



Professional Regulatory Board of Speech-Language Pathology

Resolution No. 05

Series of 2022

**OPERATIONAL GUIDELINES ON THE REGISTRATION WITHOUT EXAMINATION
OF SPEECH-LANGUAGE PATHOLOGISTS**

WHEREAS, Section 2, Article I of Republic Act (R.A.) No. 11249, otherwise known as the “Speech Language Pathology Act”, provides for the policy of the State to regulate and professionalize the practice of Speech-Language Pathology, to wit:

“Section 2. Declaration of Policy – The State recognizes the important role of speech language pathologists in nation building and promotes the sustained development of a corps of speech language pathologists whose competence have been determined by honest and credible licensure examinations, and whose standards of professional practice and services are world-class, internationally recognized, and globally competitive through regulatory measures, programs, and activities that foster their continuing professional growth.”

WHEREAS, Section 9 (f) of R.A. No. 8981 or the “PRC Modernization Act of 2000” provides that the Professional Regulatory Boards shall recommend registration without examination and issuance of corresponding Certificate of Registration (COR) and Professional Identification Card (PIC), subject to the final approval by the Professional Regulation Commission (PRC/Commission);

WHEREAS, Section 15, Article III of R.A. No. 11249 provides that a person who possesses qualifications required for admission in the licensure examination for Speech-Language Pathologists may be registered without examination as Speech-Language Pathologist, subject to certain conditions;

WHEREAS, the Professional Regulatory Board of Speech-Language Pathology (Board) conducted consultative meetings with its stakeholders in the formulation of the Operational Guidelines on the Registration Without Examination of Speech-Language Pathologists, pursuant to law;

NOW THEREFORE, the Board **RESOLVES**, as it is hereby **RESOLVED**, to endorse for the approval of the Commission this “Operational Guidelines on the Registration Without Examination of Speech-Language Pathologists” pursuant to R.A. Nos. 11249 and 8981 and their respective Implementing Rules and Regulations (IRR):

Section 1. Actions on Applications for Registration Without Examination – All applications for registration without examination shall be acted and decided upon by the Board, as a collegial body. In case the Board Chairperson or Member is related to an applicant within the fourth (4th) civil degree of consanguinity or affinity or if other ground/s exist which may give rise to conflict of interest, the Board Chairperson or Member concerned shall inform the Board of such fact and shall, as a consequence, be required to inhibit from participating in the processing and approval of such application. The fact of inhibition shall be reflected in the Resolution to be issued by the Board.

Section 2. Registration Without Examination of the Members of the First Appointed Board – The Commission shall issue CORs and PICs as Speech-Language Pathologists to the Chairperson and Members of the first (1st) appointed Board without requirement of examination, after taking the required oath and signing in the Roll of Speech Language Pathologists. Provided further, that they pay the prescribed fees for registration.


Section 3. Qualification Requirements for Registration Without Examination.
Registration and licensing without examination shall apply to the following based on Section 15, Article III of R.A. No. 11249, to wit:

“SECTION 15. *Registration Without Examination as Speech Language Pathologist.* – A person who possesses the pertinent qualifications required for admission in the licensure examination for speech language pathologists pursuant to the provisions of this Act may be registered without examination: *Provided,* That the applicant files with the Board, within one (1) year after the effectivity of the implementing rules and regulations, an application for registration and issuance of a certificate of registration and professional identification card by submitting credentials showing that the applicant before the effectivity of this Act holds a bachelor’s degree in speech language pathology from a college or university recognized by the CHED: *Provided, further,* That the applicant is a certified member of the AIPO of speech-language pathologists.”



All Speech-Language Pathologists who have been practicing prior to or upon the effectivity of R.A. No. 11249 on May 29, 2019 are eligible to apply under this Section. This provision is open to qualified applicants based in the Philippines or abroad who have complied with the requirements.

Qualified applicants shall be given only **one (1) year after the effectivity of this Operational Guidelines** to file their applications for registration without examination. No application beyond such period shall be accepted and entertained.

Section 4. Documentary Requirements for Registration Without Examination –
Applicants for registration and licensing without examination shall submit the following documents and pay the appropriate fees:

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- a. Notarized Application Form (*Annex A*);
 - b. Birth Certificate from the Philippine Statistics Authority (PSA)
 - c. PSA Marriage Contract/Certificate (for female married applicants);
 - d. College Diploma and Transcript of Records;
 - e. National Bureau of Investigation (NBI) clearance;
 - f. Ombudsman Clearance, if applicable;
 - g. Accredited Integrated Professional Organization (AIPO) Certificate of Membership in Good Standing; and
 - h. Other documents as may be deemed necessary by the Board.

