



Professional Regulation Commission

REQUEST FOR AUTHORITY TO CONDUCT MASS OATH TAKING CEREMONY FOR NEW PROFESSIONALS (RACMOC)

ANNEX A

Date Filed:	RACMOC No.
Profession:	
Date and Venue of the Mass Oath Taking Ceremony:	
Number of Attendees: (Oath Takers)	
(Guests/Companions)	

Names of the PRB Member(s)/Regional Director/PRC official(s) /personnel who will participate in the conduct of the mass oath taking (Use separate sheet, if necessary)

Prepared:
D-SPRB OT Unit Staff
Reviewed:
D-SPRB Oath Taking Unit Head
Noted:
D-SPRB Chief PRO/Supervising PRO

RECOMMENDING APPROVAL:

PRB Chairperson

APPROVAL:

PRC Oversight Commissioner/Chairperson



Professional Regulation Commission

STATEMENT OF BUDGETARY ESTIMATE AND EXPENDITURES
(MASS OATH TAKING OF NEW PROFESSIONALS)

ANNEX B

Date Filed:	RACMOC No.
Profession:	
Date and Venue of the Mass Oath taking Ceremony:	

Statement of Budgetary Estimate and Expenditures	
Total Oath Taking Fees Collected	P
Rental for the Venue	P
Printing Expenses	P
Souvenir Programs	
Tarpaulin	
Certificates of Distinction/Recognition	
Others	
Total	P
Miscellaneous Expenses	P
Plaques	
Medals	
Flowers and other Decorations	
Pictures	
Office Supplies	
Transportation	
Meals	
Other Costs	
Total	P
TOTAL ESTIMATED EXPENSES	P

Prepared:
D-SPRB OT Unit Staff
Reviewed:
D-SPRB Oath Taking Unit Head
Noted:
D-SPRB Chief PRO/Supervising PRO

RECOMMENDING APPROVAL:

PRB Chairperson

APPROVAL:

PRC Oversight Commissioner/Chairperson
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STANDARD OATH TAKING PROGRAM

- | | | |
|-------|---|---|
| I. | Processional | Top Ten Examinees
Top Performing School/s
PRC Official/s
Professional Regulatory Board
Inspirational Speaker and/or
Guest of Honor |
| II. | Invocation | |
| III. | National Anthem
PRC Hymn | |
| IV. | Opening Remarks | |
| V. | Introduction of the Inspirational Speaker
and/or Guest of Honor | |
| VI. | Address/Message of the Inspirational Speaker
and/or Guest of Honor | |
| VII. | Presentation of Plaque and/or Certificate of
Appreciation to the Inspirational Speaker
and/or Guest of Honor | |
| VIII. | Oath Taking
Charging
Pledge
Code of Ethics | |
| IX. | Recognition of the Top Ten Examinees
and Top Performing School/s | |
| X. | Response of the Topnotcher | |
| XI. | Closing Remarks | |
| XII. | Announcement on the Schedule of Signing in the
PRC Registry of Professionals, and Claiming
of the Certificate of Registration,
Professional Identification Card and Board Rating | |

---END OF PROGRAM---



Professional Regulation Commission

**REPORT OF ACTUAL OATH TAKING EXPENDITURES
(MASS OATH TAKING OF NEW PROFESSIONALS)**

ANNEX D

Date Filed:	RACMOC No.
Profession:	
Date and Venue of the Mass Oath taking Ceremony:	

Report of Actual Oath Taking Expenditures	
Total Oath Taking Fees Collected	P
Rental for the Venue	P
Printing Expenses	P
Souvenir Programs	
Tarpaulin	
Certificates of Distinction/Recognition	
Others	
Total	P
Miscellaneous Expenses	P
Plaques	
Medals	
Flowers and other Decorations	
Pictures	
Office Supplies	
Transportation	
Meals	
Other Costs	
Total	P
TOTAL ACTUAL EXPENSES	P
TOTAL EXCESS FUNDS	P

Prepared:
D-SPRB OT Unit Staff
Reviewed:
D-SPRB Oath Taking Unit Head
Noted:
D-SPRB Chief PRO/Supervising PRO

APPROVAL:

PRB Chairperson

MEMORANDUM

FOR: OVERSIGHT COMMISSIONER/CHAIRPERSON
ACCOUNTING DIVISION

FROM: D-SPRB OATH TAKING UNIT STAFF
D-SPRB OATH TAKING UNIT HEAD
D-SPRB CHIEF PRO/SUPERVISING PRO

SUBJECT: REPORT ON THE MASS OATH TAKING PROCEEDINGS

PROFESSION:

DATE AND VENUE OF THE MASS OATH TAKING:

DATE OF SUBMISSION OF REPORT:

Venue Accommodation	Remarks:
Estimated Number of Actual Attendees	Remarks:
Program Flow	Remarks:
Oath Taking Survey	Remarks:
Other Incidents Observed	Remarks

NOTED: PROFESSIONAL REGULATORY BOARD CHAIRPERSON

---Nothing Follows---

MEMORANDUM

FOR: OVERSIGHT COMMISSIONER/CHAIRPERSON

**FROM: D-SPRB OATH TAKING UNIT STAFF
D-SPRB OATH TAKING UNIT HEAD
D-SPRB CHIEF PRO/SUPERVISING PRO**

**SUBJECT: REPORT ON THE SPECIAL/INDIVIDUAL OATH TAKING
PROCEEDINGS**

PROFESSION:

DATE AND VENUE OF THE OATH TAKING:

DATE OF SUBMISSION OF REPORT:

Name/s of Oath Takers	Remarks:
Name of Administering Officer	Remarks:
Program Flow	Remarks:
Oath Taking Survey	Remarks:
Other Incidents Observed	Remarks

NOTED: PROFESSIONAL REGULATORY BOARD CHAIRPERSON

---Nothing Follows---