



CONTINUING PROFESSIONAL DEVELOPMENT (CPD) COUNCIL OF MEDICINE
Resolution No. 01
Series of 2021

GUIDELINES ON THE EVALUATION AND GRANTING OF CPD CREDIT UNITS TO ACTIVITIES UNDER INFORMAL LEARNING AND PROFESSIONAL WORK EXPERIENCE INCLUDING ACTIVITIES UNDERTAKEN DURING THE STATE OF PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS THAT MAY EARN CPD CREDIT UNITS

WHEREAS, the Commission issued Resolution No.1208 (s.2019) or the “Guidelines on the Accreditation of Informal and Professional Work Experience”. Section 5 thereof states that the Continuing Professional Development (CPD) Councils shall determine the appropriate number of CPD credit units;

WHEREAS, the Commission issued Resolution No. 1240 (s. 2020) reiterating ways of learning that can earn CPD credit units particularly during the State of Public Health Emergency due to COVID-19 crisis;

WHEREAS, there is a need to issue guidelines on the evaluation and granting of CPD credit units to activities under Informal Learning and Professional Work Experience including activities undertaken during the State of Public Health Emergency due to COVID-19 crisis that may earn CPD credit units, in order to guide the professionals.

NOW THEREFORE, the CPD Council of Medicine **RESOLVES** to issue these guidelines on the evaluation and granting of CPD credit units to activities under Informal Learning and Professional Work Experience including activities undertaken during the State of Public Health Emergency due to COVID-19 crisis that may earn CPD credit units, as follows:

Section 1. Informal Learning – Refers to learning that occurs in daily life and which can contribute to a qualification. The parameters for the evaluation and granting of informal learning are as follows:

Activities Undertaken During the State of Public Health Emergency Due to COVID-19 that may Earn CPD Credit Units

For the Local and Overseas Filipino Physicians:

ACTIVITY	DURATION	LEARNING OUTCOMES	APPLICABILITY	CPD CREDIT UNITS EARNED
		<i>By the end of the activity, the professional should be able to:</i>	<i>The professional can apply the information or experience gathered to:</i>	<i>Maximum of 30 % of the required CPD Credit Units for the renewal cycle and Documentary Requirement/s</i>

INFORMAL LEARNING ACTIVITIES RELATED TO THE PROFESSION				
Private study which includes reading (books, journal articles, technical manuals);	Variable	summarize and apply the ideas learned through private study in subjects that interest the professional. 1. Covid-19 and its impact to other health diseases. 2. Current Trends in the diagnosis and Management of diseases 3. Performing, OPD clinic, elective surgery during Covid Pandemic, 4. Boosting the immunity through vaccination. 5. Managing stress brought about by covid-19	1. Update his/her is medical practice especially during the time of Covid-19	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied.
Taking care of a person who may be sick or challenged or with special needs outside the hospital premises.	One month or less	Take care of an individual who may be sick, physically challenged or with special needs.	Take care of an individual who may be sick, physically challenged or with special needs.	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied.
Applying management and leadership principles to a group working on a special project	One month or less	Use of management or leadership style that works for a given situation or group.	Apply a management or leadership style to a given situation or group.	Maximum of 3 CPD credit units per activity. Photographs and self-declaration of 150 to 200 words on what has been learned and applied.

Activities related to Covid-19 Vaccination program.	One month or less	To able to help in the vaccination program of the national government.	Update his/her is medical practice especially during the time of Covid-19. Familiarity regarding vaccine information, adverse effects and be able to diagnose complications during vaccination.	5 units per month
Non-PRC CPD recognized webinars				As may be approved by the CPD Council
Other activities that are related to the profession as may be approved by the CPD Council				As may be approved by the CPD Council

Section 2. - Professional Work Experience. – Refers to any participation that the professional gains while working in a specific field and workplace.

The parameters for the evaluation and granting of credit units are as follows:

2.1. Diagnostic Assessment -- to establish a particular development need or competency of the professional from basic to advance or advance to expert.