For foreign applicants, he/she must submit the following documentary requirements and pay the appropriate fees:

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- a. Notarized Application Form (*Annex A*);
 - b. Copy of the national law or international treaty, agreement or covenant to prove reciprocity for the practice of Speech-Language Pathology between the Philippines and his/her country;
 - c. Birth Certificate;
 - d. Marriage Contract/Certificate (for married female applicants);
 - e. Copy of passport data page or any equivalent document to establish citizenship;
 - f. College Diploma and Transcript of Records;
 - g. Certificate of Good Moral Character to be issued by any of the following: employer, school/college/university or any competent authority acceptable to the Board; and
 - h. Other documents as may be deemed necessary by the Board.

For degrees taken abroad, the applicant has to submit also a Certificate of Equivalency from the Commission on Higher Education.

All official documents that are issued or executed abroad must be authenticated by the Philippine Embassy/Consulate/Legation in the state or country where they are issued or executed. An Apostille Certification issued by the foreign competent authority responsible for the implementation of the Apostille Convention is sufficient. The document must also be accompanied by an official English translation, if applicable.

The Board may modify or revise herein list of documentary requirements as needed.

Section 5. Procedure for Application for Registration Without Examination – The following shall be the procedure in the processing of applications for registration without examination:

1. The applicant shall accomplish and submit the Application Form (*Annex A*) with the required documents to the Application Section of the PRC Regional Offices (RO) processing counters, for pre-evaluation. Applications may be filed with any RO, at the option of the applicant.
2. The applicant shall present the documentary requirements in hard and soft copies. The soft copy shall be scanned in pdf format, which shall be contained in a flash drive.
3. Upon receipt of the application, the processing officer shall check the completeness and correctness of the documentary requirements and compare the same with the soft copies. If the documents are in order, the applicant shall be required to pay the prescribed fee.
4. The processing officer shall receive the application documents, both in hard and soft copies. The soft copies shall be copied from the flash drive and saved in the processing officer's computer.
5. The processing officer shall scan the duly accomplished application form and email the same with the documentary requirements and draft Board Resolution to the Board, within four (4) working days from receipt, through the Board Secretary. The hard copies of the application documents shall likewise be forwarded to the Board, through the Board Secretary, within the same period.
6. The Board shall act on the application within ten (10) working days from receipt thereof, noting on the Application Form under box "Action taken by the Board" whether the application is (a) Approved; (b) Disapproved; or (c) Deferred.
7. The Board shall issue either a: (a) Resolution, in the case of approved applications; (b) Letter of Disapproval, in case of disapproved applications; or (c) Letter to Comply, in case additional compliance is required of the applicant. The Letter of Disapproval (*Annex B*) and Letter to Comply (*Annex C*) shall be sent to the applicant, through the RO concerned. The disapproval of the application shall not preclude the filing of a new application, *provided*, that the reason for disapproval shall have been resolved or addressed and that the same shall have been filed within the one (1) year period stipulated in this Guidelines. In case of deferred application, the applicant shall be given ten (10) working days from receipt within which to comply with the required additional documents. Additional documentary submissions shall be sent to the Board, through the RO, via electronic mailing. Failure to comply with the Board's directive within the given timeline shall cause the disapproval of the application.
8. The Board Resolution referred to in number 7 (a) shall be indorsed to the Commission for approval/signature, and thereafter, for docketing.

Section 6. Rules Governing Speech-Language Pathologists registered pursuant to Section 15, Article III of R.A. No. 11249 - All provisions of R.A. No. 11249, including but not limited to those relating to the taking of the Oath of Professional; signing in the Roll of Speech-Language Pathologists; issuance of COR and PIC; inclusion in the Roster of Speech-Language Pathologists; requirement to

OPERATIONAL GUIDELINES ON THE REGISTRATION
WITHOUT EXAMINATION OF SPEECH-LANGUAGE PATHOLOGISTS

indicate the registration/license number, its dates of issuance and expiry and Professional Tax Receipt in relevant documents; mandatory and automatic membership in the AIPO for Speech-Language Pathologists; and administrative investigations involving Speech-Language Pathologists, shall equally apply to Speech-Language Pathologists who have been registered and licensed as such without examination.

