

BIDS AND AWARDS COMMITTEE

NAME OF PROJECT: RETROFITTING OF PRC CENTRAL OFFICE ANNEX BUILDING

- a) The statement shall include all information required in the PBDs prescribed by the GPPB.
- b) Statement must be supported by evidence.
- c) Use another sheet if necessary.

I. STATEMENT OF ALL ONGOING GOVERNMENT AND/OR PRIVATE CONTRACTS FROM JANUARY 2016 UP TO THE TIME OF SUBMISSION AND RECEIPT OF BIDS, INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED, IF ANY, WHETHER SIMILAR OR NOT SIMILAR IN NATURE AND COMPLEXITY TO THE CONTRACT TO BE BID.

| | |
|--|--|
| Name of the Contract | |
| Date of the Contract | |
| Contract Duration | |
| Owner’s name and address | |
| Nature of Work | |
| Contractor’s role (whether sole contractor, subcontractor, or partner in JV) and percentage of participation | |
| Total contract value at award | |
| Date of completion or estimated completion time | |
| Total contract value at completion, if applicable | |
| Percentages of planned and actual accomplishments, if applicable | |
| Value of outstanding works, if applicable | |

Submitted by:

Name of Company/Supplier/Distributor/Manufacturer
Name and Signature of Authorized Representative

Date:

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II. STATEMENT IDENTIFYING THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID.

| | |
|--|--|
| Name of the Contract | |
| Date of the Contract | |
| Contract Duration | |
| Owner's name and address | |
| Nature of Work | |
| Contractor's role (whether sole contractor, subcontractor, or partner in JV) and percentage of participation | |
| Total contract value at award | |
| Date of completion or estimated completion time | |
| Total contract value at completion, if applicable | |
| Percentages of planned and actual accomplishments, if applicable | |
| Value of outstanding works, if applicable | |

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III. THE BIDDER MUST HAVE AN EXPERIENCE OF HAVING COMPLETED A SINGLE LARGEST COMPLETED CONTRACT (SLCC) THAT IS SIMILAR TO THIS PROJECT, EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC ADJUSTED, IF NECESSARY, BY THE BIDDER TO CURRENT PRICES USING THE PHILIPPINE STATISTICS AUTHORITY (PSA) CONSUMER PRICE INDEX. HOWEVER, CONTRACTORS UNDER SMALL A AND SMALL B CATEGORIES WITHOUT SIMILAR EXPERIENCE ON THE CONTRACT TO BE BID MAY BE ALLOWED TO BID IF THE COST OF SUCH CONTRACT IS NOT MORE THAN THE ALLOWABLE RANGE OF CONTRACT COST (ARCC) OF THEIR REGISTRATION BASED ON THE GUIDELINES AS PRESCRIBED BY THE PCAB.

For this Purpose, Similar Contracts shall pertain to Construction's with Major Components similar to the Project at hand.

| | |
|--|--|
| Name of the Contract | |
| Date of the Contract | |
| Contract Duration | |
| Owner's name and address | |
| Nature of Work | |
| Contractor's role (whether sole contractor, subcontractor, or partner in JV) and percentage of participation | |
| Total contract value at award | |
| Date of completion or estimated completion time | |
| Total contract value at completion, if applicable | |
| Percentages of planned and actual accomplishments, if applicable | |
| Value of outstanding works, if applicable | |

Submitted by:

Name of Company/Supplier/Distributor/Manufacturer
Name and Signature of Authorized Representative

Date:



(REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

X-----X

BID-SECURING DECLARATION

Invitation to Bid/Request for Expression of Interest No.1: *[Insert reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.

2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, if I/we have committed any of the following actions:

(i) Withdrawn my/our Bid during the period of bid validity required in the Bidding Documents; or

(ii) Fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Bidding Documents after having been notified of your acceptance of our Bid during the period of bid validity.

3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:

(a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;

(b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

(c) I am/we are declared as the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

1 Select one and delete the other.

2 Select one delete the other. Adopt same instruction for similar terms throughout the documents.

3 Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.

4 Select one and delete the other.

GPPB Resolution No. 03-2012, dated 27 January 2012

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month]
[year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of
execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me
through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M.
No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card
used], with his/her photograph and signature appearing thereon, with no. ____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ **until** _____
Roll of Attorneys No. _____
PTR No. __, [date issued], [place issued]
IBP No. __, [date issued], [place issued]

Doc. No. ____
Page No. ____
Book No. ____
Series of ____.

- 1 Select one and delete the other.
- 2 Select one delete the other. Adopt same instruction for similar terms throughout the documents.
- 3 Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.
- 4 Select one and delete the other.

