



Republic of the Philippines  
Professional Regulation Commission  
Manila



PROFESSIONAL REGULATION COMMISSION  
**Resolution No. 1240**  
Series of 2020

**REITERATING WAYS OF LEARNING THAT CAN EARN CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT UNITS PARTICULARLY DURING THE STATE OF PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS AND EXTENDING THE ACCEPTANCE OF UNDERTAKING FOR THE RENEWAL OF THE PROFESSIONAL IDENTIFICATION CARD (PIC) UNTIL DECEMBER 31, 2021**

**WHEREAS**, the Professional Regulation Commission (Commission) is mandated under Republic Act No. 8981 or the "PRC Modernization Act" to perform any and all acts, enter into contracts, make such rules and regulations and issue such orders and other administrative issuances as may be necessary in the execution and implementation of its functions and the improvement of its services;

**WHEREAS**, Section 3, Article I of Republic Act (R.A) No. 10912 or the CPD Act of 2016 defines Continuing Professional Development or CPD as the inculcation of advanced knowledge, skills and ethical values in a post-licensure specialization or in an inter-or multidisciplinary field of study, for assimilation into professional practice, self-directed research and/or lifelong learning;

**WHEREAS**, Section 10, Article III of the CPD Act of 2016 states that the CPD is hereby made as a mandatory requirement in the renewal of the Professional Identification Cards (PICs) of all registered and licensed professionals under the regulation of the PRC;

**WHEREAS**, to ease the renewal of PICs, the Commission during the initial implementation of the CPD Act of 2016 started to accept the Undertaking of professionals who failed to comply with the CPD requirement for the renewal of their PICs *"to submit the balance of xxx CPD credit units in addition to the xxx required CPD units (or a total of xxx units) for the next renewal of my PIC"*. The acceptance of the said Undertaking will end on December 31, 2020;

**WHEREAS**, due to the Corona Virus Disease 2019 (COVID-19) crisis, the President issued Proclamation No. 922 (s.2020) declaring a State of Public Health Emergency throughout the Philippines and Proclamation No. 929 (s. 2020) declaring a State of Calamity throughout the Philippines;

**WHEREAS**, the Executive Secretary issued a Memorandum dated 16 March 2020 on the guidelines on the imposition of an Enhanced Community Quarantine (ECQ) and Stringent Social Distancing Measures over the entirety of Luzon;

**WHEREAS**, Local Government Units in the Visayas and Mindanao regions have likewise imposed quarantine or lockdown measures within their respective jurisdictions through the issuance of various local Executive Orders;

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**WHEREAS**, CPD Providers cancelled the scheduled offerings of their programs, including conventions, conferences and other forms of mass gatherings, which are significant means of CPD compliance by professionals and which may not be available during the COVID-19 crisis;

**WHEREAS**, other ways of CPD compliance such as self-directed learning activities, informal and professional work experience, and online training activities may also be availed of by professionals;

**WHEREAS**, there is a need to institute measures in order for the professionals to be able to renew their PICs in the event that they fail to comply with the CPD requirement as a result of the foregoing cancellation of CPD Programs by executing said Undertaking;

**WHEREAS**, the Continuing Professional Development-Program Management Committee (CPD-PMC) recommends to the Commission the reiteration of favorable ways of learning that can earn CPD credit units particularly during the State of Public Health Emergency, and the extension for the acceptance of the Undertaking until December 31, 2021; and

**WHEREAS**, the Continuing Professional Development (CPD) Councils concur and have expressed their full support to the foregoing initiative.

**NOW THEREFORE**, in view of the foregoing, the Commission hereby **RESOLVES**, as it hereby **RESOLVED**, to **ADOPT** the recommendations of the CPD-PMC and the CPD Councils, as follows:

1. During the COVID-19 crisis, as professionals are constrained from attending learning activities that entail mass gatherings, to earn credit units due to the imposition of social distancing, they may, however, earn CPD credit units through:

- a) **Informal Learning** under Commission Resolution No. 1208 (s.2019) entitled "Guidelines on the Accreditation of Informal Learning and Professional Work Experience" which governs the process and procedure for earning CPD credit units.

**Informal Learning** refers to learning that occurs in daily life and which can contribute to a qualification. Examples are: 1) Reading of books, magazine journals, and the like that will develop leadership, management, and other skills; 2) Learning how to use cross platform Voice Over Internet Protocol (VOIP) and instant messaging using cloud-based video conferencing tool to meet with co-workers; 3) Learning how to prepare gluten free meals and baked products; and 4) Learning how to do urban gardening for home consumption of organic vegetables and fruits.

- b) **Professional Work Experience** under Commission Resolution No. 1208 (s.2019) entitled "Guidelines on the Accreditation of Informal Learning and Professional Work Experience" which governs the process and procedure for earning CPD credit units.

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**Professional Work Experience** refers to any participation that a professional gains while working in a specific field and work place. Examples are: 1) Reading of books, magazine, journals, and the like on how to improve knowledge and skills in the field of professional practice; 2) Learning how to fashion wheelchairs for pediatric patients with special needs; 3) Learning how to design homes for the elderly population; 4) Learning how to design modules for online teaching; 5) Learning ways of collecting and disseminating information to faculty and students who are studying by distance education; and 6) Providing professional consultancy services to clients.

- c) **Self-Directed Learning** under Commission Resolution No. 1197 (s.2019) entitled "Guidelines on Self-Directed Learning Creditable Activities" which governs the process and procedure for earning CPD credit units.

**Self-Directed Learning Activities** are the learning activities such as online training, local/international seminar/non-degree courses, institution / company-sponsored training programs, and the like, which did not undergo CPD accreditation but may be awarded CPD units by the respective CPD Council. These activities are driven by one's need and motivation to learn either through a professional activity or volunteer engagement.

- i. **Professional Activity** refers to activity which promotes and facilitates enhancement of knowledge, skills and values as a professional.
- ii. **Volunteer Engagement** refers to activity done under the ambit of social responsibility, which may or may not directly involve the practice of profession, but may help in the development of the professional in the social milieu.

Professionals shall apply the said activities for accreditation in order to earn CPD credit units. Their applications shall be subjected to evaluation by the concerned CPD Council within fifteen (15) working days from receipt thereof. The Council may request for additional supporting documents from the applicant if deemed warranted.

- d) **Online Learning Activities** refer to structured or unstructured learning initiatives, which make use of the internet and other web-based Information and Communication Technology solutions. (Section 3(p), Article I of the CPD Act of 2016).

2. CPD providers are encouraged to convert their training programs which entail mass gatherings to online trainings to comply with the social distancing requirement during this COVID-19 crisis, in accordance with Commission Resolution No. 1207 (s. 2019) on the guidelines for the accreditation of online training programs.
3. The acceptance of the Undertaking is extended to December 31, 2021 to enable professionals who face difficulties or cannot meet the required CPD credit units to apply for the renewal of their PICs.

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This Resolution shall take effect immediately.

Done this 15<sup>th</sup> day of May, 2020 in Manila, Philippines.



**TEOFILO S. PILANDO, JR.**  
Chairman



**YOLANDA D. REYES**  
Commissioner



**JOSE V. CUETO, JR.**  
Commissioner