Section 7. Appending of Professional Title – Speech-Language Pathologists who have been registered without examination must append or affix “RSLP”, which stands for Registered Speech-Language Pathologist, after his/her name. It shall be unlawful for any person not otherwise registered as a Speech-Language Pathologist to append to his/her name the professional title “RSLP”.

Section 8. Repealing Clause – Except as may be provided under R.A. No. 11249 and its IRR, all other resolutions, orders, circulars, issuances, or parts thereof inconsistent with this Resolution are hereby repealed or modified accordingly.

Section 9. Effectivity - This Guidelines shall take effect after fifteen (15) days from the completion of its publication in the Official Gazette or in any newspaper of general circulation in the Philippines.

Let a copy hereof be distributed to the U.P. Law Center, the AIPO for Speech- Language Pathologists, and all other relevant offices, agencies, or associations for information.

Done this 23rd day of August, 2022 in the City of Manila.

MARIA EUSEBIA CATHERINE S. SADICON
Chairperson

JUAN PAULO D. SANTUELE
Member

MA. ROWENA A. YNION
Member

ATTESTED BY:



Atty. Lovelika T. Bautista
Chief, PRB Secretariat Division

APPROVED:

TEOFILO S. PILANDO, JR.
Chairman

JOSE Y. CUETO, JR.
Commissioner

ERWIN M. ENAD
Commissioner

DATE OF PUBLICATION IN THE
BUSINESS MIRROR : *Sept. 05, 2022*
DATE OF EFFECTIVITY : *Sept. 21, 2022*



Professional Regulation Commission

APPLICATION FOR REGISTRATION WITHOUT EXAMINATION
(VARIOUS BOARDS)

NAME OF BOARD

PERSONAL DATA

LAST NAME

FIRST NAME

MIDDLE NAME

☐ MALE ☐ FEMALE

CIVIL STATUS

☐ SINGLE

☐ WIDOWED

☐ MARRIED

☐ SEPARATED

CITIZENSHIP

DATE OF BIRTH (mm/dd/yy)

PLACE OF BIRTH

PERMANENT MAILING ADDRESS

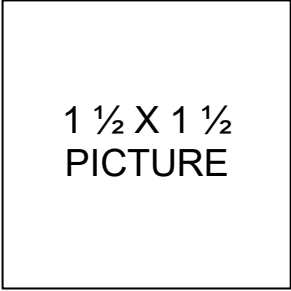
ZIP CODE

TELEPHONE/CELL PHONE NO/ EMAIL ADDRESS

SPOUSE'S NAME & CITIZENSHIP

FATHER'S NAME & CITIZENSHIP

MOTHER'S NAME & CITIZENSHIP



Have you ever been convicted by final judgment before any court, military tribunal or administrative body? ☐ YES ☐ NO
(If yes, please attach a copy of the decision)

	Name of School	Location	Course/Degree Completed	From (mm/dd/yy)	TO (mm/dd/yy)
Elementary					
High School					
College					
Others					

NAME OF EXAMINATION	DATE TAKEN	VERIFIED BY		PRC ID YEAR EXPIRED
		Record Section	Registration Division	

OFFICE	POSITION HELD	SPECIFIC WORK/FUNCTION	FROM (mm/dd/yy)	TO (mm/dd/yy)

ACTION TAKEN

Remarks: _____

Processed by: _____
Date: _____

ACTION TAKEN BY THE BOARD

CHAIRMAN _____
MEMBER _____
MEMBER _____

Approved
Disapproved
Deferred

ACTION TAKEN BY THE CASHIER

Amount: _____ Date: _____
O.R. No: _____ Issued by: _____

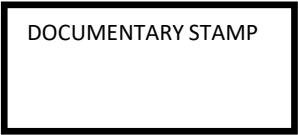
I HEREBY CERTIFY that the information and/or statements in this application including the documents submitted in support thereof are all true and correct to my own knowledge, and that I am fully aware that any false information or statement in this application and/or its attachments shall render me liable for criminal prosecution and/or administrative sanction.

THUMBMARK

Applicant's Signature _____
Date Accomplished _____

Subscribed and sworn to before me this _____ day of _____ 20____ at _____, Affiant
Applicant presented to me his/her government Identification Card _____ issued at _____
_____ on _____.