2.1.1. Needed documentation--Work history Curriculum Vitae or Certification of performance from direct supervisor or client or beneficiary/self-declaration for the self-employed.

2.2. Formative Assessment -- to know the progress of an individual’s learning – Evidence that learning has occurred but still needs improvement.

2.2.1. Needed documentation – Photo documentation with brief write-up (captions) and Certification from supervisor or client if self-employed.

2.3 Summative Assessment -- to know if the professional has acquired the needed competency and can work independently, teach others and write manuals with confidence.

2.3.1 Report of at least 150-200 words as proof of learning/acquisition of the enabling and needed competencies and if possible accompanied by photos.

2.3.2. Certification of performance from direct supervisor or client or beneficiary or self-declaration for the self-employed. Annual performance appraisal report from the employer or Certification of performance from direct

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supervisor or client or beneficiary/self-declaration for the self-employed.

The following description of a professional’s progress as he/she proceeds to gain experience in his/her profession will be part of the documentation to be submitted to the CPD Council. The professional should check the appropriate box to mark his/her progress. The competency cited is only an example.

RECOGNITION OF PRACTICE OUTCOMES		ASSESSMENT OF PERFORMANCE		
		<i>Refers to the professional’s progress in acquiring the desired competency</i>		
Needed Competency (Only one competence per Application)	Enabling Competencies/ Activities	Diagnostic	Formative	Summative
		<i>Has not done this or has done this but needs improvement</i>	<i>Has done this well but still needs improvement and confidence</i>	<i>Has done this with confidence, can teach others and can prepare manuals that other Environmental Planners can use</i>
		The column may be filled up either by the Medical Director, Chief of Clinics by providing a check (√) mark		
	Demonstrates the uses of new improved department programs to meet the current needs of the specialty.			
	Creates programs in response to the Covid-19 pandemic and how it affects the practice of the profession.			
	Provides engaging programs that will answer the current needs.			
	Demonstrates patient evaluation in these high-risk conditions.			
	Promotes the enhanced or developed policies that will respond better to Covid-19 situation.			

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VALIDATION: Documents to be presented	Work history or Curriculum Vitae or Self-Declaration or Certification from employer/client for self-employed	Photo documentation with captions for the photos or Certification of performance from employer or client for self-employed	Write up of 150 to 200 words about the learning and acquisition of the competence with photographs and Certification of performance from employer of client for the self-employed.
CPD CREDIT UNITS EARNED	2	4	Maximum of 30% of the Required Credit units per renewal cycle

* **Awarding of CPD Credit units.** The respective CPD Councils shall:

1) Determine if the Informal Learning and Professional Work Experience applied for merits approval and 2) grant the appropriate number of CPD credit units. For purposes of earning CPD credit units, only Professional Work Experience for the last three (3) years from the date of application shall be accepted.

Section 3. Certificate of Credit units earned — Certificate of Credit units earned shall be issued upon approval of the CPD Council.

Section 4. Repealing Clause - Any resolution, memorandum order or circular and any issuances inconsistent with these guidelines are hereby repealed or modified accordingly.

Section 5. Effectivity — This Resolution shall take effect immediately; copy furnished the U.P Law Center.

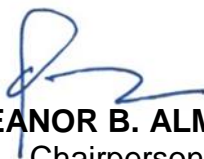
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Done, this 23rd day of July, 2021 in Pasay City, Philippines.

CONTINUING PROFESSIONAL DEVELOPMENT COUNCIL OF MEDICINE



ELEANOR B. ALMORO
Chairperson



BENITO P. ATIENZA
Member



FERNANDINO JOSE A. FONTANILLA
Member

Approved by:

PROFESSIONAL REGULATORY BOARD OF MEDICINE



ELEANOR B. ALMORO, MD
Chairperson



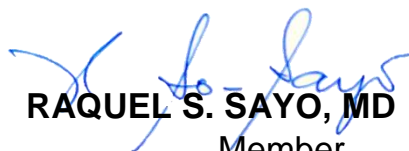
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