GPPB Resolution No. 03-2012, dated 27 January 2012

[Handwritten signatures and initials]

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity] [insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Bidder's Representative/Authorized Signatory

[JURAT]

[Handwritten signatures and initials]

BIDS AND AWARDS COMMITTEE

EVALUATION SHEET: ELIGIBILITY / TECHNICAL / FINANCIAL

ABC: P 10,509,805.00

DATE: MARCH 26, 2018

PROJECT: RETROFITTING OF PRC CENTRAL OFFICE ANNEX BUILDING

| REQUIREMENTS BIDDER'S INITIALS | P or F | P or F |
|---|--------|--------|
| | | |
| ELIGIBILITY DOCUMENTS | | |
| 1. PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with section 37.1.4 of the IRR. | | |
| 2. The statement of all ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. <i>(Use the form prescribed in the Philippine Bidding Documents)</i> | | |
| 3. The statement identifying the Bidder's single largest completed contract similar to the contract. The two statements required shall indicate, for each contract, the following: i. name of the contract; ii. date of the contract; iii. contract duration; iv. owner's name and address; v. kinds of Goods; vi. For Statement of Ongoing Contracts- amount of contract and value of outstanding contracts; vii. For Statement of SLCC – amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement; viii. date of delivery; and ix. end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed, which shall be attached to the statements. | | |
| 4. The bidder must have completed, within the period specified in the Invitation to bid & ITB Clause 12.1 a (ii), a single contract that is similar to this project, equivalent to at least 50% of the ABC, which is at least P5,000,000.00. <i>For this purpose, similar contracts shall refer to contracts for the Selling/ Supply of construction materials.</i> | | |
| 5. Computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows: NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid. The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR. For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statement prepared in accordance with international financial reporting standards. If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC to be bid. If issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank. | | |

Handwritten signatures and initials in blue ink.

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ABC: P 10,509,805.00

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PROJECT:

RETROFITTING OF PRC CENTRAL OFFICE ANNEX BUILDING

| REQUIREMENTS | P or F | P or F | | | | | | |
|---|--|--|---|------------------|--|---|-------------------|--|
| BIDDER'S INITIALS | | | | | | | | |
| 6. CLASS "B" If applicable, the Joint Venture Agreement (JVA), in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the event that the bid is successful. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. | | | | | | | | |
| TECHNICAL DOCUMENTS | | | | | | | | |
| 7. Bid Security The Bidders shall submit a Bid Securing Declaration or any form of Bid Security in an amount stated in the BDS, which shall be not less than the percentage of the ABC in accordance with the following schedule: <table><thead><tr><th>Form of Bid Security</th><th>Amount of Bid Security (Not less than the required Percentage of the ABC)</th></tr></thead><tbody><tr><td>(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. <i>For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i></td><td rowspan="2">Two percent (2%)</td></tr><tr><td>(b) Bank draft guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: <i>Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</i> <i>For biddings conducted by the LGU's bank draft/guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i></td></tr><tr><td>(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td><td>Five percent (5%)</td></tr></tbody></table> | Form of Bid Security | Amount of Bid Security (Not less than the required Percentage of the ABC) | (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. <i>For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i> | Two percent (2%) | (b) Bank draft guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: <i>Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</i> <i>For biddings conducted by the LGU's bank draft/guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i> | (c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. | Five percent (5%) | |
| Form of Bid Security | Amount of Bid Security (Not less than the required Percentage of the ABC) | | | | | | | |
| (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. <i>For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i> | Two percent (2%) | | | | | | | |
| (b) Bank draft guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: <i>Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</i> <i>For biddings conducted by the LGU's bank draft/guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i> | | | | | | | | |
| (c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. | Five percent (5%) | | | | | | | |
| 8. Conformity with the technical specifications, as enumerated and specified in Section VI, Specifications, and Section VII, Drawings, of the Philippine Bidding Documents. (must form part of the submission) | | | | | | | | |
| 9. Sworn Statement in accordance with Section 25.2 (a) (viii) of the IRR of RA 9184 and using the form prescribed in the Philippine Bidding Documents. | | | | | | | | |
| 10. For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product. | | | | | | | | |
| 11. Acknowledgment and compliance with Section IV, the General Conditions of Contract, and Section V, Special Conditions of Contract, of the Philippine Bidding Documents. (must form part of the submission) | | | | | | | | |
| 12. Duly accomplished Financial Bid in the Official Bid Form | | | | | | | | |

BIDS AND AWARDS COMMITTEE
EVALUATION SHEET: ELIGIBILITY / TECHNICAL / FINANCIAL

ABC: ~~P 10,509,805.00~~

DATE: MARCH 26, 2018

PROJECT:

RETROFITTING OF PRC CENTRAL OFFICE ANNEX BUILDING

| REQUIREMENTS | BIDDER'S INITIALS | | P or F | P or F |
|---|-------------------|--|--------|--------|
| | | | | |
| 13. Bid Price | | | | |
| Legend: P = Passed F = Failed N/A=Not Applicable | | | | |

Bids and Awards Committee

ARISTOGERSON T. GESMUNDO
Chairman

ARJAY R. ROSALES
Vice-Chairman

MARIA LIZA M. HERNANDEZ
Member

HENRIETTA P. NARVAEZ
Member

WILMA T. UNANA
Member

ALFONSO C. VILORIA
Provisional Member, Non-IT Projects

BIDDERS:

Signature Over Printed Name

Signature Over Printed Name

OBSERVERS:

Signature Over Printed Name

Signature Over Printed Name