PRC ADMINISTERING OFFICER



O.R. No. _____
Amount Paid: _____
Date Paid: _____

FOLLOW-UP SLIP

NAME: _____ PROFESSION _____
DATE OF FILING: _____
Please verify approval of your application and resolution number at telephone number
(02) _____ after _____ or visit PRC website at www.prc.gov.ph (news & event)

Application Processor/Date

STEPS IN FILING APPLICATION FOR REGISTRATION WITHOUT EXAMINATION

1. Fill-out application form and submit, together with the required documents. for pre-evaluation to the Application Section of the PRC Regional Offices processing counters.
2. Secure document notarization
3. Go to the cashier for payment of fees.
4. Go to the Customer Service Center for documentary stamp
5. Submit duly accomplish application form to the Application Section.
6. Verify status of application at Tel. No. _____

DOCUMENTS REQUIRED

CERTIFIED MINE FOREMAN

1. Original and photocopies of Transcript of Records/Diploma
2. Original and Photocopy of Birth Certificate (NSO)
3. Original NBI Clearance
4. Certificate of Experience (PRC Form 104)
5. Certificate of Employment (at least 5 years)

METALLURGICAL PLANT FOREMAN

PLEASE SEE REQUIREMENTS FOR CERTIFIED MINE FOREMAN

1. Original and Photocopy of birth certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. Original and Photocopy of College diploma/High School diploma
5. Duly notarized Service Record
6. Duly notarized Certificate of Employment
7. Certificate of Experience (APP-04)
8. NBI Clearance

CHEMIST

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. NBI Clearance
5. Original and Photocopy of Doctoral Degree Diploma
6. Copy of Thesis

MEDICAL LABORATORY TECHNICIAN

(Flunkers with ratings of 70% or above)

1. Report of rating (optional)
2. Original NBI Clearance
3. Original and Photocopy of Marriage Certificate NSO (for married female)

RADIOLOGIC TECHNOLOGIST & X-RAY TECHNOLOGIST

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records and Diploma

4. Certificate of Experience (PRC Form No. 104) – *for RAD-Tech. only*
5. Certificate of Employment (for private employees) – *for RAD-Tech. only*
6. Service Record (for gov't employees) - *for RAD-Tech. only*
7. PART Certificate of Membership
8. Original NBI Clearance
9. Authenticated copy of Report of Rating from DOH-RHS

PROFESSIONAL MEDICAL REPRESENTATIVE

1. Original & Photocopy of NSO Birth Certificate
2. Original & Photocopy of Marriage Certificate NSO (for Married female)
3. Certificate of Employment
4. Certificate of Training

PROFESSIONAL ELECTRICAL ENGINEER

1. Original and Photocopy of Transcript of Record
2. Original and Photocopy of Birth Certificate (NSO)
3. Original and Photocopy of Marriage Certificate NSO (for married female)
4. NBI Clearance
5. Valid certificate of registration and Professional ID as REE
6. Certificate of Experience (APP-04)

PROFESSIONAL MECHANICAL ENGINEER

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. Lists of design undertaken with the supervision of a PME
5. Curriculum Vitae
6. Two (2) titles of proposed reports each with a short write-up and table of content
7. NBI Clearance
8. Current Professional ID as ME
9. Certificate of Competency
10. Affidavit of applicant
11. Certificate of Experience (APP-04)
12. Detailed Description of Machineries and Equipment Handled

PROFESSIONAL ELECTRONICS ENGINEER

1. Valid PRC ID as Electronics Engineer or Certificate as Electronics Engineer.
2. Valid IECEP ID or Certificate of membership in good standing from IECEP.
3. Certified experience record of active self- practice and/or employment either in government service or in private sector, in the format to be prescribed by the Board, indicating the inclusive dates, companies worked for, description of specific responsibilities, relevant accomplishments and name, position of immediate supervisor for a period of at least seven (7) years (inclusive and/or aggregate), at least two (2) years of which are in responsible charge of significant engineering work, from the date the applicant took his/her oath as an Electronics and Communications Engineers or Electronics Engineers.
4. Three (3) certification signed by three (3) PECE attesting that the experience record submitted by the applicant is factual (not needed for those who have been registered and licensed as ECE under R.A. 5734, for at least seven (7) years.
5. Original NBI Clearance (Private Sector)
6. Original Ombudsman Clearance and NBI Clearance (for those in the government service)

SPEECH LANGUAGE PATHOLOGY:

1. College Diploma and Transcript of Records;
2. Birth Certificate from the Philippine Statistics Authority (PSA);
3. PSA Marriage Contract/Certificate (for female married applicants);
4. NBI clearance;
5. Ombudsman Clearance, if applicable;
6. AIPO Certificate of Membership in Good Standing; and
7. Other documents as deemed necessary by the Board.



