3	7	10,150.00	1	4	2	7	10,150.00	2	2	2	6	8,700.00	87.00	1,124.48	97,830.00
		Ink (RISO INK)	tube	80	10	10	100	411,078.30	10	10	10	30	125,500.00	10	0	0	10	48,100.00	0	0	0	0	0.00	140.00	4,398.05	615,726.30
		INK CART, HP Q8859AA (CE316AA), (HP 18), Colored	cart	12	0	0	12	17,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	1,450.00	17,400.00
		Master Roll (DUPLO MASTER ROLL)	piece	24	0	0	24	96,360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	4,015.00	96,360.00
		Master Roll (RISO MASTER ROLL)	roll	1	0	0	1	42.37	1	0	0	1	42.37	1	0	0	1	42.37	1	1	0	2	84.74	5.00	42.37	211.85
		TONER CART, BROTHER PRINTER HL-[illegible], TN-3448	cart	75	0	0	75	360,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	75.00	4,800.00	360,000.00

8		TONER CART, KYOCERA FS-2100 DN	cart	40	0	0	40	88,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	2,200.00	88,000.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Other Categories																										
1	Furniture and Fixtures	Suggestion Box (clear, free standing)	piece	6	0	0	6	15,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	2,650.00	15,900.00
2	Furniture and Fixtures	Table	piece	2	0	0	2	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4,000.00	8,000.00
3	Accountable Forms	TIME CARD, for Amano Bundy Clock,100 pieces bundle	unit	1	0	0	1	69.47	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	69.47	2.00	69.47	138.94
4	Fixtures	Corkboard	piece	6	0	0	6	4,851.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	808.50	4,851.00
5	Medical Instruments	Medicine Cabinet	piece	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	1	1	3,000.00	0	0	0	0	0.00	2.00	3,000.00	6,000.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

A. TOTAL					₱	3,253,879.48
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)					₱	325,387.95
C. GRAND TOTAL (A + B)					₱	3,579,267.42
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:					₱	632,161.60
G. MONTHLY CASH REQUIREMENTS					₱	-
G.1 Available at Procurement Service Stores	1,172,618.09	343,205.09	109,503.76	68,155.49	₱	1,693,482.44
G.2 Other Items not available at PS but regulary purchased from other sources	1,254,934.60	182,820.54	77,996.51	44,645.39	₱	1,560,397.04
TOTAL MONTHLY CASH REQUIREMENTS	2,427,552.69	526,025.64	187,500.27	112,800.88	₱	3,253,879.48

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

REALYN KRIS Y. SABERON
Accountant

Certified Funds Available / Certified Appropriate Funds Available:

LUZ I. DIZON
Local Budget Officer

8/31/18

Approved by:

GINA T. EMPERADO
Head of Office/Agency

Date Prepared: August 17, 2018