



Republic of the Philippines  
Professional Regulation Commission  
Manila



PROFESSIONAL REGULATION COMMISSION  
MEMORANDUM CIRCULAR NO. 07

Series of 2017

July 21, 2017

TO: **ALL GOVERNMENT AGENCIES INCLUDING STATE UNIVERSITIES AND COLLEGES (SUCs) AND GOVERNMENT OWNED AND CONTROLLED CORPORATIONS (GOCCs)**

SUBJECT: **CALL FOR ACCREDITATION AS CONTINUING PROFESSIONAL DEVELOPMENT (CPD) PROVIDER**

Pursuant to Section 13, Article III of Republic Act (R.A.) No. 10912, otherwise known as the "Continuing Professional Development Act of 2016", which provides for the role of all concerned government agencies and private firms and organizations employing professionals to include the CPD as part of their human resource development plan and program, all Government Agencies including SUCs and GOCCs are hereby called to apply for accreditation as CPD providers and have their programs accredited by the CPD Councils concerned in order to assure that all professionals employed therein can earn CPD credit units without cost to the CPD Provider and the professionals. No accreditation fee shall be paid by the provider applicants.

The following shall be the governing procedures for accreditation:

- 1) The applicant shall submit all the documentary requirements for accreditation as CPD provider provided in Resolution No. 1032, s. 2017 or the Implementing Rules and Regulations of R.A. No. 10912 and the Operational Guidelines in the implementation of R.A. 10912 of the concerned profession.
- 2) Upon approval of the application for accreditation as a CPD Provider, a Certificate of Accreditation shall be given to the applicant.
- 3) The Accredited CPD Provider shall apply for the accreditation of its program/s to the CPD Council at least forty five (45) days prior to its offering.
- 4) If a program shall be offered to multiple professions, the program shall be applied to all concerned CPD Councils.
- 5) After the approval of the program by the CPD Council, provisional credit units will be assigned to the program.
- 6) The CPD Council shall monitor and evaluate the implementation of the CPD Programs.
- 7) After the submission of the Monitor's Report and CPD Provider's Completion Report, the CPD Council shall conduct a post evaluation of the program and shall grant appropriate CPD Credit Units.
- 8) A Certificate of Accreditation of Program shall be given to the CPD Provider.

In the event that the program will be offered for a fee to professionals not employed by the said agency, SUC or GOCC, PRC will require the said applicant to pay the prescribed fee of P1,000.00 for the accreditation of the program.

With the passage of R.A. No. 10912, PRC enjoins all government agencies to work together in order to attain its primary objective to enhance the professional knowledge and technical skills of the professionals to be globally competitive.

For further inquiries regarding this matter, please contact the CPD Secretariat, through Dr. Maria Ellen Ruditha A. Quinico, DPA at 310-1048 or at [prc.standards@gmail.com](mailto:prc.standards@gmail.com).

For compliance.



**TEOFILO S. PILANDO, JR.**  
Chairman