Professional Regulation Commission
International Affairs Office

APPLICATION FOR AUTHORITY TO PRACTICE BY A FOREIGNER

Profession: _____ ☐ New application ☐ Renewal

Categories:

For permanent practice:
This application must be accomplished by the applicant and submitted at the Licensure and Registration Division of any PRC Regional Office.

- ☐ Category A1
- Foreigners applying for registration with examination
-
- ☐ Category A2
- Foreign professionals applying for registration without examination

For temporary practice:

This application must be accomplished by the applicant and submitted at the Regulation Division of any PRC Regional Office.

- ☐ Category B
- Foreign professionals to practice a profession in the Philippines under reciprocity or international agreements (Architecture, Agriculture, Agricultural and Biosystems Engineering, Environmental Planning, Geodetic Engineering, Landscape Architecture, Radiologic Technology, Real Estate Service)
-
- ☐ Category C
- Foreign professionals who are to be engaged as consultants in foreign-funded, joint venture or foreign assisted projects of the government
-
- ☐ Category D
- Foreign professionals who are to be employed by local or foreign private firms or institutions
-
- ☐ Category E
- Foreign professionals engaged in humanitarian mission

Passport Size ID

Picture of the Applicant with COMPLETE NAME

Tag in plain white background

Part I – Personal Data

Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Surname:	Given Name:	Middle Name:
Citizenship:	Contact number and/ or E-mail Address:	BIR Tax Identification Number:	Philippine Mailing Address:
Passport Number:	Name of Sponsoring Entity/Individual in the Philippines:	Contact number and/or E-mail Address: Address:	
Have you ever been charged or found guilty of crime involving moral turpitude, negligence, incompetence, malpractice fraud, deceit, unprofessional, unethical, immoral or dishonorable conduct in relation to the practice of profession? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If YES, give particulars: _____			
Do you have any condition or impairment (including history of alcohol or substance abuse) that currently interferes, or if left untreated may interfere, with your ability to practice in a competent and professional manner? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If YES, give particulars: _____			

Part II – Educational Attainment

Highest Relevant Educational Qualification/Degree	Granting Institution	Year Conferred

*For Medicine, please include entry on Premedicine and Medical Degree.

Part III – License/s Obtained

Title of License	Place of Practice	Issuing Agency	License/ Certification Number	Date Issued	Validity

Part IV – Specialization (Fields of specialization, special studies or research)

Part V – Work Experience

Employer	Address	Contact Details	Position Held	Date of Service

Part V- Acknowledgment

I HEREBY CERTIFY that the above information supplied are true and correct to the best of my knowledge and belief, and further authorize the PRC to investigate the authenticity of all the documents presented. Further, I agree to the PRC Privacy Notice and give my consent to the collection and processing of my personal data in accordance thereto.

Signature over printed name of Applicant

Date Accomplished

Note: Continue on separate sheet if necessary

PROFESSIONAL REGULATORY BOARD OF SPEECH-LANGUAGE PATHOLOGY

Date

**Name and Address
of Applicant
Thru: Name of PRC Regional Office**

Dear **Sir/Ma'am:**

This refers to your application for Registration without Examination under Republic Act No. 11249 or the Speech-Language Pathology Act.

The Board, after careful review and evaluation of your documents, has agreed to **DISAPPROVE** your application due to: _____(Please state the reason)_____.

Please be advised that you may still file a new application for registration without examination, *provided*, that herein reason for disapproval shall have been resolved or addressed and that the same shall have been filed within the one (1) year reglementary period stipulated in Board Resolution No. ____ (s 2022) or the Operational Guidelines on the Registration without Examination of Speech-Language Pathologists.

For your information and guidance.

Thank you.

Very truly yours,

Chairperson, Board of Speech-Language Pathology

PROFESSIONAL REGULATORY BOARD OF SPEECH-LANGUAGE PATHOLOGY

Date

**Name and Address
of Applicant
Thru: Name of PRC Regional Office**

Dear **Sir/Ma'am:**

This refers to your application for Registration without Examination under Republic Act No. 11249 or the Speech-Language Pathology Act.

The Board, after careful review and evaluation of your documents, has agreed to **DEFER** your application due to: _____ (Please state the reason)_____.

Please be advised that you have to submit your compliance within ten (10) working days from receipt hereof in accordance with Board Resolution No. ____ (s 2022) or the Operational Guidelines on the Registration without Examination of Speech-Language Pathologists. Your failure to comply with the Board's directive within the given timeline shall cause the disapproval of your application.

For your information and compliance.

Thank you.

Very truly yours,

Chairperson, Board of Speech-Language Pathology